

**Brandon Select Board Meeting
September 26, 2022
7:00 p.m.**

The Brandon Select Board will meet Monday, September 26, 2022 at 7:00 p.m. at the Brandon Town Hall located at 1 Conant Square expecting to consider the items noted on this agenda. Agendas shall be posted on the community bulletin board located at the Town Office at 49 Center Street and on the community bulletin board located at the Junction Store & Deli at 2265 Forest Dale Road. The Select Board reserves the right to add additional items, if necessary, at the beginning of the meeting.

Interested parties may also attend this meeting electronically:

- Video Conference via ZOOM: Meeting ID (253 279 4161)
- Conference call: Dial (929) 205 6099

- 1) Call to Order
 - a) Agenda Adoption
- 2) Approval of Minutes
 - a) Select Board Meeting Minutes – September 12, 2022
- 3) Town Manager’s Report
- 4) Public Comment and Participation
- 5) Library Presentation on Expansion Project and Funding Discussion
- 6) Rutland Regional Planning Commission Representative’s Report
- 7) Regional Dispatch Update
- 8) Consider Cover Sheet for Appointments
- 9) Appointments
 - a) Development Review Board (remainder of term ending June 30, 2023)
 - b) Planning Commission (remainder of term ending June 30, 2024)
- 10) Consider Purchase of Excavator
- 11) Updated Estimated Costs and Funding Sources for Current Projects
- 12) Fiscal
 - a) Warrant – September 26, 2022 - \$122,779.64
- 13) Adjournment

**Brandon Select Board Meeting
September 12, 2022**

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

Board Members In Attendance: Seth Hopkins, Brian Coolidge, Tim Guiles, Tracy Wyman

Others in Attendance: Dave Atherton, Mat Clouser, Neil Silins, Marielle Blais, Bernie Carr, Ralph Ethier, Jim Emerson, Bill Moore, Cecil Reniche-Smith, Claire Astone, Wayne Rausenberger, Jack Schneider, Susan Johnson, Jeff Sach, Stephanie Jerome, Abigail Spiegelman, Augustus Norris

Other In Attendance Via Zoom: Bruce Jensen, Sandy Jackson, Annie Stratton

Motion by Tracy Wyman/Tim Guiles to enter into executive session at 6:15PM with the session to include Marielle Blais. **The motion passed unanimously.**

1. Executive Session

The Board came out of executive session at 6:30PM. There were no actions required.

Motion by Tracy Wyman/Tim Guiles to enter into executive session at 6:31PM with the session to include Ralph Ethier. **The motion passed unanimously.**

2. Executive Session

The Board came out of executive session at 6:44PM. There were no actions required.

Motion by Tim Guiles/Tracy Wyman to enter into executive session at 6:45PM with the session to include Cecil Reniche-Smith. **The motion passed unanimously.**

3. Executive Session

The Board came out of executive session at 6:58PM. There were no actions required.

4. Call to order

The meeting was called to order by Seth Hopkins, Chair at 7:04PM.

a) Agenda Adoption

Motion by Brian Coolidge/Tracy Wyman to adopt the agenda as posted. **The motion passed unanimously.**

5. Approval of Minutes

a) Select Board Meeting Minutes – August 22, 2022

b) Select Board Hearing Minutes – August 22, 2022

Motion by Brian Coolidge/Tim Guiles to approve the August 22nd Select Board meeting and Select Board hearing minutes as submitted. **The motion passed unanimously.**

c) Select Board Public Hearing Minutes – September 5, 2022

Motion by Brian Coolidge/Tim Guiles to approve the September 5th Select Board hearing as submitted.

Seth Hopkins noted that due to the holiday weekend, the Animal Control person was not able to be present.

The motion passed with one abstention – Tracy Wyman.

6. Town Manager's Report

Dave Atherton provided the following report:

Work has started on the Arnold District culvert replacement. The contractor has started demolition of the old structure and install of a diversion for the Arnold Brook. The road will be closed to through traffic for the entirety of the project. The detour is Route 7 North to Cram Road. The project will last until mid-October.

The Highway Department continues to work on rebuilding the south end of Town Farm Road. They have installed new cross culverts, rebuilt roadside ditches for drainage and rebuilt the road base. Next steps are vibratory compaction on dense grade and installation of smaller grade stone for asphalt base.

Mr. Atherton had a meeting with Devon Colman from the VT Division for Historic Preservation for the 4-year review of the Town's Certified Local Government and Historic Preservation Commission. Mr. Atherton asked for assistance in getting the Historic Preservation Commission up and running again and Mr. Colman has agreed to meet with them at their September 20th meeting.

Mr. Atherton had a meeting with Andres at Watershed Consulting to discuss next steps on the stormwater mitigation project at N.E. Woodcraft. There will be some exploratory work done with Wastewater as well as start the final design.

Mr. Atherton attended a VLCT webinar on the Infrastructure Investment Jobs Act. There is a large amount of grant funding opportunities available for road and bridge repair, repair and modernization of public transit, expanding rail service and installation of EV services. This is through the US Department of Transportation and more to come on this subject.

Delinquent Tax Update: the Town has collected \$18,662.75 of delinquent payments in just over two weeks.

Mr. Atherton reported the Steinberg Road Solar LLC project has filed their petition and the Town has a subscription for this project.

Rec News:

Thanks to Martin Fjeld, Brandon Rec is starting a Disc Golf program! October Thursdays will see youth ages 6-12 flinging discs of various types into goals at the Rec field at the Neshobe School.

Another fall, another Archery offering from instructor Melinda Hardt. The first of 4 lessons begin at Estabrook Park (Drive-In Side) at 4pm on September 14th.

Bill Moore stated speaking of the drive-in, in answer to the most asked question: No Virginia, there will be no drive-in movies this year. The rental fee for the projector was \$4,400, along with fees around each screening that range from \$400-600 proved to be too great for the ROI. Grants are being explored to purchase our own used equipment for 2023.

First Lego League Robotics Club starts September 14th with 2 new instructors. Thanks in advance to Jonathan Fries and Kevin Booth for stepping up to help out our fearless Robotics Commissioner and Otter Valley Tech Ed mastermind, Devon Karpak, to grow our budding robotics program. Registration for kids in grades 6-9 will remain open through the end of the month.

Aikido with Sensei Wade will resume with a new session beginning on October 13th. Both youth and adult classes will be taking place at the Brandon Town Hall this fall and winter.

Tracy Wyman stated a couple of residents have indicated they appreciate what the Town crew is doing and would like their comments passed along to them. Dave Atherton noted they have put in a lot of work and he will relay the message.

Seth Hopkins reported the Select Board has authorized a letter of support using the new case number for the Steinberg Road solar project.

7. Public Comments

Tim Guiles stated the Select Board had authorized the review of funds for a revolving loan fund to serve the Town. Sue Gage has provided an update on this subject to Mr. Guiles. Ms. Gage has raised the idea that some communities are working with Neighborworks to manage a revolving fund using ARPA funds. Seth Hopkins asked if Ms. Gage is looking at short-term for Town funds and long-term with ARPA funds. Mr. Guiles noted the ARPA funds could be for long-term. Mr. Atherton questioned how this would be different from the current Revolving Loan Fund the Town currently has. Mr. Guiles advised this would be parallel to the current business

loan fund that would allow for community members to improve energy efficiency and would be available to residential people only. Mr. Atherton advised the current Revolving Loan Fund assists businesses when they cannot get conventional funding through a bank. Mr. Guiles advised Neighborworks has a process and could assist with a revolving loan fund for individuals. Cecil Reniche-Smith asked if this would be for individuals who cannot get funds from conventional sources. Seth Hopkins advised for businesses the current Revolving Loan Fund is the lender of last resort. Stephanie Jerome stated this could perhaps be for people who do not qualify for other programs and are more in the middle. Mr. Guiles noted a proposal will be developed of who this fund would help.

Marielle Blais noted concern with the Select Board vacancy and her intention was to make her intention public. She would like to know if there is a procedure for breaking a tie and what the next steps would be. Seth Hopkins advised the Board is an even number, which is abnormal and the Board will have a vote and if it is 2-2, another motion can be made and if that is also a 2-2 tie, the only way to resolve it is to continue to vote until the Board has a majority vote. Ms. Blais stated there could conceivably not be a tie broken. Tracy Wyman consulted with the Secretary of State and their advice was the Board would have to keep voting until a majority vote was reached, and this could go until March. Ms. Blais stated the Select Board could ask for a special election. Seth Hopkins reported the Town Clerk was asked about the mechanics of a town-wide vote on the November ballot and Ms. Gage advised it would not be possible as the State prints the ballots and the only elections can be for justice of the peace. Mr. Hopkins stated a special election would have significant costs for the Town with printing and mailing of ballots and either paying members of the Board of Civil Authority to count the ballots or hiring the ballot machine vendor to do the update. It was noted it would be a few thousand dollars to fill a seat for 4 to 5 months.

Marielle Blais stated there has been a lot of talk about a statement of inclusivity and she urged the Board to consider what representation means. There were a number of people that said they were happy to see a woman running and she asked them to keep that in mind. If we want people to feel welcome in Brandon, and there are probably more women than men, it is important to see people who resemble them in public arenas.

Claire Astone stated this has been a non-process and she thinks we have a right to know who is interested in representing this Town. She did not think the Board was planful and asked how the Board picks a member and when not interviewing people is beyond her comprehension. She would expect more of the Select Board and thought they have let the community down. Ms. Astone took offense to Mr. Hopkins comment on Front Porch Forum.

Seth Hopkins noted he was not ashamed of comments he made on Front Porch Forum and stated the Board did create a policy in February 2021 that was followed. Ms. Astone knows the Select Board followed the rules but she thought they broke a connection with the Town by doing it behind closed doors. It is about transparency and it does give a bad taste to many community members. She thought this was a betrayal of a democracy.

Dave Atherton stated a lot of thought has been given about the process and agreed the Board did follow the process but there is a new level of transparency that is not written in a book that the

Town needs to start following. He has seen this with the VLCT conferences and with Regional Planning and he would be glad to look into this if the Board would like him to research it, as he thinks that is what the public is expecting.

Tim Guiles did not feel that anything the Board has done was not transparent and this is not a public referendum. The Board did not keep anyone from knowing anything and the Board is going through the process in an honest way. They cannot appoint in executive session and he has no regret for the way the Board has handled this process. Mr. Atherton stated people want to hear things in a different way. He noted the Town has a DEI Board and moving forward we need to use manuals on how to do things different and use them to the Select Board's advantage. The Board did follow the rules.

Seth Hopkins stated he has offered to help write a form that would be given to applicants for boards that would establish their residence and publicize their interest in the position. He thinks that would have headed off a potential rerun and offered again to create this form. Mr. Atherton agreed a form would be good.

Neil Silins stated following the request for letters of interest, he got a feeling the Board had gathered the names to themselves and did not release the names. He suggested there may need to be an election as the Board is selecting on some basis that is opposite of transparency.

Seth Hopkins advised there is direct democracy where everyone has the ability to weigh in and there is representative democracy. It is admirable for citizens to attend meetings and hearings. The 4,000 people in Brandon entrusted the Select Board to act on their behalf and it is a direct form of democracy. All Board members take this appointment very seriously. Neil Silins stated he is not commenting on the Board's authority or ability to choose someone, but that it is done behind closed doors.

Jim Emerson reported there were 622 attendees at the Solarfest event on Saturday. The event had 24 vendors, 7 musical performances and people came from all around. It was a success event and they are looking forward to building on this event. Seth Hopkins thanked the Energy Committee for their work with Solarfest.

Stephanie Jerome stated the Legislature is not in session but she is doing a lot of constituent work on a wide variety of constituent concerns and issues. She attended the Eastern Leadership Academy in Philadelphia that had legislators from Puerto Rico to New Brunswick that involved sharing practices. Representative Jerome is also the legislative appointee for the Board of Trustees meeting for the University of Vermont. She is also on a Film Commission Task Force that is studying the economic benefits of re-establishing a Vermont Film Commission, which may have benefits for rural economic development, if successful.

8. Consider Nomination for Town Fair Voting Delegate

Motion by Tim Guiles/Tracy Wyman to nominate Dave Atherton as the Town Fair Voting Delegate for Brandon. **The motion passed unanimously.**

9. Presentation of Results of Green Fleet Policy

Tim Guiles noted the Green Fleet policy was developed in January 2020. He was able to go back a couple of years with the help of Elaine Smith and Jackie Savela to generate five years of data for the Town's carbon footprint. It was originally intended for vehicles, but Ms. Smith also provide propane and heating oil data. Mr. Guiles has the data for the municipality that he gathers once a year and uses a conversion to CO2 equivalents to get an accurate sense of CO2. This show how much carbon is created and most is used by the larger vehicles. It is interesting to note the numbers are increasing but the trend that is hoped for is to reduce it. It was noted the Town Manager has been very open to using less energy and is looking into heat pumps for the Town Hall and the Police Station. Tracy Wyman had also previously noted the Town is open to electric dump trucks when available. The important reason for this information is there needs to be an awareness. It was noted the State wants CO2 reduced to zero by 2050. Mr. Guiles stated part of the ways to reduce this would be electric police cruisers and other electric vehicles for the municipality. Mr. Guiles has been working with the highway department and he noted they have cut their fuel usage in half with managing the heat in their building. Mr. Guiles stated all the data is available and noted it is quite interesting for people who want to understand carbon footprint and how to do it better. Seth Hopkins thanked Mr. Guiles and the Town staff for providing this information. Mr. Guiles noted there are electric fire trucks and school buses available and the Energy Committee will be providing information on these items and he hopes that all are ready to contemplate the sources. Dave Atherton reported the Town did get an electric motorcycle for the Police Department. Mr. Guiles also noted that lawn mowers and weedwhackers would be good to use. The Town is also looking at getting bicycles for the Police Department when working the downtown area. Neil Silins asked what the CO2 usage was last year. Mr. Guiles noted there was a decrease last year due to Covid, but there has been a steady increase over the last five years. Brian Coolidge stated the highway department has been doing a lot on their own rather than contracting things out like in the past that is saving the Town money but could contribute to the increase. Mr. Atherton also noted the wastewater treatment buildings are old and could contribute to the increased propane and perhaps with the upgrade there could be a reduction there. Mr. Guiles suggested installing heat pumps in the buildings.

10. Appointments

a. Otter Creek Watershed Insect Control District Representative Alternate

Seth Hopkin reported this position was publicized and Mr. Bailey's letter of interest was the only one received. Mr. Hopkins thanked Mr. Bailey for volunteering for this position.

Motion by Brian Coolidge/Tim Guiles to appoint Doug Bailey as the Otter Creek Watershed Insect Control District Representative Alternate for Brandon. **The motion passed unanimously.**

b. Select Board

Motion by Tim Guiles/Seth Hopkins to appoint Cecil Reniche-Smith to the vacancy on the Select Board until March 2023. **The vote was 2 – 2 and no action was taken.**

Tim Guiles thought all the people who applied were qualified and was impressed with the letters and was confirmed with the interviews that the Select Board had held.

Motion by Tracy Wyman/Brian Coolidge to appoint Ralph Ethier to the vacancy on the Select Board until March 2023. **The motion passed 3 to 1 – Seth Hopkins.**

Tracy Wyman had talked to a number of constituents and there has been a lot of support for Ralph Ethier. Mr. Ethier has been in business in Brandon for 26 years and the term is until March when an election can be held. Tim Guiles thought it important to point out this is a temporary position and the voters will speak in March when full democracy will play its part. He was grateful there were three people running for the position. Seth Hopkins advised Mr. Ethier's seat will last through Town Meeting and requested he see the Town Clerk to be sworn in as a Select Board member. Mr. Hopkins thanked all three candidates for their willingness to step up and for their interviews.

Marielle Blais was disappointed the Select Board had a chance to make the board a little more diverse. Brian Coolidge noted at the last three elections there were women on the ballot. Tim Guiles noted he voted for both Ms. Reniche-Smith and Mr. Ethier because he thought they were the right people to serve on the Board. Ms. Blais thinks sexism is a well-known phenomenon across the country and the world and she still maintains her position that women deserve to have representation in Brandon. She noted that 80% of town clerks in Vermont are women and she would have gladly withdrawn her candidacy for Ms. Reniche-Smith. Bernie Carr noted concern about representation and stated Brandon has consistently had women involved in the community with Pam Jones and Pat Scott previously serving the community. He stated the trouble with political office is that many people do not want to run and he is worried the public face is not being represented as the Town has a well of great people. Mr. Carr stated we know what type of people are here and our volunteer pool is huge. Ms. Blais stated there has been a lot of excitement that Vermont is finally going to send a woman to Congress and she is thrilled that Becca Balint will be the first gay woman elected to Congress. She feels these issues are important and those who have daughters and granddaughters want to see people that look like them. Sandy Jackson stated she is trying to be fair and she thinks Brandon can be a forward-thinking town. Ms. Jackson suggested other towns have advisory committees and it would be interesting for the Select Board to create an advisory committee made up of women to find solutions and bring to the Board. She thinks it would be a good in-road to have a gender discussion. Tim Guiles thanked Ralph Ethier for his willing to be on the Select Board and noted what is getting lost in the discussion is that he is very qualified to do a good job. Cecil Reniche-Smith noted her appreciation for the vote for her. Dave Atherton would welcome letters of interest for anyone who would be interested in serving on the Planning Commission or DRB as the Planning Commission is getting too small and there is a lot of activity with the new zoning regulations and the Town Plan. Seth Hopkins advised that a policy that was developed in the spring of 2021 with public input indicates a member of a committee appointed by the Select Board would have to relinquish their seat if they were appointed to the Select Board. Mr. Ethier has served on the Planning Commission and the DRB. It was noted the DRB has an intense amount of narrow scopes and the Planning Commission has more broader scopes. Mr. Hopkins reiterated Mr. Atherton's request for anyone interested in serving on these boards to submit a letter of interest to the Town Manager.

11. Announce Vacancy of Constable

Seth Hopkins reported this position had been filled by Chris Brickell, prior Chief of Police. The Board thanked Mr. Brickell for his service and noted if anyone was interested in serving in this position, it does require a Level II certification to enforce municipal ordinance violations. It was noted that Brandon's Constable is subject to the State Statute and will need to attain a Level II certification.

12. Consider FY23 Municipal Resolution for Bylaw Modernization

Seth Hopkins reported this resolution was signed by the Planning Commission Chair and is before the Select Board for action. Dave Atherton stated there is \$650,000 in grant money for bylaw updates for municipalities relating to housing. Mr. Atherton noted the way things are changing, this would be a good option to get funding for updating the zoning bylaws.

Motion by Tracy Wyman/Brian Coolidge to approve the FY23 Municipal Resolution for Bylaw Modernization. **The motion passed unanimously.**

Tim Guiles asked what the cost will be to modernize the bylaws. Seth Hopkins noted the grant can be used for meetings, postings, and consultants. Dave Atherton advised the Town usually gets a municipal planning grant when updating the zoning and he is sure this process will be similar. He will reach out to Barbara Noyes-Pulling at the RRPC to discuss.

13. Discussion of the Draft Brandon Local Hazard Mitigation Plan

Seth Hopkins stated this draft was introduced at a prior meeting. The draft is being brought back for discussion if there are any public comments concerning the draft. Dave Atherton advised some appendices will be done and it will be brought back to the Board for approval. Abbey Spiegelman who works for the Department of Health and Emergency Management is a team member working on the Hazard Mitigation Plan update. Seth Hopkins noted that in the calendar timeline in the draft, this is the meeting for public comments to be shared. He stated there were some thoughtful comments made at the previous meeting and a discussion of the likelihood of certain hazards and how it had been inventoried. Mr. Atherton stated the Committee identified these items. Ms. Spiegelman stated FEMA gives a list of natural hazards to consider and the members of the planning group rated the likelihood and the impact of the natural hazards. With no additional public comment, Mr. Hopkins stated the Committee will work to finalize the plan.

14. Fiscal

a) Warrant- September 12, 2022 - \$1,220,362.69

Motion Tracy Wyman/Brian Coolidge to approve the September 12, 2022 warrant in the amount of \$1,229,362.69. **The motion passed unanimously.**

Cecil Reniche-Smith asked for clarification of the tire invoice for \$2,400. Dave Atherton reported this was for the Town's loader with the tire cost of \$1,700 and the road service at \$50/hour. Tim Guiles also noted the vast majority of the warrant was the school invoice.

It was noted the second executive session would be eliminated.

The Select Board recessed at 8:29PM.

The Select Board reconvened at 8:34PM.

Motion by Tim Guiles/Tracy Wyman to enter into executive session at 8:34PM for the appointment or employment or evaluation of a public officer or employee, to include the Town Manager, per 1 V.S.A. 313(3)(a)(3). **The motion passed unanimously.**

14. Executive Session

The Board came out of executive session at 9:10PM.

It was the consensus of the Board to request the Police Chief provide a schedule of what coverage would look like with 6 total officers, 7 total officers, or 8 total officers.

16. Adjournment

Motion by Tracy Wyman/Brian Coolidge to adjourn the Select Board meeting at 9:11PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant
Recording Secretary

Town Manager Report for September 26, 2022

- We have been one of eight municipalities selected to be a part of the VLCT Welcoming and Engaging Communities Cohort. Our representatives Sue Gage and Bill Moore will be attending the first meeting on October 7th at Town Fair in Killington
- The Newton Road pump station rebuild was completed last week and is fully operational. We are hoping to see an energy savings with the new pumps that should be significant.
- The culvert replacement on Arnold District Road is moving along. The heavy rain last week caused some delays due to the high flows in the Arnold Brook.
- FEMA has awarded us the BRIC (Building Resilient Infrastructure and Communities) scoping grant for the North Street bridge replacement. This bridge has been identified in our last two Local Hazard Mitigation Plans as a priority project.
- I am currently working on two more BRIC applications for scoping studies of the Wheeler Road Bridge and Culvert on the south end of the road. These are both in a frequent flooding area and need to be upsized.
- The Town Farm Road project is moving along. We are tentatively scheduled for paving in mid October.

Rec News:

- Brandon Rec partnered with the Dunmore Hose Company to host their 7th annual cornhole tournament with a BBQ bash. The change in venue and addition of fire department cooked BBQ was a win win!
- Fall sports are full in Brandon. By the numbers we have 151 enrolled in youth Soccer, 59 in football and 12 in cheer.
- HarvestFest will be on October 2nd from 1 – 4. Wagon rides, food and more at Estabrook park

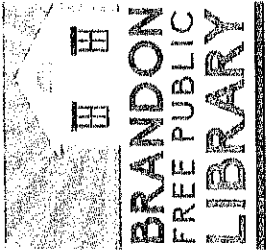
Summary of Construction Costs	Minimum Need	Optimum Need
Construction Costs	\$ 1,407,128	\$ 1,529,367
Design, Estimates and Planning	\$ 160,986	\$ 160,986
Other costs (permits, fundraising, furniture, admin)	\$ 328,148	\$ 511,892
	\$ 1,896,262	\$ 2,202,245

Construction Options	Minimum Options:	Optimum Options:
South side Stair / Lift Addition	✓	✓
North side vestibule entrance and bathroom		✓
Mechanical, Electrical, Plumbing and Fire Protection	✓	✓
1st Floor Interior Renovation and Reconfiguration	✓	✓
2nd Floor ADA bathroom, quiet study area		✓
3rd Floor Community Room		✓
Basement Interior Renovation and Reconfiguration	✓	✓
Asbestos and Lead Abatement	✓	✓
Exterior Restoration and Maintenance		✓
West Façade Restoration/Windows		✓

Construction Timeline	Target Date
Complete Development and Design Phase	February 2022
Complete new estimates	March 2022
Finalize Plans, Permits, Approvals	July 2022
Public Bidding Process	August 2022
Construction Begins	April 2023
Construction Complete	March 2024

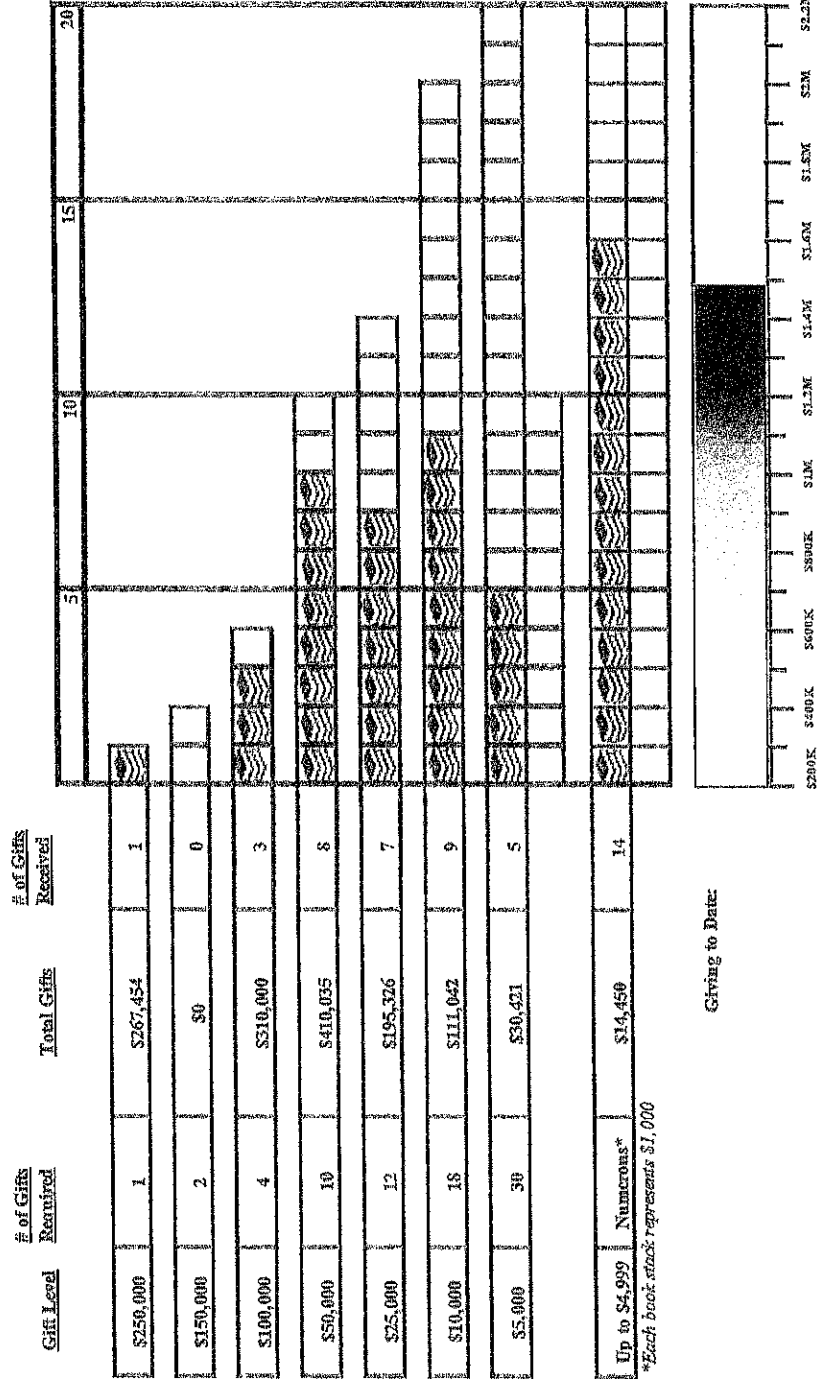
The Library engaged Vermont Integrated Architecture, P.C. as Lead Architect and Naylor & Breen Builders, Inc. as Construction Manager to design and estimate a renovation plan based on the library's assessed needs

Preliminary Estimates as of June 15, 2022



Campaign Gift Chart for Success
Objective: \$2.2M

□ = Gifts Required in Range
 ▨ = Gift in Range received/pledged



\$1,486,228 pledged as of July 31, 2022

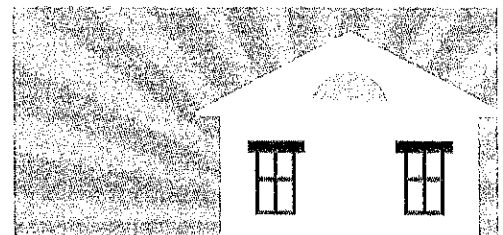
Total reflects private gifts and pledges, as well as public grants. Total includes \$147,500 of previously donated funds directed to this Campaign.

Strengthening a Tradition of Community

CAMPAIGN FOR THE BRANDON FREE PUBLIC LIBRARY



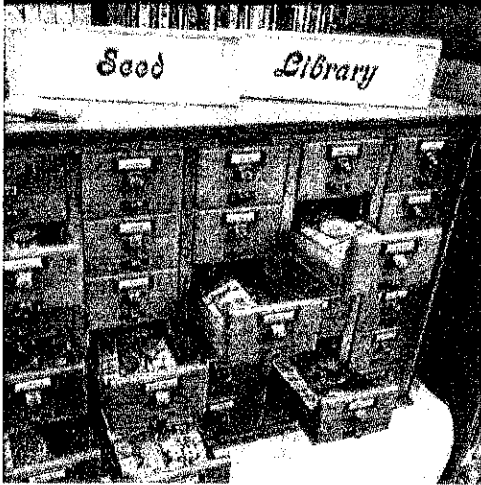
In 1827 local resident and inventor Thomas Davenport urged the residents of Brandon to invest in a library. Since that time Brandon Free Public Library has been a vibrant, vital hub of our community. Today our library needs your support to increase accessibility, expand usable space, improve energy efficiency, comply with safety standards, and upgrade this precious historic structure.



**BRANDON
FREE PUBLIC
LIBRARY**

Strengthening a Tradition of Community

OUR MISSION & VISION

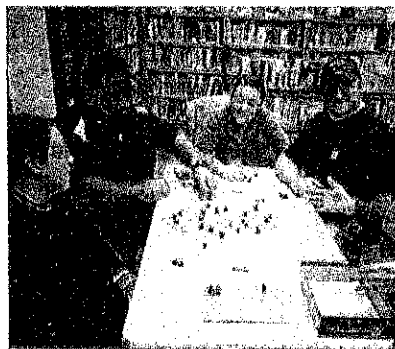


The **mission** of the Brandon Free Public Library (BFPL) is to provide a friendly and safe atmosphere in which patrons of all ages and backgrounds may enrich their lives through the benefit and pleasure of learning and discovery. The BFPL pledges quality service, demonstrating respect for the individual and community.

The **new vision** for the library is to provide accessibility for all persons to all library spaces, expand usable spaces to better serve the needs of the community, to improve energy efficiency, comply with safety standards, and to preserve the historic integrity of the building. These upgrades and improvements will enable the library to better serve the needs of all community members to access all library spaces and resources.

"Best library anywhere, the librarians are great."

-Arlene Lewis



WHY WE NEED YOUR HELP



"The library project, especially the accessibility pieces would fully open up the library to all – especially someone like myself who uses a wheelchair. I have lived in the community for over 35 years but have never been able to utilize the adult sections of the library. I'm looking forward to becoming a regular patron who can get what I need independently."

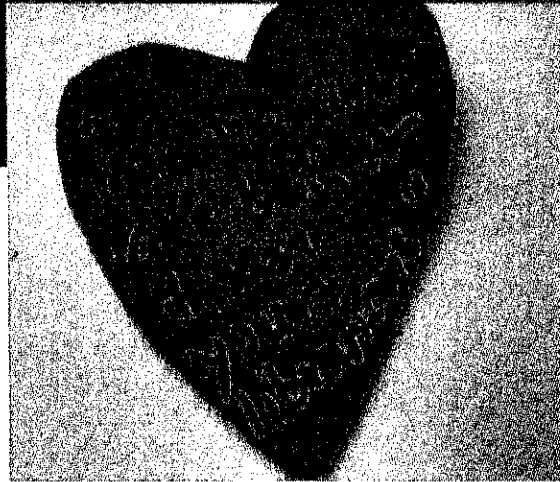
-Benjamin Wimett

The BFPL is a non-profit organization that relies on town appropriations, grants, and fundraising for its annual budget of about \$200,000. We need your help to fund needed improvements to the building beyond the annual budget. Despite the vital role the Library plays in serving thousands of patrons, its notable building in Brandon's historic downtown has not seen any significant updates since the 1960s. Today library patrons need and expect services and space beyond the Library's current capacity.

FOR THESE REASONS THE LIBRARY IS IN NEED OF THE FOLLOWING:

- Renovated building that complies with the American Disabilities Act (ADA) providing access to the building, restrooms, work spaces, shelves, and all floors in the building
- Enlarged children's and early readers' space to accommodate our growing young community
- Improved and expanded spaces for meetings, tutoring, and educational programming
- Reconfigured, more efficient shelf space for books, media, and historical archives
- Expanded quiet study spaces for meetings, research, tutoring and studying
- Updated safe energy efficient systems for heating, cooling, ventilation, electricity, and fire safety
- Increased flexible spaces to accommodate changing technology and programming needs

KEY OUTCOMES



BUILDING UPGRADES:

- Fully ADA compliant restrooms accessible throughout the building
- Fully accessible building with all 4 floors accessed by lift
- New circulation desk with high and low counters for patron and staff comfort and accessibility
- Increased energy efficiency and environmental sustainability
- Important building upgrades to address hazardous material removal and code compliance

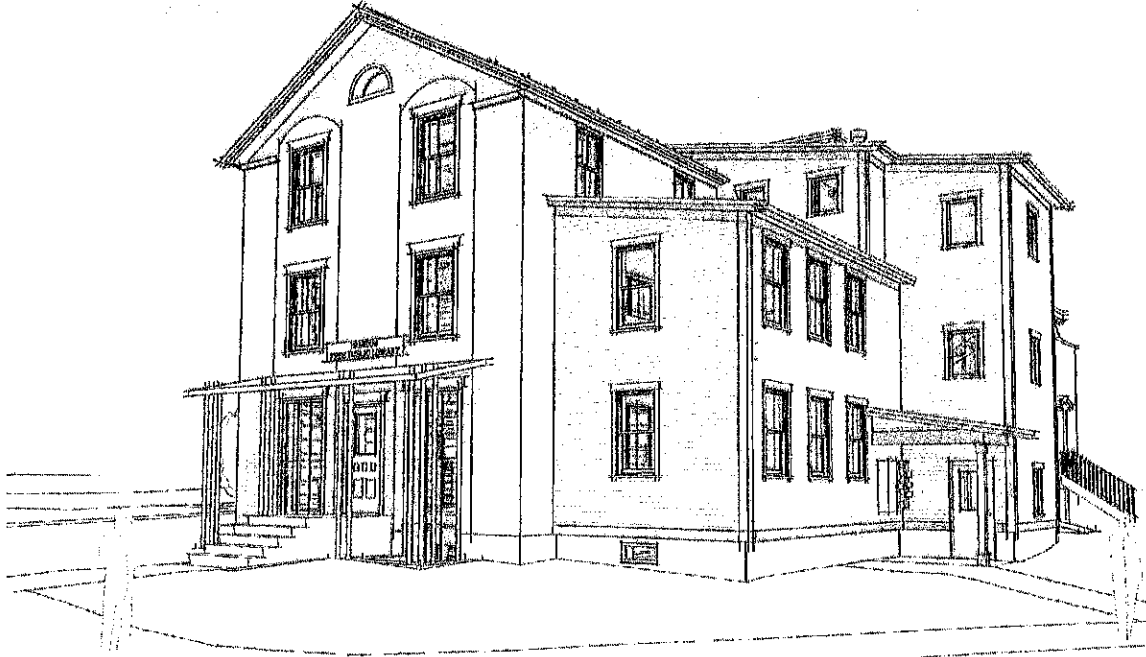
PROGRAMMING IMPROVEMENTS:

- Dedicated community meeting room and collaboration space in the currently unused 3rd floor attic
- Enhanced patron experience with patron-friendly shelving, comfortable seating, quiet work/study areas, and accessible floorplan
- Stronger programming for all ages made possible by the addition of a third floor meeting space, expanded children's area, and upgraded lower level space

IMPROVED EFFICIENCIES:

- Improved operational efficiency and staff working environment
- Increased endowment funding to ensure financial stability in perpetuity

OUTSIDE RENDERINGS

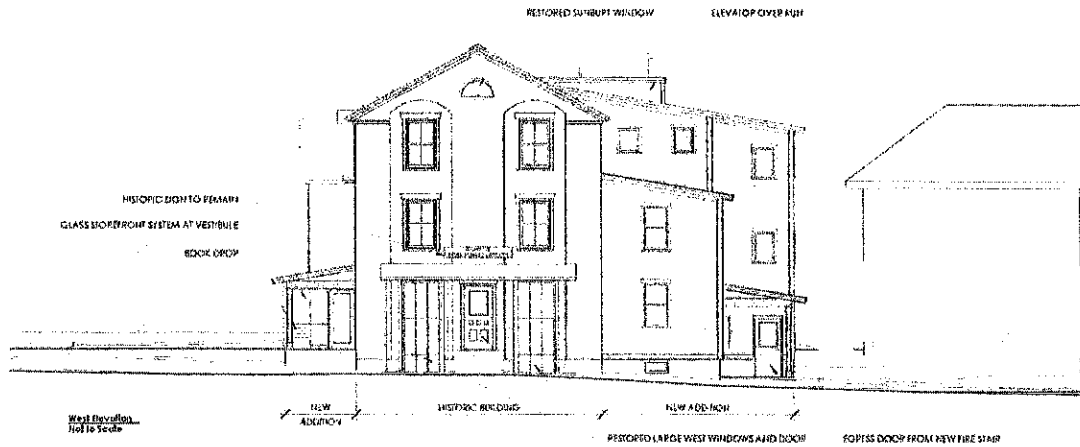


Perspective Looking Northeast
Not to Scale



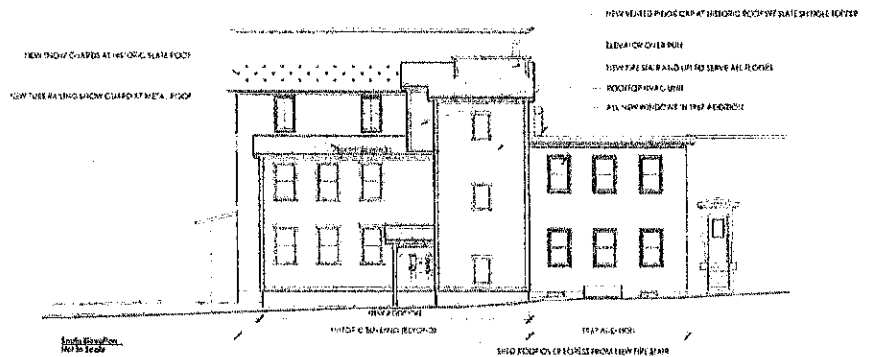
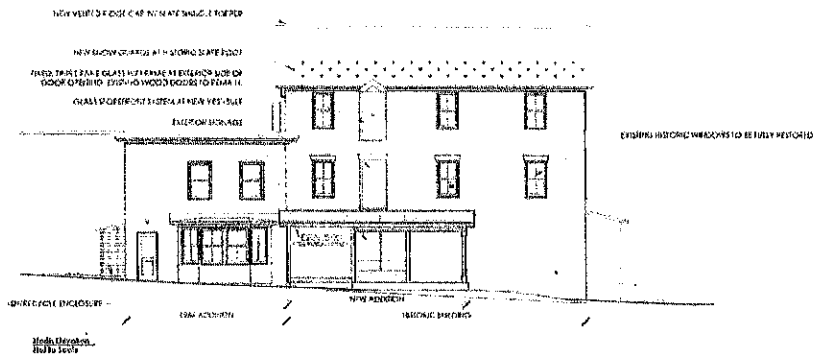
Perspective Looking Southeast
Not to Scale

FLOOR PLANS



OVERALL

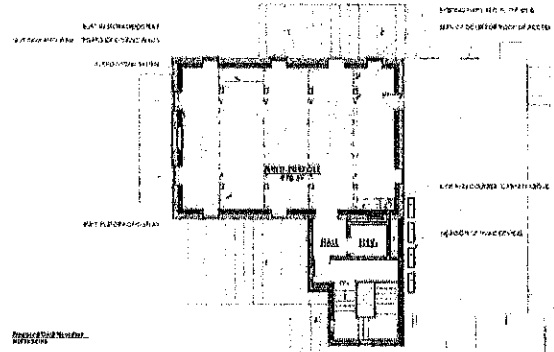
- Make four floors ADA accessible by adding a lift and new stairwell
- Add 1700 sq. ft. that includes 1400 sq. ft. of new patron accessible space
- Reconfigure patron accessible space to maximize use and function
- Update all spaces and systems to be fire, life-safety, and ADA code compliant



FLOOR PLANS

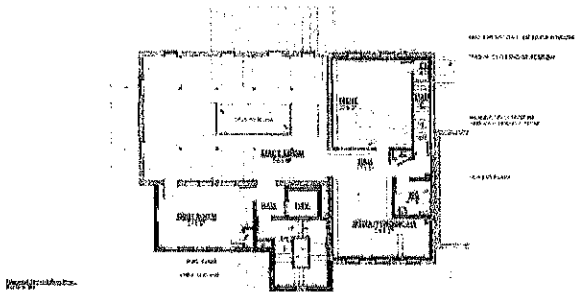
4TH FLOOR

- Convert unusable attic space into a 1200 sq. ft. community room
- Build 100 sq. ft. addition to accommodate new lift/stairwell shaft
- Add HVAC and update technology and support systems



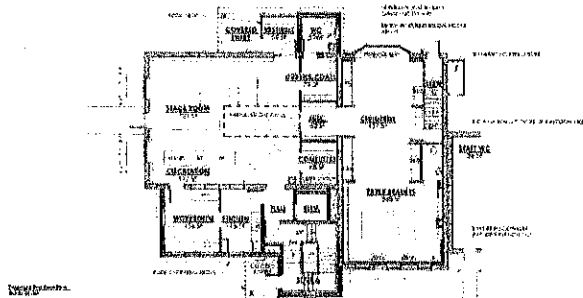
3RD FLOOR

- Build 100 sq. ft. addition to accommodate new lift/stairwell shaft
- Add 100 sq. ft. new patron accessible space
- Reconfigure shelving to accommodate new floor layout



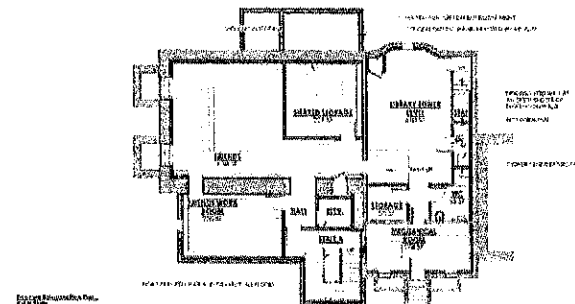
2ND FLOOR

- Remove existing stairs and provide access to new stairwell and lift bank
- Build 100 sq. ft. addition to accommodate new lift/stairwell shaft
- Remove wall to create larger programming space and children's area
- Add a new ADA compliant bathroom
- Reconfigure shelving to accommodate new floor layout
- Reconfigure and relocate circulation desk



1ST FLOOR

- Build 100 sq. ft. addition to accommodate new lift/stairwell shaft
- Reconfigure shelving to accommodate new floor layout



VISION TO ADDRESS THE NEED FOR INCREASED ACCESS AND SPACE

Functional Category	Current Challenge	Our Vision
Overall Function	Limited shelf and meeting space, out of date technology, energy inefficient	Fully accessible and expanded community resource center with updated technology
ADA Accessibility	Inaccessible bathroom, stacks/spaces, meeting room, 2nd floor/basement	Compliant bathroom, accessible stacks/spaces, access to all floors via lift
Children's Room	Cramped, out of shelf space, only programming space in building making it off limits to children during programs	Removal of wall between children's area and back room will increase space and accessibility for programming and shelving programs
Community Meeting Space	Limited seating in small room on inaccessible 2nd floor, not equipped with any technology	Large community meeting room on newly refinished 3rd floor, accessible by lift to accommodate up to 30 people
Tutoring, Group Study, and Media Spaces	Tutors and students sit wherever they can find space, sometimes doubling or tripling up in any given area	Newly refinished 3rd floor allows for multiple areas that are appropriate for studying and meeting accessible by lift
Adult Library	No quiet reading area, limited work/study seating	Newly created "nooks" for comfortable seating and quiet spaces on all floors
Structural Category	Current Challenge	Our Vision
Energy Efficiencies	Inefficient heating, lighting, entrance area. Basement unheated and drafty	Updated heating/cooling, lighting, insulation and air filtration on all 4 floors
Structural Design	Limited space on main floor, inaccessible spaces throughout	New circulation desk, lower/movable shelving in main room to tailor space to needs
System Capacities	Outdated electrical and plumbing, floor load and life-safety code issues, lack of air filtration or efficient HVAC	Fully code compliant with updated electrical, structural supports, fire/life-safety compliant, stairwell and lift to all 4 floors

OUR COMMUNITY LIBRARY



Brandon Free Public Library is the heart of our community. It is one of the only free cultural institutions in our area that provides opportunities for educational growth, free services, and personal development to all ages. No longer just about loaning books, the Library offers a support network for the 21st century, serving children, teens, seniors, community groups, local schools, artists, and area businesses.

51,000
VISITS
A YEAR

31,000
ITEMS
BORROWED

1,200
CHILDREN
PROGRAM
ATTENDANCE

28,000
ITEMS IN
COLLECTION

850
ATTENDING
LIBRARY
PROGRAMS

560
SUMMER READING
PROGRAM
ATTENDANCE

150
TRIPS TO
DAYCARES

180
NEW PATRON
ACCOUNTS

OUR VIBRANT LIBRARY TODAY

Brandon Free Public Library is a welcoming space for families and community members to gather, for children to experience the joy of reading, as well as for people of all ages to have access to books, free technology, community gatherings, and more.

*"Thank you for all you do for the community, you do so much."
-Charles Powell*



LOVE OF READING BEGINS IN CHILDHOOD: BFPL introduces kids to a love of reading through children's books, story hours, 1000 Books Before Kindergarten, Summer Reading Program, and many other children's programs.

CONNECTING WITH TEENS: The library offers a special area for teens, strong young adult collections, Teen Advisory Group, and Junior Librarian Program. We work to engage teens with new, exciting technologies.

FROM ENTERTAINMENT TO WELLNESS: Our community enjoys free film screenings, a seed library, monthly book discussions, lectures, and a warm, welcoming atmosphere.

MEET ME AT THE LIBRARY: A wide array of community groups including the Brandon Planning Commission, DBA, Al-Anon, school tutors, Farmer's Market, Republican/Democratic caucuses, BRAVO, Tree Inventory Committee, PTO, and homeschoolers meet at the library. Local artists exhibit in a monthly popup gallery.

BEYOND THE LIBRARY WALLS: Outreach to area residents includes delivery of books to residential/senior buildings, bringing books (with a story time!) to daycares, personalized visits to homebound patrons, presence (with giveaway books) at local festivals and events, Quiz Night series, and free/reduced passes for admission to local parks and museums.

TECH TO YOU: BFPL offers technology and digital services to users through free and extended Wi-Fi, on-site computers, personalized computer help; assistance with job applications, unemployment, insurance applications; and access to VT Online Library, EBSCO Learning Express, ListenUpVermont e-lending, and Universal Class.

SUPPORTING AN AGING POPULATION: We offer an extensive large-print selection of books, home delivery for homebound patrons, wellness checks, and we provide special attention with technology needs.

COMMUNITY PARTNERSHIPS: Recreation Dept.—Quiz night, Trivia League, Spooksville, Harvest Fest, Spring Swing; Neshobe PTO—Crazy 8s; Neshobe School resource sharing; Brandon Town Hall—Masquerade Ball, Summer Reading Finale; Neshobe Elementary School—SOAR Program and Site Visits for second graders every year.

KEY POINTS IN HISTORY



1827

Library established with support from Brandon Ladies Book Club and local benefactors



1902

Rented current location



1910

Building purchased and gifted to the library



1916

Building next door to library was purchased and gifted to the library



1955

Friends of the Library organization formed



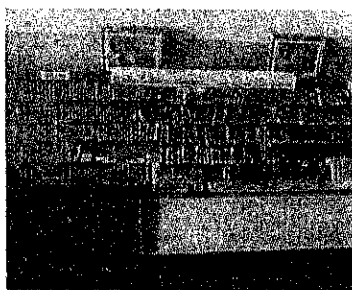
1967

Children's Room added by connecting two buildings

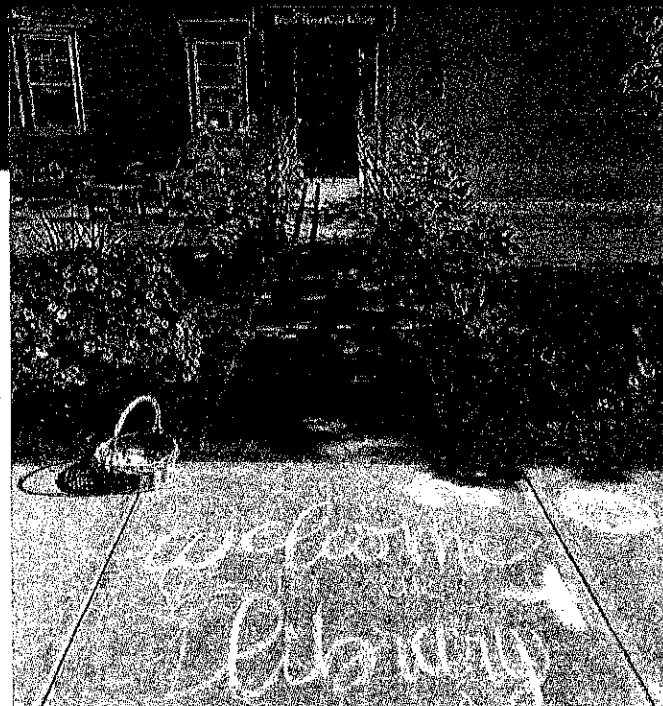
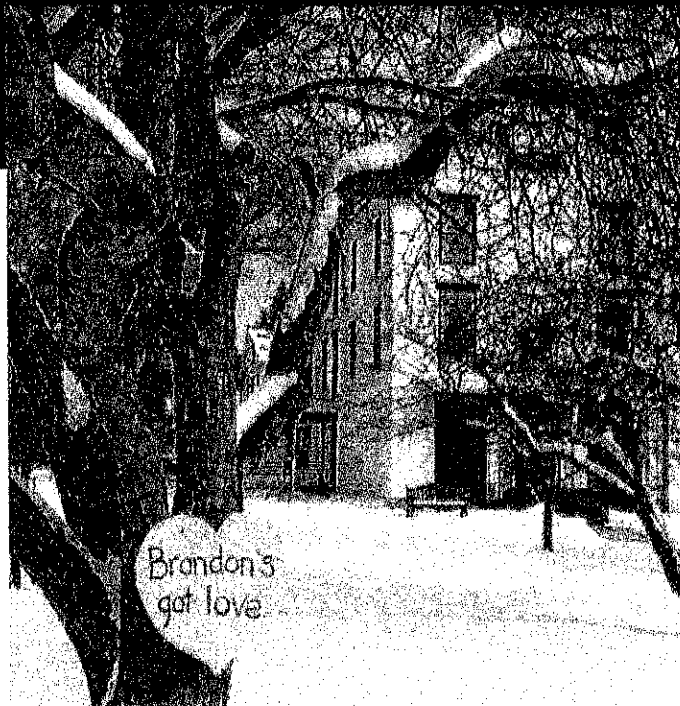


1988-2021

Minor improvements, repairs and necessary maintenance



STRENGTHENING A TRADITION OF COMMUNITY



If you are considering a campaign gift, which can be made over a multi-year pledge period, please contact Librarian Molly Kennedy or Campaign Chair David Roberts. They welcome your interest.

BOARD MEMBERS

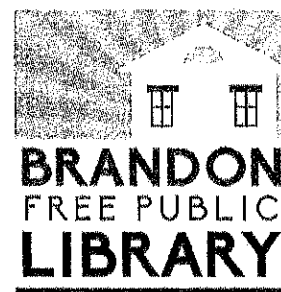
David Roberts (Chair), Cristy Harding (Treasurer), Carol Fjeld (Recording Secretary), Stacey Doucotte, Christine Fries, Sue Gage, Beate Jensen, Gary Meffe, Bruce Ness, John Peterson

CAMPAIGN COMMITTEE

David Roberts, Molly Kennedy, Carol and George Fjeld, Mei Mei Brown, Phoebe Chestna, Chris and Rob Naylor, Brian Jerome, Sarah Pattis, Jack Schneider, Heather Nelson, Tracy Holden
Campaign Counsel: Demont and Associates (Lauren Geiger, Caisil Weldon)

BRANDON FREE PUBLIC LIBRARY
4 FRANKLIN STREET, BRANDON, VT 05733 · (802) 247-8230

INFO@BRANDONPUBLICLIBRARY.ORG (ALL STAFF)
MOLLY KENNEDY: MOLLY@BRANDONPUBLICLIBRARY.ORG
DAVID ROBERTS: VERMONT.ROBERTS@GMAIL.COM
WWW.BRANDONPUBLICLIBRARY.ORG



David Atherton

From: Jack Schneider <schneider@att.net>
Sent: Wednesday, September 21, 2022 2:16 PM
To: David Atherton
Subject: Last Night's RRPC meeting

Dave,

Highlights from last night's Commissioners meeting:

- Brandon was complimented for issuing an Inclusion statement even before being contacted. At this time only 5 (of 28) Rutland County towns have **not** signed the policy. Next Spring there will be a statewide Inclusion Week and some town's indicated a desire to hold a local event.
- An overview of the VT Comprehensive Economic Development Strategy document was given by CEDRR's Tyler Richardson. Only one board member was even aware of the 200+ page guidelines for development and the group expressed surprise that the public comment period had already ended on Sept 9th. Devon Neary said copies have been provided to each town's Manager and Select Board.
- The Treasurer's report showed the RRPC to be in good financial shape and dues will remain at the current rate.
- The Transportation Advisory Committee did not share a report as they will meet next Thursday.
- During the individual town updates, a number said they have applied for a zoning bylaws Modernization grant.

As mentioned on an earlier email, during the Regional meeting I provided a recap of Brandon's vetting process of MHG Solar using the questionnaire in the Enhanced Energy section of the Town Plan. And that the Select Board had sent the PUC a letter of support for the project. The RRPC will issue a "Letter 1" of support for the Steinberg Solar project as there have been no objections and it conforms to the regional development plan.



State of Vermont
Department of Public Safety
45 State Drive
Waterbury, Vermont 05671-1300
<http://dps.vermont.gov/>

TO: Public Safety Regional Dispatch Stakeholders
FROM: Mandy Wooster, Executive Director of Policy and Development
SUBJECT: Regional Dispatch Stakeholder Update
DATE: September 22, 2022

Overview: The Department of Public Safety provides dispatch services to a great number of emergency responders throughout the state. The current model is not sustainable and long-envisioned regional solutions are necessary to ensure a resilient communications infrastructure. For this reason, limited funding will be available to support the creation of new regional dispatch centers, or to broaden the capacity and capability of existing dispatch centers. This will enable an approach that balances workloads in regions throughout the State.

Working groups: The Department of Public Safety convened a working group on the new regional dispatch model as prescribed by legislation (H.740). Regional Dispatch Workgroup members were appointed by the defined entities. The meetings take place weekly and are open to the public. Information on the meetings can be located on the DPS Committees and Boards website: <https://dps.vermont.gov/committees-boards/dispatch>

DPS convened a separate group, known as the Regional Dispatch Facility Grant Plan Group. This is a working group consisting of the Homeland Security Unit, VSP, as well as our municipal partners to develop a grant application and RFP for those agencies looking to secure money. The grant process for the proposed distribution of the initial \$6.5 million included:

- The release the Request for Proposals (RFP) and collection of the applications.
- Homeland Security Unit facilitated the scoring and review of the applications / RFPs. The scoring group consisted of State and local partners.
- Review of the projects by the Commissioner of Public Safety based on criteria set forth in the RFP.

Timeline:

Applicants and the scoring group will be notified of the tentative approval of funds pending completion of grant requirements by 9/28/2022.

Commissioner Morrison will present the Regional Dispatch Grant Plan draft to the Regional Dispatch Working Group on 9/28/2022.

Commissioner Morrison will present the Regional Dispatch Grant Plan for proposed distribution of available funds to the Joint Fiscal Committee (JFC) on November 9th, 2022, along with information about which federal funding sources may be available for regional dispatch. No funds can be released until approved by the JFC.

Funding: The Department of Public Safety (DPS) has sought general, grant, and congressionally directed spending funds to assist with the transition and support of Regional Dispatch initiatives. Those funding sources are detailed and explained below:

General Funds (H.740): \$11,000,000 is appropriated from the General Fund to the Department of Public Safety for regional dispatch funding. The funds are subject to the following conditions:

- (1) \$4,500,000 shall be held in reserve until the report required by Sec. E.209.1 of this act is submitted and further approval to expend the funds is granted by the General Assembly.

This funding is being held to ensure entities just beginning the preparations to transition to Regional Dispatch have funds held in reserve to assist in those transitions. This funding is only available upon receipt of the Regional Dispatch Work Group report to the Governor and the General Assembly (due on or before December 1, 2022) and approval.

- (2) \$6,500,000 to provide grants to regional dispatch facilities upon approval of the Joint Fiscal Committee subsequent to review of a Regional Dispatch Facility grant plan submitted by the Commissioner of Public Safety¹.

This funding is to support those entities ready to begin preparations to transition to a regional dispatch model. The funds are only available upon approval of a Regional Dispatch Facility grant plan. This plan shall include the extent to which federal funding sources may be available for regional dispatch, a timeline, RFP, application receipt/review, etc. These funds are not available to be dispersed until these criteria are met.

Homeland Security Grant Funds: Funds have been requested and previously awarded to stakeholders under the Homeland Security Grant Program (HSGP) for regional communications projects. HSGP funding is competitive and focused on terrorism preparedness. A portion of future HSGP funds may be allocated toward regional dispatch initiatives, but this is dependent upon guidance and national priority areas set forth by FEMA.

The next annual HSGP funding opportunity will be released in early 2023, with funds potentially available in the fall of 2023. In addition, there is a possibility that residual funding may become available from prior grant years (2020/2021). In these cases, a separate funding opportunity will be released to solicit applications for eligible projects.

Congressionally Directed Spending Funds (CDSF): The Department of Public Safety proposed to serve as the recipient/administrator of Congressionally Directed Spending, to award sub-grants to Vermont law enforcement agencies or partners to assist in the transition to a Regional Dispatch model. DPS will continue to seek all available streams of federal funding including the funding applied for noted below:

\$750,000 (Sanders CDSF) for law enforcement equipment that support or expand capacity in one or more of the following areas:

- Regional communications dispatching systems and the transition to these systems;
- Public safety communications interoperability and radio upgrades to ensure compatibility with current national standards;
- Equipment and technology that serves to increase transparency and public trust.

DPS does not expect to know whether funds will be awarded until winter/spring 2023.

\$9,000,000 (Leahy CDSF) to support implementation / transition to statewide regional emergency communications.

DPS does not expect to know whether funds will be awarded until winter/spring 2023.

Please let me know if you have questions about these updates or wish to provide input. I can be reached at mandy.wooster@vermont.gov or (802) 585-4054.

¹ The Commissioner of Public Safety intends to present the Dispatch Facility grant plan to the Joint Fiscal Committee on 11/09/22.

Cover Sheet for Brandon Residents
Applying for Appointment to Town
Boards, Commissions, Committees, and
Public Offices



Position Applying for			
Your name			
Physical address		Mailing if different	
Best telephone		Alternate telephone	
Email address			
You understand that your application for this position will be made public:			<input type="checkbox"/> YES initials _____
You are a legal resident of the Town of Brandon, Vermont			<input type="checkbox"/> YES initials _____

Thank you for your willingness to serve the Town of Brandon. Applicants interested in serving on a board, commission, or committee of the Town are asked to:

- Attend at least one meeting of that board before applying to be seated on it
- Provide the information requested on this cover sheet to the town manager David Atherton (datherton@townofbrandon.com)

Appointees are asked to

- Attend all regular and special meetings of the board
- Comply with Vermont Open Meeting Law (a handbook will be provided to you by the Town)
- Follow the Town of Brandon Conflict of Interest and Ethical Conduct Policy (published at www.townofbrandon.com under "Resources")
- Contribute to efficient work by reviewing all appropriate material before each meeting
- Advise the town manager immediately should you resign before your term ends

In a brief letter submitted with this cover sheet, please summarize the reasons you are requesting appointment, any skills or qualifications you may bring to the position, and any other information you feel would be relevant and helpful to the selectboard as it makes its selection.

Agreement and signature
By submitting this application, I affirm that the facts set forth in it are true and complete.

Signature: _____ Date: _____

The Town of Brandon is committed to providing equal employment and volunteer opportunities without regard to race, color, sex, religion, sexual orientation, national origin, disability, genetic information, pregnancy, disability, or any other protected characteristic as outlined by federal, state, or local laws.

David Atherton

From: sandy mayo <mayobox@ymail.com>
Sent: Thursday, September 22, 2022 12:55 PM
To: David Atherton
Subject: Development Review Board

Hi David,

I noticed the vacant seats on local committees. I am drawn to the vacancy on the Development Review Board. I have no desire to run for a Selectboard seat, as some suggest. I prefer working in the background, in research, development and planning.

My love is historic preservation and development. I spent years on a committee in Castleton whose focus was saving the historic town office building. We lost after a 12 year debate w/the select board. I was then involved in an environmental group whose focus was to prevent development of a wind tower on Grandpa's Nob. Our group was successful twice. Working together we stopped the development of the wind tower 7 or so years ago then stopped another proposal last year, 2021. Community members presented concerns to our local Selectboards in 4 surrounding towns who then followed through w/research. In the end both our proposals were backed by all selectboards. Each board denied wind development then took the next step to amend our town zoning laws and create an amendment that addressed specifically industrial development. I was also chair of the Charlotte Planning commission which I discovered was fraught w/development seekers rather than good town planners. I felt the Selectboard appointing me (w/o any background) to that position, did so only to obfuscate development planning going on in privacy.

This was not a good fit for me and I vacated the position. While I was there, the commission did move forward gaining approval to construct a senior center in Charlotte.

I am a Vermonter by birth. I believe in the preservation of historic architecture and equally, mindful development of the rural landscape.

I support transparency and Brandon's Declaration of Inclusion statement.

I would like to serve on the Development Review Board.

Thank you for your time,
Sandy Mayo

Sent from my iPhone



Cecil Reniche-Smith

28 Pearl Street, Brandon VT 05733 | 503-756-8583 | cecilanne@comcast.net

September 13, 2022

Seth Hopkins, Chair

Tim Guiles

Brian Coolidge

Tracy Wyman

Ralph Ethier

Sirs:

I am writing to express my interest in an appointment to the Brandon Planning Commission, to fill the vacancy created by Ralph Ethier's appointment to Select Board. At this point you are familiar with my background and know that I am eager to find a way to use my unique skill set to benefit the town. I believe I could be of great service to the town by working with the Planning Commission.

Cecil Reniche-Smith

cc: Dave Atherton



TOWN OF BRANDON APPOINTED OFFICIALS

Name	Position	Date Appointed	Term Ending Date
Tim Kingston	Animal Control Officer	03/22/2021	Indefinite
Doug Bailey	Budget Committee	10/25/2021	2021
Janet Coolidge	Budget Committee	03/08/2021	2021
Neil Silins	Budget Committee	10/25/2021	2021
Barry Varian	Budget Committee	03/08/2021	2021
Peter Werner	Budget Committee	10/25/2021	2021
VACANT	Constable		Indefinite
Robert Clark	Development Review Board	06/28/2021	06/30/2024
John Peterson	Development Review Board	06/13/2022	06/30/2025
Jack Schneider	Development Review Board	06/13/2022	06/30/2025
Samantha Stone	Development Review Board	07/13/2020	06/30/2023
VACANT	Development Review Board		06/30/2023
VACANT	Development Review Board, Alt.		06/30/2023
VACANT	Development Review Board, Alt.		06/30/2023
Thomas Kilpeck	E-911 Coordinator	07/23/2018	Indefinite
David Atherton	Emergency Management Director	01/09/2017	Indefinite
Tom Kilpeck	Emergency Services Representative to the Regional Emergency Management Committee	10/25/2021	Indefinite
Erin Ballantine	Energy Committee	05/23/2022	Indefinite
Robert Black	Energy Committee	09/13/2021	Indefinite
Jeffrey Cohen	Energy Committee	03/28/2022	Indefinite
Jim Emerson	Energy Committee	06/28/2021	Indefinite
Jeff Haylon	Energy Committee	03/28/2022	Indefinite
Lollie Hoxie	Energy Committee	06/27/2022	Indefinite
Jack Schneider	Energy Committee	05/29/2018	Indefinite
Todd Nielsen	Fence Viewer	03/14/2022	March 2023
John Reynolds	Fence Viewer	03/14/2022	March 2023
VACANT	Fence Viewer		March 2023
Linwood Bovey	Fire Warden	06/24/2019	06/30/2024
Mike Markowski	Deputy Fire Warden	06/24/2019	06/30/2024
James Leary	Green-up Day Coordinator	03/14/2022	March 2023
Abigail Spiegelman	Health Officer	07/25/2022	08/31/2025
David Atherton	Deputy Health Officer	09/27/2021	09/30/2024
Frank Bump	Historic Preservation Commission	06/25/2018	Indefinite
Bob Clark	Historic Preservation Commission	12/09/2019	Indefinite
Roy Murdock	Historic Preservation Commission	03/14/2022	Indefinite
John Peterson	Historic Preservation Commission	12/18/2018	Indefinite
Dennis Reisenweaver	Historic Preservation Commission	03/14/2022	Indefinite
Jeff Stewart	Historic Preservation Commission	06/25/2018	Indefinite

TOWN OF BRANDON APPOINTED OFFICIALS

Name	Position	Date Appointed	Term Ending Date
Bob Kilpeck	Inspector of Lumber, Shingles and Wood	03/14/2022	March 2023
Bill Moore	Otter Creek Communications Union Dist. Rep.	03/14/2022	03/31/2023
VACANT	Otter Creek Communications Union Dist. Rep. Alt.		03/31/2023
Richard Russ	Otter Creek Watershed Insect Control District Rep.	03/14/2022	March 2023
VACANT	Otter Creek Watershed Insect Control District Rep.		March 2023
Doug Baliey	Otter Creek Watershed Insect Control District Alt.	09/12/2022	March 2023
Bob Foley	Planning Commission	06/28/2021	06/30/2024
William Mills	Planning Commission	07/13/2020	06/30/2023
Jack Schneider	Planning Commission	06/13/2022	06/30/2025
VACANT	Planning Commission		06/30/2022
VACANT	Planning Commission		06/30/2024
Sue Gage	Planning Commission, Alt.	06/27/2022	06/30/2023
Wendy Bizzarro	Revolving Loan Fund Committee	07/13/2020	06/30/2023
Stephanie Jerome	Revolving Loan Fund Committee	06/13/2022	06/30/2025
Karen Lynch	Revolving Loan Fund Committee	06/13/2022	06/30/2025
Frank Spezzano	Revolving Loan Fund Committee	06/28/2021	06/30/2024
Catherine Wall	Revolving Loan Fund Committee	07/13/2020	06/30/2023
Tom Whittaker	Revolving Loan Fund Committee	06/28/2021	06/30/2024
Jack Schneider	Revolving Loan Fund Committee, Alt.	06/28/2021	06/30/2024
VACANT	Revolving Loan Fund Committee, Alt.		06/30/2023
Gabe McGuigan	Rutland County Solid Waste Dist. Rep.	03/14/2022	March 2023
VACANT	Rutland County Solid Waste Dist. Rep. Alt		March 2023
David Atherton	Rutland Region Transportation Council Rep.	06/13/2022	06/30/2023
VACANT	Rutland Region Transportation Council Rep. Alt.		06/30/2023
Jack Schneider	Rutland Regional Planning Commission Rep.	06/13/2022	06/30/2023
VACANT	Rutland Regional Planning Commission Rep., Alt.		06/30/2023
Neil Silins	Tree Warden	03/14/2022	March 2023
Lou Faivre	Weigher of Coal	03/14/2022	March 2023
Olya Hopkins	Weigher of Coal	03/14/2022	March 2023
Jeffrey M. Biasuzzi	Zoning Administrator	07/12/2021	07/14/2024

TOWN OF BRANDON

49 CENTER STREET
 BRANDON, VERMONT 05733
 (802)247-3635
 FAX: (802)247-5481

PURCHASE ORDER NO.

No 45003

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS AND ANY OTHER CORRESPONDENCE RELATED TO THIS ORDER.

TO: _____

SHIP TO: _____

DATE	DATE REQUIRED	SPECIAL INSTRUCTIONS	ACCOUNT NO.		UNIT PRICE	VENDOR NUMBER	AMOUNT
QUANTITY	DESCRIPTION	ACCOUNT NO.		UNIT PRICE	AMOUNT		
		ORG	OBJ				
1	1999 Case 9007B Excavator						45,000
	Includes:						
	- Mechanical Thumb						
	- Digging Bucket w/twist-a-wrist						
	- 5ft cleaning bucket						
	Machine has 1700hrs						

NOTE: THE TOWN OF BRANDON IS EXEMPT FROM STATE & LOCAL TAXES. TAX EXEMPT #26863. PLEASE NOTIFY IMMEDIATELY IF ANY PORTION OF THIS ORDER CANNOT BE SATISFIED BY THE DATE REQUIRED.

REQUESTED BY _____
 APPROVED BY _____

TOTAL 45,000

Current Projects:

Estimated Costs and Funding Sources

Project Name:	Estimated Cost	Funding Sources	Town Contribution	Estimated Start Date
Arnold District Box Culvert	\$393,935.00	\$200k Vtrans CL2Hwy Grant	\$123,935.00 not funded yet	Fall 2022
Union Street Sidewalk and Curb Replacement	\$594,811	\$300K VTrans MAB	\$300k from LOT	Spring 2024
Town Farm Road Rebuild Phase 1	\$120,000.00		100% funded by LOT approved	Summer 2022
New Salt Shed at DPW	\$160,000.00		?	Fall 2023
NE Woodcraft Stormwater	\$292,000.00	ANR 100% funding		Summer 2023
Newton Road Pump Station	\$250,000.00	ARPA \$250,000.00		Fall 2022
New DPW Garage	?	?	?	?

Total Project Costs are \$1,810,746.00. Total Outside Funding Sources are \$1,042,000.00. Remaining project cost for the Town are \$703,935.00.

Proposal would be to use ARPA funds that are now going to be in the General Fund (per >\$10M rule from U.S. Treasury) to cover remaining costs and not borrow any funds to complete these projects.

LOT balance as of 9/26/2022: \$475,728.73

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
100015	09/13/22	ALLEN ENGINEERING & CHEMI chlorine 11250253601	20-5-55-50120 Sodium Hypochorite	890.00	51473	09/26/22
310450	09/15/22	ALLEN, ANDREW officiating 09/15/22	10-5-18-40010 Middle School Football	67.00	51474	09/26/22
310251	09/04/22	APEX SOFTWARE sketching software- 1 yr 319970	10-5-11-30210 Office Equipment	215.00	51475	09/26/22
100856	09/12/22	APPLIED INDUSTRIAL TECHNO roadside mower parts 7025153007	10-5-15-44120 Roadside Mower- Maint	833.16	51476	09/26/22
311126	09/12/22	AWESOME GRAPHICS, INC banner 13392	10-5-18-60070 Estabrook Fundraising	72.00	51477	09/26/22
100255	09/21/22	BRANDON FIRE DISTRICT #1 sept water portion SEPT 2022	90-5-15-90600 Paid To BFD No 1	11725.86	51478	09/26/22
310699	10/01/22	BRANDON GLC SOLAR, LLC solar electric 189	20-5-55-42130 Electric	1935.00	51479	09/26/22
310699	10/01/22	BRANDON GLC SOLAR, LLC solar electric 189	10-5-22-42130 Bldgs & Grounds Electric	2365.00	51479	09/26/22
100280	09/10/22	BRANDON LUMBER & MILLWORK keys 951688/3	10-5-18-40000 Youth Soccer	5.58	51480	09/26/22
100280	09/10/22	BRANDON LUMBER & MILLWORK trash bags 951743/3	10-5-22-43170 Trash costs-Transfer Stat	19.99	51480	09/26/22
100280	09/12/22	BRANDON LUMBER & MILLWORK trim string 951979/3	20-5-55-43160 Maint. Supplies - General	22.99	51480	09/26/22
100280	09/15/22	BRANDON LUMBER & MILLWORK keys 952441/3	10-5-18-40010 Middle School Football	5.58	51480	09/26/22
100280	09/19/22	BRANDON LUMBER & MILLWORK padlock 953102/3	20-5-55-43160 Maint. Supplies - General	19.99	51480	09/26/22
100280	09/21/22	BRANDON LUMBER & MILLWORK trash bags 953277/3	10-5-22-43170 Trash costs-Transfer Stat	33.98	51480	09/26/22
200218	08/31/22	BRANDON REPORTER DRB, Hearing, Taxes 8/31/22	10-5-12-30310 Legal Advertising	45.50	51481	09/26/22
200218	08/31/22	BRANDON REPORTER DRB, Hearing, Taxes 8/31/22	10-5-10-30310 Legal Advertising	68.25	51481	09/26/22
300967	09/20/22	BRANDON, TOWN OF water @ Estabrook EST 09/20/22	10-5-22-42120 Bldgs & Grounds Water Fee	67.90	51482	09/26/22
300967	09/20/22	BRANDON, TOWN OF water @ Police Dept PD 09/20/22	10-5-22-42120 Bldgs & Grounds Water Fee	78.79	51482	09/26/22
300967	09/20/22	BRANDON, TOWN OF water @ Town Hall TH 09/20/22	10-5-22-42120 Bldgs & Grounds Water Fee	79.85	51482	09/26/22
300967	09/20/22	BRANDON, TOWN OF water @ Town Office TO 09/20/22	10-5-22-42120 Bldgs & Grounds Water Fee	101.82	51482	09/26/22
300967	09/20/22	BRANDON, TOWN OF water @ Wastewater WW 09/20/22	20-5-55-42120 Water	1420.12	51482	09/26/22
100860	09/12/22	CARROLL, BOE, PELL & KITE miscellaneous legal 36713	10-5-10-21110 Legal Services	86.00	51483	09/26/22
100462	09/01/22	CASELLA WASTE MANAGEMENT August trucking of sludge 2743816	20-5-55-50170 Trucking	1980.00	51484	09/26/22
301503	09/06/22	CHAMPLAIN VALLEY FUELS diesel fuel 702275	10-5-15-41130 Fuel - Vehicles HW	2257.92	51485	09/26/22
301503	09/13/22	CHAMPLAIN VALLEY FUELS diesel fuel 702510	10-5-15-41130 Fuel - Vehicles HW	2524.93	51485	09/26/22

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
310801	09/15/22	COLOMB MARK officiating 09/15/22	10-5-18-40010 Middle School Football	67.00	51486	09/26/22
310097	09/02/22	COMCAST service: 9/9 - 10/8 EST 09/02/22	10-5-18-42100 Recreation Telephone	111.34	51487	09/26/22
310097	09/09/22	COMCAST service: 9/16 - 10/15 TH 09/09/22	10-5-10-42100 Telephone Exp. Admin.	93.04	51488	09/26/22
310037	09/06/22	CONSOLIDATED COMMUNICATIO service: Aug 06 to Sep 05 HWY 09/06/22	10-5-15-42100 HW Telephone	128.48	51489	09/26/22
310037	09/06/22	CONSOLIDATED COMMUNICATIO service: Aug 06 to Sep 05 PD 09/06/22	10-5-14-42100 PD Telephone Service	51.10	51489	09/26/22
100470	09/15/22	CROSBY'S SALES & SERVICE string head 0067753	10-5-22-43120 Municipal Mowing-maint	35.99	51490	09/26/22
301505	09/22/22	DANA SAFETY SUPPLY car prisoner cage 797617-A	51-5-10-41110 New Equipment	3350.00	51491	09/26/22
310841	09/20/22	DAVIS, WADE summer aikido 09/20/22	10-5-18-50090 Adult Activities	324.27	51492	09/26/22
100456	09/12/22	DUBOIS & KING INC S6 CI Progress rpt #107 922036	46-5-50-61200 RT 7 C.I. - Construction	2202.25	51493	09/26/22
300466	09/07/22	DUNDON PLUMBING & HEATING portable toilet fee 74125	10-5-18-60100 Seminary Hill	130.00	51494	09/26/22
300466	09/07/22	DUNDON PLUMBING & HEATING portable toilet fee 74125	10-5-18-40000 Youth Soccer	130.00	51494	09/26/22
300466	09/07/22	DUNDON PLUMBING & HEATING portable toilet fee 74126	10-5-18-43130 Estabrook	135.00	51494	09/26/22
100494	09/09/22	ENDYNE INC testing 422123	20-5-55-22120 Testing	25.00	51495	09/26/22
100494	09/16/22	ENDYNE INC testing 422886	20-5-55-22120 Testing	100.00	51495	09/26/22
330422	09/06/22	FERGUSON ENTERPRISES LLC fabric for Town Farm 1118594	10-5-15-46140 Gravel	1500.00	51496	09/26/22
300187	08/31/22	FLORENCE CRUSHED STONE dolomite 232227	10-5-15-46140 Gravel	12817.61	51497	09/26/22
300187	09/10/22	FLORENCE CRUSHED STONE stone/plant mix/dolomite 232275	10-5-15-46140 Gravel	30117.31	51497	09/26/22
310426	09/02/22	FYLES BROS., INC. propane @ Police Dept 125868	10-5-22-42100 Heating - Propane	457.27	51498	09/26/22
300974	09/20/22	GRAPH-X INCORPORATED t-shirts 4674	10-5-18-40040 After School Activity	632.00	51499	09/26/22
300974	09/20/22	GRAPH-X INCORPORATED t-shirts 4675	10-5-18-40000 Youth Soccer	2010.00	51499	09/26/22
100725	09/13/22	GREEN MOUNTAIN GARAGE lube, fuel filter 188252	10-5-15-41160 HW Maint. Supplies-Vehicl	17.73	51500	09/26/22
100725	09/15/22	GREEN MOUNTAIN GARAGE blister pack capsules 188332	10-5-15-41160 HW Maint. Supplies-Vehicl	13.60	51500	09/26/22
310233	09/02/22	GREEN MOUNTAIN POWER 7 Conant Sq - lighting 09/22 047828	10-5-22-43130 Recreation Field Maint.	33.94	51501	09/26/22
310233	09/06/22	GREEN MOUNTAIN POWER Central Park, lights 09/22 170028	10-5-22-42130 Bldgs & Grounds Electric	666.29	51501	09/26/22
310233	09/06/22	GREEN MOUNTAIN POWER Estabrook Park 09/22 240302	10-5-22-42130 Bldgs & Grounds Electric	40.09	51501	09/26/22

All Invoices For Check Acct 01 (10 General Fund) 09/26/22 To 09/26/22

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
310233	09/06/22	GREEN MOUNTAIN POWER Carver St - pump station 09/22 290502	20-5-55-42130 Electric	78.79	51501	09/26/22
310233	09/06/22	GREEN MOUNTAIN POWER Green Park 09/22 317702	10-5-22-42130 Bldgs & Grounds Electric	23.24	51501	09/26/22
310233	09/06/22	GREEN MOUNTAIN POWER Country Club pump station 09/22 338602	20-5-55-42130 Electric	25.64	51501	09/26/22
310233	09/02/22	GREEN MOUNTAIN POWER 7 Conant Sq car chargers 09/22 339840	10-5-22-42500 Electric EV Car Stations	78.38	51501	09/26/22
310233	09/07/22	GREEN MOUNTAIN POWER Town Hall 09/22 451302	10-5-22-42130 Bldgs & Grounds Electric	109.18	51501	09/26/22
310233	09/06/22	GREEN MOUNTAIN POWER Brookdale pump station 09/22 467702	20-5-55-42130 Electric	30.31	51501	09/26/22
310233	09/02/22	GREEN MOUNTAIN POWER Crescent Park 09/22 737937	10-5-22-42130 Bldgs & Grounds Electric	199.44	51501	09/26/22
310233	09/07/22	GREEN MOUNTAIN POWER Police Station 09/22 822212	10-5-22-42130 Bldgs & Grounds Electric	251.29	51501	09/26/22
310233	09/06/22	GREEN MOUNTAIN POWER street lights 09/22 851302	10-5-22-42130 Bldgs & Grounds Electric	3147.46	51501	09/26/22
310233	09/06/22	GREEN MOUNTAIN POWER WWTP security light 09/22 860302	20-5-55-42130 Electric	28.01	51501	09/26/22
310233	09/07/22	GREEN MOUNTAIN POWER Champlain St pump station 09/22 867202	20-5-55-42130 Electric	90.14	51501	09/26/22
311127	09/22/22	HAMMOND, DAVID reimbursement 09/22/22	10-5-21-75000 Economic Development	214.15	51503	09/26/22
310624	09/14/22	KS STATESBANK 2019 F550 pymt #4 09/14/22	10-5-15-90400 Leased Equipment	21050.56	92622	09/26/22
311123	09/06/22	M&M LAWN CARE & TRUCKING trucking of dolomite 6613	10-5-15-46140 Gravel	807.50	51504	09/26/22
310639	09/15/22	MANIERY, DOMINICK trainer 09/15/22	10-5-18-40010 Middle School Football	45.00	51505	09/26/22
300087	09/15/22	MARRO, STEPHEN R officiating 09/15/22	10-5-18-40010 Middle School Football	67.00	51506	09/26/22
310323	09/21/22	MUTH, MARC tax overpayment 0112-0195	10-2-00-02120 Anticipated Tax Credits	2839.00	51507	09/26/22
310796	09/17/22	NATIONAL BUSINESS LEASING lease: 10/1/22 - 10/31/22 77623329	10-5-10-30130 Service Contracts	102.00	51508	09/26/22
310795	09/19/22	NATIONAL BUSINESS TECHNOL contract: printers IN504901	10-5-10-30130 Service Contracts	55.94	51509	09/26/22
310795	09/19/22	NATIONAL BUSINESS TECHNOL contract: copiers IN504902	10-5-10-30130 Service Contracts	110.00	51509	09/26/22
310701	09/15/22	PEAK MOTOR & PUMP starter pack 86437	20-5-55-51310 Collection Systems	453.62	51510	09/26/22
310736	09/21/22	POCKETTE PEST CONTROL pest control @ storage 19859	10-5-18-20500 Storage Unit Supply/Maint	50.00	51511	09/26/22
310736	09/21/22	POCKETTE PEST CONTROL pest control @ Town Hall 19861	10-5-22-43150 Town Hall Repair/Maint.	40.00	51511	09/26/22
310736	09/21/22	POCKETTE PEST CONTROL pest control: Town Office 19863	10-5-22-43100 Town Office	70.00	51511	09/26/22
310736	09/21/22	POCKETTE PEST CONTROL pest control: Police Dept 19864	10-5-22-43090 PD Bldg Maint.	65.00	51511	09/26/22

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
311125	09/19/22	POULTNEY POOLS INC filter 226999	10-5-22-43160 Parks Maint.	69.00	51512	09/26/22
301061	09/02/22	RICHARD A. REED & SON trucking: Town Farm 16324	10-5-15-46140 Gravel	1000.00	51513	09/26/22
301061	09/09/22	RICHARD A. REED & SON trucking: Town Farm 16331	10-5-15-46140 Gravel	4050.00	51513	09/26/22
301061	09/16/22	RICHARD A. REED & SON trucking: Town Farm 16332	10-5-15-46140 Gravel	900.00	51513	09/26/22
310397	09/07/22	SOUTHWORTH-MILTON, INC. 500 hour service/backhoe SCINV661418	10-5-15-41180 HW Outside Maint. - Vehic	1286.68	51514	09/26/22
301139	09/15/22	T AND L INC. repair of siren 151	10-5-14-41110 New Equipment - Vehicles	75.00	51515	09/26/22
100209	09/12/22	TOOLCRAFT RENTAL & SALES floor saw rental, blades 134090	10-5-15-46140 Gravel	319.03	51516	09/26/22
310534	09/15/22	TRAYNOR, NATHAN J officiating 09/15/22	10-5-18-40010 Middle School Football	67.00	51517	09/26/22
330348	09/13/22	VERIZON WIRELESS service: Aug 14 - Sep 13 9915820500	10-5-21-10310 Travel & Expenses	20.17	51518	09/26/22
330348	09/13/22	VERIZON WIRELESS service: Aug 14 - Sep 13 9915820500	20-5-55-42100 Wastewater Telephone	40.35	51518	09/26/22
330348	09/13/22	VERIZON WIRELESS service: Aug 14 - Sep 13 9915820500	10-5-18-42100 Recreation Telephone	20.18	51518	09/26/22
330348	09/13/22	VERIZON WIRELESS service: Aug 14 - Sep 13 9915820500	10-5-10-42100 Telephone Exp. Admin.	40.35	51518	09/26/22
330348	09/13/22	VERIZON WIRELESS service: Aug 14 - Sep 13 9915820500	10-5-14-42100 PD Telephone Service	40.35	51518	09/26/22
330348	09/13/22	VERIZON WIRELESS service: Aug 14 - Sep 13 9915820500	10-5-15-42100 HW Telephone	40.35	51518	09/26/22
100067	09/14/22	VLCT Town Fair-T Guiles 22-GKJT63WI	10-5-10-10340 Professional Development	99.00	51472	09/15/22
100067	09/12/22	VLCT Regulating Cannabis- Jeff 984	10-5-12-10340 Continuing Education	28.00	51519	09/26/22
100146	09/01/22	VLCT PACIF add motorcycle INT068090122	10-5-17-61110 VLCT Insurance	345.00	51520	09/26/22
310046	09/07/22	W.B. MASON CO INC paper, pens, ink pads 232499942	10-5-10-30110 Office Supplies	128.54	51521	09/26/22
310046	09/12/22	W.B. MASON CO INC toner, paper, markers 232610895	10-5-14-30110 Office Supplies	232.47	51521	09/26/22
311124	09/16/22	WOOD'S CRW CORP. roller for Town Farm R08470	10-5-15-46140 Gravel	1300.00	51522	09/26/22
311124	09/19/22	WOOD'S CRW CORP. trucking of roller R08478	10-5-15-46140 Gravel	535.00	51522	09/26/22

09/22/22

TOWN OF BRANDON Accounts Payable

03:53 pm

Check Warrant Report # 63593 Current Prior Next FY Invoices

Jacelyn

All Invoices For Check Acct 01(10 General Fund) 09/26/22 To 09/26/22

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
Report Total				122779.64		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ***122,779.64
Let this be your order for the payments of these amounts.
