#  Brandon Board of Sewer Commissioners Meeting

# June 27, 2022

**NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.**

**Board Members In Attendance**: Seth Hopkins, Brian Coolidge, Tim Guiles, Tracy Wyman, Mike Markowski

**Others in Attendance:** Dave Atherton, Sue Gage, Jackie Savela, Jeff Biasuzzi, Steven Cijka, Marielle Blais, Matt Clouser

**Other In Attendance Via Zoom:** Keith Whitcomb, Jack Schneider

**1. Call to Order**

The meeting was called to order at 7:01PM by Seth Hopkins – Chair.

***a. Agenda Adoption***

**Motion** by Tracy Wyman/Brian Coolidge to approve the agenda. **The motion passed unanimously.**

**2. Approval of Minutes**

***a) Approve Minutes of Board of Sewer Commissioners Meeting***

* ***June 13, 2022***

**Motion** by Brian Coolidge/Tracy Wyman to approve the minutes of the June 13, 2022, meeting. **The motion passed unanimously.**

**3.** **Consider Approval of 2022/2023 Budget**

Seth Hopkins noted there was a revised budget provided to the Select Board today. Dave Atherton noted they had budgeted for a third person that has been removed. The annual bids for chemicals are up significantly from last year and were the figures provided at the last meeting. Tim Guiles stated with the elimination of a position, the wages seem to be up. Mr. Atherton advised the wage line went up 18% that includes the July 1st increase. Testing has also increased quite a bit. Mr. Atherton advised Sue Gage and he had discussed the depreciation line and there is a lengthy Excel spreadsheet that shows the terms which is a good accounting practice and is in the audit as well. Mr. Cijka is very descriptive with his bids. Tim Guiles asked if this budget is passed, will it affect the sewer fees. Sue Gage advised this is structured on a five-year model because the Town has historically budgeted too much on variables and there will be an increase in the fixed rate. Dave Atherton stated there had been a discussion of raising the rates on the structured fee that had already been moved. Seth Hopkins stated it has been known the rates were going to increase based on the plan but is the fact that the operations are up 11% have an additional impact.

**Motion** by Tracy Wyman/Brian Coolidge to approve the 2022/2023 Wastewater budget. **The motion passed with one abstention – Mike Markowski.**

Mike Markowski abstained from voting as he was present by time of vote but had missed the discussion.

**4. Adjournment**

**Motion** by Brian Coolidge/Tracy Wyman to adjourn the Board of Sewer Commissioners meeting at 7:09PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant

Recording Secretary