

**Brandon Board of Sewer Commissioners**  
**January 9, 2023**  
**7:00 p.m.**

The Brandon Board of Sewer Commissioners will meet Monday, January 9, 2023 in conjunction with the Select Board Meeting to begin at 7:00 p.m. at the Brandon Town Hall located at 1 Conant Square expecting to consider the items noted on this agenda. Agendas shall be posted on the community bulletin board located at the Town Office at 49 Center Street and on the community bulletin board located at the Junction Store & Deli at 2265 Forest Dale Road. The Select Board reserves the right to add additional items, if necessary, at the beginning of the meeting.

Interested parties may also attend this meeting electronically:

- Video Conference via ZOOM: Meeting ID (253 279 4161)
- Conference call: Dial (929) 205 6099

- 1) Call to Order
  - a) Agenda Adoption
  
- 2) Approval of Minutes
  - a) Sewer Commissioners Minutes – June 27, 2022
  
- 3) Consider Electrical Estimate to Replace Service to Country Club Pump Station
  
- 4) Adjournment

**Brandon Board of Sewer Commissioners Meeting  
June 27, 2022**

**NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.**

**Board Members In Attendance:** Seth Hopkins, Brian Coolidge, Tim Guiles, Tracy Wyman, Mike Markowski

**Others in Attendance:** Dave Atherton, Sue Gage, Jackie Savela, Jeff Biasuzzi, Steven Cijka, Marielle Blais, Matt Clouser

**Other In Attendance Via Zoom:** Keith Whitcomb, Jack Schneider

**1. Call to Order**

The meeting was called to order at 7:01PM by Seth Hopkins – Chair.

***a. Agenda Adoption***

**Motion** by Tracy Wyman/Brian Coolidge to approve the agenda. **The motion passed unanimously.**

**2. Approval of Minutes**

***a) Approve Minutes of Board of Sewer Commissioners Meeting  
- June 13, 2022***

**Motion** by Brian Coolidge/Tracy Wyman to approve the minutes of the June 13, 2022, meeting. **The motion passed unanimously.**

**3. Consider Approval of 2022/2023 Budget**

Seth Hopkins noted there was a revised budget provided to the Select Board today. Dave Atherton noted they had budgeted for a third person that has been removed. The annual bids for chemicals are up significantly from last year and were the figures provided at the last meeting. Tim Guiles stated with the elimination of a position, the wages seem to be up. Mr. Atherton advised the wage line went up 18% that includes the July 1<sup>st</sup> increase. Testing has also increased quite a bit. Mr. Atherton advised Sue Gage and he had discussed the depreciation line and there is a lengthy Excel spreadsheet that shows the terms which is a good accounting practice and is in the audit as well. Mr. Cijka is very descriptive with his bids. Tim Guiles asked if this budget is passed, will it affect the sewer fees. Sue Gage advised this is structured on a five-year model because the Town has historically budgeted too much on variables and there will be an increase in the fixed rate. Dave Atherton stated there had been a discussion of raising the rates on the structured fee that had already been moved. Seth Hopkins stated it has been known the rates

were going to increase based on the plan but is the fact that the operations are up 11% have an additional impact.

**Motion** by Tracy Wyman/Brian Coolidge to approve the 2022/2023 Wastewater budget. **The motion passed with one abstention – Mike Markowski.**

Mike Markowski abstained from voting as he was present by time of vote but had missed the discussion.

#### **4. Adjournment**

**Motion** by Brian Coolidge/Tracy Wyman to adjourn the Board of Sewer Commissioners meeting at 7:09PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant  
Recording Secretary

**County Line Electric LLC**  
*dba Perkins Electrical Solutions*

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FULL SERVICE ELECTRICAL CONTRACTORS | LICENSED & INSURED  
**(802) 545-3001**

**Customer: Town Of Brandon**

**Log #**

**Job: Country Club Condominiums Pump Station**

2023-003

**Date: Friday, January 6, 2023**

	Description	Cost
1	Provide Budget Estimate for Project to replace the Service to the Country Club Condo's pump station. Also, re wire pump station with new control box, new capacitor box, set in new pumps, and wire float tree.	
2	Town has control cabinet, capacitors, pumps etc.	
3	I will provide Service conduit and wire, meter socket, feeder to control cabinet, float tree, float and motor wiring, and capacitor installation and wiring.	
	Thank you.	
	<b>TOTAL</b>	<b>\$20,000.00</b>
	<b>ESTIMATE IS VALID FOR 30 DAYS, FROM DATE ABOVE.</b>	
	<b>Budget Number Only, Will be billed Time and Materials</b>	