

Brandon Select Board Meeting
July 11, 2022
7:00 p.m.

The Brandon Select Board will meet Monday, July 11, 2022 at 7:00 p.m. at the Brandon Town Hall located at 1 Conant Square expecting to consider the items noted on this agenda. Agendas shall be posted on the community bulletin board located at the Town Office at 49 Center Street and on the community bulletin board located at the Junction Store & Deli at 2265 Forest Dale Road. The Select Board reserves the right to add additional items, if necessary, at the beginning of the meeting.

Interested parties may also attend this meeting electronically:

- Video Conference via ZOOM: Meeting ID (253 279 4161)
- Conference call: Dial (929) 205 6099

- 1) Call to Order
 - a) Agenda Adoption

- 2) Approval of Minutes
 - a) Select Board Minutes – June 27, 2022
 - b) Minutes of Special Meeting of the Select Board – July 5, 2022

- 3) Town Manager’s Report

- 4) Public Comment and Participation

- 5) Fiscal
 - a) Consider FY 2022/2023 Paving Project Bids
 - b) Warrant FY 2021/2022 – July 10, 2022 - \$40,294.85
 - c) Warrant FY 2022/2023 – July 11, 2022 - \$70,549.17

- 6) Executive Session

The appointment or employment or evaluation of a public officer or employee, to include the Police Chief and the Town Manager per 1 V.S.A. § 313(3)(a)(3).

- 7) Adjournment

**Brandon Select Board Meeting
June 27, 2022**

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

Board Members In Attendance: Seth Hopkins, Brian Coolidge, Tim Guiles, Tracy Wyman, Mike Markowski

Others in Attendance: Dave Atherton, Sue Gage, Jackie Savela, Jeff Biasuzzi, Steven Cijka, Marielle Blais, Matt Clouser

Other In Attendance Via Zoom: Keith Whitcomb, Jack Schneider

1. Call to order

The meeting was called to order by Seth Hopkins, Chair at 7:09PM.

a) Agenda Adoption

Motion by Mike Markowski/Tracy Wyman to adopt the agenda as presented. **The motion passed unanimously.**

2. Approval of Minutes

- a) Select Board Meeting Minutes – June 13, 2022***
- b) Special Select Board Meeting Minutes – June 20, 2022***

Motion by Tracy Wyman/Brian Coolidge to approve the June 13th and June 20th Select Board meeting minutes as submitted. **The motion passed with one abstention – Mike Markowski.**

Mike Markowski abstained as he was absent for the 6/20/22 meeting.

3. Town Manager's Report

Dave Atherton provided the following report:

. A pre-construction meeting was held for the Arnold District culvert replacement with Trudell Civil Engineering and Poulin Landscaping on June 16th. It is tentatively scheduled for construction to start in August and plans are to close the road to through-traffic during construction from the Arnold/Hollow Road intersection to the town line on the north end. Mr. Atherton will be posting the road closure in the Reporter and Addison Independent as well as sending letters to the residents on Arnold District, RNESU, Leicester Town Offices. The Highway Department will also be taking advantage of the closure to replace cross culverts and perform ditch works in anticipation of paving.

. Mr. Atherton had a meeting to discuss further funding options for the WWTP upgrades with A&E and various State entities. This conversation was similar to the one had at the June 13th Board meeting. Still moving forward and hope to see more grant funding.

. Mr. Atherton met with Nanci of NRCS and Andreas of Watershed Consultants on moving forward with the stormwater chamber project that was identified in the stormwater masterplan. This is another fully grant funded project through the NRCS. The design phase has started with Summer 2023 as a tentative construction date.

. According to Matt Shirley's Instagram followers, Brandon is the Most Underrated City in Vermont. Mr. Shirley is known for his "brutally honest" charts and graphs on all things life related.

Mr. Atherton advised Governor Scott has signed Act 181 regarding the Department of Health that governs transition of authority for rental housing health and safety from the municipalities to the Department of Public Safety. The local officers are to still do health inspections until this happens.

Rec. News:

. Baseball Season is wrapping up with the majors championship game for the Randy Adams Youth Baseball League being hosted at Neshobe tonight! Many thanks to our sponsors and coaches for an amazing season.

. The Brandon Independence Day Celebration is on Saturday, June 2nd. Parade starts at 10am with activities, music food and fun all day long. Fireworks will cap off the day and all of these activities are happening downtown! If there are any folks that would like to volunteer, please contact Bill Moore ASAP.

. Many thanks to Joel & Darcy McLaren of the Brandon Inn for being great hosts of multiple events and activities. The Brandon Rec swim lessons and the upcoming July 2nd family area and the Brandon Area Chamber of Commerce Summer Concert series are the most recent examples of their community service.

. July 9th is the inaugural Davenport Electric Fest which is being held at Estabrook Park on the 220th birthday of Brandon's greatest inventor, Thomas Davenport. A partnership with Green Mountain Power, the Brandon Rec Department and Brandon Energy Committee, this event will run from 11am – 6pm and feature electric motor-powered Busses, cars, motor bikes, bicycles, lawn equipment and more. Food trucks, music, and games.

Tim Guiles requested an update on the Town's charging station that was discussed at the last meeting. Dave Atherton has not received any information and suggested that it might be a Board decision as to whether they would like to change the fee. Mr. Guiles would like to know if the fee can be changed and would like background information but agreed it would be a good topic to talk about. Mr. Atherton noted that it can be changed and research was done on what the rates

were in Middlebury and Rutland. Mr. Guiles stated the per kilowatt hour fee is good, but it is unusual to charge for parking as there is no charge for parking anywhere else. Mr. Atherton stated a Board decision will be needed. Seth Hopkins noted it would likely be an incentive to move the car once charged. Mr. Guiles noted one does not have to reserve a spot and is charged from the moment of plug in and this one is a flat 75 cents per hour. Mr. Atherton advised this was based on what Charge Point suggested. Mr. Hopkins asked if the Town owns the equipment and it was confirmed the Town does own it.

Motion by Tim Guiles that the board authorize to put the parking down to zero to just charge for the electricity. **There was no second to the motion.**

Dave Atherton would like to make sure the fees cover the cost of the electricity. Mike Markowski asked if the parking fee is eliminated whether the fees will cover the electricity cost for the Town. Brian Coolidge thought the Town should leave the parking fee as is, due to needing extra funds for repairs. Tracy Wyman noted Charge Point had suggested this and he thought it should be left as is. It was noted the parking fee comes back to the town. Seth Hopkins suggested asking if the parking fee could be charged after the charging is complete. Mr. Atherton noted a person advised him that they charge their car for 3 hours and it cost \$4 and the person was pleased. Mr. Guiles requested the Town Manager check whether the parking fee could begin once the vehicle is charged.

Mr. Guiles asked how the Racial Equity Group is going. Dave Atherton stated there have been two meetings, but there has not been one in a couple of months. Mr. Guiles asked what the group is intending to do and Mr. Atherton noted they are waiting for VLCT to provide information on the Equity Conference that was held and they will work from that. Mr. Guiles would like to know when the next meeting is to be held.

Seth Hopkins asked if Mr. Atherton has discussed Act 181 with the Town's Health Officer regarding the rental inspections. Dave Atherton advised the notice was just received and he will be having a conversation. He would like to have the health officer remain until the State has taken it over. Mr. Hopkins asked what the timeframe would be for the Arnold District culvert project. Mr. Hopkins advised it has to be done by October 15th and depends on when the box arrives. He does not have a schedule at this point but it should go fairly quick. They can set it in a day or two once the box is received.

4. Zoning Administrator Report

Seth Hopkins thanked Jeff Biasuzzi for the report that was provided. Mr. Biasuzzi stated he provides a semi-annual report and noted it was a better than average permit year and some forward progress in commercial work. There have been some new developments with the Steinberg Road area. He stated the Planning Commission had a huge shake up with the departure of 3 long-term members and have learned there is going to be a 4th vacancy by the end of the summer. There is not an alternate Planning Commission member. Seth Hopkins advised the Select Board made the Planning Commission board a five-member board at the last Select Board meeting. Mr. Biasuzzi stated Bill Mills is now the interim Chairperson of the Planning Commission. Whatever advertising could be done to obtain new members would be helpful. Mr.

Biasuzzi suggested the Select Board could appoint the Zoning Administrator as an alternate since he is usually at the meetings and could be the alternate if there is a need to make a quorum. Mr. Hopkins thanked all who have been serving on the Planning Commission as they have been doing some important work and is an important commission for the Town in terms of regulations. He hopes that people will consider serving on the Planning Commission. The Commission meets the first Monday of every month for a period of 2 hours. Mr. Hopkins would like the Planning Commission to remain at the five members to allow three available for a quorum and would prefer Brandon residents to be on the commissions. Dave Atherton will be advertising for the open positions. Sue Gage volunteered to fill in as an Alternate to the Planning Commission when there are quorum issues.

Motion by Tim Guiles/Mike Markowski to appoint Sue Gage as an Alternate to the Planning Commission. **The motion passed unanimously.**

Mr. Biasuzzi noted when distributing the agenda, he asks the Planning Commission members to advise if they are not going to be in attendance and he could advise Ms. Gage at that point.

Mr. Biasuzzi stated two zoning issues noted on Page 2 of his report relate to farm animals and cannabis regulations. The Board has decided to appoint a Cannabis Control Board but it is not in the BLUO, except for approving related issues such as fencing, greenhouses, signage. Other than those instances, it is up to the future Town and State Cannabis Boards. The farm animal issues have been quiet this year. In other towns, he has had to work on this topic. Unique to Brandon, there is a related animal ordinance in the BLUO that is dedicated to farm animals that is less than the stand-alone animal ordinance. There was a suggestion to make them all one ordinance. Mr. Biasuzzi noted the Town of West Rutland has a proposed ordinance that is being vetted by VLCT and the Planning Commission has been working on it for 2 years. There is now a section that addresses the keeping of all animals in a village setting and other sections that might be of interest to Brandon. The Brandon Planning Commission has been given a copy of the draft language from Wallingford and West Rutland and they will be drafting a document. Tim Guiles suggested it be combined with the free-standing animal ordinance and it would be good for the Select Board to see the language. Mr. Biasuzzi will send the Select Board the proposed language from West Rutland. Mr. Hopkins stated if it is in the BLUO the Planning Commission writes it and if it is a stand-alone ordinance the Select Board writes it. Mr. Atherton suggested getting the information to the Town Manager and Select Board for review and then scheduling the two public hearings after this has been discussed. Mr. Biasuzzi stated it can be removed from the BLUO if there is a free-standing comprehensive ordinance. This item will be placed on the agenda for the Select Board's discussion at the next meeting. Mr. Biasuzzi stated the intention of putting it in the BLUO was well-intended, but it is cumbersome. Mr. Biasuzzi advised there is a signage issue with the Farmer's Market. This is an organization that will be every summer and may need to go to the DRB. He suggested the Farmer's Market submit an application for a permit and take them in when they are not present. They would then not have to come every year. Dave Atherton stated there was an issue about the Farmer's Market sign and he talked to them about putting it up the day of the market as it is not a problem as a daily sign and has not caused a problem. Tim Guiles noted on June 28, 2021, the Select Board approved to allow for temporary signs for businesses but not to be placed within the highway right-of-way and this needs to be enforced. Mr. Guiles stated he has notes that Mr. Atherton has talked with business

owners and there is awareness of what is allowed and not allowed. Mr. Biasuzzi advised no enforcement actions have been taken by the Town. Mr. Guiles thinks signs should be taken down if they are not by the rules that have been set. Mr. Biasuzzi stated there is an adoption process for an ordinance and making decisions in meetings is muddying the water, as it conflicts with an approved ordinance, and may be unenforceable. Mr. Atherton stated the Town has an obligation with the right of way as there is the State ordinance as well, regardless of local permits. The Town has to be careful with the Class 1 highways in following the State's right of way. Mr. Biasuzzi stated his concern in allowing signs on public property is it will proliferate. The basic rule is that one is not allowed to place business signs on public property, except for specific instances. The Board can approve two 21-day periods and they have the authority to allow private signs on public property. He suggested considering saying no to any signs in public parks. Mr. Atherton advised the Farmer's Market has a permit to use the park during their hours of business and have leased the land as their storefront. Mr. Biasuzzi stated there is not a cohesive set of rules that allows for these issues. Mr. Hopkins advised the entire point of the policy was to make it comprehensive and not ad hoc decisions of the Town Manager, and there was a thorough sign revision in the BLUO in the last couple of years. Mr. Biasuzzi stated what this did not address was public property. Mr. Atherton advised Center Street signs have always had to come to the Board because they protrude in the right of way and what the Board had done covers this as a Select Board decision. Mr. Biasuzzi noted there are several businesses that do not conform to the BLUO that causes confusion. Mr. Hopkins suggested the Board's action of June 28, 2021, be submitted to the Planning Commission to incorporate into the sign ordinance of the BLUO. Mr. Guiles noted the Town Manager can use different levels of enforcement starting with a simple discussion to assure that businesses know what the rules are. Mr. Biasuzzi reported there are a couple of unpermitted signs of businesses that have moved in and this will be discussed with the Planning Commission. Dave Atherton will provide maps to the Zoning Administrator that shows the right of ways. He noted there were four businesses that had to move their signs with the Route 7 project. Mr. Hopkins stated the sign ordinance was developed through community input and the resulting ordinance was reflective of the communities desire and he wanted to assure the conversation is reflecting the communities desires and not making ad hoc decisions. Mr. Biasuzzi advised the Planning sent out a survey to the local businesses and there was feedback on signage. Mr. Guiles wants the Farmer's Market to have a sign and the local businesses to have signs, but he wants them in a space that does not encroach on the vision of the drivers. Mr. Biasuzzi stated the problem is that there is a complicated road pattern around the park and he thinks that signs should be approved based on a specific site plan. Mike Markowski stated there are two lanes around central park that have 22 feet with the turning lane and main travel lane. Mr. Markowski stated the State uses the yellow center line as a reference point. Where the sign currently is at the cross walk, if they are two feet from the curb, they are 24 feet from the center line. Mr. Biasuzzi will send the Select Board the animal language and the sign survey.

Motion by Seth Hopkins/Tim Guiles to decline to approve the Farmer's Market request to install a sign or signs in Central Park for 120 days on the basis of not having any authority to do so per outline of ordinances cited by the Zoning Administrator. **The motion passed unanimously.**

Mr. Hopkins thanked Mr. Biasuzzi for bringing to the Planning Commission to consider the Board action of June 28, 2021. Mr. Biasuzzi stated if the Farmer's Market may submit a permit through foliage season.

Mr. Hopkins appreciated the Zoning Administrator in working on the situation on Wood Lane as the residents have expressed appreciation for the consideration. Dave Atherton noted Chief Kachajian has also been working on this item.

5. Public Comments and Participation

There was no discussion held.

6. Appointments

a) Energy Committee to Fill Anticipated Vacancy – Indefinite Term

Motion by Tim Guiles/Mike Markowski to appoint Lolli Hoxie to the Energy Committee to replace Lowell Rasmussen when he steps down in August. **The motion passed unanimously.**

Seth Hopkins noted that Lollie Hoxie is a Brandon resident and is willing to fill the position. Mr. Hopkins wanted to thank Elaine for the memo and the updated list of appointments.

7. Letter of Support for the Brandon Free Public Library Grant Request

Tim Guiles stated the Brandon Public Library is working to get grants in support of their improvement project. One place they are looking to is the VCHB grant and Village Tax Credit and they need letters of support. Molly Kennedy reached out to him and he would like to show support to the library to help them succeed. Seth Hopkins asked if this is a grant that the Select Board has supported in the past. Dave Atherton assumed it is the next step of the grant the Town has supported them on, like the Clean Water and Engineering grant. Mr. Atherton stated the grant will likely have to go through the Town and Jackie will have to do the work for it. Mr. Guiles stated the letter is needed immediately and asked if clarification can be done after. Mr. Atherton will reach out to the Library for clarification.

Motion by Tim Guiles/Brian Coolidge to write a letter of support for the Brandon Free Public Library with the condition that Dave Atherton vets the request to assure that it fits with the Town's needs. **The motion passed unanimously.**

9. West Seminary Park Stormwater Mitigation

Dave Atherton stated in 2017, a final report was received for a stormwater master plan. The West Seminary Park was identified where the Town is receiving 10 acres of run off from East and West Seminary. There is a pre-existing storm system that is there now and this would put chamber tubes for better filtration to catch more sediment and have cleaner water. It is similar to the New England Woodcraft project and will be grant funded and will clean up more of the

runoff. He did not believe there is any Town match for the grant and would like approval from the Board to continue with the design.

Motion by Tim Guiles/Tracy Wyman to move forward on the West Seminary Park stormwater mitigation as presented. **The motion passed unanimously.**

10. Late Homestead Penalty

Tim Guiles suggested not having a penalty for late homestead filings and requested information from Sue Gage on whether there is a benefit to having a penalty. Sue Gage did not see a benefit to having a penalty and noted there are not many people that have not filed. There had been a time when people were not filing for their homestead and she does not like the penalty. Jeff Biasuzzi stated Ms. Gage has mentioned many times about the homestead filing to long-time Vermont residents who did not know about it and they could have been receiving homestead reductions. He noted that she is a great educator on this topic. Seth Hopkins noted this had been assessed in prior years, but it has been decided not to assess a penalty this year.

Motion by Tim Guiles/Seth Hopkins to not assess late homestead filing penalties this year. **The motion passed unanimously.**

11. Internal Financial Controls Checklist for Municipalities

Seth Hopkins advised he has taken financial training. Mr. Hopkins asked Sue Gage to provide to the Board written policies about financial operations. Sue Gage stated they are in multiple files and some are not electronic. Tim Guiles asked if it is a reasonable task to request. Ms. Gage noted this will take a while and also advised that she will be reviewing the policies this year. Mr. Hopkins stated the Board has not seen procedures regarding the warrants, though it may have been done internally at the Town Office and noted it would be good for the Board to have.

Motion by Mike Markowski/Tracy Wyman to accept the Internal Financial Controls Checklist with addition of note that Seth Hopkins has taken financial training. **The motion passed unanimously.**

12. Assignment of Funds

Seth Hopkins stated these are funds that are in the current year's budget that is about to end and there is a request to designate the funds in the next year for these items. Mr. Hopkins asked if Item 1 was a reassignment from a year ago and Dave Atherton confirmed that it was the case. Mr. Hopkins asked if it can be authorized for a second year. Jackie Savela stated last year it was assigned from the Police Department budget for the Highway for an additional person, but the funds were not used. Sue Gage noted it was not placed in the Highway budget. Tim Guiles did not see the benefit of assigning funds and asked if it should go into the General Fund. Mr. Hopkins asked if it is necessary to designate for specific items. Mr. Atherton stated he likes to stay within what funds are budgeted for. Mr. Guiles stated it is useful to see what is left over at the end of the year and he would like it to go into the reserve. Mr. Hopkins understands when funds are for a specific program. Ms. Gage stated it is easy for her to not assign, but she thinks

for people that are looking at their individual budgets, they like to know what they have to work with and this is a benefit to those departments. As far as accounting, it does not make a difference. Jackie Savela stated it is helpful for departments to know that there is additional money for possible professional development or items that are needed like fuel. Mr. Atherton noted he had a conversation with Chief Kachajian regarding training that will have to be done in New Hampshire that cannot be done in Pittsford. Mr. Atherton advised that Ms. Savela sends an email to all departments regarding the outstanding funds at year-end.

Motion by Tracy Wyman/Mike Markowski to assign funds of \$30,000 to the Police Department, \$5,262 to the Canine Program from donations and \$8,000 for Buildings and Grounds for fuel as presented in memo. **The motion passed with one “no” vote – Tim Guiles.**

13. Fiscal

a) Consider Purchase of FY 22/23 Diesel Fuel and Heating Fuel

b) Consider Purchase of FY 22/23 Propane

c) Warrant – June 27, 2022 - \$258,482.92

Mike Markowski asked about the taxing of fuel for the Town trucks. Dave Atherton stated this was changed a couple of years ago. Jackie Savela stated there is one tax the Town is exempt from. Tim Guiles noted he has been getting fuel usage for propane and heating oil from Elaine and requested Ms. Savela provide the gas usage for the Town for this fiscal year. Mr. Hopkins noted Elaine has provided information on the quotes she received for the propane, diesel fuel and heating fuel.

Motion by Mike Markowski/Tracy Wyman to approve the warrants as presented. **The motion passed unanimously.**

The Select Board recessed at 8:35PM.

The Select Board reconvened at 8:41PM.

Motion by Mike Markowski/Tracy Wyman to enter into executive session at 8:41PM for the appointment or employment or evaluation of a public officer or employee per 1 V.S.A. 313(3)(a)(3) to include the Town Manager. **The motion passed unanimously.**

10. Executive Session

The Board came out of executive session at 9:58PM.

The Board Chair is authorized to execute a new employment contract with the Town Manager as negotiated this evening.

11. Adjournment

Motion by Brian Coolidge/Mike Markowski to adjourn the Select Board meeting at 10:00PM.
The motion passed unanimously.

Respectfully submitted,

Charlene Bryant
Recording Secretary



Town of Brandon
49 Center St
Brandon, VT
05733

SELECTBOARD

Seth Hopkins
Chair

Tracy Wyman
Vice-chair

Brian Coolidge
Clerk

Tim Guiles
Selectman

Mike Markowski
Selectman

5 JULY 2022

SPECIAL MEETING OF THE SELECTBOARD

Selectmen present: Seth Hopkins (chair), Brian Coolidge, Tim Guiles.
Others: Town Treasurer Sue Gage

- 1 Meeting was called to order by Seth Hopkins, chair at 3:09 PM.
- 2 On motion of Tim Guiles and second by Brian Coolidge the agenda as warned was adopted for the meeting, 3-0.
- 3 Public comment was invited by the chair; none offered.
- 4 On motion of Brian Coolidge and second by Tim Guiles the Town Treasurer's calculation of tax rate (see signed attachment) and calculation of miscellaneous tax [fire district] for tax stabilized properties (see attachment with notes-by-hand from Sue Gage) was approved by vote of 3-0.
- 5 Public comment was invited by the chair; none offered.
- 6 On motion of Brian Coolidge and second by Tim Guiles a not debatable motion to adjourn passed by a vote of 3-0.

Adjournment came at 3:10.

Respectfully submitted,

Seth Hopkins, chair of board
5 July 2022 @ 3:30PM.

TAX RATE CALCULATION FYE 6/30/2023	
COMPONENTS	
Grand List	3,458,240
Local Agreements	
Voted Exempt Properties, Muni	521,900
BARS - Grandfathered Contract	584,200
Veterans Exemptions, Muni	1,200,000
Voted Exempt Properties, Ed, Non Res	521,900
Veterans Exemptions >10K, Ed, Non-Res	-
Veterans Exemptions >10K, Ed, Homestead	900,000
Tax Stabilization - Not Stabilized for Ed Tax	1,965,400
Municipal Budget	
Town Budget to Be Raised by Taxes	2,712,274
Voted Appropriations	217,330
Fire District Budget	324,550

BUDGET TO BE RAISED BY TAXES 2,712,274
 Grand List * 3,458,240

Tax Rate 0.7843

Appropriations, ALL REQUESTS 217,330
 Grand List * 3,458,240
 Approp. Tax Rate 0.0628

Brandon Fire District 324,550
 Grand List * 3,458,240
 Tax Rate 0.0938

Municipal Agreement Rate 0.0061

TAX RATES AS CALCULATED

	2019	2020	2021	2022	2023 NEW	Tax Rate Increase	% Increase
Town Budget	0.7856	0.8026	0.7899	0.7945	0.7843	(0.0102)	-1.29%
Appropriations, voted	0.0792	0.0660	0.0788	0.0857	0.0628	(0.0229)	-26.68%
Local Agreement Rate	0.0105	0.0077	0.0064	0.0062	0.0061	(0.0001)	-1.53%
Fire District	0.0871	0.0867	0.0834	0.0859	0.0938	0.0080	9.30%
Total Town Rate	0.9624	0.9630	0.9585	0.9723	0.9471	-0.0252	-2.59%
Education Rate:							
Homestead	1.3277	1.3343	1.3479	1.3862	1.3735	(0.0127)	-0.916%
Non Residential	1.5189	1.5516	1.5763	1.6356	1.5758	(0.0598)	-3.656%

Total Tax Rates

	2019	2020	2021	2022	2023 NEW	Tax Rate Increase	% Increase
Total Tax Rates	2.2901	2.2973	2.3064	2.3585	2.3206	(0.0379)	-1.608%
Residential*	2.2901	2.2973	2.3064	2.3585	2.3206	(0.0379)	-1.608%
Non-Residential*	2.4813	2.5146	2.5348	2.6079	2.5229	(0.0850)	-3.260%

Approved by the Selectboard at SPECIAL meeting on July 5, 2022

Seth M. Hopkins
 Seth Hopkins

Tracy Wyman

Michael Markowski

Tim Guiles
 Tim Guiles

Brian Coolidge
 Brian Coolidge

A true record made this 5th day of July 2022, A.D. at 3:18pm
 Attest: *[Signature]* Brandon Town Clerk

CALCULATE MISC TAX

07/05/2022
10:14 am

Brandon 2022 Billed Grand List

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CONTRACTS

Sue

Listed By Name By Name For All Parcels Main District

DATE VOTED	PARCEL ID	NAME	CAT. CODE	BEGINNING DATE	ENDING DATE	STATUTE TITLE	CODE	VALUE BEFORE EXEMPTION	CONTRACT AMOUNT	ASSMT LESS CONTRACT
07/01/14	0086-1338	BRANDON AREA RESCUE SQUAD	M	07/01/14	06/30/24	3840;54	G	584,200	584,200	0
	078-024-11978							Nonhomestead	584,200	0
03/30/09	0030-1066	BRANDON MASONIC ASSN	C	07/01/14	06/30/24	3840	N	264,100	264,100	0
	078-024-10209							Nonhomestead	264,100	0
03/02/20	0083-1591	BRANDON SENIOR CITIZENS I	R2	04/01/20	04/01/25	3840	N	257,800	257,800	0
	078-024-10212							Nonhomestead	257,800	0
03/23/18	0041-0003	BRIGGS LANE BRANDON LLC	R1	04/01/18	03/31/23	2741	Y	302,200	240,000	62,200
	078-024-11432							Nonhomestead	0	302,200
03/27/17	0098-0038	C & D REALTY HOLDINGS LLC	C	06/06/18	06/30/23	2741	Y	526,400	302,800	223,600
	078-024-10169							Nonhomestead	0	526,400
/ /	9998-0006	COMCAST	FC	/ /	/ /	3848:38	N	827,200	827,200	0
	078-024-11256							Nonhomestead	0	827,200
04/05/17	0083-2014	OLIVIA'S HOLDINGS LLC	I	04/01/18	04/01/25	2741	Y	887,200	2,200	885,000
	078-024-11057							Nonhomestead	0	887,200
03/21/19	0137-0010	SMITH BLOCK LLC	C	04/01/19	03/31/28	2741	Y	1,787,300	1,420,400	366,900
	078-024-10037							Nonhomestead	0	1,787,300

Tax Stabilized Properties must pay
Fire District Tax Separately.

Briggs Lane Brandon $240,000 / 100 \times .0938 = 225.12$

C & D Realty $302,800 / 100 \times .0938 = 284.03$

Olivias $2200 / 100 \times .0938 = 2.06$

Smith Block $1,420,400 / 100 \times .0938 = 1,332.34$

Town Manager Report for July 11, 2022

- We closed on the 389 Newton Road FEMA buyout property on June 23rd. An RFP was posted on July 5th for the demolition and sitework. The pre-bid meeting will be held on site on July 19th and the bidding deadline is at 2pm on July 28th.
- Had a kick-off meeting on June 23rd with Steve at the RRPC to start our culvert inventory. This updated inventory will assist us in applying for the Grants-In-Aid program, which has given us \$20k+ in funding annually for culvert and ditching work throughout town.
- Met with Watershed Consulting, NE Woodcraft, the RRPC and Nanci at NRCS to discuss the next steps in installing the stormwater filtration chambers at NE Woodcraft. We have been working with NE Woodcraft for a couple of years to assist them in complying with the 3-acre impervious surface rules. We did receive a grant of \$354,738.00 from DEC for this project.
- The Park Street Interpretive sign has been installed on the east end of Central Park. This was a requirement by State Historic Preservation. We will now be able to closeout the Park Street project.
- The DPW Department has been line striping the crosswalks, stop bars and other pavement markings in the downtown and Park Street area. They will continue once we receive more paint, as it is on back order.
- Brandon's own visual artist, graffiti scholar and educator, Will Kasso has been selected as the first recipient of "The Vermont Prize", a new annual award which celebrates and supports the visual arts.
- The Newton Road pump station replacement is moving forward. It looks like we will be completing the project this year and for under \$250k.

Rec News:

- What a successful weekend for Brandon. The Brandon Independence Celebration Committee, consisting of your rec director, Susan Stone, Bobbie Torstenson, Lorynda Fish, Debbie Boyce and Jean Lamarre would like to thank the many volunteers and organizations that stepped up to make our community shine. Huge shout-outs for the Brandon Fire Department, Brandon Police Department for logistical support all day long. Many volunteers hands make for lighter work. Recruiting for job specific duties has already begun for the 2023 celebration. Stay-tuned for the announcement of volunteer opportunities to help make sure this tradition continues.
- The inaugural Davenport Electric Fest was a tremendous success that performed doing double duty as a showcase of emerging electric motor technology and the celebration of the inventor Thomas Davenport. The donation of David Hammond's Davenport model to the town was graciously accepted by your select board chair. The town will make a long term loan of the model to the Brandon Museum, who is crafting an exhibit around Brandon's most important resident.

Town Manager Report for July 11, 2022

- The Brandon Carnival is just around the corner. July 28 – 31 will see the return of Miller Amusements to the grounds of Estabrook park, kicking of the 2022 fair season here in Central Vermont. Wrestling, Music, Trivia and a community dance will be featured under the RRMC activity tent. Always Free Entry and Parking, the 5th Carnival will be even better than the rest!
- Brandon Rec is partnering with the Otter Valley Unified Union School district to offer summer enrichment at the Neshobe School and the Otter Valley High School. Our partnership with the SOAR program will have counselors working with youth from 7:30 – 11:00. The middle and high school summer leadership and community garden programs will be led by teacher Devon Karpak and Alyson Callahan.
- We have something brewing around a homecoming heroes activity at Brandon's Central park in September...

To: Select Board Members

From: Elaine S. Smith

Re: 2022 Paving Bids

Date: July 5, 2022

A request for sealed bids for **FY 2022/2023 Paving Projects** was sent to four vendors. Two bids were received. The proposals from Pike Industries and Wilk Paving are attached.

The Town of
BRANDON, VERMONT
 49 Center Street
 Brandon, VT 05733
 (802) 247-3635

INVITATION FOR BIDS

Date: June 10, 2022

Brief Description: FY 2022/2023 Paving Projects for the following roads in Brandon per listing below:

Sealed bids for furnishing the above item will be received at the Office of the Town Manager of the Town of Brandon, Vermont, at the above address, until Tuesday, July 5, 2022 at 1:00 PM. At that time, they will be opened and read. Proposals should be in a sealed envelope marked Brandon Paving Bid. Contractors must list cost per ton of asphalt in place and the estimated amount of tons to be used. Finally, there must be an overall total bid price submitted, to include all paving. All materials must meet State specifications for each component material. The Town will accept and consider bids both (a) contemplating the use of virgin mixes AND (b) including 15% RAP in the proposed paving mix. Contractors must provide proof of certificate of insurance with their bids.

<u>Roads to be paved:</u>	<u>Amount in tons</u>	<u>Estimated Length and Width</u>	<u>Asphalt Cost per Ton</u>	<u>Cost</u>
1. Pearl Street (0.0 miles)				
(a) No RAP		<u>1,400' x 22'</u>		<u>NB</u>
(b) 15% RAP	<u>435</u>	<u>1,400' x 22'</u>	<u>\$88.70</u>	<u>\$38,584.50</u>
2. Kennedy Road (0.0 miles)				
(a) No RAP		<u>350' x 12'</u>		<u>NB</u>
(b) 15% RAP	<u>107</u>	<u>350' x 12'</u>	<u>\$88.70</u>	<u>\$9,490.90</u>
3. Prospect Street (0.0 miles)				
(a) No RAP		<u>380 x 20'</u>		<u>NB</u>
(b) 15% RAP	<u>120</u>	<u>380' x 20'</u>	<u>\$88.70</u>	<u>\$10,644.60</u>
4. Paint Works Road (0.0 miles)				
(a) No RAP		<u>1,480' x 19'</u>		<u>NB</u>
(b) 15% RAP	<u>397</u>	<u>1,480' x 19'</u>	<u>\$88.70</u>	<u>\$35,213.90</u>

Pike Industries, Inc

5. **Town Farm Road** (0.0 miles)

(a) No RAP

(b) 15% RAP

	1,584' x 22'		NB
878	1,584' x 22'	\$88.70	\$77,878.60

- Pearl Street will receive a 3/4" shim and a 1 1/2" top.
- Kennedy Road will receive a 2 1/2" base and a 1 1/2" top.
- Prospect Street will receive a 1" shim and a 1 1/2" top.
- Paint Works Road will receive a 3/4" shim and a 1 1/2" top.
- Town Farm Road will receive a 2 1/2" base and a 1 1/2" top.

TOTAL BID PRICE FOR PAVING

(a) No RAP \$ NB
 (b) 15% RAP \$ 171,811.90

Michael Mullin
 Signature

7-5-2022
 Date

Michael Mullin
 Name (please print)

Pite Industries, Inc.
 Company Name

Po Box 567 Wallingford, UT 05773
 Address

mmullin@piteindustries.com
 Email

802 (353-6097)
 Telephone No.

(802) 293-5484
 Fax No.

The Town of
BRANDON, VERMONT
 49 Center Street
 Brandon, VT 05733
 (802) 247-3635

INVITATION FOR BIDS

Date: June 10, 2022

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<u>Roads to be paved:</u>	<u>Amount in tons</u>	<u>Estimated Length and Width</u>	<u>Asphalt Cost per Ton</u>	<u>Cost</u>
1. Pearl Street (0.0 miles)				
(a) No RAP	<u>435</u>	<u>21.5 x 1455</u>	<u>108.00</u>	<u>46,980.00</u>
(b) 15% RAP	<u>435</u>	<u>21.5 x 1455</u>	<u>102.46</u>	<u>44,570.10</u>
2. Kennedy Road (0.0 miles)				
(a) No RAP	<u>105</u>	<u>12 x 350</u>	<u>108.00</u>	<u>11,340.00</u>
(b) 15% RAP	<u>105</u>	<u>12 x 350</u>	<u>102.46</u>	<u>10,758.30</u>
3. Prospect Street (0.0 miles)				
(a) No RAP	<u>125</u>	<u>21 x 370</u>	<u>108.00</u>	<u>13,500.00</u>
(b) 15% RAP	<u>125</u>	<u>21 x 370</u>	<u>102.46</u>	<u>12,807.50</u>
4. Paint Works Road (0.0 miles)				
(a) No RAP	<u>400</u>	<u>19 x 1505</u>	<u>108.00</u>	<u>43,200.00</u>
(b) 15% RAP	<u>400</u>	<u>19 x 1505</u>	<u>102.46</u>	<u>40,984.00</u>

5. **Town Farm Road** (0.0 miles)

(a) No RAP

865 21 x 1,665 108.00 93,420.00

(b) 15% RAP

865 21 x 1,665 102.46 88,627.90

- Pearl Street will receive a 3/4" shim and a 1 1/2" top.
- Kennedy Road will receive a 2 1/2" base and a 1 1/2" top.
- Prospect Street will receive a 1" shim and a 1 1/2" top.
- Paint Works Road will receive a 3/4" shim and a 1 1/2" top.
- Town Farm Road will receive a 2 1/2" base and a 1 1/2" top.

TOTAL BID PRICE FOR PAVING

(a) No RAP \$ 208,440.00

(b) 15% RAP \$ 199,747.80



Signature

7/5/22

Date

TIMOTHY RICE

Name (please print)

WILK PAVING, INC

Company Name

PO Box 154 CENTER VILLAGE, VT
05736

Address

tim@wilkpaving.com

Email

(802) 345-1605

Telephone No.

(802) 438-5183

Fax No.

Paving bids sent to the following companies on June 10, 2022:

ESS

Pike Industries, Inc.
P.O. Box 567
Wallingford, VT 05773

Wilk Paving, Inc.
P.O. Box 154
Center Rutland, VT 05736

D & F Excavating & Paving, Inc.
P.O. Box 534
Middlebury, VT 05753

FreshCoat Asphalt Services
Attn: Cory Laferriere
P.O. Box 7270
Barre, VT 05641

Also email to: freshcoatservices21@gmail.com

**The Town of
 BRANDON, VERMONT
 49 Center Street
 Brandon, VT 05733
 (802) 247-3635**

INVITATION FOR BIDS

Date: June 10, 2022

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<u>Roads to be paved:</u>	<u>Amount in tons</u>	<u>Estimated Length and Width</u>	<u>Asphalt Cost per Ton</u>	<u>Cost</u>
1. Pearl Street (0.0 miles)				
(a) No RAP	_____	_____	_____	_____
(b) 15% RAP	_____	_____	_____	_____
2. Kennedy Road (0.0 miles)				
(a) No RAP	_____	_____	_____	_____
(b) 15% RAP	_____	_____	_____	_____
3. Prospect Street (0.0 miles)				
(a) No RAP	_____	_____	_____	_____
(b) 15% RAP	_____	_____	_____	_____
4. Paint Works Road (0.0 miles)				
(a) No RAP	_____	_____	_____	_____
(b) 15% RAP	_____	_____	_____	_____

5. **Town Farm Road** (0.0 miles)

(a) No RAP

(b) 15% RAP

- *Pearl Street will receive a 3/4" shim and a 1½" top.*
- *Kennedy Road will receive a 2½" base and a 1½" top.*
- *Prospect Street will receive a 1" shim and a 1½" top.*
- *Paint Works Road will receive a 3/4" shim and a 1½" top.*
- *Town Farm Road will receive a 2½" base and a 1½" top.*

TOTAL BID PRICE FOR PAVING

(a) No RAP \$ _____

(b) 15% RAP \$ _____

Signature

Date

Name (please print)

Company Name

Address

Email

Telephone No.

Fax No.

Contractors must contact Brandon Highway Foreman for specifications regarding the paving jobs and roads. The Highway Foreman, Shawn Erickson, can be reached at the Town Highway Garage at (802) 247-3600 or on his cell at (802) 353-1768.

Selection of the contractor will be based upon bidders' qualifications, including evidence of past performance in similar projects, i.e.: availability of prompt, workmanlike service and bid price. The contract will be awarded to the bidder deemed by the Town to be the lowest responsible and responsive bidder.

The successful bidder shall complete all or the work, and deliver all of the equipment, supplies and materials on or before October 15, 2022. Payment will be made within 30 days of the completion of work and submission of an invoice.

Paving projects need to be scheduled between August 1st and October 15th.

Contractors will provide daily slips of tonnage and roads paved to the Town Highway Foreman, so that the Town can keep an accurate account of what has been paved, when it was paved, and the cost for paving each road. Paving must meet State specifications. The Town may have an independent firm testing the quality of the paving work done.

The bidder agrees that its bid shall be good and may not be withdrawn for a period of 30 days, Saturdays, Sundays and legal holidays excluded, after the opening of the bids.

The Town reserves the right to waive any informalities, to accept or reject, in whole or in part, any or all bids, to increase or decrease the scope of the work to be done and material to be used or take whatever other action may be deemed to be in the best interests of the Town.

The TOWN OF BRANDON
By David J. Atherton, Town Manager
(802) 247-3635 ext. 210
datherton@townofbrandon.com

SPECIFICATIONS & BASIS FOR PAYMENT
FOR
PLANT MIXED PAVING MATERIAL

This item will be paid at the **Contract Unit Price per Ton** for Plant Mixed Surface Treatment, which price shall be full compensation for furnishing, mixing, hauling, placing, rolling, cleaning up excess and for furnishing all labor, equipment, tools, and incidentals necessary to complete the item.

1. **BITUMINOUS CONCRETE PAVING:**

- a) The construction methods shall adhere to Section 406 of Vermont Agency of Transportation, Standard Specifications for Construction, 2018 edition.
- b) The Contractor will provide sweeping and traffic control
- c) Special attention should be given to 406.12 – Conditioning of Existing Surface. This may be required on certain roads.
- d) The Paving must be placed by a self-propelled power paver that is in good mechanical condition. The compaction must be done by a two-axle tandem roller having a gross weight of not less than eight (8) tons and not more than twelve (12) tons. All equipment must be operated by competent personnel.
- e) The tonnage listed is only an estimate. Payment will be based on actual tonnage used, verified by slips. **All slips must be submitted to the Town Road Foreman on a daily basis.**
- f) **Driveways:** All driveways adjoining the streets to be paved must be ramped and graded to make for a smooth approach onto the street.
- g) All manhole and catch basins will be adjusted by the Town if needed.
- h) The material used for paving shall meet the latest Vermont Department of Highways Specifications. The agree 15% RAP content shall be in compliance with the policy set forth in the document from the Vermont Agency of Transportation’s document entitled “Recycled Asphalt Materials (RAM) for Bituminous Concrete Pavements.”

- i) The Town, through its agent, reserves the right to add and/or delete roads to the list to be paved according to available funding for FY 2022/2023, and/or project readiness.
- j) One week's notice must be given prior to commencement of work. All paving must be started no earlier than August 1, 2022 and completed no later than October 15, 2022. Paving after October 15th may be allowed at the sole discretion of the Town's Foreman, depending on weather conditions. However, a \$500.00 penalty will be assessed by the Town for every day between the October 15th deadline and the completion of the job.
- k) The Town Road Foreman may arrange for periodic testing of paving material by an independent consultant.

07/08/22
02:50 pm

TOWN OF BRANDON Accounts Payable
Check Warrant Report # 63560 Prior FY Invoices
All Invoices For Check Acct 01(10 General Fund) 07/10/22 To 07/10/22

Page 1 of 4
Jacolyn

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
310707	06/24/22	ADVANCED ANALYTICAL SOLUT quality assurance testing 31755	20-5-55-30120 Professional Supplies	293.72	51153	07/11/22
200263	07/01/22	ALDRICH & ELLIOTT, PC sewer mapping 80664	20-5-60-20150 Sewer Mapping	1020.00	51154	07/11/22
100015	06/17/22	ALLEN ENGINEERING & CHEMI chlorine 11250192201	20-5-55-50120 Sodium Hypochorite	807.50	51155	07/11/22
310590	07/06/22	AMERICAN WINDOW CLEANING JUNE'S WINDOWS 6745	10-5-22-43100 Town Office	60.00	51156	07/11/22
311015	06/21/22	BEN'S UNIFORMS shirt 103501	10-5-14-10320 Clothing Allowance	75.00	51157	07/11/22
100190	06/25/22	BLUE SEAL FEEDS dog food 329-0814	10-5-14-40440 Police Dog Expenses	45.79	51158	07/11/22
100190	06/28/22	BLUE SEAL FEEDS pants 329-1116	10-5-15-10320 Clothing Allowance	84.98	51158	07/11/22
100190	06/30/22	BLUE SEAL FEEDS grass seed 329-1241	20-5-55-43160 Maint. Supplies - General	201.99	51158	07/11/22
100280	06/22/22	BRANDON LUMBER & MILLWORK ground contacts 940096/3	10-5-22-43080 Highway Bldg Maint	82.18	51159	07/11/22
100280	06/22/22	BRANDON LUMBER & MILLWORK sakrete concrete 940138/3	10-5-18-62000 DOG PARK EXPENDITURES	15.98	51159	07/11/22
100280	06/23/22	BRANDON LUMBER & MILLWORK sakrete concrete 940236/3	10-5-18-62000 DOG PARK EXPENDITURES	15.98	51159	07/11/22
100280	06/23/22	BRANDON LUMBER & MILLWORK sakrete concrete 940273/3	10-5-18-62000 DOG PARK EXPENDITURES	7.99	51159	07/11/22
100280	06/24/22	BRANDON LUMBER & MILLWORK spray paint 940393/3	20-5-55-43160 Maint. Supplies - General	25.00	51159	07/11/22
100280	06/28/22	BRANDON LUMBER & MILLWORK clamps 940971/3	10-5-15-45130 Line Painting	59.95	51159	07/11/22
100280	06/29/22	BRANDON LUMBER & MILLWORK screws 941217/3	10-5-22-43160 Parks Maint.	16.99	51159	07/11/22
100280	06/29/22	BRANDON LUMBER & MILLWORK fasteners 941230/3	10-5-22-43160 Parks Maint.	2.16	51159	07/11/22
310838	05/04/22	BUNDE, JUDY reimburse for flower pots MAY 2022	10-5-21-75000 Economic Development	172.17	51160	07/11/22
301503	06/21/22	CHAMPLAIN VALLEY FUELS diesel fuel 656387	10-5-15-41130 Fuel - Vehicles HW	2408.29	51161	07/11/22
301503	06/28/22	CHAMPLAIN VALLEY FUELS diesel fuel 659060	10-5-15-41130 Fuel - Vehicles HW	941.73	51161	07/11/22
301503	06/20/22	CHAMPLAIN VALLEY FUELS heating fuel @ Town Hall 696274	10-5-22-42110 Heating Fuel	600.46	51161	07/11/22
310703	06/30/22	CITY HALL SYSTEMS, INC. CC - June 2022 18604	10-5-18-30000 Swim Lesson Expense	53.62	51162	07/11/22
330426	05/26/22	CVC PAGING prorated fees - 3rd pager 10384918	20-5-55-42100 Wastewater Telephone	15.83	51163	07/11/22
330426	05/26/22	CVC PAGING new pager 10384919	20-5-55-30120 Professional Supplies	138.00	51163	07/11/22
100456	06/30/22	DUBOIS & KING INC S6 CI progress rpt # 106 622279	46-5-50-61200 RT 7 C.I. - Construction	981.25	51164	07/11/22
300466	04/12/22	DUNDON PLUMBING & HEATING portable toilet fees 70208	10-5-18-43130 Estabrook	115.00	51165	07/11/22

07/08/22
02:50 pm

TOWN OF BRANDON Accounts Payable
Check Warrant Report # 63560 Prior FY Invoices
All Invoices For Check Acct 01(10 General Fund) 07/10/22 To 07/10/22

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Jacolyn

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
300466	04/12/22	portable toilet fees 70208	10-5-18-60100 Seminary Hill	115.00	51165	07/11/22
100494	06/20/22	testing 412367	20-5-55-22120 Testing	210.00	51166	07/11/22
100494	06/24/22	testing 412921	20-5-55-22120 Testing	25.00	51166	07/11/22
100494	06/29/22	testing 413247	20-5-55-22120 Testing	195.00	51166	07/11/22
100494	07/01/22	testing 414432	20-5-55-22120 Testing	45.00	51166	07/11/22
300492	06/17/22	hex cap screws/lock nuts VTRUT115153	10-5-15-41160 HW Maint. Supplies-Vehicl	98.70	51167	07/11/22
311107	07/06/22	MTG CO OVER PAID JUNE 2022	10-2-00-02120 Anticipated Tax Credits	2303.18	51168	07/11/22
100645	06/24/22	changed oil/rotated tires 78788	10-5-14-41180 PD Vehicle Maintenance	67.52	51169	07/11/22
100650	06/17/22	pants 021436434	10-5-14-10320 Clothing Allowance	226.48	51170	07/11/22
100650	06/23/22	clip on ties 021483087	10-5-14-10320 Clothing Allowance	64.13	51170	07/11/22
100650	06/27/22	clip on ties 021505714	10-5-14-10320 Clothing Allowance	23.18	51170	07/11/22
300974	06/23/22	vinyl (decals) for car #8 4628	10-5-14-41110 New Equipment - Vehicles	800.00	51171	07/11/22
310455	06/29/22	reimburse for parade food 06/29/22	10-5-14-10310 Travel & Expenses	132.76	51172	07/11/22
100725	06/23/22	oil filters, oil 184833	10-5-15-41160 HW Maint. Supplies-Vehicl	104.76	51173	07/11/22
100725	06/24/22	diesel exhaust fluid 184875	20-5-55-41180 Maintenance-Vehicles	14.99	51173	07/11/22
300600	06/28/22	aluminate & bisulfite 15928	20-5-55-50150 Sodium Aluminate	6296.16	51174	07/11/22
300600	06/28/22	aluminate & bisulfite 15928	20-5-55-50140 Sodium Bisulfite	1965.39	51174	07/11/22
311024	06/20/22	225 4.5 inch annuals 06202201	10-5-21-75000 Economic Development	1237.50	51175	07/11/22
301083	06/07/22	May 2022 - HRA 2022-05	10-5-13-10218 HRA	5.00	51176	07/11/22
301083	06/07/22	May 2022 - HRA 2022-05	10-5-14-10218 HRA PD	2.50	51176	07/11/22
301083	06/07/22	May 2022 - HRA 2022-05	10-5-18-10218 HRA	2.50	51176	07/11/22
301083	06/07/22	May 2022 - HRA 2022-05	10-5-10-10218 HRA Admin	5.00	51176	07/11/22
301083	06/07/22	May 2022 - HRA 2022-05	10-5-15-10218 HRA HW	5.00	51176	07/11/22
301083	06/07/22	May 2022 - HRA 2022-05	20-5-55-10218 HRA WW	5.00	51176	07/11/22
301083	07/06/22	June 2022 - HRA 2022-06	10-5-15-10218 HRA HW	5.00	51176	07/11/22

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
301083	07/06/22	MVP SELECT CARE INC June 2022 - HRA 2022-06	10-5-22-10218 HRA	2.50	51176	07/11/22
301083	07/06/22	MVP SELECT CARE INC June 2022 - HRA 2022-06	10-5-10-10218 HRA Admin	5.00	51176	07/11/22
301083	07/06/22	MVP SELECT CARE INC June 2022 - HRA 2022-06	10-5-13-10218 HRA	5.00	51176	07/11/22
301083	07/06/22	MVP SELECT CARE INC June 2022 - HRA 2022-06	10-5-14-10218 HRA PD	5.00	51176	07/11/22
301083	07/06/22	MVP SELECT CARE INC June 2022 - HRA 2022-06	10-5-18-10218 HRA	2.50	51176	07/11/22
301083	07/06/22	MVP SELECT CARE INC June 2022 - HRA 2022-06	20-5-55-10218 HRA WW	5.00	51176	07/11/22
100788	06/30/22	NEW ENGLAND MUNICIPAL RES Lisa - May 3, 10 & 31 50645	10-5-11-22140 Property Assessor	1638.75	51177	07/11/22
300375	06/28/22	RUTLAND CITY May sludge processing 31594SLUDG	20-5-55-50160 Sludge Disposal	6300.00	51178	07/11/22
310582	06/22/22	SECURSHRED shredding 396920	10-5-14-30110 Office Supplies	5.00	51179	07/11/22
100508	06/22/22	SIRCHIE ACQUISITION COMPA syringe collection tubes 0549369-IN	10-5-14-30120 Professional Supplies	35.18	51180	07/11/22
301139	06/21/22	T AND L INC. repair of radios 147	10-5-14-41180 PD Vehicle Maintenance	200.00	51181	07/11/22
301109	05/10/22	THOMAS, CINDY reimburse for flower pots APR/MAY 2022	10-5-21-75000 Economic Development	350.84	51182	07/11/22
330447	06/23/22	TMDE CALIBRATION LABS, IN calibration 45179	10-5-14-30130 Service Contracts	708.00	51183	07/11/22
330348	06/22/22	VERIZON WIRELESS service May 23 - Jun 22 9909444929	10-5-14-20233 MDT/Aircards	240.06	51184	07/11/22
310046	06/17/22	W.B. MASON CO INC paper 230594387	10-5-10-30110 Office Supplies	77.97	51185	07/11/22
311070	06/30/22	WEX BANK Gas - June 2022 82214865	10-5-14-41130 Fuel - Vehicles	2601.07	51186	07/11/22
311070	06/30/22	WEX BANK Gas - June 2022 82214865	10-5-22-43120 Municipal Mowing-maint	235.57	51186	07/11/22
311070	06/30/22	WEX BANK Gas - June 2022 82214865	20-5-55-41130 Fuel - Vehicles	25.05	51186	07/11/22
311070	06/30/22	WEX BANK Gas - June 2022 82214865	10-5-15-41130 Fuel - Vehicles HW	306.05	51186	07/11/22
301057	06/27/22	WIND RIVER ENVIRONMENTAL cleaning of sewer lines 5485378	20-5-55-51310 Collection Systems	1735.00	51187	07/11/22
301057	06/28/22	WIND RIVER ENVIRONMENTAL clean lines & catch basin 5486743	20-5-55-51310 Collection Systems	1735.00	51187	07/11/22
301057	06/29/22	WIND RIVER ENVIRONMENTAL cleaning of sewer lines 5488182	20-5-55-51310 Collection Systems	1700.00	51187	07/11/22
330427	06/23/22	WINNING IMAGE GRAPHIX banner for Davenport Fest 19463	10-5-18-60170 EV Festival Expenses	180.00	51188	07/11/22

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TOWN OF BRANDON Accounts Payable
Check Warrant Report # 63560 Prior FY Invoices
All Invoices For Check Acct 01(10 General Fund) 07/10/22 To 07/10/22

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Jacolyn

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
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		Report Total		40294.85		
				=====		

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To the Treasurer of TOWN OF BRANDON, We Hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ ****40,294.85
Let this be your order for the payments of these amounts.

Fiscal Year - 2021/2022

07/08/22
02:51 pm

TOWN OF BRANDON Accounts Payable
Check Warrant Report # 63561 Current FY Invoices
All Invoices For Check Acct 01(10 General Fund) 07/11/22 To 07/11/22

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Jacolyn

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
330390	06/29/22	ALL SERVICE contract: 7/22 - 7/23 AR64454	10-5-14-30130 Service Contracts	550.00	51189	07/11/22
100275	07/06/22	BRANDON FREE PUBLIC LIBRA appropriation July JULY 2022	10-5-25-70470 Brandon Library	7666.67	51190	07/11/22
310699	07/01/22	BRANDON GLC SOLAR, LLC solar electric 186	10-5-22-42130 Bldgs & Grounds Electric	2365.00	51191	07/11/22
310699	07/01/22	BRANDON GLC SOLAR, LLC solar electric 186	20-5-55-42130 Electric	1935.00	51191	07/11/22
100280	07/01/22	BRANDON LUMBER & MILLWORK car wash 941561/3	10-5-15-41160 HW Maint. Supplies-Vehicl	11.99	51192	07/11/22
100280	07/02/22	BRANDON LUMBER & MILLWORK insect cutter, trash bags 941675/3	10-5-18-60170 EV Festival Expenses	41.57	51192	07/11/22
100280	07/03/22	BRANDON LUMBER & MILLWORK batteries 941833/3	20-5-55-43160 Maint. Supplies - General	29.97	51192	07/11/22
100280	07/07/22	BRANDON LUMBER & MILLWORK trash bags 942256/3	10-5-22-43170 Trash costs-Transfer Stat	50.97	51192	07/11/22
100280	07/07/22	BRANDON LUMBER & MILLWORK plexi glass, screws, etc 942358/3	10-5-18-60070 Estabrook Fundraising	90.40	51192	07/11/22
100310	07/06/22	BRANDON SENIOR CITIZENS C JULY 2022	10-5-25-70480 Senior Citizen Center	1125.00	51193	07/11/22
301063	06/26/22	CAI TECHNOLOGIES Web GIS, set-up fee 14806	10-5-11-20110 Mapping	4975.00	51194	07/11/22
310097	06/27/22	COMCAST service: 07/04 - 08/03 PD 06/27/22	10-5-14-42100 PD Telephone Service	422.31	51195	07/11/22
310097	06/27/22	COMCAST service: 07/04 - 08/03 TO 06/27/22	10-5-10-42100 Telephone Exp. Admin.	607.49	51196	07/11/22
310097	06/21/22	COMCAST service: 06/28 - 07/27 WW 06/21/22	20-5-55-42100 Wastewater Telephone	199.46	51197	07/11/22
310177	07/06/22	COTT SYSTEMS, INC. July host fee 147504	10-5-13-30123 Records Preservation	250.00	51198	07/11/22
300466	07/01/22	DUNDON PLUMBING & HEATING portable toilet fees 72252	10-5-18-60170 EV Festival Expenses	296.00	51199	07/11/22
301092	07/02/22	FOUR SEASONS TRAFFIC CONT parade detail 734	10-5-14-30130 Service Contracts	592.00	51200	07/11/22
100009	07/01/22	FRANKLIN PAINT CO., INC. paint 175027	10-5-15-45130 Line Painting	2517.23	51201	07/11/22
300974	07/01/22	GRAPH-X INCORPORATED visors, caps, tees 4634	10-5-18-30070 Little League Expenses	266.00	51202	07/11/22
310314	07/01/22	INTERSTATE ALL BATTERY CE golf cart battery, cable 7939	10-5-18-60170 EV Festival Expenses	180.56	51203	07/11/22
100788	06/01/22	NEW ENGLAND MUNICIPAL RES annual disaster recovery 50546	10-5-10-30130 Service Contracts	756.30	51204	07/11/22
310842	07/01/22	RHR SMITH & COMPANY field work for audit 2022-1649	10-5-10-22110 Auditors	2900.00	51205	07/11/22
310418	07/01/22	SILLOWAY NETWORKS INC monthly service & support 42215906	10-5-10-30134 Technical Support	913.00	51206	07/11/22
100067	07/01/22	VLCT regular member dues RGD2023-2024	10-5-10-10330 Dues & Subscriptions	6314.00	51207	07/11/22
300382	07/01/22	VLCT EMPLOYMENT RESOURCE 2022-Q3 Unemployment Ins REN033646-Q3	10-5-17-61150 Unemployment Insurance	1355.50	51208	07/11/22

07/08/22
02:51 pm

TOWN OF BRANDON Accounts Payable
Check Warrant Report # 63561 Current FY Invoices
All Invoices For Check Acct 01(10 General Fund) 07/11/22 To 07/11/22

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Jacolyn

Vendor	Invoice Description	Invoice Date	Invoice Number	Account	Amount Paid	Check Number	Check Date
300382	VLCT EMPLOYMENT RESOURCE	07/01/22	2022-Q3 Unemployment Ins	20-5-55-61150	123.50	51208	07/11/22
			REN033646-Q3	WW Unemployment			
100146	VLCT PACIF	07/01/22	2022-Q3 P&C, W/C ins.	20-5-55-61110	-690.38	51209	07/11/22
			REN220068-Q3	Insurance Expenses			
100146	VLCT PACIF	07/01/22	2022-Q3 P&C, W/C ins.	10-5-17-61110	-3792.62	51209	07/11/22
			REN220068-Q3	VLCT Insurance			
100146	VLCT PACIF	07/01/22	2022-Q3 P&C, W/C ins.	20-5-55-61110	4031.00	51209	07/11/22
			REN220068-Q3	Insurance Expenses			
100146	VLCT PACIF	07/01/22	2022-Q3 P&C, W/C ins.	20-5-55-61160	1543.25	51209	07/11/22
			REN220068-Q3	WW Workers Comp.			
100146	VLCT PACIF	07/01/22	2022-Q3 P&C, W/C ins.	10-5-17-61160	10705.75	51209	07/11/22
			REN220068-Q3	Worker's Comp Insurance			
100146	VLCT PACIF	07/01/22	2022-Q3 P&C, W/C ins.	10-5-17-61110	22217.25	51209	07/11/22
			REN220068-Q3	VLCT Insurance			
Report Total					70549.17		

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To the Treasurer of TOWN OF BRANDON, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ****70,549.17
Let this be your order for the payments of these amounts.

Fiscal Year - 2022/2023
