

Brandon Select Board Meeting
October 25, 2021
7:00 p.m.

The Brandon Select Board will meet Monday, October 25, 2021 at 7:00 p.m. at the Brandon Town Hall located at 1 Conant Square expecting to consider the items noted on this agenda. Agendas shall be posted on the community bulletin board located at the Town Office at 49 Center Street and on the community bulletin board located at the Junction Store & Deli at 2265 Forest Dale Road. The Select Board reserves the right to add additional items, if necessary, at the beginning of the meeting.

Interested parties may also attend this meeting electronically:

- Video Conference via ZOOM: Meeting ID (253 279 4161)
- Conference call: Dial (929) 205 6099

- 1) Call to Order
 - a) Agenda Adoption
- 2) Approval of Minutes
 - a) Select Board Minutes – October 11, 2021
- 3) Town Manager's Report
- 4) Public Comment and Participation
- 5) Consider Appointment to Budget Committee
- 6) Consider Appointment of EMD and Emergency Services Representative to the Regional Emergency Management Committee
- 7) ARPA Project Discussion
 - a) Newton Road Pump Station
 - b) BFD #1 / BFD #2 Connection
 - c) Landfill Solar Project
- 8) Town School Ballot Mailing Discussion
- 9) Letter of Support for Carver Street Sidewalk Project
- 10) Equity and Inclusion in Brandon
- 11) Fiscal
 - a) P.O. 52150 to Cargill, Inc. for Road Salt - \$72,310.00
 - b) Warrant - October 25, 2021 - \$296,917.06
- 12) Executive Session

First Motion: I move to find that premature general public knowledge of the confidential attorney-client communications made for the purpose of providing legal services to the public body will clearly place the Town at a substantial disadvantage.

Second Motion: I move that we enter into executive session to discuss confidential attorney-client communications made for the purpose of providing legal services to the public body, under the provisions of Title 1, Section 3139(a)(1) of the Vermont Statutes.

- 13) Adjournment

Brandon Select Board Meeting October 11, 2021

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

Board Members In Attendance: Seth Hopkins, Brian Coolidge, Tim Guiles, Tracy Wyman, Michael Markowski

Others In Attendance: Dave Atherton, Bernie Carr, Bill Moore

Other In Attendance Via Zoom: Chris Hoar and Adam Murach (During 1st Executive Session)

Executive Session Prior to Board Meeting:

The Executive Session was called to order by Seth Hopkins at 6:32PM with Brian Coolidge and Tim Guiles present in-person and Adam Murach and Chris Hoar present via Zoon.

At 6:35 Tracy Wyman joined the meeting in person and Dave Atherton joined in-person at 6:37PM. At 6:39PM, Chris Hoar dropped out of Zoom due to connection problems.

The Executive Session ended at 6:47PM. Mr. Hopkins noted the Brandon Select Board met the obligation to meet with the PD in compliance with the grievance process.

1. Call to order

The meeting was called to order by Seth Hopkins - Chair at 7:00PM.

a) Agenda Adoption

Motion by Tracy Wyman/Michael Markowski to adopt the agenda. **The motion passed unanimously.**

Add Executive Session to discuss a Police Union grievance under the provisions of 1V.S.A. 313 (a)(1).

2. Approval of Minutes

a) Select Board Meeting – September 27, 2021

Motion by Brian Coolidge/Tracy Wyman to approve the minutes of the September 27th Select Board meeting. **The motion passed unanimously.**

Tracy Wyman noted under the ARPA Funding discussion, Jim Emerson stated the solar project would offset the Town's electric cost and save 3% or more for the taxpayers. Mr. Wyman believes this needs more research as he did not totally agree with that statement.

3. Town Manager's Report

Dave Atherton provided a report for the weeks of September 27th and October 8th.

. Mr. Atherton attended the Town Fair and Annual PACIF/VLCT meeting on September 30th. Staff has been attending many of the virtual meetings throughout the last two weeks.

. The Conant Square Park and Ride work continues. The lights will be installed next week, and paving is schedule for the end of next week, weather permitting.

. Mr. Atherton attended an RRPC meeting on October 6th on the Flood Resilient Communities Fund (FRCF). This is the new program that funds properties that are just outside of the Special Flood Hazard Area that don't qualify for FEMA funding but have sustained flood damage. Mr. Atherton currently has four properties on Newton Road that are applying for this program. The first-round deadline for applications is October 29th, the second round is due January 31, 2022.

. The Highway Department has completed its 2021 MRGP projects and the RRPC completed a site visit last week to review the projects. The Town was awarded a \$20,340.00 grant last year to complete this work.

. The two flashing speed limit signs have been installed on Grove Street and Franklin Street. So far, they seem to be effective.

. The Town has received \$16,743.23 in delinquent taxes and \$10,496.73 in delinquent sewer since letters were sent on August 20th. The remaining delinquent accounts will be turned over to the town's attorney at the end of October.

. The new backhoe arrived on October 6th.

Tim Guiles noted there was information about cyber security in the VLCT information that promotes an IT security audit. Dave Atherton reported the Town has already started the process to move forward with all the IT things to be sure the Town is secure. This will be a budgetary item and the Select Board will be receiving a proposal on this subject. Jackie Savelle completed an audit, and a proposal was discussed.

Mr. Atherton noted the new Flood Resilient Communities Fund process is a very simple 4-page application and he completes most of the application. Because it is not FEMA funded, it is not required to go through the FEMA timeline and is a much easier and quicker timeline.

Rec Department News:

Bill Moore wished to thank Emily Lowell, an OV graduate and current Field Hockey Coach at Castleton University who recently brought 14 of her field hockey players to Brandon to do good deeds around Town that included placing woodchips at the playground and doing painting at Estabrook Park.

Mr. Moore reported the 2nd Annual Fall Craft Fair was a success that will provide a large donation to benefit the Dog Park.

4. Public Comment and Participation

Bernie Carr noted all the tourists have commented how nice the Town looks and advised a former town manager was visiting and commented how amazing the green spaces, lights and sidewalks look. Seth Hopkins also noted some tourists who had visited during two different construction years had indicated the construction project was well worth it.

Tim Guiles reported six people from SolarFest met with Jack Schneider, Jim Emerson and him to discuss the festival and locations. It appears Brandon is at the top of their list for the festival's location.

Tim Guiles questioned the deadline for the subcommittees' reports for the Town Report. Seth Hopkins confirmed the Select Board will ask all boards and committee to submit their reports by December 31st.

Tim Guiles advised Sue Gage has forwarded him new information about elections where the Legislature may vote to mail all ballots to registered voters. Mr. Guiles suggested coordinating with the school district to possibly combine the ballots and share the cost of the mailing. Seth Hopkins thought this would be in the taxpayers' interest and would provide more clarity and suggested either Sue Gage or Dave Atherton reach out to the school district to discuss. The Board did not have a problem with mailing to all voters. Dave Atherton will discuss this item with Sue Gage and report back to the Select Board.

5. Set Budget Workshop Schedule

Seth Hopkins advised traditionally there are two meetings in November and two meetings in December. The Budget Committee is currently Barry Varian and Jan Coolidge. Mr. Hopkins noted for the record anyone interested in participating on the Budget Committee can send a letter of interest to the Town Manager. Tim Guiles suggested placing a notice on FPF indicating the Select Board is interested in another person for the Budget Committee. Seth Hopkins stated all meetings are public and all are welcome to attend. The meetings were scheduled for Monday November 15th, November 29th, December 6th and December 20th at 6PM. Mr. Hopkins asked Mr. Atherton to confirm whether Barry Varian and Jan Coolidge will remain on the Committee.

6. National Opioids Settlement

Dave Atherton advised this item came to Sue Gage and him concerning funding coming to the State from this settlement that may come down to the town level. It appears it would require attorney involvement. Tim Guiles asked if it is known how much legal council is needed as it seems like there is little need for legal council as he read it. It helps for the Town to participate to show the Attorney General's office there are people who want to support the process and if it could be done at a relatively low cost, he thought it would be good to participate. Mr. Guiles stated it is designed to address costs that are not obvious, and the Town can be creative about how to use the funds. Bill Moore noted that the State will get about \$60 million of a \$20 billion settlement. Mr. Hopkins did not think the Town's attorney is needed at this point and if it turns out to be too complicated, the Town could decline the money. The Board requested Mr. Atherton be the Town's contact for this item.

7. ARPA Funds Discussion

Tracy Wyman suggested the Town use the ARPA funds to take care of the current infrastructure starting with Newton Road pump station, the Union Street water and sewer projects, running a sewer line to the Town barn and joining Fire Districts 1 and District 2. He suggested authorizing the Town Manager to investigate some of the water and sewer projects.

Mike Markowski noted the Fire District has been discussing the topic of combining 1 and 2 about incurring connection fees. Mr. Wyman stated that would be the last item to do, as the Newton Road pump station and Union Street are in dire need of work. The Town garage is on its own septic system and if a new garage were to be built, a sewer line to that location would be needed. Dave Atherton stated Fire District 2 has limited funds, and it would be the connection. Bill Moore noted ARPA funding and projects were discussed during the Fire District's meeting, and they have indicated they would support the projects noted. The Town is being looked at as the umbrella entity for the ARPA funds but there are other entities that could be partnered with in a grant situation to do some work. Mr. Atherton noted that was done for the Park Street and Segment 6 projects. The Fire district will not receive ARPA funds, but the municipality does have the ability to grant this money. Tim Guiles suggested obtaining costs for the projects prior to approval. Mr. Atherton advised he has talked with Aldrich and Elliot regarding the scoping and cost for the Newton Road project and has spoken to Dubois and King about the Union Street water and sewer. He has not done anything about the sewer connection to town garage but could speak with Aldrich and Elliott about that project as well.

Tracy Wyman would like to move forward with Mr. Atherton obtaining the scoping studies on the projects. Mr. Guiles stated there had been discussion about the possibility of ARPA for an energy project that had to do with water and sewer with using the landfill for a solar site and suggested any way to get a solar piece in the projects would be cash in the Town's pocket. Mr. Atherton understands the approach with solar, but the ARPA funds are under his watch and noted concern that the wastewater treatment plant had been neglected and the Town has this aging process that has been fined by the State in the past. Clean water projects have been qualified for use of the money that will be given to municipalities. Mr. Wyman stated with the aging infrastructure, the Town should be fixing what it has with the funding that is being

provided and it will not be known what can be done until the scoping studies are completed on the four projects. Mr. Atherton advised there will be costs associated with doing the studies, noting that the Newton Road pump station scoping will be about \$11,000.

Motion by Tracy Wyman/Michael Markowski to authorize the Town Manager to move forward with scoping studies for the Newton Road pump station, Union Street water and sewer, a sewer connection to the town garage and combining of Fire District 1 and 2.

Mr. Atherton advised work will need to be done on the Newton Road pump station, regardless of the ARPA funds as it is in disrepair. Seth Hopkins questioned the logistics for funding the studies and Mr. Atherton advised the Town has already received ARPA funds and it could also be paid out of the Sewer account.

Regarding the sewer line to the Town garage, Mr. Atherton noted if a new highway garage were built, it would not get permitted for a new septic system. It was questioned if this location would be the best place for a new garage and Mr. Atherton advised the Town does not have any other land that is not in a flood plain or swamp. Mr. Wyman stated the biggest limitation will be the septic for putting up a new town barn. Mr. Atherton noted the Town could ask for a preclearance to be done but noted the Town garage is not currently in the wetlands but could not have a secondary septic system.

Tim Guiles thought there was going to be more outreach regarding the ARPA money. Mr. Atherton advised the Town is limited with what the funds can be spent on. Water and sewer are eligible items, and it seems that it is a simple decision to make as there are areas that need upgrading.

The motion passed unanimously.

8. Fiscal

a) Warrant – October 11, 2021 - \$337,646.60

Motion by Brian Coolidge/ Tracy Wyman to approve the warrant of October 11, 2021, in the amount of \$337,646.60. **The motion passed unanimously.**

Seth Hopkins questioned the negative numbers relative to the bond payments. Dave Atherton advised the negative numbers were due to Sue Gage taking the money from one line item and placing it under another line item for payment.

The Board recessed the meeting at 7:54PM.

The Board reconvened the meeting at 8:00PM.

Motion by Tracy Wyman/Seth Hopkins to find that the premature general knowledge of a discussion concerning the Police Union grievance will clearly place the Town at a substantial disadvantage. **The motion passed unanimously.**

Motion by Brian Coolidge/Tim Guiles to enter into executive session at 8:01PM to discuss the Police Union grievance under the provisions of 1V.S.A. 313 (a)(1). **The motion passed unanimously.**

9. Executive Session

The Board came out of executive session at 8:16PM.

The Board Chair will draft a response to the Police Union for clarification.

10. Adjournment

Motion by Brian Coolidge/Tracy Wyman to adjourn the Select Board meeting at 8:17PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant
Recording Secretary

Town Manager Report for October 11th – October 22nd, 2021

- Attended the VTCMA conference in Stowe on October 14th and 15th. The topics of discussion were Policing in Vermont, ARPA funding and Declaration of Inclusion. VLCT Executive Director, Ted Brady presented a new strategic plan a priorities for the League.
- Road paving was completed last week on High Pond Rd, Florence Rd, Railroad Ave, Briggs Ln, Mill Ln, Middle Rd and Wood Ln. We also did a sizable patch on the North St hill by the Post Office.
- Attended an ARPA webinar on October 19th. A couple hot topics were VHFA will be offering financial assistance on past due mortgage, tax and utility accounts, allowing CUD's to partner with utility companies for broadband expansion and additional sewer funding for WWTP's that are currently non-compliant.
- Staff has starting working on their FY22 budget proposals in anticipation of the upcoming budget meetings.

Rec News:

This weekend saw the end of a very successful fall youth sports season. Without volunteers, we would not be able to provide enrichment activities for our aspiring athletes. Thank you to the following community members:

- U6 Soccer – Miranda Pockette, Jonathan Fries, William Kilpeck
- U8 Soccer – Ron & Cassandra Coble, Bill Guy
- U10 Boys Soccer – Brent Wilbur
- U10 Girls Soccer – Lily Bixby & Justin Martelle
- U12 Boys Soccer – Darcey Wijsenbeek & Wendy Rowe
- U12 Girls Soccer – Stacey Doucette & Harmony Van Eaton
- 1st& 2nd grade NFL Flag Football – Kayla Grizwold, Joe Desbrais
- 3rd & 4th grade Flag Football – Duke Whitney, Scott Quenneville & Daniel Whitney
- 5th& 6th grade Flag Football – Duke Whitney, Scott Quenneville, Gary Benoit, Matt Mallory, Daniel Whitney & Kevin Blier
- 7th & 8th grade Flag Football – Duke Whitney & Kevin Blier
- 4th – 8th grade Cheerleading – Sarah Whitney & Erica Mohan

Brandon Rec Dance classes with Miss Micheala will be starting this week. Classes in Ballet, Tap and Hip-hop will be held at the Brandon Town Hall Downstairs Meeting Space and the Pilar Pilates studio for kids aged 3-11. Sign-up at brandonrec.com

Spooksville is back on October 29th from 5:30 – 7:00 @ Estabrook Park. The largest trunk or treat event in the region will be even bigger this year. If you are interested in being a "Candy Wizard" – one who distributes candy from a space on the field – register at brandonrec.com

As we make the move toward indoor programming, the Brandon rec has updated our policies to reflect the realities of the ongoing global pandemic. The State of Vermont has issued recommendations and guidelines for individuals, communities and businesses. The Brandon Recreation department adheres to all state mandated safety measures, as well as best practices as per the latest recommendations from VT Department of Health and of particular note:

"Wearing a mask helps protect you and the people around you from getting or spreading COVID-19. A mask helps contain your respiratory droplets and can keep them from reaching other people. COVID-19 can spread even if a person does not have any symptoms. If you are fully vaccinated, it is still possible to get and transmit the virus. Health Department currently recommends wearing a mask when you are in public indoor settings, because a significant portion of the population remains unvaccinated and the more transmissible Delta variant is spreading"

How this impacts Brandon Rec participants:

Until further notice all instructors, officials, rec staff, volunteers, participants and spectators will be required to wear a mask while indoors for Brandon Rec Activities REGARDLESS of vaccination status.

Other items will be covered in the agenda.

David Atherton

From: Dawn Bailey <baileysdbldranch@yahoo.com>
Sent: Tuesday, October 12, 2021 6:04 PM
To: David Atherton
Cc: Seth Michael Hopkins
Subject: Budget committee

I would like to be considered to become a member of the budget committee. If you happen to receive other qualified requests I could also attend as a town citizen. What ever you feel would work best for the board and town is fine with me.

Doug Bailey

Sent from my iPhone

David Atherton

From: Neil Silins <nsilinsvt@gmail.com>
Sent: Tuesday, October 12, 2021 5:15 PM
To: David Atherton
Subject: Budget Committee

Mr. Atherton,

Please consider this my letter of interest in serving on the Town of Brandon Budget Committee. I don't know what other documentation / resume you need to evaluate my application, but I will provide any you ask for.

Respectfully yours,

Neil Silins

David Atherton

From: Peter Werner <PWerner@kinneypike.com>
Sent: Tuesday, October 12, 2021 7:16 PM
To: David Atherton
Subject: Budget Committee

Good evening, David.

I am interested in serving on the budget committee if the position is still open.

My cell is 802-747-8188.

Thanks!

Get [Outlook for iOS](#)

Peter Werner, AAI
Principal
98 Merchants Row
Rutland, VT 05701
802.775.2311 x1889 | 800.296.5722
Fax: 802.775.8246

PWerner@kinneypike.com

Our six locations are now open! Please read our COVID-19 update [here](#).

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David Atherton

From: Jason Larocque <larocque@ottercrk.com>
Sent: Tuesday, October 12, 2021 1:51 PM
To: 'Ray Counter (brandonfdno1@myfairpoint.net)'
Cc: David Atherton; Robert Clark
Subject: BFD1/2 Connection
Attachments: Conection Cost Estimate 2021-10-11.pdf

Ray,
Attached is the construction cost estimate you requested.
We anticipate with the connections, testing and restoration that this project would take 1 1/2 weeks to complete.
For overall costs we would recommend the following:

Construction Estimate	\$54,910
Contingency (15%)	\$8,250
Design Permitting and Bid	\$7,000
Total:	\$70,160

Please let me know if you have any questions.

Best regards,

Jason Larocque
President

Otter Creek Engineering, Inc.
P.O. Box 712
404 East Main Street
East Middlebury, VT 05740

Tel: (802) 382-8522 x201
Fax: (802) 382-8640
Cell: (802) 236-3387
Larocque@Ottercrk.com

From: Robert Clark <Clark@ottercrk.com>
Sent: Monday, October 11, 2021 9:26 AM
To: Jason Larocque <larocque@ottercrk.com>
Subject: BFD1/2 Connection

See attached construction estimate.

Would budget 15% contingency
6k OCE design / permit / documents for bid

**BRANDON FRIE DISTRICT #2
WATER SYSTEM EVALUATION
ENGINEER'S ESTIMATE**



Connect to Brandon Fire District No. 1 with no Vault

Item No.	Item Description	Quantity	Unit	Unit Price	Total Price
1.0	General Conditions				
1.1	General Conditions & Miscellaneous Work	1	L.S.	\$10,000.00	\$10,000.00
2.0	Earthwork				
2.2	Crushed Gravel Road and Driveway Restoration	250	S.Y.	\$30.00	\$7,500.00
3.0	Water Mains				
3.1	8-inch Water Main	210	L.F.	\$125.00	\$26,250.00
3.2	6-inch Water Main	4	L.F.	\$90.00	\$360.00
4.0	Water Gate Valves				
4.1	8-inch Gate Valves	3	EA.	\$1,500.00	\$4,500.00
5.0	Ductile Iron Fittings				
5.1	D.I. M.J. Water Main Fittings	500	LBS.	\$7.00	\$3,500.00
6.0	Thrust Blocks				
6.1	Restrained Joints	4	C.Y.	\$200.00	\$800.00
8.0	Erosion and Sediment Control				
8.1	Erosion and Sediment Control	1	LS	\$2,000.00	\$2,000.00
TOTAL					\$54,910.00



October 6, 2021

Dave Atherton, Town Manager
Town of Brandon
49 Center Street
Brandon, VT 05733

Re: Agreement
Forestdale Pump Station Upgrade Study
Preliminary Engineering (Step I)
A+E Project #21045

Dear Dave:

This Agreement is written pursuant to the Town of Brandon's (OWNER) request for Aldrich + Elliott, PC (ENGINEER) to provide professional engineering consultant services as outlined below.

SCOPE OF SERVICES

Professional engineering consultant services are to be performed by the ENGINEER as detailed in Attachment No. 1 of this Agreement. The OWNER may, from time to time, request changes in the scope of services to be performed under this Agreement. Any changes in scope, including an increase or decrease in the amount of the ENGINEER's compensation, shall be mutually agreed upon by and between the OWNER and the ENGINEER and shall be incorporated into this Agreement by a written Amendment signed by both parties.

BASIS OF COMPENSATION

For services performed under this Agreement, the OWNER agrees to compensate the ENGINEER as follows:

- a Lump Sum Fee of TEN THOUSAND AND SEVEN HUNDRED DOLLARS (\$10,700.00), which compensates the ENGINEER for all costs incurred in the performance of this Agreement, including all labor, subconsultants and other expenses listed in Attachment No. 2.



It is understood that the ENGINEER's labor rates are adjusted annually, on or about the first day of each calendar year and that the services provided under this Agreement shall use the current rates at the time that the work is performed.

TERMS AND CONDITIONS

Refer to Attachment No. 3 for the Terms and Conditions that govern this Agreement.

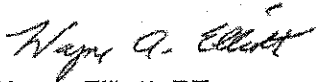
EXECUTED AGREEMENT

This Agreement shall be considered binding when duly authorized agents of the ENGINEER and the OWNER sign the document and one (1) executed copy is returned to the office of the ENGINEER. If this Agreement is not executed within sixty (60) days of the date on the Agreement, it may be subject to re-negotiation or withdrawal by the ENGINEER.

OFFER OF PROFESSIONAL ENGINEERING SERVICES

The ENGINEER, as an independent agent, offers to provide the professional engineering services described in this Agreement, for the compensation specified.

Aldrich + Elliott, PC

A handwritten signature in black ink, appearing to read "Wayne A. Elliott".

Wayne Elliott, PE
President

OWNER ACCEPTANCE

The OWNER acknowledges this to be a binding Agreement and agrees to the conditions as stated. The ENGINEER is hereby directed to proceed with the scope of services.

The OWNER acknowledges that it has the financial resources and intends to pay for services rendered in accordance with the conditions as stated herein and acknowledges that if invoices are not paid in full within sixty (60) days of date of invoice, that the ENGINEER may stop work, without consequence or liability of any kind, until the invoices are paid, as set forth in Terms and Conditions.

The OWNER warrants that the signature below is that of its duly authorized agent who possesses the full legal authority to execute this Agreement on behalf of the OWNER.

The OWNER acknowledges that this Agreement is comprised of, and incorporates by reference, Attachment Nos. 1 through 3.

TOWN OF BRANDON

Duly Authorized Agent

Date of Execution

Witness to Signature

Executed in Duplicate
Project #21045

TOWN OF BRANDON
FORESTDALE PUMP STATION UPGRADE STUDY
PRELIMINARY ENGINEERING

ATTACHMENT NO. 1

SCOPE OF SERVICES

The ENGINEER will provide the following professional engineering consultant services under the scope of this Agreement:

INTRODUCTION

The Forestdale pump station was constructed in 1975, and upgraded in 1992. Flow enters a 6' diameter precast concrete wet well. A Gorman Rupp package lift station was installed in 1992 that includes; the fiberglass enclosure that houses the self priming pumps, valves, engine, and controls. As most of the equipment is almost 30 years old, the Town wants to evaluate alternatives for upgrade of the pump station. This need was identified in the "Wastewater Facilities Engineering Inspection and Evaluation Report" dated July 2019. Flood protection and land acquisition need to be considered as part of the alternatives analysis.

The Town wants to perform a preliminary engineering study (Step I) so that this project will be eligible for ARPA, State, and other funding sources.

SCOPE OF SERVICES

Preliminary Engineering Report

Gather and Review of Existing Data and Records

Existing information will be reviewed which is beneficial in evaluating the upgrade of the pump station. The following information will be gathered and reviewed:

- Wastewater Facilities Engineering Inspection and Evaluation Report dated July 2019
- Record drawings
- O&M manual
- Pump run times
- Maintenance records
- Other data as appropriate

Preliminary Design Criteria

The preliminary design criteria will be developed for the upgrade of the pump station to include current and design year average day and peak flows.

Project Need

The age and condition of the existing pump station will be documented from the engineering evaluation, and compared to current design standards.

Alternatives Evaluated

Alternatives for upgrade of the existing pump station will be evaluated to include:

- #1 - New Submersible Pump Station
- #2 - New Above Ground Pump Station and Wet Well

For each of the alternatives, the following information will be provided for performing the economic and non-monetary comparison:

- Narrative description
- Preliminary design criteria
- Advantages and disadvantages
- Environmental impacts
- Land/Easement requirements
- Construction problems
- Permitting issues
- Preliminary opinion of cost to include:
 - Estimated construction costs

Preliminary figures and site plans will be prepared for the alternatives using existing information.

Selection of An Alternative

An economic and non-monetary comparison of the alternatives will be performed. The cost comparison will use a life cycle cost using the EPA discount rate to compare the present worth cost of each alternative, and the cost and effectiveness analysis.

Proposed Project

The following information will be developed for the proposed project:

- Narrative description of the improvements
- Preliminary design criteria
- Preliminary layout
- Project schedule
- Permit requirements
- Land/easement requirements
- Sustainability considerations
- Estimated costs to include: estimated construction cost and total project cost
- Available funding sources
- Recommended bond amount
- Projected first year sewer rates
- Next steps

Report

A preliminary engineering report will be prepared for submittal to the OWNER incorporating the following information:

- Project Planning
- Preliminary Design Criteria
- Need for Project
- Alternatives Considered
- Selection of an Alternative
- Proposed Project
- Conclusions and Recommendations

A total of two (2) copies and PDF version of the draft report will be provided to the OWNER at the 90% stage for review and comment. Three (3) copies of the final report will be provided plus an electronic PDF.

Meetings

The ENGINEER will conduct a 60% review meeting with the OWNER.

Additional Services

In addition to the foregoing being performed, the following services shall be provided only when mutually agreed upon in writing by and between the OWNER and ENGINEER's compensation and time duration of the AGREEMENT. Additional services will commence when incorporated into this scope of services by written Amendment signed by both parties. Examples of Additional Services are:

- Environmental report
- Bond vote assistance
- Final design (Step II) engineering services

End of Attachment No. 1

ATTACHMENT NO. 2

EXPENSE SHEET

The expense items listed below will be billed as follows:

Subconsultant & Vendor Expenses:

- Subconsultants @ cost
- Outside Vendors @ cost

Travel Related Expenses:

- Auto Travel (to include gas and other service charges @ current GSA rate/mile
- Other Travel (to include air fares, rentals, tolls, etc.) @ cost
- Meals & Lodging @ cost

Reproduction Expenses (provided in-house):

- Reproductions (provided in-house)
 - 8-1/2 x 11 one sided copy @ \$0.08/each
 - 8-1/2 x 11 two sided copy @ \$0.12/each
 - 24 x 36 copy @ \$2.00/each
 - 36 x 48 copy @ \$3.00/each
 - mylar or velum plots @ \$8.00/each

Administrative Expenses:

- Postage @ cost
- Shipping @ cost
- Other administrative Expenses @ cost

End of Attachment No. 2

ATTACHMENT NO. 3

TERMS AND CONDITIONS

1. **Extent of Agreement:** This Agreement comprises the final and complete agreement between the OWNER and the ENGINEER. It supersedes all prior or contemporaneous communications, representations, or agreements, whether oral or written, relating to the subject matter of this Agreement. Execution of this Agreement signifies that each party has read the document thoroughly, has had any questions explained by independent counsel and is satisfied. Amendments to this Agreement shall not be binding unless made in writing and signed by both the OWNER and the ENGINEER.
2. **Standard of Care:** The standard of care for all services provided by the ENGINEER under this Agreement will be the care and skill ordinarily provided by professional engineers under similar circumstances at the same time, in the same locality, under similar conditions.
3. **Billings/Payments:** Invoices will be submitted to the OWNER monthly for services and expenses, in the ENGINEER's standard format and are due upon receipt, unless other mutually satisfactory written arrangements have been made between the OWNER and the ENGINEER. In the event any portion of an invoice remains unpaid sixty (60) days after the invoice date, the invoice shall be considered past due and the OWNER shall pay a finance charge in the amount of 1.5% per month on unpaid balances, as well as the ENGINEER's collection costs, including reasonable attorney's fees. In the event of a past due invoice, the ENGINEER may suspend the performance of services upon written notice, without liability whatsoever to the OWNER. In the event any portion of an invoice remains unpaid ninety (90) days after the invoice date, the ENGINEER may terminate the Agreement, without further notice and without liability whatsoever to the OWNER. Payment of invoices is in no case subject to unilateral discounting or set-offs by the OWNER and payment is due regardless of suspension or termination of the Agreement by either party.
4. **Termination:** This Agreement may be terminated upon ten (10) calendar day written notice by either party. In the event of termination, the OWNER shall pay the ENGINEER for all services rendered to the date of termination, all reimbursable expenses and reasonable termination expenses.
5. **Additional Services:** Services not explicitly detailed in this Agreement will be considered additional and subject to additional compensation and schedule adjustment. Additional services will not be provided, nor additional compensation invoiced, without the OWNER's prior authorization to proceed.
6. **Subconsultants:** The ENGINEER may use the services of subconsultants when, in the ENGINEER's sole opinion, it is appropriate and customary to do so.
7. **Assignment:** Neither party to this Agreement shall transfer, sublet or assign any rights under or interest in this Agreement (including but not limited to monies that are due or monies that may be due) without the prior written consent of the other party.
8. **Timeliness:** The ENGINEER will perform its services with due and reasonable diligence and expediency consistent with sound professional practices. However, the ENGINEER and OWNER are aware that many factors outside the ENGINEER's control may affect the ENGINEER's ability to complete the services to be performed under this Agreement. The ENGINEER is not responsible for delays caused by factors beyond the ENGINEER's reasonable control and consequently, the OWNER agrees that the ENGINEER is not responsible for damages, nor shall the ENGINEER be deemed to be in default of this Agreement for such a delay. When such a delay occurs, the ENGINEER's schedule and fees shall be equitably adjusted in accordance with the Additional Services provision of this Agreement.
9. **Code Compliance:** The ENGINEER shall put forth reasonable professional efforts to comply with applicable laws, codes and regulations in effect as of the date of this Agreement. Design changes made necessary by laws, codes and regulations newly enacted after this date shall entitle the ENGINEER to an adjustment in the schedule and additional compensation in accordance with the Additional Services provisions of this Agreement.
10. **Information Provided by Others:** The OWNER shall furnish (at the OWNER's expense) all information, requirements, reports, data, surveys and instructions required by this Agreement. The ENGINEER may use such information, requirements, reports, data, surveys and instructions in performing its services and is entitled to rely upon the accuracy and completeness thereof.
11. **Governing Law:** The OWNER and the ENGINEER agree that all claims and disputes arising out of or in any way connected to this Agreement, its validity, interpretation, performance and remedies for breach of contract, shall be governed by the laws of the State of Vermont.

12. **Indemnifications:** The ENGINEER agrees, to the fullest extent permitted by law, to indemnify and hold harmless the OWNER, its officers, directors and employees (collectively, OWNER) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the ENGINEER's negligent acts or omissions under this Agreement. The OWNER agrees, to the fullest extent permitted by law, to indemnify and hold harmless the ENGINEER, its officers, directors, employees and subconsultants (collectively, ENGINEER) against all damages, liabilities or costs, including reasonable attorney's fees and defense costs, to the extent caused by the OWNER's negligent acts or omission in connection with the Project, including the acts of its contractors, subcontractors, consultants or others for whom the OWNER is legally liable. Neither the OWNER nor the ENGINEER shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence.
13. **Attorney's Fees:** In the event of any litigation arising from or related to the services provided under this Agreement, the prevailing party will be entitled to recovery of all reasonable costs incurred, including staff time, court costs, reasonable attorney's fees and other related expenses. In the event of a non-adjudicated settlement of litigation between the parties or the resolution of a dispute by arbitration, the term "prevailing party" shall be determined by that process.
14. **Hold Harmless:** ENGINEER's commitments as set forth in this Agreement are based on the expectation that all of the services described in the Agreement will be provided. In the event OWNER later elects to reduce ENGINEER's scope of services, OWNER hereby agrees to release and hold harmless, defend and indemnify ENGINEER from any and all claims, damages, losses or costs associated with or arising out of such reduction in services. Further, ENGINEER has based services on the assumption that ENGINEER will be involved in construction administration (in the event that the services provided are eventually constructed). In the event that OWNER elects not to involve ENGINEER in construction administration, OWNER hereby agrees to release and hold harmless, defend and indemnify ENGINEER from any and all claims, damages, losses or costs associated with or arising during construction that ENGINEER could have reasonably discovered and addressed if they were involved.
15. **Consequential Damages:** Notwithstanding any other provision of the Agreement, neither party shall be liable to the other for any consequential damages incurred due to the fault of the other party, regardless of the nature of the fault or whether it was committed by the OWNER or ENGINEER, their employees, agents, subconsultants or subcontractors. Consequential damages include, but are not limited to, loss of use and loss of profit.
16. **Risk Allocation:** To the maximum extent permitted by law, the ENGINEER's total liability to the OWNER for any and all injuries, claims, losses, expenses, damages or claim expenses arising out of this Agreement, from any cause or causes, shall not exceed the total amount of the ENGINEER's fees or \$100,000.00, whichever is greater. Such causes include, but are not limited to the ENGINEER's negligence, errors, omissions, strict liability, breach of contract or breach of warranty.
17. **Dispute Resolution:** Any claim or dispute between the OWNER and the ENGINEER shall be submitted to non-binding mediation, subject to the parties agreeing to a mediator(s).
18. **Ownership of Documents:** All documents produced by the ENGINEER under this Agreement, both written and electronic, shall remain the property of the ENGINEER, including all copyrights.
19. **Unauthorized Changes:** In the event that the OWNER consents to, allows, authorizes or approves of changes to any plans, specifications, reports or other documents provided under this Agreement, without prior written approval by the ENGINEER, such unauthorized changes shall be at the OWNER's sole risk and without liability to the ENGINEER. The OWNER agrees to release the ENGINEER from any liability and indemnify and hold harmless the ENGINEER from any claims arising from the use or result of such changes.
20. **Reuse of Documents:** All documents produced under this Agreement, both written and electronic shall be used solely for purposes directly related to the project under which they were performed. Such documents are not intended or represented to be suitable for reuse by the OWNER or others on an extension of the project or on any other project. Any such reuse without written verification or adaptation by the ENGINEER will be at the OWNER's sole risk and without liability to the ENGINEER. The OWNER agrees to indemnify and hold harmless the ENGINEER, against all damages, liabilities or costs, arising from any such reuse of documents.
21. **Electronic Files:** The OWNER acknowledges that differences may exist between electronic files and the printed hard-copy documents delivered by the ENGINEER. In the event of such a conflict, the hard-copy documents shall govern. Under no circumstances shall delivery of electronic files for use by the OWNER be deemed a sale by the ENGINEER and the ENGINEER makes no warranties, either expressed or implied, or merchantability and fitness for any particular purpose. In no event shall the ENGINEER be liable for indirect or consequential damages as a result of the OWNER's use or reuse of the electronic files and the OWNER will indemnify and hold harmless the ENGINEER from all claims arising from use or reuse of the electronic files.
22. **Access to Site:** The OWNER shall provide for the ENGINEER's right to enter the site in order for the ENGINEER to fulfill the scope of services included hereunder. The ENGINEER will take precautions to minimize damage due to these activities, but shall not be held responsible for the restoration of any resulting damage. The OWNER understands that use of testing or other equipment may unavoidable cause some damage, the correction of which is not the responsibility of the ENGINEER under this Agreement.

23. **Buried Utilities:** The ENGINEER and/or its authorized subconsultant will conduct the research that in its professional opinion is necessary with respect to the identification and assumed locations of underground utilities and other improvements. Such services by the ENGINEER or its subconsultant will be performed in a manner consistent with an ordinary and reasonable standard of care. The OWNER recognizes that the research may not identify all underground improvements and that the information upon which the ENGINEER relies may contain errors or may not be complete. The OWNER agrees, to the fullest extent permitted by law, to waive all claims and causes of action against the ENGINEER and anyone for whom the ENGINEER may be legally liable, for damages to underground utilities and other improvements resulting from subsurface penetration locations established by the ENGINEER.
24. **Hidden Conditions:** A condition is hidden if it cannot be investigated by reasonable visual observation or records reviewed as customary in the performance of the services being rendered. If the ENGINEER has reason to believe that such a condition may exist, the ENGINEER shall notify the OWNER who shall authorize and pay for costs associated with the investigation of such a condition and costs necessary to correct said condition. If the OWNER fails to authorize such investigation or correction after due notification, or the ENGINEER has no reason to believe that such a condition exists, the OWNER is responsible for all risks associated with this condition and the ENGINEER shall not be responsible for the existing condition nor any resulting damages to persons or property.
25. **Hazardous Materials:** Unless specifically agreed upon prior to the commencement of services, the ENGINEER shall have no responsibility for the discovery, presence, handling, removal, disposal or exposure of persons to hazardous materials of any form.
26. **Contractor's Responsibility:** Neither the professional activities of the ENGINEER, nor the presence of the ENGINEER or its employees and subconsultants at a construction site, shall relieve the Construction Contractor (and any other agent of the OWNER) of their obligations, duties and responsibilities to complete the work in conformance with their agreement with the OWNER. The ENGINEER and its personnel have no authority to exercise any control over any Construction Contractor (and any other agent of the OWNER) or their employees in connection with their work including, but not limited to, construction means, methods, sequence, techniques, or procedures necessary for performing, superintending or coordinating all portions of the work of construction and any health or safety precautions either appropriate or required by any regulatory agencies to maintain job-site safety. The OWNER agrees that the Construction Contractor is solely responsible for job-site safety and warrants that this intent shall be made evident in the OWNER's agreement with the Construction Contractor. The OWNER also agrees that the ENGINEER shall be indemnified against any claims resulting from actions or inactions of the Construction Contractor (and any other agent of the OWNER) and shall be made an additional named insured under the Construction Contractor's general liability insurance policy.
27. **Severability:** Any provision of this Agreement later held to be unenforceable for any reason shall be deemed void and all remaining provisions shall continue in full force and effect.
28. **Titles:** The titles used in this Agreement are for general reference only and are not part of the Agreement.

End of Attachment No. 3

PROPOSED LANDFILL SOLAR PROJECT

USING ARPA FUNDS TO POWER THE BRANDON WASTE WATER SYSTEM

We have consulted with Ben Marks of the non profit Acorn Solar of Middlebury, who has ushered in four substantial municipal and/or community solar in nearby towns. He believes that ARPA funds could be used to power the town sewer system. **This needs to be validated via Eric Hall, RRPC regional planner.**

Should this prove to be correct, we understand that a 150kW solar field could be installed on the former town landfill on Corona Street on the relatively level top of the landfill. If this is not feasible, we understand from Dave Carpenter of Green Lantern Solar that the additional town land south of their project could be used.

A preliminary cost benefit analysis follows:

Using the town's electric bills that we received from Elaine, the average waste water treatment plant electricity usage over the last 2 fiscal years is 245,000 kWh. If we use the \$0.16859 per kWh on the bill, an approximate cost for this much power is \$41,000.

According to Eric Phaneuf, VP of Development of Aegis Renewable Energy, (the company that Acorn Solar has worked with for each of its five projects), recent 150kW systems they installed in Hinesburg and in Colchester generate around 236,000 kWh. Based upon actual production at these locations over the past year adjusted for current rates effective as of 9/21/2021, this will generate bill credits of approximately \$36,000 a year.

The cost of the Hinesburg project in 2020 which was built on a landfill was \$497,000. Eric expects prices a year from now may be 5% to 10% greater. Leigh Seddon, a solar consultant from Montpelier who serves as the appraiser for most solar projects in the state, indicates that the average cost for such systems should be approximately \$500,000.

To determine the feasibility of this project we suggest filing a GMP reserve circuit application be secured and an RFP for bids be issued to confirm the cost of this project.

The Brandon Energy Committee recommends that the select board pursue this project to support the town's move toward reliance on renewable energy and **to save \$36,000 a year.**


PROPOSAL FOR ARPA FUNDS TO FURTHER THE TOWN'S GOALS FOR ENERGY EFFICIENCY

The City of Auburn, Maine has launched a program with about 2% of its ARPA funds to double incentives offered by Efficiency Maine when residents invest in energy efficient improvements. (See article below.)

The Brandon Energy Committee proposes that Brandon devote about 2% of its ARPA funds, or \$25,000 for a similar program in Brandon. We propose using \$12,500 of these funds to match Efficiency Vermont incentives, with funds to be disbursed only after documentation of Efficiency Vermont rebates have been received. The other \$12,500 could be used as a \$100 rebate for the next 125 Neighbor Works Heat Squad energy audits undertaken by Brandon homeowners. This will bring the cost of these audits down to \$50 for these residents, with reimbursement upon evidence of audit completion.

Energy efficiency measures in the home are considered the 'low hanging fruit' in working toward the energy goals the select board has set for Brandon. We believe this offers fitting support for Brandon residents. It will greatly enhance our committee's efforts to educate and inspire residents to change. It will send the message that the town takes the goal of moving towards energy savings and resiliency seriously.

Auburn launches rebate program for energy efficient improvements

 sunjournal.com/2021/10/14/auburn-launches-rebate-program-for-energy-efficient-improvements/

By Andrew Rice
October 14, 2021

AUBURN — The city is launching a program that will double the incentives offered by Efficiency Maine when residents invest in energy efficient improvements.

Using \$250,000 in American Rescue Plan Act funds, Auburn announced this week it had launched the Sustainable Auburn Matching Rebate Program, aimed at encouraging residents to invest in energy efficient home improvements.

It's the first expenditure that's been authorized from the city's \$13.5 million in American Rescue Plan Act funding.

In a Wednesday news release, officials said any Auburn homeowner who has received an Efficiency Maine rebate on or after Sept. 1 of this year qualifies for a matching grant from the city for up to \$1,000.

Efficiency Maine offers incentives on energy efficient biomass boilers and furnaces, circulator pumps, heat pumps, insulation and appliances.

Mayor Jason Levesque said Thursday that the program was developed to meet two "fundamental needs" within the city: increasing the affordability of living in Auburn, whether homeowner or renter and, "jump-starting rehabilitation in our older housing stock with a focus on renewable energy."

"It is widely known that Efficiency Maine offers financial incentives on the purchase of high-efficiency equipment or changes that help people save electricity, natural gas and other fuels throughout Maine," Liz Allen, director of communications, said. "Through the Sustainable Auburn Matching Rebate Program, Auburn residents can double their Efficiency Maine rebates."

Levesque said the effort ties into Auburn's larger discussions over addressing the affordable housing shortage. He said affordability is not just the cost of a monthly rent or mortgage, but also monthly utility costs, especially in Maine.

"One of the highest costs of home ownership is energy," the news release said. "Because of increasing utility costs, consumers are seeking innovative solutions. Energy efficiency is a great way to save energy and money, and often improve comfort, safety, and maintenance costs in the process."

Levesque said average rebates from Efficiency Maine range from \$300 to \$1,200, with rebates also depending on income level. He

said the use of items like air exchange water heaters and heat pumps could be particularly beneficial to Auburn and its aging housing stock.

The city is viewing the first round of funding as a pilot program, but could apply more funding to the initiative next year depending on demand.

According to the news release, the program is limited to residential applicants only and applies to any of the incentives offered by Efficiency Maine, except vehicles. Applicants must be Auburn residents, and must have already received the Efficiency Maine rebate prior to applying for the match.

Originally, the program was slated to be targeted at two low-income census tracts in the city, but according to City Manager Phil Crowell, staff received clarification that the rebate could be offered citywide.

According to Allen, the application process is “simple” and can be found on the city’s website, www.auburnmaine.gov.

Auburn officials have also been in talks to allocate other portions of its American Rescue Plan Act funding, including an overhaul of Festival Plaza on Main Street that could cost between \$1.65 million and \$2.38 million.

Local Election Ballot Mailing

amending § 2680

- The Legislative body (selectboard, city council, board of trustees) may vote to mail a ballot for any local election to all active registered voters.
- Ballots must be mailed no later than 20 days before the election, and the general rules around absentee ballot process apply. Costs are borne by the municipality.
- A school board may also vote to mail ballots to all active registered voters in the school district, but only for annual meeting, and only “after receiving the approval of the legislative body of each member town in the district.”
- This means the selectboard in each of the member towns must vote to approve the mailing of ballots to all school district voters. If they do so, the law states that the town clerk in each member town is responsible for the mailing of the ballots, but all costs associated with the mailing are borne by the school districts.



SELECTBOARD

SETH HOPKINS, CHAIR
TRACY WYMAN VICE-CHAIR
MIKE MARKOWSKI, CLERK
BRIAN COOLIDGE, SELECTMAN
TIM GUILLES, SELECTMAN

Date: 11 October 2021
To: VTrans
From: Selectboard of the Town of Brandon
Subj: 2021 VTrans Transportation Alternatives Program Grant

The Town of Brandon plans a comprehensive rehabilitation of sidewalks on both sides of a portion of Carver Street (Town Highway 42) to enhance safety, connectivity, universal accessibility, quality of life, and economic development in our community. To that end, the selectboard supports the application for funding through the 2021 VTrans Transportation Alternatives Program Grant and respectfully requests your positive consideration.

The Carver Street project will entail removal of undersized and failing sidewalks on both sides of the street. Sidewalks will be reconstructed to ADA-compliance and will serve many residents of our community. Nineteenth-century houses throughout this project are listed on the National Register of Historic Places as part of the Brandon Village Historic District. At the north end of the project lies the supermarket, dentist, banks, public library, and all other village amenities of Brandon's Designated Downtown. The south end of the proposed work will meet Rossiter Street which hosts a cohesive neighborhood of family homes and a property which has filled multi-use commercial/community-service functions. A pedestrian crossing is planned at this intersection.

A number of residents of this area have mobility limitations and use motorized wheelchairs (etc.) to accomplish their daily tasks in the village. Due to the poor (untravelable) condition of the sidewalks, they sometimes resort to dangerous attempts to share with automobiles the traveled lane of the street. New sidewalk will provide an enormous measure of physical safety to these residents and their caregivers, among others. Just beyond Rossiter Street is one of the town's most-utilized houses of worship, St Mary's Catholic Church and parish hall. While not within the scope of this project, they do provide an anchor at the south end of the larger neighborhood and a destination for many residents who walk Carver Street to participate in the community outreach events held there.

Carver Street is popular with bicyclists, both local residents and tourists, as it parallels US Route 7 and affords a much quieter traffic experience, connecting to the covered bridges of Pittsford via beautiful Brandon farmland and conserved wetland.

Brandon's Designated Downtown has been positively transformed through the US Route 7 Segment Six project, and Carver Street is a further logical step in continuing our progress to provide a safe, attractive, walkable and bikable village for the benefit of all. We thank you for your consideration.

Respectfully submitted,

Promoting Equity and Inclusion in Brandon

Last summer (June/July 2021) I signed up for a VLCT sponsored set of 3 racial equity webinars put on by REAL(Racial Equity And Leadership) a team of people at NLC(National League of Cities). The primary presenter was a woman named Seantae Byers and her team's mission statement in part reads " . . . to help local elected leaders build safe places where people from all racial, ethnic, and cultural backgrounds thrive . . . "

I reached out to our police chief Brickell to talk about his racial equity work in policing. He responded in an encouraging way when I asked him about finding a way for Brandon to address inclusivity and equity more directly.

I reached out to Ted Brady, the VLCT Executive Director. We talked about how Brandon might move forward. He explained an example of one town that is not meeting with success - - - and he described several towns that are succeeding and making some progress. Two successful people I spoke with were Ellen Kaye in Barre City, and Cameron Niedermayer in Montpelier.

"We've found it very helpful to bring on a consultant, someone who can help take an extremely neutral look at the City and how it interacts with the public to get a clearer picture on where we stand in regards to equity and inclusion. We can't change course from the inside!! I think one of the big parts of this work is making sure residents, yourself as select board members, and your staff understand that this isn't a 'check the box' type of work, and that you would be making a real dedicated push to bettering your inclusion and equity issues. It is also important to frame the work as not 'we are doing poorly, here is how we do better' it's 'how are we already doing well, and how can we build on that to make sure everyone is served equitably'. - - - Cameron Niedermayer, Asst City Manager Montpelier

Some possible steps for Brandon?

- Think about bringing on a consultant to help identify changes
- think about trainings from REAL at NLC
- think about forming a Brandon Community Building Group focused on inclusivity and equity
- first step may be to form a select board WORKING GROUP of 2 board members to research and suggest possible steps forward

Helpful things to know: There are funding sources to help pay for this kind of work. VLCT is developing resources to help us with this work. It is easier to start this important work when we are NOT facing a racial equity crisis in our community.

Tim Guiles, Brandon Select Board Member

49 CENTER STREET
BRANDON, VERMONT 05733
(802)247-3635
FAX: (802)247-5481

PURCHASE ORDER NO.

№ 52150

**THIS NUMBER MUST APPEAR
ON ALL INVOICES, PACKING
LISTS AND ANY OTHER
CORRESPONDENCE RELATED
TO THIS ORDER.**

TO: CARGILL, INC.
P.O. BOX 415927
BOSTON, MA 02241-5927

SHIP TO: HIGHWAY GARAGE
356 CHAMPLAIN ST
BRANDON, VT 05733

[illegible]



Salt, Road Safety
24950 Country Club Blvd, Suite 450
North Olmsted, OH 44070

Friday, October 15, 2021

Billing Information		Shipping Information		*Contact Information	
Account Number	1500022900	2500019146		Attn:	VALUED CUSTOMER
Name	BRANDON TOWN CENTER ST	BRANDON TOWN OF DIST3		Title	
Address 1	49 CENTER ST	CHAMPLAIN ST		Phone	
P O Box				Fax	
City State Zip	BRANDON, VT 05733-1193	BRANDON, VT 05733		Mobile	
County	RUTLAND			e-mail	

*PLEASE VERIFY THAT ALL CONTACT INFORMATION IS CORRECT. IF CHANGES ARE REQUIRED PLEASE NOTE THEM ON THE NEXT PAGE.

Cargill, Incorporated Deicing Technology Business Unit ("Cargill") is pleased to submit the following quote for your DEICING SALT needs for the 2021/2022 season.

Price Basis Per Ton

Product	DELIVERY	Estimated Tons	Terminal
100011135 - BULK DEICING SALT	\$72.31	1000	RUTLAND US CDT

THE PRODUCT QUOTED IN THIS AGREEMENT IS INTENDED FOR BULK DEICING USE ONLY.

PLEASE SIGN AND RETURN THIS QUOTE LETTER TO OUR ATTENTION WITHIN TEN (10) BUSINESS DAYS FROM DATE OF LETTER. WE CANNOT UPDATE YOUR ACCOUNT FOR THIS YEAR WITHOUT THE SIGNED QUOTE LETTER. THIS PRICE QUOTE LETTER DOES NOT CONSTITUTE AN ORDER. ORDERS MUST BE PLACED BY CALLING CUSTOMER SERVICE AT 800-600-SALT (7258). ORDERS BEING PLACED FOR PICKUP MAY NOT BE AVAILABLE FOR 24 HOURS FROM THE TIME THE ORDER IS PLACED.

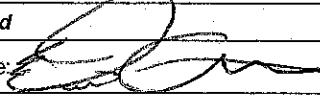
TERMS AND CONDITIONS –

- Provided this Price Quote Letter is signed and returned within ten (10) business days from the Date, Cargill agrees to hold the quoted prices firm from October 15, 2021 through April 30, 2022. Notwithstanding the foregoing, the prices contained in this Price Quote Letter are contingent on Customers adherence to these Terms and Conditions and the attached Terms and Conditions of Sale, including, but not limited to, Customer's compliance with the Customer account's payment and credit terms stated below.
- If purchase is not made by December 31, 2021, Cargill reserves the right to revoke the pricing provided in this Price Quote Letter.
- The Estimated Tons figure is an estimate of the total quantity of each Product(s) to be purchased by Customer under this Price Quote Letter. Customer is not obligated to purchase a minimum percentage of the Estimated Tons. Cargill is not obligated to sell Customer any quantity of the Estimated Tons.
- Cargill's obligation to sell Product(s) is SUBJECT TO PRODUCT AVAILABILITY. Cargill has the right to (i.) decline, or suspend shipments of, any Customer order placed under this Price Quote letter or (ii) terminate this Price Quote Letter if, at any time, Cargill encounters Product shortages due to commitments to other customers. In addition, Cargill reserves the right to decline, or suspend shipments of, any Customer order placed under this Price Quote Letter for any reason(s) relating to: Conditions at any Cargill terminal/production facility, weather conditions, or any other reason that may affect Cargill's ability to accept orders.
- Estimated delivery time three to seven business days after release of an order. This quote assumes that Product will be delivered from or picked up at the terminal set forth above. Sourcing of products from another Cargill facility is subject to availability and additional fees that may be applied to your account. Cargill's sale of Product is expressly conditional upon these Terms and Conditions and Customer's acceptance of the attached Terms and Conditions of Sale. Any terms which may exist on the Customer's standard purchase order (or similar forms) and which alter or are inconsistent with the terms and conditions will be of no legal force or effect and will not govern the transaction contemplated by this Price Quote Letter.
- By accepting, Customer agrees that this Price Quote Letter (including the Terms and Conditions and the attached Terms and Conditions of Sale) constitutes the entire understanding between Cargill and Customer and supersedes all other prior agreements or quotations, whether written or oral, between Cargill and Customer with respect to the Product(s). Any individual signing this Price Quote on behalf of Customer represents and warrants that they have full authority to do so, and that the transaction described herein is consistent with any applicable procurement regulations.

Payment Terms	NET 30	Credit Limit	N/A
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Payment terms & credit limits are subject to change.

Thank you for the opportunity to be of service. We are looking forward to supplying your salt needs.

Cargill, Incorporated Salt, Road Safety Sara Cope Senior Sales Analyst Sara_Cope@cargill.com 800-600-7258 - p 952-404-8491 - f	Accepted
	Signature: 
	Name: David Atherton
	Title: Town Manager
	e-mail: datherton@townofbrandon.com

Confidential - This document is intended only for the named recipient (i.e., Seller) and contains confidential information. Anyone other than the Seller is not permitted access to this information. Any dissemination or distribution of this information is a breach of the terms and conditions of this document. If you have received this document in error, please advise CDT by reply e-mail / mail at the address above, and delete this document and any email related thereto

Pg 1 of 2



Deicing Technology Business
24950 Country Club Blvd, Suite 450
North Olmsted, OH 44070

Please notify us of any required changes to your account information. Any incorrect information will delay your account setup.			
Billing Information		Shipping Information	
Name:			
DBA (if applicable)			
Address 1			
Address 2			
City State Zip			
County			
Attn:			
Phone		Fax	e-mail:

TERMS AND CONDITIONS OF GOVERNMENT ROAD SALT SALES	
<p>1. TERMS TO GOVERN. The terms and conditions set forth herein shall constitute the sole terms and conditions of sale for this quotation (the "Quote") and any orders placed thereunder. No other terms or conditions, whether contained in Buyer's purchase order or elsewhere, shall be binding on Seller unless agreed to in writing by Seller.</p> <p>2. TITLE/RISK OF LOSS. Title and risk of loss shall pass to Buyer at the time the goods are delivered to or picked up by Buyer.</p> <p>3. PAYMENT AND CREDIT TERMS. Failure of the Buyer to pay on the due date for products shipped shall give Seller the right, but not the obligation, to suspend further shipment, without notice to the Buyer, until all previous shipments are paid, or to terminate this agreement and seek all available remedies from Buyer. Interest at the maximum rate permitted by law will accrue on all invoices unpaid as of the net due date. All payments by Buyer shall be final 180 days after shipment of the goods and Buyer shall have no right to audit payments or deduct future payments after such date. Notwithstanding anything else herein contained, Seller reserves the right to modify payment terms or to allow no credit whatsoever to Buyer if Seller determines that it cannot grant Buyer the credit terms which are specified herein or Buyer's credit changes. Buyer understands that this reservation is necessary to allow Seller's credit department to have adequate time to review Buyer's credit status.</p> <p>4. WARRANTY AND LIMITATION OF LIABILITY. Seller warrants that it has the right to convey good title to the goods and that the goods will be delivered free of all liens and encumbrances. EXCEPT FOR THE WARRANTIES SPECIFICALLY SET FORTH ABOVE, SELLER DISCLAIMS ALL OTHER EXPRESS OR IMPLIED WARRANTIES WITH RESPECT TO THE PRODUCTS, INCLUDING WITHOUT LIMITATION THE IMPLIED WARRANTIES OF MERCHANTABILITY AND/OR FITNESS FOR A PARTICULAR PURPOSE. IN NO EVENT SHALL SELLER BE LIABLE FOR TO BUYER, OR TO ANY THIRD PARTY, FOR ANY INDIRECT, CONSEQUENTIAL, INCIDENTAL, SPECIAL, PUNITIVE OR EXEMPLARY DAMAGES OF WHATSOEVER NATURE (INCLUDING, BUT NOT LIMITED TO, LOST BUSINESS, LOST PROFITS, DAMAGE TO GOODWILL OR REPUTATION AND/OR DEGRADATION IN VALUE OF BRANDS, TRADEMARKS, TRADENAMES, SERVICE NAMES OR SERVICE MARKS) WHETHER ARISING OUT OF BREACH OF CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE, FAILURE TO WARN, OR STRICT LIABILITY) OR OTHERWISE.</p> <p>5. EXCLUSIVE REMEDY. If upon delivery to Buyer the goods appear not to meet the above warranty, Buyer shall immediately notify Seller who shall have a right to inspect them. Buyer shall not return, repair or dispose of any goods that fail to meet the above warranty without Seller's written consent. In the event Seller breaches the above warranty, Buyer's sole and exclusive remedy and Seller's sole and exclusive liability shall be limited to, at Seller's option, replacement of non-conforming goods with conforming goods or return of the purchase price.</p> <p>6. FORCE MAJEURE. Seller shall be excused for failure to deliver or delay occasioned by conditions beyond Seller's reasonable control, including, but not limited to, Acts of God, fire, flood, windstorm, acts of governmental authorities, strikes, shortage of raw materials, breakdown, shortage or non-availability of transportation facilities or equipment or any similar event not within Seller's control. In the event Seller is unable to supply the total requirements of its customers, Seller may allocate its available supply among its customers in a manner deemed by Seller to be fair and equitable. If Seller declares force majeure hereunder, Seller may cancel any unperformed portion hereof upon ten (10) days written notice to Buyer.</p>	<p>7. INCREASES. Any advance in applicable freight rates or taxes taking effect before the fulfillment of orders placed under this Quote shall be for Buyer's account. All demurrage or detention charges shall be for Buyer's account. Seller reserves the right to add energy and/or transportation related surcharges for Buyer's account. In addition, if Seller is unable, for any reason, to supply the goods from its plant closest to Buyer's facility, then Seller may, but is not required to, supply the goods from another plant, to the extent it is available, subject to Buyer's payment of all increased freight costs.</p> <p>8. DELIVERY. Buyer shall furnish complete shipping instructions in sufficient time to enable Seller to perform its obligations hereunder. Seller shall not be obligated to make shipment in absence thereof. If more than one delivery is called for, each delivery is to be considered a separate contract for purposes of furnishing complete shipping instructions by Buyer. Unless otherwise provided for herein, if the Quote provides for deliveries over a period exceeding one month, Seller shall not be obligated to deliver in any thirty day period more than approximately equal monthly quantities, in relation to the total amount. The destination routing of shipments will be at Seller's option.</p> <p>9. TERMINATION. If either party breaches any of its obligations under this Quote or any order thereunder, the non-breaching party may give ten (10) day notice of termination, and if the breach has not been cured during the said 30-day period, this Quote shall terminate. In the event Buyer files a voluntary petition in bankruptcy, makes an assignment for the benefit of creditors; is adjudicated as bankrupt; and/or becomes insolvent, Seller may terminate this Agreement effective immediately. Termination, pursuant to this Section, while being in itself a remedy for breach, shall not preclude any other legal or equitable remedy which is available to the terminating party.</p> <p>10. TAXES. Buyer shall be liable for any taxes or other exactions levied by Federal, State or local authorities upon the sale, delivery, storage, consumption or transportation of the goods or services, and if any such items are paid or required to be paid by Seller, the amount shall be added to and become part of the price payable to Seller for such goods or services.</p> <p>11. ASSIGNMENT. The rights and obligations under this Quote are not assignable by Buyer unless in writing and signed by Seller.</p> <p>12. FORWARD CONTRACT. The Parties agree that the transactions hereunder constitute a "forward contract" within the meaning of the United States Bankruptcy Code and that each Party is a "forward contract merchant" within the meaning of the United States Bankruptcy Code.</p> <p>13. CONTRACT AMBIGUITIES. The Parties acknowledge that they have had the opportunity to consult with legal counsel of their own choosing. As a result, the rule of construction that provides that ambiguities in a contract shall be construed against the drafter shall not apply to these terms and conditions and the Parties waive any such defense to the terms of these terms and conditions.</p>

Confidential - This document is intended only for the named recipient (i.e., Seller) and contains confidential information. Anyone other than the Seller is not permitted access to this information. Any dissemination or distribution of this information is a breach of the terms and conditions of this document. If you have received this document in error, please advise CDT by reply e-mail / mail at the address above, and delete this document and any email related thereto

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100015 ALLEN ENGINEERING & CHEMI	10/12/21	chlorine 11152278301	20-5-55-50120 Sodium Hypochlorite	580.80	50206	10/25/21
100255 BRANDON FIRE DISTRICT #1	10/21/21	water portion of payment OCT 2021	90-5-15-90600 Paid To BFD No 1	111273.75	50207	10/25/21
100280 BRANDON LUMBER & MILLWORK	10/11/21	trash bags 907656/3	10-5-22-43170 Trash costs-Transfer Stat	31.98	50208	10/25/21
100280 BRANDON LUMBER & MILLWORK	10/12/21	spruce 907809/3	20-5-55-43160 Maint. Supplies - General	26.90	50208	10/25/21
100280 BRANDON LUMBER & MILLWORK	10/12/21	vinyl tubes, clamp 907819/3	10-5-22-43080 Highway Bldg Maint	16.49	50208	10/25/21
100280 BRANDON LUMBER & MILLWORK	10/13/21	nylon rope 907978/3	20-5-55-43160 Maint. Supplies - General	17.99	50208	10/25/21
200218 BRANDON REPORTER	09/30/21	Harvest fest Ads 9/30/21	10-5-18-10330 Advertising/Recruitment	530.00	50209	10/25/21
311069 BRANDON, TOWN OF	10/21/21	overpaid at closing CREDIT	20-2-00-02120 Sewer Fee Credits	35.12	50210	10/25/21
301085 BROWN, TYLER	10/10/21	beaver removal 10102021	10-5-15-20240 Contractors	309.00	50211	10/25/21
100051 CARR, BERNIE AND BETH	10/15/21	over paid taxes OCT 2021	10-2-00-02120 Anticipated Tax Credits	873.82	50212	10/25/21
100860 CARROLL, BOE, PELL & KITE	10/12/21	legal fees: Brookdale 35563	20-5-55-21110 Legal Services	303.50	50213	10/25/21
100860 CARROLL, BOE, PELL & KITE	10/12/21	legal fees: Kahrs 35564	10-5-10-21110 Legal Services	1218.00	50213	10/25/21
100860 CARROLL, BOE, PELL & KITE	10/12/21	legal fees: misc 35565	10-5-10-21110 Legal Services	294.00	50213	10/25/21
100860 CARROLL, BOE, PELL & KITE	10/12/21	Murach Union grievance 35566	10-5-10-21110 Legal Services	567.00	50213	10/25/21
100462 CASELLA WASTE MANAGEMENT	10/01/21	Sept trucking of sludge 2606609	20-5-55-50170 Trucking	1620.00	50214	10/25/21
301503 CHAMPLAIN VALLEY FUELS	10/05/21	diesel fuel 548976	10-5-15-41130 Fuel - Vehicles HW	215.54	50215	10/25/21
301503 CHAMPLAIN VALLEY FUELS	10/15/21	heating fuel @ Town Hall 549039	10-5-22-42110 Heating Fuel	586.87	50215	10/25/21
301503 CHAMPLAIN VALLEY FUELS	10/08/21	gasoline 549340	10-5-14-41130 Fuel - Vehicles	475.38	50216	10/25/21
301503 CHAMPLAIN VALLEY FUELS	10/12/21	diesel fuel 549957	10-5-15-41130 Fuel - Vehicles HW	299.58	50217	10/25/21
310703 CITY HALL SYSTEMS, INC.	09/30/21	online CC fees- Sept 17964	10-5-18-40010 Middle School Football	55.05	50218	10/25/21
310097 COMCAST	10/02/21	service 10/09 - 11/08 EST 10/02/21	10-5-18-42100 Recreation Telephone	109.73	50219	10/25/21
310097 COMCAST	09/27/21	Service: 10/04/ - 11/03 PD 09/27/21	10-5-14-42100 PD Telephone Service	387.83	50220	10/25/21
310097 COMCAST	10/09/21	service: 10/16 - 11/15 TH 10/09/21	10-5-22-43150 Town Hall Repair/Maint.	87.82	50221	10/25/21
310037 CONSOLIDATED COMMUNICATIO	07/06/21	service Jun 06 - Jul 05 HWY 07/06/21	10-5-15-42100 HW Telephone	96.08	50204	10/19/21
PD invoice for July was paid in August check.						
310037 CONSOLIDATED COMMUNICATIO	10/06/21	service: Sep 06 to Oct 05 HWY 10/06/21	10-5-15-42100 HW Telephone	102.10	50222	10/25/21

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310037	10/06/21	CONSOLIDATED COMMUNICATIO service: Sep 06 to Oct 05 PD 10/06/21	10-5-14-42100 PD Telephone Service	49.68	50222	10/25/21
310978	09/14/21	DERMATEC DIRECT gloves 1257449	10-5-14-30120 Professional Supplies	187.49	50223	10/25/21
300466	10/06/21	DUNDON PLUMBING & HEATING portable toilet fee 66432	10-5-18-40010 Middle School Football	115.00	50224	10/25/21
300466	10/13/21	DUNDON PLUMBING & HEATING septic truck @ Brookdale 66660	20-5-55-20240 Contractors	370.00	50224	10/25/21
300466	10/19/21	DUNDON PLUMBING & HEATING worked on Brookdale pumps 66722	20-5-55-20240 Contractors	187.50	50224	10/25/21
310333	10/20/21	EATON, KEVIN officiating 10/20/21	10-5-18-40010 Middle School Football	154.00	50225	10/25/21
100494	10/20/21	ENDYNE INC testing 389474	20-5-55-22120 Testing	210.00	50226	10/25/21
100615	10/14/21	FISHER SCIENTIFIC COMPANY filters 9106418	20-5-55-30120 Professional Supplies	217.52	50227	10/25/21
300187	10/09/21	FLORENCE CRUSHED STONE stone 230838	10-5-15-46140 Gravel	700.49	50228	10/25/21
310426	10/04/21	FYLES BROS., INC. propane - WW lab bldg 46978	20-5-55-42110 LP Gas - Bldgs	165.22	50229	10/25/21
301114	10/20/21	GABORIAULT, DYLAN officiating 10/20/21	10-5-18-40000 Youth Soccer	100.00	50230	10/25/21
100332	10/04/21	GAGNON LUMBER INC chips 73112	10-5-18-60100 Seminary Hill	710.00	50231	10/25/21
300974	10/08/21	GRAPH-X INCORPORATED signs 4519	10-5-21-75000 Economic Development	1300.00	50232	10/25/21
100725	10/09/21	GREEN MOUNTAIN GARAGE penetrant oil 173983	20-5-55-43160 Maint. Supplies - General	19.78	50233	10/25/21
100725	10/12/21	GREEN MOUNTAIN GARAGE manual transfer pump 174067	10-5-15-41160 HW Maint. Supplies-Vehicl	54.99	50233	10/25/21
100725	10/12/21	GREEN MOUNTAIN GARAGE funnel 174076	20-5-55-43160 Maint. Supplies - General	3.62	50233	10/25/21
100725	10/15/21	GREEN MOUNTAIN GARAGE oil 174241	20-5-55-43160 Maint. Supplies - General	7.18	50233	10/25/21
100725	10/15/21	GREEN MOUNTAIN GARAGE gasket makers & o-rings 174277	20-5-55-43160 Maint. Supplies - General	30.10	50233	10/25/21
100725	10/16/21	GREEN MOUNTAIN GARAGE o-rings 174314	20-5-55-43160 Maint. Supplies - General	3.79	50233	10/25/21
310233	10/05/21	GREEN MOUNTAIN POWER Newton Road pump station 10/21 089202	20-5-55-42130 Electric	94.53	50234	10/25/21
310233	10/05/21	GREEN MOUNTAIN POWER Central Park, lights 10/21 170028	10-5-22-42130 Bldgs & Grounds Electric	751.83	50234	10/25/21
310233	10/05/21	GREEN MOUNTAIN POWER Estabrook Park 10/21 240302	10-5-22-42130 Bldgs & Grounds Electric	54.83	50234	10/25/21
310233	10/05/21	GREEN MOUNTAIN POWER WWTP 10/21 260302	20-5-55-42130 Electric	1651.96	50234	10/25/21
310233	10/05/21	GREEN MOUNTAIN POWER Carver St Pump Station 10/21 290502	20-5-55-42130 Electric	55.13	50234	10/25/21
310233	10/05/21	GREEN MOUNTAIN POWER Green Park 10/21 317702	10-5-22-42130 Bldgs & Grounds Electric	23.26	50234	10/25/21

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310233	GREEN MOUNTAIN POWER	10/05/21 Country Club pump station	20-5-55-42130	26.15	50234	10/25/21
		10/21 338602	Electric			
310233	GREEN MOUNTAIN POWER	10/04/21 Conant Sq car chargers	10-5-22-42500	121.21	50234	10/25/21
		10/21 339840	Electric EV Car Stations			
310233	GREEN MOUNTAIN POWER	10/05/21 Brookdale pump station	20-5-55-42130	112.55	50234	10/25/21
		10/21 467702	Electric			
310233	GREEN MOUNTAIN POWER	10/04/21 Crescent Park	10-5-22-42130	254.38	50234	10/25/21
		10/21 737937	Bldgs & Grounds Electric			
310233	GREEN MOUNTAIN POWER	10/05/21 Police Station	10-5-22-42130	126.97	50234	10/25/21
		10/21 822212	Bldgs & Grounds Electric			
310233	GREEN MOUNTAIN POWER	10/05/21 street lights	10-5-22-42130	3052.74	50234	10/25/21
		10/21 851302	Bldgs & Grounds Electric			
310233	GREEN MOUNTAIN POWER	10/05/21 WWTP security light	20-5-55-42130	27.18	50234	10/25/21
		10/21 860302	Electric			
310197	HAYES, WALLACE E	10/20/21 officiating	10-5-18-40010	57.00	50236	10/25/21
		10/20/21	Middle School Football			
310639	MANIERY, DOMINICK	10/20/21 officiating	10-5-18-40010	90.00	50237	10/25/21
		10/20/21	Middle School Football			
310630	MASTERCARD	09/21/21 notary for AA	10-5-14-10330	15.00	50205	10/22/21
		44676	Dues & Subscriptions			
310630	MASTERCARD	08/31/21 ball pump,sport med packs	10-5-18-20600	67.42	50205	10/22/21
		61473	Equipment /Supplies			
310630	MASTERCARD	08/31/21 footballs	10-5-18-40010	206.04	50205	10/22/21
		61474	Middle School Football			
310630	MASTERCARD	09/15/21 soccer-goals,goalie glove	10-5-18-40000	192.99	50205	10/22/21
		61475	Youth Soccer			
310630	MASTERCARD	09/27/21 Dog waste bags	10-5-18-62000	18.99	50205	10/22/21
		61476	DOG PARK EXPENDITURES			
310630	MASTERCARD	09/09/21 cheer uniforms	10-5-18-40090	1950.73	50205	10/22/21
		61477	Cheerleading			
310630	MASTERCARD	09/09/21 football jersey's	10-5-18-40010	590.00	50205	10/22/21
		61478	Middle School Football			
311069	MASTERSON , JENNIE	10/21/21 overpaid after closing	20-2-00-02120	311.48	50238	10/25/21
		0958	Sewer Fee Credits			
310763	MORRISSETTE, UNA	10/20/21 officiating	10-5-18-40010	82.00	50239	10/25/21
		10/20/21	Middle School Football			
330366	NESHOBE PTO	10/12/21 reimbursement	10-5-18-10330	500.00	50240	10/25/21
		210001	Advertising/Recruitment			
100788	NEW ENGLAND MUNICIPAL RES	10/06/21 Lisa- July 2021 work	10-5-11-22140	1520.00	50241	10/25/21
		48782	Property Assessor			
100788	NEW ENGLAND MUNICIPAL RES	10/06/21 Lisa - August 2021 work	10-5-11-22140	855.00	50241	10/25/21
		48788	Property Assessor			
100910	NOBLE ACE HARDWARE RUTLAN	10/12/21 sprayers	10-5-15-41110	173.82	50242	10/25/21
		193107/1	New Equipment-Misc. Tools			
100910	NOBLE ACE HARDWARE RUTLAN	10/12/21 soap and spray cleaners	10-5-22-43180	31.32	50242	10/25/21
		193109/1	Maint. Supplies Bldgs.			
310530	PATCH ELECTRIC INC	10/21/21 Install light pole-Center	10-5-15-45120	424.99	50243	10/25/21
		1844	Signs & Posts			
		Center St by Smith Block, damaged by truck. Insurance claim money received.				
310736	POCKETTE PEST CONTROL	10/11/21 pest control: Police Dept	10-5-22-43090	65.00	50244	10/25/21
		17329	PD Bldg Maint.			

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310736	POCKETTE PEST CONTROL	10/12/21 pest control - storage 17332	10-5-18-20500 Storage Unit Supply/Maint	50.00	50244	10/25/21
310736	POCKETTE PEST CONTROL	10/12/21 pest control - Town Hall 17333	10-5-22-43150 Town Hall Repair/Maint.	40.00	50244	10/25/21
310736	POCKETTE PEST CONTROL	10/12/21 pest control Town Office 17334	10-5-22-43100 Town Office	70.00	50244	10/25/21
200179	ROOTX	10/06/21 Root-X 66133	20-5-55-50130 Root-X	9750.00	50245	10/25/21
310397	SOUTHWORTH-MILTON, INC.	09/25/21 kit compress INV2386521	10-5-15-41160 HW Maint. Supplies-Vehicl	270.16	50246	10/25/21
310397	SOUTHWORTH-MILTON, INC.	10/07/21 CAT loader/backhoe INV2397204	10-5-15-90100 New Equip. Purchase	123900.00	50246	10/25/21
		Trade John Deere Loader/backhoe. Offset from LOT.				
301113	SPRINGTURN FAMILY PROJECT	10/12/21 buttons OCT 2021	10-5-14-40430 Community Police	71.00	50247	10/25/21
310863	TAX-EXEPMT LEASING CORP	10/06/21 Sidewalk machine pymt 310863	10-5-15-90400 Leased Equipment	24027.77	50248	10/25/21
310534	TRAYNOR, NATHAN J	10/20/21 officiating 10/20/21	10-5-18-40010 Middle School Football	114.00	50249	10/25/21
310045	VERMONT DEPT OF HEALTH	10/21/21 engraved vital paper OCT 2021	10-5-13-30110 Office Supplies	25.00	50250	10/25/21
310046	W.B. MASON CO INC	10/06/21 paper, ink 223999340	10-5-10-30110 Office Supplies	102.53	50251	10/25/21
310046	W.B. MASON CO INC	10/13/21 drum 224200482	10-5-10-30110 Office Supplies	64.25	50251	10/25/21
310598	WALTER, ELLEN	10/18/21 Flower order 10/18/21	10-5-22-43160 Parks Maint.	227.16	50252	10/25/21
		Report Total		296917.06		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ ***296,917.06
Let this be your order for the payments of these amounts.