

**Brandon Board of Liquor Control Commissioners Meeting**  
**November 8, 2021**  
**7:00 p.m.**

The Brandon Board of Liquor Control Commissioners will meet Monday, November 8, 2021 in conjunction with the Select Board Meeting to begin at 7:00 p.m. expecting to consider the items noted on this agenda. Agendas shall be posted on the community bulletin board located at the Town Office at 49 Center Street and on the community bulletin board located at the Junction Store & Deli at 2265 Forest Dale Road. The Select Board reserves the right to add additional items, if necessary, at the beginning of the meeting.

Interested parties may also attend this meeting electronically:

- Video Conference via ZOOM: Meeting ID (253 279 4161)
- Conference call: Dial (929) 205 6099

- 1) Call to Order
  - a) Agenda Adoption
- 2) Approval of Minutes:
  - a) Board of Liquor Control Commissioners Meeting – October 11, 2021
- 3) Review of Request to Cater Malt, Vinous and/or Spirituous Liquors Previously Approved by the Town Clerk:
  - Benson Village Eatery, Inc. dba The Wheel Inn for a Drag Show to take place at the Brandon Town Hall on November 19<sup>th</sup> from 6:30 p.m. until 11:30 p.m.
- 4) Review of Art Gallery, Book Store, Museum or Library Serving Permit Previously Approved by the Town Clerk:
  - Brandon Artist Guild for an event at their Gallery from 5:00 p.m. until 8:30 p.m. on November 12, 2021
- 5) Adjournment

**Brandon Board of Liquor Control Commissioners Meeting  
October 11, 2021**

**NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.**

**Board Members In Attendance:** Seth Hopkins, Brian Coolidge, Tim Guiles, Tracy Wyman, Michael Markowski

**Others In Attendance:** Dave Atherton

**1. Call to Order**

The meeting was called to order at 7:55PM by Seth Hopkins – Chair.

***a. Agenda Adoption***

**Motion** by Tracy Wyman/Michael Markowski to approve the agenda as posted. **The motion passed unanimously.**

**2. Consent Agenda**

***a) Approve Minutes of Board of Liquor Control Commissioners Meeting – September 27, 2021***

***b) Review of Request to Cater Malt, Vinous and/or Spirituous Liquors Previously Approved by the Town Clerk:***

***. Brandon Harvest Group dba Café Provence for a Chamber Mixer to take place at the Bar Harbor Bank & Trust on November 3<sup>rd</sup> from 5:00PM to 7:00PM.***

**Motion** by Brian Coolidge/Tracy Wyman to approve the consent agenda as presented. **The motion passed unanimously.**

**3. Adjournment**

**Motion** by Brian Coolidge/Tracy Wyman to adjourn the Board of Liquor Control Commissioners meeting at 7:56PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant  
Recording Secretary

Request to Cater Malt, Vinous and/or

Spirituos Liquors

\$20.00 Fee (must be included)

Make fee payable to Liquor Control

Caterer's License Number 255-001-CATR-001  
 Licensee Corporation Name: BENSON VILLAGE EATERY INC  
 Doing Business as: THE WHEEL INN  
 Street: 730 LAKE ROAD Town/City BENSON  
 Contact Name & Phone: KATHLEEN KNAPP 537-2755  
 Email or Fax: KNAPPKATH@AOL.COM

BE SURE TO READ INSTRUCTIONS BELOW, BEFORE COMPLETING APPLICATION

- 1) Describe type of event to be catered: DRAW SHOW  
BRANDONTOWN HALL
- 2) Street address of event: ONE CONANT SQUARE BRANDON
- 3) Date of catered event: NOVEMBER 19, 2021
- 4) Hours of operation from beginning to end: 6:30 PM - 11:30 PM
- 5) Approximate # of persons expected: 75

Signed: [Signature] Date: 11-2-2021

Each catered event must have approval from the Town/City before  
 submitting this application to Liquor Control.

Towns Recommendation (please circle one)

[Signature]

Approved

BRANDON

Disapproved

11/2/2021

Town/City Clerks Signature (Catered location)

Town/City

Date

SUBMIT THIS APPLICATION TO DLC AT LEAST 5 DAYS PRIOR TO EVENT

DIRECTIONS:

Submit to Town/City clerk for approval (Town/City Clerk will send to DLC).

- 1) Follow all liquor control laws and regulations (what applies to a first or first and third class license also applies to the caterer's license).
- 2) Must have a defined area for serving and consumption of alcohol with designated barriers.
- 3) Must have separate toilet and lavatory facilities available for both men and woman.
- 4) Provide sufficient number of employees for control purposes.

THE LICENSE MUST BE POSTED ON PREMISE OF EVENT

**ART GALLERY, BOOK STORE, MUSEUM OR LIBRARY SERVING PERMIT**

APPLICATION FEE: \$20.00

Art Gallery

Book Store

Library

Museum

Name of Business:

BRANDON ARTIST GUILD

D/B/A:

BRANDON ARTIST GUILD

Address:

7 CENTER ST

Town/City:

BRANDON

Zip:

05733

Contact Name:

CARRIE ADE

Email:

~~ea~~ southpeninsula-gallery@gmail.com

Telephone:

808-283-6664 or 802-247-4956

Location (specify defined area inside of business):

EVENT WILL BE INSIDE GALLERY

**A VALID CERTIFICATE SHOWING CURRENT EDUCATIONAL TRAINING  
IS REQUIRED WITH THIS PERMIT REQUEST.**

(Please go to our website liquorcontrol.vermont.gov and click on seminar schedule to view available seminars)

Date of event:

11/12/2021

Hours of operation: Beginning

5pm

Ending

8:30

Signed:

[Signature]

Date:

11/4/2021

Please check one:

Approved

Disapproved

[Signature]

Town/City Clerk signature

Brandon

Town/City

11/4/2021

Date

**Submit to Town/City at location of event. After action by local control commissioners, this application will be forwarded to the Vermont Board of Liquor and Lottery at least 5 days prior to the date of the event.**



CERTIFICATE OF ACHIEVEMENT

AWARDED TO

**Carrie Ade**

FOR COMPLETING

**1st Class Server Training Program 2021 (Final Exam) 2**

COMPLETION DATE  
August 31, 2021

SCORE  
95%