

**Brandon Select Board Meeting
October 24, 2022
7:00 p.m.**

The Brandon Select Board will meet Monday, October 24, 2022 at 7:00 p.m. at the Brandon Town Hall located at 1 Conant Square expecting to consider the items noted on this agenda. Agendas shall be posted on the community bulletin board located at the Town Office at 49 Center Street and on the community bulletin board located at the Junction Store & Deli at 2265 Forest Dale Road. The Select Board reserves the right to add additional items, if necessary, at the beginning of the meeting.

Interested parties may also attend this meeting electronically:

- Video Conference via ZOOM: Meeting ID (253 279 4161)
- Conference call: Dial (929) 205 6099

- 1) Call to Order
 - a) Agenda Adoption
- 2) Board Chair Statement Regarding Open Meeting Law
- 3) Approval of Minutes
 - a) Select Board Meeting Minutes – October 10, 2022
- 4) Town Manager's Report
- 5) Public Comment and Participation
- 6) Select Board Request for Public Input on Police Level of Service
- 7) Introduction to the Welcoming and Engaging Communities Cohort
- 8) Car Charger Discussion
- 9) Set Budget Workshop Dates and Times
- 10) Consider Heat Pumps for the Town Hall and the Police Department
- 11) Fiscal
 - a) Warrant – October 24, 2022 - \$471,751.14
- 12) Adjournment

**Brandon Select Board Meeting
October 10, 2022**

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

Board Members In Attendance: Seth Hopkins, Brian Coolidge, Tim Guiles, Tracy Wyman, Ralph Ethier

Others in Attendance: Dave Atherton, Mat Clouser, Bernie Carr, Neil Silins, Jack Schneider, Gail Cordner, Paula Ashley, Susan Benedict, Lyn DesMarais, Jim DesMarais, Marielle Blais, Sandy Mayo, Jim Emerson

Other In Attendance Via Zoom: Neil Silins

1. Call to order

The meeting was called to order by Seth Hopkins, Chair at 7:32PM.

a) Agenda Adoption

Motion by Tracy Wyman/Tim Guiles to adopt the agenda as presented. **The motion passed unanimously.**

2. Approval of Minutes

a) Select Board Meeting Minutes – September 26, 2022

Motion by Brian Coolidge/Tracy Wyman to approve the September 26th Select Board meeting minutes. **The motion passed unanimously.**

3. Town Manager's Report

Dave Atherton provided the following report:

Mr. Atherton attended the Rutland Regional Emergency Management Committee meeting on September 28th. There was some conversation about dispatch but there is no direction at this point. He has also talked with Representative Shaw about this subject and there are a couple of scenarios for dispatching. The Sheriff's Department has expressed interest in it and has applied for a grant. The State will cover the cost for three years. As Mr. Atherton obtains more information, he will report to the Select Board.

Mr. Atherton attended the VLCT annual meeting and Town Fair on October 6th & 7th, and also attended the PACIF annual meeting and a couple of seminars on D.E.I.

The Arnold District culvert project has been pushed out due to delivery of the structure. It now looks like it is coming the week of October 24th.

Bill Moore and Sue Gage attended the first VLCT IDEAL cohort meeting that was held during Town Fair.

Mr. Atherton will be attending a Town Manager conference in Middlebury on October 13th and 14th.

Mr. Atherton reported on behalf of Sue Gage that ballots have been mailed and if one has not received a ballot to contact the Town Clerk. The voting will be held on November 8th from 10AM to 7PM. Work on the audit will likely delay the first quarter financial report. Ms. Gage, Bill Moore, and Dave Atherton will be working with Jude Smith Rachele of Abundant Sun regarding DEI. There will be a series of remote meetings following the VLCT IDEAL cohort. Mr. Hopkins thanked the Town Manager for his attendance at all of the external meetings as they are important to the Town. Mr. Atherton reported there may be a reduction in premiums on some of the insurances through Passive but noted health insurance premiums will be increasing.

4. Public Comment and Participation

Tim Guiles reported he attended the segment on affordable housing at the VLCT meeting and noted it was very interesting. Some notes of interest are that Vermont has the second oldest housing stock in the country, 17% of the housing are second homes, and 70% of Vermont households are 1 or 2 people. Mr. Guiles noted this provides information on what types of housing to create for affordable housing and he looks forward to helping to assist with the affordable housing concept. Sandy Mayo asked whether the single housing is co-housing. Mr. Guiles advised this was an introduction on this subject from the different departments in the government that talked about the importance of multi-use housing, but there were not specifics like that. Mr. Guiles offered to share the information he obtained. Ms. Mayo stated with regard to low-income housing and co-housing, it would make sense to connect houses in a way that they become a small village to be more efficient.

Sandy Mayo read the following letter addressed to the Human Rights Commission and Vermont League of Cities & Towns:

To whom this may concern,

Much thought was given to this situation before deciding to send it to a professional organization that might be of help to me. I recently had a terrible and intimidating experience w/chair of the Brandon Selectboard, Seth Hopkins.

I put the ball in motion when I sent a note to Brandon's Town Manager David Atherton expressing my interest filling a vacancy on the Development Review Board. I included a general outline of my experiences w/boards and committees in Vermont.

I must say that I became a bit nervous after attending a selectboard meeting when an appointment of a new board member led to a heated discussion.

Apparently two women had volunteered for the position and were voted down. In open discussion audience members mentioned the Declaration of Inclusion statement signed and dated in Jan 2021. They suggested to the board that it was not being followed. That it was time for the board to be made up of a diverse cross section of people. The general comment was that the Selectboard was not paying attention to what the declaration was saying. Instead the board was doing things in the same way which was filling the board w/men only. As Tim Guiles stated when he turned to Ralph Ethier, and said, 'I'd like to say, thank you, Ralph for being willing to be on the select board. I think that getting lost in this conversation is that you're very qualified to do a good job despite the fact that you're a white man.' It was unclear to me then why he made a racist/ sexist comment like that. Still I had applied for a seat on the Development Review Board and would stick with it.

What happened at the next meeting really threw me for a loop. The Chair publicly announced my application to go on the DRB. This was after Seth made the statement to the public that he did not post names of applicants publicly until after the board made their decision. I was shocked, here he was calling me out in front of everyone. It was intimidating to me to be singled out like that. He then asked if I would agree to an interview in an executive session after the meeting. In the executive session the Chair asked whether I thought I was a contentious person? This was the 'only question' he asked. I was appalled at the lack of interest he and the whole Selectboard had in the interview, not questioning anything about me other than implying I was a contentious person.

Having read the Declaration of Inclusion and other human rights laws I felt his actions prejudiced, intolerant, biased, intimidating and mainly based on my gender. I left then sent the board a note withdrawing my application.

Later, quite by accident I discovered a statement Seth made when running for reelection. He commented that' he was a 44 year old balding white man. There it was again, another comment by another selectboard member using the term 'white' man. I am more convinced now than ever that the Selectboard will not appoint me because I am NOT a white man.

The second part of my complaint concerns my application. Under the Policies on filling vacancies on Boards & Commissions & of Appointed Officers & Delegates, signed a month after the Board accepted the Declaration of Inclusion statement and presented, it signed, dated, and registered it with the Town Clerk, another week might have to pass before my application would be accepted.

Seth then passed out a Cover Sheet, w/no board signature or date, and told everyone that it would be used for people applying to fill vacancies on boards, commissions and committees. I have no idea what he was doing asking people to follow this than follow something else.

I submit this complaint against Seth Hopkins and request that it be signed, dated and filed with the minutes of tonight's meeting. I further request that a legally qualified person review the process or no process that was followed in regard to my application to volunteer for the Development Review Board.

I was treated unfairly. By filing a complaint this type of treatment of women will stop happening and women who want to serve as members on boards, commissions and or committees are treated equally and fairly by the Brandon Selectboard. Sandy Mayo, PhD"

Ms. Mayo stated she could read the policy for filling vacancies. Seth Hopkins stated he has never denied people from addressing the Select Board and encouraged Ms. Mayo to read the policy. See policy attachment.

Seth Hopkins thanked Ms. Mayo for her comments.

5. Appointments

a. Development Review Board (DRB) (Remainder of Term ending June 30, 2023)

Seth Hopkins reported the Board received a letter of interest from Jim DesMarais to serve on the Development Review Board.

Motion by Tim Guiles/Ralph Ethier to appoint Jim DesMarais to the Development Review Board for the remainder of a term ending June 30, 2023. **The motion passed unanimously**

Dave Atherton will advise the Board Chair of the appointment and they will be in contact with Mr. DesMarais.

b. Energy Committee

Seth Hopkins reported the Board received a letter of interest from Eve Beglarian to serve on the Energy Committee. Tim Guiles noted gratitude for people willing to volunteer for the committees. Mr. Hopkins thanked Mr. Emerson for his work as Chair of the Energy Committee.

Motion by Tim Guiles/Tracy Wyman to appoint Eve Beglarian to the Energy Committee for an indefinite term. **The motion passed unanimously.**

6. Fiscal

a) Warrant- October 10, 2022 - \$376,780.776

Motion Tracy Wyman/Brian Coolidge to approve the October 10, 2022, warrant in the amount of \$376,780.76. **The motion passed unanimously.**

Brian Coolidge requested information on the heat pump invoice. Dave Atherton advised this company has been servicing the heat pumps for the last three years that include the four outside units and six inside units.

The Select Board recessed at 7:55PM.

The Select Board reconvened at 8:01PM.

Motion by Tracy Wyman/Brian Coolidge to enter into executive session at 8:01PM for the appointment or employment or evaluation of a public officer or employee, per 1 V.S.A. 313(3)(a)(3). **The motion passed unanimously.**

7. Executive Session

The Board came out of executive session at 8:52PM.

There were no actions required.

8. Adjournment

Motion by Ralph Ethier/Tim Guiles to adjourn the Select Board meeting at 8:53PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant
Recording Secretary

Policy on Filling Vacancies on Boards & Committees and of Appointed Officers & Delegates
TOWN OF BRANDON, VERMONT

When a vacancy occurs in an office, board, or commission to which the selectboard is the appointing authority:

- 1 The board will announce the vacancy at the first regular selectboard meeting following notification of the vacancy, and request letters of interest from those wishing to serve
- 2 The town manager or designee will post the vacancy in the town clerk's office, the two bulletin boards, and Front Porch Forum; the town manager may also post in the newspaper of record
- 3 Letters of interest will be due to the town manager by 9AM on the Friday before the second regular board meeting after the board's announcement of the vacancy (one regular board meeting having occurred in-between) for inclusion in the board packet
- 4 The board will determine whether interviews are required
- 5 The board will make an appointment not earlier than the second regular board meeting after the announcement of the vacancy
- 6 The board may choose to make an interim appointment at any time
- 7 The board may choose to make no appointment and leave the position vacant.

ADOPTED:

Scott M. Hopkins
D. A. [unclear]
Timothy A. [unclear]
[unclear]
Troy [unclear]
Signatures

22 Feb 2021
Date

A true record made this 26 day of
February 2021, A.D. at 2:23 pm
Attest: *[Signature]* Brandon Town Clerk

Town Manager Report for October 24, 2022

- Attended the VTCMA Town Manager conference on October 13th and 14th. Some of the topics of discussion were Building a Vibrant, Resilient, Welcoming Business and Entrepreneurial Community for Innovation and Diversity which was of interest. Also, Josh Hanford, the Housing and Community Development Commissioner led a conversation on the Housing Crisis Re-Investment for Affordable Housing and Missing Middle Housing.
- The By-Laws Modernization Grant has been submitted to the VT Department of Housing and Community Development. Ed Bove at the RRPC assisted with the writing the application.
- We are closing on the 301 Newton Road property on October 25th. A demolition RFP will being posted within the next couple weeks.
- I have requested party status with the PUC for the Steinberg Solar project. I attended the first hearing on October 11th.
- The Arnold District culvert structure will be delivered and installed on October 28th. Backfilling and paving will occur the following week.
- We are scheduled to have the pavers in town this week to pave the rebuild portion of Town Farm Road. Other areas are a portion of Pearl Street, all of Kennedy Road, portion of Prospect Street, and Paint Works Road.
- Construction has started at the WWTP, mostly consisting of excavating and preparation for the 3rd Clarifier as well as materials and supplies approvals.

Rec. Dept. News

- Spooksville is back on October 29th. The Brandon Rec and Brandon Area Toy project with some financial support from the Carter Insurance Agency, are hosting the ever popular trunk or treat event at Estabrook from 5:30 – 7:00 Rain or shine, warm or cold, this will be the biggest year yet!
- Big thank you to all of our youth coaches for Pk-6th grade soccer and 1st – 8th grade football. Without their scores of volunteer hours, our rec programming would not be possible.
- Brandon Idol will be back in 2023 – Registration opens for talent November 15th. Shows will run Jan – April with the finale in May.



October 19, 2022

Quote results for heat pump installation in the Town Hall and Police Department

The following quotes were received for the Town Hall:

- Patch Electric: \$20,600.00
- Fisher Electric, LLC: \$52,793.73
- TKJ Plumbing & Heating: \$23,750.00 (plus electrician costs)

The following quotes were received for the Police Department:

- Patch Electric: \$19,800
- Fisher Electric, LLC: \$30,394.00

Based on cost alone, Patch Electric can complete the job at the best price. There are other variables in the quotes on equipment and alternate set ups, however my recommendation is to award Patch Electric the job.

Sincerely,

A handwritten signature in black ink, appearing to read "David J. Atherton", written over a horizontal line.

David J. Atherton
Brandon Town Manager

quote



QUOTE #1238
DATE: AUGUST 12, 2022

PREPARED FOR; DAVE ATHERTON
Town of Brandon, VT

PROJECT NAME: BRANDON TOWN HALL MINI SPLIT HEAT
PUMPS

DESCRIPTION OF WORK TO BE PERFORMED			TOTALS
<p>-based on walk-thru with Dave on 8-10-22 -first floor large area/stage area/seating area -(2) 2 zone outdoor units with 4 total 12k BTU indoor units, 2 outdoor units on the bank side and 2 outdoor units on the opposite side, mounted on the ledge with wall mount brackets. Total of 48k BTU</p> <p>-lower level meeting space, single zone 18k in window cubby space, outdoor unit on bank side</p> <p>-power panels have space -units to be Haier Arctic series, -22 heating, 100% efficient to 5 above zero in heating, top rated in cooling efficiency -full installation by Patch including all electrical hookups</p> <p>-FOR HEAT PUMP PROJECTS ONLY. -Haier Advanced Plus Series, Arctic Series -Haier 10 yr. warranty -white line hide duct to be used unless otherwise noted -remote controlled indoor units -WIFI capable, add \$150 per indoor unit -Haier Arctic series is top rated in efficiency -Check Efficiency Vermont website for income base rebates and financing options -\$750 point of sale rebate per outdoor unit is reflected in this quote</p>			<p>Total with all labor and materials \$20,600</p>

quote



QUOTE #1238
DATE: AUGUST 12, 2022

PREPARED FOR; DAVE ATHERTON
Town of Brandon, VT

PROJECT NAME: BRANDON POLICE DEPT. MINI SPLIT HEAT
PUMPS

DESCRIPTION OF WORK TO BE PERFORMED			TOTALS
<p>-based on walk-thru with Dave on 8-10-22 -layout to be as follows;</p> <p>-conference room, patrol room and Linda's office area, all on a 3 zone unit which will be mounted out front under upper deck/porch -conf rm 12k BTU, patrol rm 12k BTU, Linda office 12k BTU, outdoor unit to be a 3-4 zone 36k BTU</p> <p>-sergeant office, and gym, 2 zone unit which will be mounted under porch next to the other outdoor mentioned above, outdoor unit to be a 20k BTU -serg off 9k BTU, gym 12k BTU</p> <p>-chiefs office, 9k BTU single zone, outdoor unit mounted near office at ground level -TOTAL FOR THE ABOVE INSTALLATION \$19,800</p> <p>-ALTERNATIVE; change the chiefs outdoor unit to a 2 zone 20k BTU, keep the 9k in chiefs office but add a 9k in the Lieutenant office Add \$ 3,100</p> <p>-power panels have space -units to be Haier Arctic series, -22 heating, 100% efficient to 5 above zero in heating, top rated in cooling efficiency -full installation by Patch including all electrical hookups</p> <p>-FOR HEAT PUMP PROJECTS ONLY. -Haier Advanced Plus Series, Arctic Series -Haier 10 yr. warranty -white line hide duct to be used unless otherwise noted -remote controlled indoor units -WIFI capable, add \$150 per indoor unit -Haier Arctic series is top rated in efficiency -Check Efficiency Vermont website for income base rebates and financing options -\$750 point of sale rebate per outdoor unit is reflected in this quote</p>			<p>Total with all labor and materials, \$19,800</p> <p>ALTERNATE \$22,900</p>



plumbtone217@gmail - 802.345.1110

PO Box 346 Brandon, VT 05733

Licensed and Insured

PROPOSAL

JOB	Brandon Town Hall 1 Conant Sq. Brandon VT 802-247-5420 / datherton@townofbrandon.com /	7/24/2022
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Fujitsu, Four 1:1 Heatpumps

I agree to install four Fujitsu one to one heat pump set ups in main hall area. Two 18k's and two 15k's. Indoor units will be secured to wall, on either side of windows, two on each north and south wall. Exact location: TBD, whatever is best for install and application. There will be four outdoor condensers bolted to brackets and hung from concrete foundation, or brick siding whichever is best for install. We will run off white, paintable coverguard to hide linesets, communication wires and condensate drains. A disconnect with surge protector and electrical whip installed at each outdoor unit. We will nitrogen test each system at 550psi for 30mins to test for leaks, then vac them down to 100microns and fire. Each outdoor condenser will qualify for an instant \$750 rebate off the purchase price, which we can honor with a copy of recent GMP invoice proving you are a customer. Otherwise add \$3,000 back to the material price.

Material: \$18,950

Labor: \$ 3,800 - \$ 4,800

\$ 23,750

Basement: Fujitsu 1:1 15k

I agree to install a one to one 15k Fujitsu heat pump for basement main area. We will run off white, paintable coverguard from indoor to outdoor unit to hide linesets, communication wires and condensate drain. Outdoor unit will be secured to a stand and bolted to premade pad and set on level ground. We will provide the disconnect with surge protector and electrical whip. Unit will be nitrogen tested, vac down and fired in the same fashion as above. There is a \$750 rebate included in this material price with the same conditions as above.

Material: \$3,850
Labor: \$ 1,200 - \$1,400

**You will need an electrician to install a 2 pull 20amp breaker and run wire from panel to outdoor disconnect for each system. Let us know who you want to use and we will discuss with them*

**Payments: Material Up Front Labor Paid Upon Completion, TBD*

** Material prices good for 15 days due to fluctuation*

Acceptance Signature:

TKJ PLUMBING & HEATING

Fisher Electric LLC

2417 Franklin St.
 Brandon, VT 05733

Estimate

Date	Estimate #
9/26/2022	1796

Name / Address
Town of Brandon Brandon Town Hall 1 Conant Square Brandon, VT 05733

Description	Qty	Cost	Total
<p>Scope of work to be performed:</p> <p>1) Provide and Install 8 - Mitsubishi KJ Series 18,000 BTU Single-Zone Hyper Heat Pump Systems consisting of 8 - MUFZ-KJ18NAHZ-U1 18 K BTU Outdoor condenser units, including optional Base Pan Heater accessory, and 8 - MFZ-KJ18NA-U1 18 K BTU Indoor Floor units to serve the Town Hall.</p> <p>2) Provide and Install 1 - Mitsubishi P Series 24,000 BTU Single-Zone Heat Pump System consisting of 1 - PUZ-HA24NHA1 24 K BTU outdoor condenser unit, and 1 - PKA-A24KA7.TH 24K BTU indoor wall unit to serve the meeting room.</p> <p>Related labor operations: Install 8 - wall brackets, Install 1 - concrete pad and stand (meeting room condenser), Install 8 - condenser units on brackets, Install 1 -condenser unit on stand, Install 8- indoor floor units in Town Hall and 1 - indoor wall unit in meeting room. Install line sets, drain line, and pwr/com cable. Install disconnect at each outdoor unit, install 9 - transformers in mechanical room, run circuits from load center to transformers, and from transformers to disconnects, install flexible conduit and conductors from each disconnect to outdoor unit, terminate and torque all electrical and HVAC connections, pressurize system with nitrogen and perform leak test, vacuum system down to deep vacuum, charge system, commission and test system.</p> <p>Notes:</p>		52,793.73	52,793.73

<p>Terms of Estimate: Fisher Electric LLC requires half the total cost of this estimate or the cost of Materials, whichever is greater, prior to any work being performed. The remainder of the balance is due immediately upon the completion of the project.</p>	Total
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Fisher Electric LLC

2417 Franklin St.
Brandon, VT 05733

Estimate

Date	Estimate #
9/26/2022	1796

Name / Address
Town of Brandon Brandon Town Hall 1 Conant Square Brandon, VT 05733

Description	Qty	Cost	Total
<p>-This amount includes a \$750 per condenser unit Green Mountain Power / Efficiency Vermont Instant rebate. -All HVAC work performed by EPA Certified HVAC Technicians. -All Electrical work performed by Licensed Electricians. -All work performed to meet or exceed any local, state, or national electrical codes. -All materials and hardware used will be of the proper type, and of the highest quality available. -12 Year Elite Diamond Contractor parts and compressor warranty applies. - This quote is valid for 30 days. - Electrical permit fees included.</p>			

Terms of Estimate: Fisher Electric LLC requires half the total cost of this estimate or the cost of Materials, whichever is greater, prior to any work being performed. The remainder of the balance is due immediately upon the completion of the project.

Total

\$52,793.73

Fisher Electric LLC

2417 Franklin St.
 Brandon, VT 05733

Estimate

Date	Estimate #
9/13/2022	1787

Name / Address
Town Of Brandon Brandon Police Department 301 Forestdale Rd. Brandon, Vt 05733

Description	Qty	Cost	Total
<p>Scope of work to be performed: Provide and install 1- Mitsubishi MXZ Series 24,000 BTU Multi-Zone Hyper Heat Pump System, consisting of 1 - Outdoor condenser unit w/ Base Pan Heater - MXZ-3C24NAHZ2-U1, 1 - 6 K BTU indoor wall unit - MSZ-FS06NA-U1 to serve Chief's Office, 1 - 6 K BTU indoor wall unit - MSZ-FS06NA-U1 to serve the conference room, 1- 12 K BTU Indoor wall unit - MSZ-FS12NA-U1 to serve the ground floor.</p> <p>Related labor operations:</p> <p>Set precast concrete pad, Install condenser stand on pad, install outdoor condenser unit on stand , Install indoor wall units, Install line ducting and line sets, install disconnect at outdoor unit, run circuit from load center to disconnect, install flexible conduit and conductors from disconnect to outdoor unit, terminate and torque all electrical and HVAC connections, pressurize system with nitrogen and perform leak test, perform deep vacuum procedure, charge system, commission and test system.</p> <p>Notes:</p> <p>-This amount includes a \$750 per condenser unit Green Mountain Power / Efficiency Vermont Instant rebate. -All HVAC work performed by EPA Certified HVAC Technicians. -All Electrical work performed by Licensed Electricians. -All work performed to meet or exceed any local, state, or national electrical codes.</p>		12,958.00	12,958.00

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Fisher Electric LLC

2417 Franklin St.
Brandon, VT 05733

Estimate

Date	Estimate #
9/13/2022	1787

Name / Address
Town Of Brandon Brandon Police Department 301 Forestdale Rd. Brandon, Vt 05733

Description	Qty	Cost	Total
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Fisher Electric LLC

2417 Franklin St.
 Brandon, VT 05733

Estimate

Date	Estimate #
9/13/2022	1787

Name / Address
Town Of Brandon Brandon Police Department 301 Forestdale Rd. Brandon, Vt 05733

Description	Qty	Cost	Total
<p>Scope of work to be performed: Provide and Install 1- Mitsubishi MXZ Series 24,000 BTU Multi-Zone Hyper Heat Pump System, consisting of 1 - Outdoor condenser unit w/ Base Pan Heater - MXZ-3C24NAHZ2-U1, 1 - 6 K BTU indoor wall unit - MSZ-FS06NA-U1 to serve the Sergeant's Office, 1 - 6 K BTU indoor wall unit - MSZ-FS06NA-U1 to serve the Officer's Quarters, 1- 12 K BTU Indoor wall unit - MSZ-FS12NA-U1 to serve the ground floor.</p> <p>Related labor operations:</p> <p>Set precast concrete pad, Install condenser stand on pad, install outdoor condenser unit on stand , Install indoor wall units, Install line ducting and line sets, install disconnect at outdoor unit, run circuit from load center to disconnect, install flexible conduit and conductors from disconnect to outdoor unit, terminate and torque all electrical and HVAC connections, pressurize system with nitrogen and perform leak test, perform deep vacuum procedure, charge system, commission and test system.</p> <p>Notes:</p> <p>-This amount includes a \$750 per condenser unit Green Mountain Power / Efficiency Vermont Instant rebate. -All HVAC work performed by EPA Certified HVAC Technicians. -All Electrical work performed by Licensed Electricians. -All work performed to meet or exceed any local, state,</p>		12,958.00	12,958.00

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Fisher Electric LLC

2417 Franklin St.
Brandon, VT 05733

Estimate

Date	Estimate #
9/13/2022	1787

Name / Address
Town Of Brandon Brandon Police Department 301 Forestdale Rd. Brandon, Vt 05733

Description	Qty	Cost	Total
or national electrical codes. -All materials and hardware used will be of the proper type, and of the highest quality available. -12 Year Elite Diamond Contractor parts and compressor warranty applies. - This quote is valid for 30 days. - Electrical permit fees included.			

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Fisher Electric LLC

2417 Franklin St.
 Brandon, VT 05733

Estimate

Date	Estimate #
9/13/2022	1787

Name / Address
Town Of Brandon Brandon Police Department 301 Forestdale Rd. Brandon, Vt 05733

Description	Qty	Cost	Total
<p>Scope of work to be performed: Provide and Install 1- Mitsubishi FS Series 6,000 BTU Single-Zone Hyper Heat Pump System consisting of 1 - MUZ-FS06NAH-1 Outdoor condenser unit w/ Base Pan Heater and 1 - MSZ-FS06NA Indoor wall unit to serve the Lieutenant's office.</p> <p>Related labor operations: Set precast concrete pad, Install condenser stand on pad, Install condenser unit on stand, Install indoor wall unit on wall, Install line ducting, line sets, drain line, and pwr/com cable. Install disconnect at outdoor unit, run circuit from load center to disconnect, install flexible conduit and conductors from disconnect to outdoor unit, terminate and torque all electrical and HVAC connections, pressurize system with nitrogen and perform leak test, vacuum system down to deep vacuum, charge system, commission and test system.</p> <p>Notes:</p> <ul style="list-style-type: none"> -This amount includes a \$750 per condenser unit Green Mountain Power / Efficiency Vermont Instant rebate. -All HVAC work performed by EPA Certified HVAC Technicians. -All Electrical work performed by Licensed Electricians. -All work performed to meet or exceed any local, state, or national electrical codes. -All materials and hardware used will be of the proper type, and of the highest quality available. -12 Year Elite Diamond Contractor parts and 		4,478.00	4,478.00

<p>Terms of Estimate: Fisher Electric LLC requires half the total cost of this estimate or the cost of Materials, whichever is greater, prior to any work being performed. The remainder of the balance is due immediately upon the completion of the project.</p>	Total
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Fisher Electric LLC

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Name / Address
Town Of Brandon Brandon Police Department 301 Forestdale Rd. Brandon, Vt 05733

Description	Qty	Cost	Total
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Fisher Electric LLC

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Name / Address
Town Of Brandon Brandon Police Department 301 Forestdale Rd. Brandon, Vt 05733

Description	Qty	Cost	Total

Terms of Estimate: Fisher Electric LLC requires half the total cost of this estimate or the cost of Materials, whichever is greater, prior to any work being performed. The remainder of the balance is due immediately upon the completion of the project.	Total	\$30,394.00
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TOWN OF BRANDON Accounts Payable
Check Warrant Report # 63598 Current Prior Next FY Invoices
All Invoices For Check Acct 01(10 General Fund) 10/24/22 To 10/24/22

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
200263	10/01/22	ALDRICH & ELLIOTT, PC WWTF Upgrade Step III 80845	20-5-60-20130 WW Final Design	12150.44	51580	10/24/22
311028	10/20/22	AMERICAN LEGION POST #55 use of hall elections OCT 2022	10-5-13-20010 Elections	1500.00	51581	10/24/22
311119	10/20/22	ASTONE, CLAIRE BRAVO training dinner 10/20/22	10-5-10-10310 Travel & Expenses	47.96	51582	10/24/22
330468	10/11/22	ATHERTON, DAVID J mileage stipend Oct - Dec 10/11/22	10-5-10-10310 Travel & Expenses	750.00	51583	10/24/22
311130	10/07/22	BIG TEX TRAILER WORLD, IN repairs to plow 486-120087	20-5-55-41180 Maintenance-Vehicles	1004.05	51584	10/24/22
100190	09/13/22	BLUE SEAL FEEDS Jacket, Pants-NM 329-7874	10-5-15-10320 Clothing Allowance	359.95	51585	10/24/22
100255	10/19/22	BRANDON FIRE DISTRICT #1 oct portion of payments OCT 2022	90-5-15-90600 Paid To BFD No 1	70888.39	51586	10/24/22
310699	11/01/22	BRANDON GLC SOLAR, LLC monthly solar electric 190	20-5-55-42130 Electric	1935.00	51587	10/24/22
310699	11/01/22	BRANDON GLC SOLAR, LLC monthly solar electric 190	10-5-22-42130 Bldgs & Grounds Electric	2365.00	51587	10/24/22
100280	10/08/22	BRANDON LUMBER & MILLWORK misc items, trash bags 955682/3	10-5-22-43170 Trash costs-Transfer Stat	16.99	51588	10/24/22
100280	10/08/22	BRANDON LUMBER & MILLWORK misc items, trash bags 955682/3	20-5-55-43160 Maint. Supplies - General	178.85	51588	10/24/22
100280	10/15/22	BRANDON LUMBER & MILLWORK sump pump for Carver PS 956961/3	20-5-55-43160 Maint. Supplies - General	99.99	51588	10/24/22
100280	10/19/22	BRANDON LUMBER & MILLWORK anti-freeze for fountains 957464/3	10-5-22-43160 Parks Maint.	24.00	51588	10/24/22
300967	10/25/22	BRANDON, TOWN OF 301 Newton Rd-FEMA Buyout 10/25/22	56-5-06-20200 Newton Rd Flood-Legal	265.52	51575	10/24/22
		158.26-water; 107.26- taxes				
300967	10/25/22	BRANDON, TOWN OF 301 Newton Rd-FEMA Buyout 10/25/22-FEE	56-5-06-20200 Newton Rd Flood-Legal	690.00	51576	10/24/22
		600-appraisal fee; 90- recording				
310049	10/08/22	BROOK FIELD SERVICES preventative maintenance 2023	20-5-55-20240 Contractors	1164.00	51589	10/24/22
310049	10/08/22	BROOK FIELD SERVICES preventative maintenance 2023	10-5-22-43180 Maint. Supplies Bldgs.	582.00	51589	10/24/22
300235	10/11/22	BURLINGTON COMMUNICATIONS antenna BCS11513	10-5-14-20232 Radio Maintenance	20.50	51590	10/24/22
301063	07/12/22	CAI TECHNOLOGIES 2022 rev 14960	10-5-11-20110 Mapping	2450.00	51591	10/24/22
100860	10/25/22	CARROLL, BOE, PELL & KITE 301 Newton Rd-FEMA Buyout 10/25/22-LF	56-5-06-20200 Newton Rd Flood-Legal	1534.50	51577	10/24/22
100860	10/25/22	CARROLL, BOE, PELL & KITE 301 Newton Rd-FEMA Buyout 10/25/22-TI	56-5-06-20200 Newton Rd Flood-Legal	397.75	51578	10/24/22
100860	10/11/22	CARROLL, BOE, PELL & KITE misc legal 36866	10-5-10-21110 Legal Services	473.00	51592	10/24/22
100462	10/01/22	CASELLA WASTE MANAGEMENT Sept trucking of sludge 2756083	20-5-55-50170 Trucking	1980.00	51593	10/24/22
310193	10/04/22	CATAMOUNT ENVIRONMENTAL I abate asbestos 389 Newton 10511	56-5-06-20200 Newton Rd Flood-Legal	7250.00	51594	10/24/22

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301503	10/05/22	diesel fuel 706387	10-5-15-41130 Fuel - Vehicles HW	1738.95	51595	10/24/22
301503	10/13/22	diesel fuel 707690	10-5-15-41130 Fuel - Vehicles HW	783.87	51595	10/24/22
310097	10/02/22	service: 10/09 - 11/08 EST 10/02/22	10-5-18-42100 Recreation Telephone	111.34	51596	10/24/22
310097	10/09/22	service: 10/16 - 11/15 TH 10/09/22	10-5-10-42100 Telephone Exp. Admin.	92.43	51597	10/24/22
310037	10/06/22	service: Sep 06 to Oct 05 HWY 10/06/22	10-5-15-42100 HW Telephone	127.97	51598	10/24/22
310037	10/06/22	service: Sep 6 - Oct 5 PD 10/06/22	10-5-14-42100 PD Telephone Service	51.04	51598	10/24/22
310177	10/19/22	nov host fee 149613	10-5-13-30123 Records Preservation	250.00	51599	10/24/22
200241	07/31/22	3/8" Mod 5986	10-5-15-46110 Paving Roads	713.78	51600	10/24/22
311131	10/25/22	301 Newton-FEMA Buyout 10/25/22	56-5-06-20200 Newton Rd Flood-Legal	96234.48	51579	10/24/22
100456	10/19/22	S6 CI Progress rpt # 108 1022077	46-5-50-61200 RT 7 C.I. - Construction	399.73	51601	10/24/22
300466	10/05/22	portable toilet fee 74943	10-5-18-40000 Youth Soccer	135.00	51602	10/24/22
100494	10/11/22	testing 425862	20-5-55-22120 Testing	135.00	51603	10/24/22
300187	10/08/22	plant mix, sand 232454	10-5-15-46140 Gravel	3527.92	51604	10/24/22
300187	10/08/22	plant mix, sand 232454	10-5-15-47120 Winter Sand	392.94	51604	10/24/22
310426	10/10/22	propane @ Town Hall 132951	10-5-22-42100 Heating - Propane	213.64	51605	10/24/22
100650	09/30/22	chevrons 022271937	10-5-14-30120 Professional Supplies	35.91	51606	10/24/22
100650	10/05/22	shirts 022308872	10-5-14-10320 Clothing Allowance	242.90	51606	10/24/22
100650	10/05/22	boots 022312588	10-5-14-10320 Clothing Allowance	211.09	51606	10/24/22
100650	10/07/22	shirts 022330287	10-5-14-10320 Clothing Allowance	215.90	51606	10/24/22
300974	10/13/22	vinyl 4693	10-5-14-41110 New Equipment - Vehicles	75.00	51607	10/24/22
311128	09/30/22	oil 188898	10-5-15-41160 HW Maint. Supplies-Vehicl	962.83	51608	10/24/22
311128	10/14/22	oil filter, oil, capsules 189524	10-5-15-41160 HW Maint. Supplies-Vehicl	67.96	51608	10/24/22
311128	10/14/22	cap screws 189525	10-5-15-41160 HW Maint. Supplies-Vehicl	3.08	51608	10/24/22
311128	10/15/22	cleaner 189588	20-5-55-43160 Maint. Supplies - General	10.21	51608	10/24/22
310233	10/04/22	7 conant Sq - lighting 10/22 047828	10-5-22-42130 Bldgs & Grounds Electric	38.66	51609	10/24/22

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310233	10/05/22	GREEN MOUNTAIN POWER Central Park, lights 10/22 170028	10-5-22-42130 Bldgs & Grounds Electric	665.83	51609	10/24/22
310233	10/05/22	GREEN MOUNTAIN POWER Estabrook Park 10/22 240302	10-5-22-42130 Bldgs & Grounds Electric	42.56	51609	10/24/22
310233	10/07/22	GREEN MOUNTAIN POWER WWTP 10/22 260302	20-5-55-42130 Electric	857.47	51609	10/24/22
310233	10/05/22	GREEN MOUNTAIN POWER Carver St pump station 10/22 290502	20-5-55-42130 Electric	75.68	51609	10/24/22
310233	10/05/22	GREEN MOUNTAIN POWER Green Park 10/22 317702	10-5-22-42130 Bldgs & Grounds Electric	21.35	51609	10/24/22
310233	10/05/22	GREEN MOUNTAIN POWER Country Club pump station 10/22 338602	20-5-55-42130 Electric	25.15	51609	10/24/22
310233	10/04/22	GREEN MOUNTAIN POWER car chargers 10/22 339840	10-5-22-42500 Electric EV Car Stations	106.01	51609	10/24/22
310233	10/07/22	GREEN MOUNTAIN POWER Town Hall 10/22 451302	10-5-22-42130 Bldgs & Grounds Electric	122.01	51609	10/24/22
310233	10/05/22	GREEN MOUNTAIN POWER Brookdale pump station 10/22 467702	20-5-55-42130 Electric	28.81	51609	10/24/22
310233	10/04/22	GREEN MOUNTAIN POWER Crescent Park 10/22 737937	10-5-22-42130 Bldgs & Grounds Electric	218.33	51609	10/24/22
310233	10/07/22	GREEN MOUNTAIN POWER Police Station 10/22 822212	10-5-22-42130 Bldgs & Grounds Electric	135.11	51609	10/24/22
310233	10/05/22	GREEN MOUNTAIN POWER street lights 10/22 851302	10-5-22-42130 Bldgs & Grounds Electric	2808.67	51609	10/24/22
310233	10/05/22	GREEN MOUNTAIN POWER WWTP security light 10/22 860302	20-5-55-42130 Electric	25.00	51609	10/24/22
310233	10/07/22	GREEN MOUNTAIN POWER Champlain St pump station 10/22 867202	20-5-55-42130 Electric	207.14	51609	10/24/22
100811	10/06/22	INITIAL IDEAS plaque 54936	10-5-22-43160 Parks Maint.	20.00	51611	10/24/22
310552	10/07/22	INNOVATIVE SURFACE SOLUTI chloride INV66817	10-5-15-46150 Chloride	4151.65	51612	10/24/22
310587	10/05/22	KILPECK, ROBERT file cabinets/cork boards 10/05/22	10-5-12-10310 Travel & Expenses	97.85	51613	10/24/22
310587	10/05/22	KILPECK, ROBERT file cabinets/cork boards 10/05/22	10-5-10-30110 Office Supplies	24.00	51613	10/24/22
310259	10/19/22	KOFFLE INC bk 254 & 255 & paper 008375	10-5-13-30123 Records Preservation	717.39	51614	10/24/22
100029	10/17/22	LAWES AGRICULTURAL SERVIC grass seed 28995	10-5-15-44110 Ditching	207.27	51615	10/24/22
100588	10/10/22	MARKOWSKI EXCAVATING, INC 1-1/2" minus V-24534	10-5-15-46140 Gravel	192.00	51616	10/24/22
310630	09/12/22	MASTERCARD K9 supplies 44721	10-5-14-40440 Police Dog Expenses	73.85	51617	10/24/22
310630	09/15/22	MASTERCARD Grill & tool set 447223	10-5-14-30210 Office Equipment	213.51	51617	10/24/22
310630	09/21/22	MASTERCARD dehumidifier 44723	10-5-22-43090 FD Bldg Maint.	239.97	51617	10/24/22
310630	09/26/22	MASTERCARD Jacket 44724	10-5-14-10320 Clothing Allowance	125.41	51617	10/24/22

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310630	09/26/22	MASTERCARD Jacket 44725	10-5-14-10320 Clothing Allowance	66.41	51617	10/24/22
310630	08/31/22	MASTERCARD Cert. Mail-Dog Hearing 44927	10-5-10-30132 Postage Expenses	7.85	51617	10/24/22
310630	09/12/22	MASTERCARD flag football jerseys 44928	10-5-18-40010 Middle School Football	445.00	51617	10/24/22
310630	09/21/22	MASTERCARD Cheer - uniform shoes 44929	10-5-18-40090 Cheerleading	610.21	51617	10/24/22
310630	09/19/22	MASTERCARD picnic table-Plastic/ADA 44930	10-5-22-43160 Parks Maint.	1623.53	51617	10/24/22
310630	08/31/22	MASTERCARD disc golf- targets, discs 44931	10-5-18-40120 Play Group/ Family Activi	751.34	51617	10/24/22
310796	10/17/22	NATIONAL BUSINESS LEASING lease: 11/1/22-11/30/22 77922363	10-5-10-30130 Service Contracts	102.00	51618	10/24/22
310795	10/17/22	NATIONAL BUSINESS TECHNOL contract: printers IN510087	10-5-10-30130 Service Contracts	82.93	51619	10/24/22
310795	10/21/22	NATIONAL BUSINESS TECHNOL service contract: copiers IN511091	10-5-10-30130 Service Contracts	130.00	51619	10/24/22
100788	10/11/22	NEW ENGLAND MUNICIPAL RES Lisa-Sept 7th, 19th, 27th 51441	10-5-11-22140 Property Assessor	831.25	51620	10/24/22
310701	10/04/22	PEAK MOTOR & PUMP Newton PS upgrade 86762	20-5-65-20010 Newton PS Study	187682.26	51621	10/24/22
		final 50% of Pump Staion, Generator, Control system, Electrician to install, Stand-in portable PS during change over.				
301088	10/04/22	PETE'S TIRE BARNS, INC tire for truck #4 037413	10-5-15-41170 HW Tires - Vehicles	649.30	51622	10/24/22
300315	09/12/22	PREMIER COACH CO., INC Boston trip: 1/11/23 35224/36250	10-5-18-60010 Bus Trips	2965.00	51623	10/24/22
300375	10/19/22	RUTLAND CITY Sept sludge processing 32493 SLUDG	20-5-55-50160 Sludge Disposal	6300.00	51624	10/24/22
310418	09/01/22	SILLOWAY NETWORKS INC recurring services 42216376	10-5-10-30134 Technical Support	1393.12	51625	10/24/22
310863	10/06/22	TAX-EXEPMT LEASING CORP sidewalk machine payment 2848245	10-5-15-90400 Leased Equipment	24027.77	51626	10/24/22
310953	10/14/22	TCE INC Arnold Dist. Culvert 39819	56-5-10-30100 Arnold Dist Culvert	2026.66	51627	10/24/22
301145	09/02/22	TKJ PLUMBING AND HEATING repair Estabrook toilet 1842	10-5-22-43210 Estabrook Maint	158.82	51628	10/24/22
100487	10/19/22	TREASURER, COUNTY OF RUTL county tax NOV 2022	10-5-17-71100 County Tax	13859.23	51629	10/24/22
301135	10/14/22	UNITED CONSTRUCTION & FOR o-ring, clamp 9689245	10-5-15-41160 HW Maint. Supplies-Vehicl	15.67	51630	10/24/22
100682	09/30/22	USA BLUE BOOK floats 128856	20-5-55-43160 Maint. Supplies - General	296.55	51631	10/24/22
330348	10/13/22	VERIZON WIRELESS service: Sep 14 - Oct 13 9918188929	10-5-21-10310 Travel & Expenses	20.15	51632	10/24/22
330348	10/13/22	VERIZON WIRELESS service: Sep 14 - Oct 13 9918188929	10-5-14-42100 PD Telephone Service	40.31	51632	10/24/22
330348	10/13/22	VERIZON WIRELESS service: Sep 14 - Oct 13 9918188929	10-5-18-42100 Recreation Telephone	20.16	51632	10/24/22

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330348	10/13/22	VERIZON WIRELESS service: Sep 14 - Oct 13 9918188929	10-5-15-42100 HW Telephone	40.31	51632	10/24/22
330348	10/13/22	VERIZON WIRELESS service: Sep 14 - Oct 13 9918188929	20-5-55-42100 Wastewater Telephone	40.31	51632	10/24/22
330348	10/13/22	VERIZON WIRELESS service: Sep 14 - Oct 13 9918188929	10-5-10-42100 Telephone Exp. Admin.	40.31	51632	10/24/22
100386	10/18/22	VERMONT AGENCY OF TRANSPOR 10/18/22 Park St.- Audit repymt	56-5-16-20240 Park St Construction	331.14	51633	10/24/22
310046	09/30/22	W.B. MASON CO INC tissue for Estabrook 233157273	10-5-22-43210 Estabrook Maint	200.10	51634	10/24/22
310046	10/05/22	W.B. MASON CO INC paper, trash bags, clips 233260334	10-5-22-43170 Trash costs-Transfer Stat	63.79	51634	10/24/22
310046	10/05/22	W.B. MASON CO INC paper, trash bags, clips 233260334	10-5-10-30110 Office Supplies	89.61	51634	10/24/22
310046	10/07/22	W.B. MASON CO INC rubberbands 233320508	10-5-10-30110 Office Supplies	3.51	51634	10/24/22
311124	10/04/22	WOOD'S CRW CORP. trucking of roller R08501	10-5-15-90550 Town Farm Rd-Reconstruct.	535.00	51635	10/24/22
Report Total				471751.14		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ***471,751.14
Let this be your order for the payments of these amounts.

