

**Historical Preservation Commission Meeting Minutes
October 12, 2022**

Present: Dennis Reisenweaver, Jeff Stewart, John Peterson

1. Call to Order – Dennis Reisenweaver called the meeting to order at 7:09 pm. Agenda was adopted as presented.
2. Approval of Previous Meeting Minutes
 - a. Meeting of February 13, 2020 – Approved 3-0
 - b. Meeting of September 13, 2022 – Approved 3-0
3. Unfinished Business
 - a. Barn Inventory – A status report was provided. Prior to Covid, about a dozen owners were contacted. Two grants for awarded for renovation or repair of old barns by the State. The barn owner has to apply for the grant and pay for the repairs, and then is reimbursed by the State. This project will continue focusing initially on barns with the village and build before 1930.
 - b. Historic Signs – Discussion of historic signs identified two signs that should be considered: one for the downtown bridge and another for the woodworking facilities on Newton Road. Words for these two signs will be developed by Jeff Stewart. Other areas will be identified in the future. At this point, signs will have to be funded by the Town because the State has over a year backlog on reviewing requests. Discussions will be arranged with the Town Manager.
 - c. Methodist Church – Discussed and no action at this time.
 - d. Quarry Inventory – This activity is being tabled until more information can be gathered to determine the scope of the task.
 - e. Schedule for Upcoming meetings – HPC meetings are required at least once a quarter. It was decided the meeting will be the second Tuesday of January, April, July and October of each year. The time will be 7:00 pm with the venue to be determined for each meeting.
4. Public Comment – No comments.
5. New Business
 - a. Grants – It was decided that the HPC will submit a grant request for performing a Preservation Planning Survey through the State. Request for grants should be issued by the State this month. There is a 60/40 matching fund requirement. The State estimated that a survey would cost between \$10,000 to \$12,000. A request for funds to cover the matching grant amount will be sent to the Town Manager so this action can be considered for inclusion the next year's budget. A special meeting may be needed in December to finalize the grant request.
 - b. Building Plaques – A discussion was held concerning the development of a HPC activity of providing small historical plaques for buildings that would contain the date of construction. This is done in other towns and provides acknowledgement of the history of the town and the historic properties. It was generally accepted as a possible task for the HPC, but further discussion is needed at the next meeting.
6. Adjournment – Meeting adjournment at 7:45 pm.

The next scheduled meeting will be on Tuesday, January 10, 2023 at 7:00 pm at the Brandon Museum.


For Frank Bump
Secretary