

## **Brandon Select Board Meeting December 12, 2022**

**NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.**

**Board Members In Attendance:** Seth Hopkins, Brian Coolidge, Tim Guiles, Ralph Ethier, Tracy Wyman

**Others in Attendance:** Cecil Reniche-Smith, Bill Moore, Jack Schneider, Bernie Carr, Carolyn Van Fleck

**Other In Attendance Via Zoom:** Bruce Jenson, Patricia Welch

### **1. Call to order**

The meeting was called to order by Seth Hopkins, Chair at 7:01PM.

#### *a) Agenda Adoption*

**Motion** by Brian Coolidge/Ralph Ethier to adopt the agenda as presented. **The motion passed unanimously.**

Seth Hopkins noted there was no formal Town Manager Report provided and suggested taking items 2, 3, 6 and 7 of the original agenda as a consent agenda. All Board members were in agreement.

### **2. Consent Agenda**

#### *A: Approval of Minutes*

- a) Select Board Hearing Minutes – November 28, 2022*
- b) Select Board Meeting Minutes – November 28, 2022*
- c) Local Hazard Mitigation Plan Hearing Minutes – December 6, 2022*
- d) Select Board/Budget Committee Minutes – December 6, 2022*

#### *B: Town Manager's Report*

#### *C. Consider Approval of Records Management & Retention Plan*

#### *D. Fiscal*

- a) P. O. 45004 to Cargill, Inc. for Road Salt - \$85,500.00*
- b) P. O. 44736 to Axon Enterprise, inc. for Body Worn Cameras - \$36,217.00*
- c) Warrant- December 12, 2022 - \$956,236.72*

**Motion** by Tracy Wyman/Ralph Ethier to approve consent agenda as outlined by the Board Chair. **The motion passed unanimously.**

#### **4. Public Comment and Participation**

Tim Guiles questioned who is responsible for the programming of the new heat pumps for the Town Hall. Bill Moore advised the contractor is on site and once the heat pump installation is complete, the Town will work with the contractor on the programming. Currently the downstairs is set at 65 degrees and upstairs is set at 62 degrees. Mr. Guiles suggested setting the boiler temperature lower than the heat pump to get the benefit of the heat pump. Mr. Guiles questioned what the Town is paying per gallon for diesel as there has been discussion of looking into biodiesel to reduce the carbon footprint and it would be good to compare the cost difference. Mr. Moore advised that Elaine Smith would have this information and suggested this comparison could be done. It was noted that Middlebury uses a 20% biodiesel for three seasons as it cannot be used during the winter months and it is comparable in price to 100% diesel. Mr. Guiles suggested this could be discussed at the next meeting. Mr. Moore will research this information.

Bill Moore reported this Sunday from 5PM to 6PM will be the 3<sup>rd</sup> Annual Reverse Parade in Town. Mr. Moore noted this concept was started during the pandemic. There will also be a Caleb Kenna presentation at the Town Hall starting at 4PM. Carolyn Van Vleck asked if there are any public bathroom facilities in Town. It was noted there is a public bathroom at the Brandon Museum. Mr. Moore advised there is also discussion of opening the Town Hall from 8AM to 8PM to open the rest rooms to the public. Ms. Van Vleck suggested a possible location for a public rest room could be the vacant barber shop in the downtown.

Tim Guiles expressed his concern for the Town Manager, who is not feeling well and asked if there is an update on his status. Mr. Hopkins suggested this topic is not for public disclosure. Bill Moore advised the Town Manager is in contact with the Town Office, is available to answer questions and is working through grant opportunities currently. Tracy Wyman also noted that he has been in conversation with the Town Manager about town issues as well.

#### **5. Consider Cancelling the December 26<sup>th</sup> Meeting**

**Motion** by Brian Coolidge/Ralph Ethier to cancel the December 26<sup>th</sup> regular Select Board meeting. **The motion passed unanimously.**

Seth Hopkins noted there will be a budget meeting the previous week where the Board can sign off on warrants and noted the next agenda of the month would be very light as State partners are off at that time.

#### **10. Adjournment**

**Motion** by Brian Coolidge/Tracy Wyman to adjourn the Select Board meeting at 7:16PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant  
Recording Secretary