

**Meeting Minutes**  
**Friday, January 7, 2022**  
**8:30am**  
**Trustees of Public Funds**

Meeting Start Time: 8:30am

Attendance: Courtney Satz, Tanner Romano, and Laura Miner

The Trustees of Public Funds (TOPF) discussed the most recent funding request submitted by Kevin Thornton on behalf of the Brandon Museum at the Stephen A. Douglas Birthplace in the amount of \$9,000. The requested funds will be used for a number of technology upgrades at the Brandon Museum including a new computer set up with scanning and printing functionality, a new software program, and a website design.

This is the first donation request the TOPF has received from the Brandon Museum and the group was unanimously in favor of supporting the project. The board also discussed the remaining fund allocations for the year given two previous funding commitments, one being the Town of Brandon for mosquito control. Approving the Brandon Museum funding request would meet our cap for 2021/2022 donations. The group discussed the possibility of revisiting the formula for funding contributions and it was decided the group would inquire with Morgan Stanley representatives at the next portfolio review.

A motion was made to approve the Brandon Museum funding request for the requested amount of \$9,000 and all board members were in favor.

Meeting adjourned at 8:55am.