

Brandon Select Board Meeting

March 13, 2023

7:00 p.m.

The Brandon Select Board will meet Monday, March 13, 2023 at 7:00 p.m. at the Brandon Town Hall located at 1 Conant Square expecting to consider the items noted on this agenda. Agendas shall be posted on the community bulletin board located at the Town Office at 49 Center Street and on the community bulletin board located at the Junction Store & Deli at 2265 Forest Dale Road. The Select Board reserves the right to add additional items, if necessary, at the beginning of the meeting.

Interested parties may also attend this meeting electronically:

- Video Conference via ZOOM: Meeting ID (253 279 4161)
- Conference call: Dial (929) 205 6099

- 1) Call to Order
 - a) Agenda Adoption
- 2) Election of Select Board Officers
 - a) Chair
 - b) Vice-Chair
 - c) Clerk
- 3) Designation of Select Board as Other Statutory Bodies:
 - a) Board of Liquor Control Commissioners (Title 7, Section 166)
 - b) Board of Health (Title 18, Section 604)
 - c) Board of Sewer Commissioners
a/k/a – Board of Sewage System Commissioners (Title 24, Section 3506)
Board of Sewage Disposal Commissioners (Title 24, Section 3614)
 - d) Housing Board of Review (Title 24, Section 5005)
 - e) Cannabis Control Commissioners (Title 7, Section 166)
- 4) Establish Meeting Schedule, Time and Location
 - a) Second and Fourth Mondays
 - b) 7:00 p.m.
 - c) Brandon Town Hall or Zoom meeting ID#253 279 4161
- 5) Adopt Meeting Rules & Procedures –
 - a) Rules of Procedure for Select Board of the Town of Brandon, Vermont
 - b) Reports of Appointed Boards, Commissions, and Officials to the Select Board
- 6) Designate Official and Alternate Newspaper(s) of Record
 - a) Official – The Reporter
 - b) Alternate – The Rutland Daily Herald
- 7) Appointments:
 - a) March Appointments (term ends at first Select Board meeting after the 2024 Town Meeting)
 - Fence Viewers (3)
 - Green-up Day Coordinator
 - Inspector of Lumber, Shingles and Wood
 - Otter Creek Watershed Insect Control District (2 Representatives & 1 Alternate)
 - Rutland County Solid Waste District (1 Representative & 1 Alternate)
 - Tree Warden
 - Weigher of Coal
 - b) Other Appointments
 - Constable
 - Development Review Board (2 Alternates) terms end June 30, 2023
 - Deputy Health Officer
 - Otter Creek Communications Union District (1 Rep & 1 Alt) terms: Apr 1- Mar 31, 2024
 - Planning Commission (1 member) remainder of 3-year term ending June 30, 2025
 - Revolving Loan Fund Committee (1 Alternate) term ends June 30, 2023
- 8) Approval of Minutes
 - a) Select Board Minutes – February 27, 2023
- 9) Town Manager's Report
- 10) Public Comment and Participation
- 11) Fiscal
 - a) Warrant – March 13, 2023- \$1,127,223.34
- 12) Executive Session
The appointment or employment or evaluation of a public officer or employee without Seth Hopkins per 1 V.S.A. § 313(3)(a)(3).
- 13) Adjournment

Anyone appointed to an annual position last March was contacted. Todd Nielsen and Richard Russ are not interested in reappointment. The other incumbents are willing to serve another year. The names of those with an interest in being appointed are noted.

1) March appointments (*terms end at first Select Board meeting after the 2024 Town Meeting*)

Fence Viewers

- John Reynolds
- Jon Wyman
-

Green-up Day Coordinator

- James Leary

Inspector of Lumber, Shingles and Wood

- Bob Kilpeck

Otter Creek Watershed Insect Control District Rep.

- Rep - Tim Kingston
- Rep -
- Alt -
- Rutland County Solid Waste District Rep. and Alt.
- Rep - Gabe McGuigan
- Alt -

Tree Warden

- Neil Silins

Weigher of Coal

- Lou Faivre
- Olya Hopkins

2) Other Vacancies

- Constable (term: indefinite)
 -
- Development Review Board Alternates (2 openings; terms end June 30, 2023)
 -
 -
- Deputy Health Officer
 - Larry Stevens
- Otter Creek Communications Union District Rep and Alt (*terms: Apr 1 - Mar 31, 2024*)
 - Rep - Peter Werner
 - Alt -
- Planning Commission (1 opening) remainder of 3-year term ending June 30, 2025
 - Natalie Steen
- Revolving Loan Fund Committee Alt (term ends June 30, 2023)
 -
- Rutland Regional Planning Commission Alt (term ends June 30, 2023)
 -

**Brandon Select Board Meeting
February 27, 2023**

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

Board Members In Attendance: Seth Hopkins, Brian Coolidge, Tracy Wyman, Ralph Ethier, Tim Guiles

Others in Attendance: Bill Moore, Doug Bailey, Maria Ammatuna, Neil Silins, Karen Rhodes, Carol Fjeld, Bernie Carr, Cecil Reniche-Smith, Brent Buehler, Marielle Blais, David Kachajian, Steven Jupiter, Jack Schneider, Mike Markowski, Wyatt Waterman, Sue Gage, Tom Kilpeck, Erin Kilpeck

Others In Attendance Via Zoom: Bruce Jenson, George Wetmore, Trisha Welch

1. Call to order

The meeting was called to order by Seth Hopkins, Chair at 7:00PM.

a) Agenda Adoption

Motion by Tim Guiles/Tracy Wyman to adopt the agenda as amended. **The motion passed unanimously.**

Add Item 9a – Consider Appointment of a Representative and/or Alternate to the Rutland Regional Transportation Council

2. Approval of Minutes

a) Select Board Meeting Minutes – February 13, 2023

Motion by Brian Coolidge/Tracy Wyman to approve the February 13, 2023 Select Board minutes. **The motion passed unanimously.**

3. Interim Town Manager Report

Bill Moore attended the monthly construction update meeting for the wastewater upgrade. Everything is progressing as expected; warm weather has/had made for good progress. Scheduled summer shutdown targeted for end of April. Mr. Moore would propose holding a special meeting of the Select Board at the site sometime in early April and again at the end of the project.

Closing date has been set for the 337 Newton Road buyout.

The highway crew was not fooled by the spring-like weather and kept the plows on the trucks which allowed them to once again keep the roads safe during the complex weather at the end of last week.

Appointments will need to be made at the annual reorganizational meeting for the Select Board. That listing in full will be part of the Select Board packet. Elaine Smith is dutifully checking with incumbents to determine their willingness to continue in their positions.

Recreation Department News:

Spring Baseball/Softball registration has opened for Pre-K – 6th grades. Register by March 24th to avoid late fees.

Brandon Idol's 50's/60's concert is to be held on March 11th at the Brandon Town Hall. \$5 per person, doors open at 6:30PM.

Colleen Wright has developed a partnership with My Healthy Vermont to offer a Type-2 diabetes awareness prevention class at the Brandon Museum.

Mr. Moore reported this will be the last meeting of the Select Board in this room. The next meeting will be held in the foyer of the Town Hall. Mr. Hopkins asked if there is concern about the size of the space. Mr. Moore suggested to give it a try and if it is not a good fit, the meeting can be moved to the upstairs of the Town Hall.

Mr. Hopkins stated Doug Bailey and he had a tour of the wastewater treatment plant in the past and agreed that it would be a good idea for the Select Board to visit the plant after the reorganization of the new Board. It is good to see the complexities of the operation.

Brent Buehler stated the crosswalk light is out on Park Street from the Library across Route 7. Mr. Moore will advise the vendor of this issue.

Bernie Carr stated the town meetings used to be held in Sue Gage's office area and thinks the foyer will work.

4. Public Comment and Participation

Seth Hopkins hoped that all have received their Town Report and wished to thank Sue Gage, her team and Tim Guiles for all their work in developing the report. He noted it is very informative and useful.

Carol Fjeld, representing the Brandon Library, thanked the Select Board for their offer to use the Town Hall space during the library renovations. She noted they have been gifted new bins from New England Woodcraft for the Children's section. Mr. Hopkins wished the Library good luck with their move.

Sue Gage reminded all that a week from tonight is the town meeting at the Town Hall and a week from tomorrow will be the voting at the Brandon Legion from 10AM to 7PM.

5. Consider School Resource Officer (SRO) Position

Seth Hopkins advised Police Chief Kachajian had provided background information on a proposed SRO for the school district. Chief Kachajian noted it is a project that they have been working on with the school for a while. He is a proponent of the position and he has noticed that not having an SRO at the high school has been detrimental. Chief Kachajian met with the Superintendent of the school district and was advised the School Board would like to proceed and has agreed to fund the entire program. The supervisory union will fund the program for the entire year that would allow the SRO to work in the schools' summer programs and assist with juvenile issues during the summer. They are asking for a district-wide position with the officer predominately at the high school. Other schools would be on an as-needed basis. Chief Kachajian is in support of this program and noted the swatching incident that happened in Vermont is happening in other areas of the country as well. There was also the tragic incident in Alburgh. He has had experience with the SRO program and has seen the importance of the program. He noted that in his past position, the SRO assisted with many social interactions with students and was able to help a lot of children's lives. He thinks it would be a worthwhile investment for the community.

Seth Hopkins noted the information was publicized in the board's packet of what would be the officer's duties. Mr. Hopkins asked if the MOA was approved when a candidate might be placed. Chief Kachajian advised he has a job description, has done research on a cruiser, and has reached out to some people who might be interested. He has done a thorough research of what needs to be done and is ready to place an ad tomorrow if approved this evening.

Tim Guiles appreciated the information and did some research about police officers in schools. He has been troubled by the increase of police in schools and thinks discipline should be something that happens inside the school. There is a report from the NEA that indicates police officers in schools do not make schools safer but discipline harsher. Mr. Guiles stated school shootings is an important issue and noted that 5 of the 6 schools that had shootings had SROs. He is not convinced it is safer to have a police officer in the school and suggested we should be putting the money into counselors to meet the mental health needs that will support the students and possibly prevent a school shooting. He was surprised that the American Federation of Teachers opposed having police in schools as they are the second largest teacher's union for schools. Mr. Guiles asked if the teachers want to have an SRO in the school. He is not opposed to police and policing is important medicine, but questioned what is the right amount. Chief Kachajian agreed with some points as he does not want someone there arresting students. He noted that in the 30 years of doing the job, he has never had as many criminal charges in schools as he has since he has been in Brandon. His intent is to not have a militaristic police presence, but an officer can also act as a deterrent being in the schools. As far as school safety, an officer cannot predict a school shooting, but an officer could reduce the number of people affected if an officer was in the building. He thinks as a detrimental factor alone, an SRO is good to be at school and if there is someone that is in school and is there to hurt people, he would rather have someone already in the school rather than having to call someone. Chief Kachajian has heard that many teachers are in favor of an SRO and he has made it clear to the Superintendent, the job is law enforcement and keeping students safe, but the SRO would not be there to discipline students. It is necessary to build bonds with the students so that they trust the police. He has seen the good work done over the years and agreed the job of the SRO is not to discipline the students, but for safety and law enforcement. With regard to the teachers' unions, they have their reasons and he has seen both sides of the coin, but in speaking with the teachers here,

they are very much in support of the program. From what he is hearing from the people in the community and even from some students, they would like to have an SRO at the high school. If they do want that, he wants to be responsive to the community and wants to keep the students safe. He does not want to see any children hurt and if we can get someone in the schools to prevent that, he will do what he can to keep the students and teachers safe.

Brian Coolidge strongly supported the Police Chief moving forward with this program and is a win-win for Brandon to have this officer. Tracy Wyman also supported the program and noted it is fantastic the school district will fund it. His children went through OV with an SRO present and they had no issues with the program and the officer helped keep some students out of trouble. Chief Kachajian noted one of his friends is an SRO and talks about safety issues with him and he has seen the good that he does for the students in his community. Mr. Wyman stated one of the SROs at OV became the lacrosse coach and helped many students. Chief Kachajian has also seen this program help teachers as well and it is not just law enforcement, but a lot is social work and getting people the resources they do not have access to. He stated it takes a special person to be an SRO and it is a hard job, but with the right person a lot of good things will come out of the program. Ralph Ethier asked if any other local high schools have an SRO. Chief Kachajian advised Castleton, Middlebury, Fair Haven, Rutland, and in Chittenden County almost every school district has an SRO.

Maria Ammatuna stated she was on the OV School Board and they at times would have to hold judicial-like hearings due to incidents like a student having guns in a truck or a student setting someone's hair on fire. She noted when serving on the Board, there were a lot of students that were neglected at home and students who had issues. At that time, there was a lot of back and forth between the Town and school regarding the SRO program with regard to funding. Ms. Ammatuna stated in reviewing the MOA, having restorative justice is a positive going forward. Another situation the school had dealt with was drugs in cars, as far as whether the Administration could search and she noted it would be good to have that outlined in the MOA. Another issue was that parents did not like the fact the school could request a police officer search for drugs and she noticed that one now needs supervision from a parent. The school has funded a lot of money around bullying, and partnering with an SRO would help close that gap. There have been many critical times when an SRO was needed.

Marielle Blais stated she worked at OV and understands some students would not want an SRO. In terms of counselors, there were three school counselors and the high school counselors were working with students preparing for college, and their caseloads are very high. As a teacher, she was not worried about a school shooting, but her greatest fear was a fight that could break out on lunch duty when there was only one person supervising. The two SROs at OV, David Butterfield, and Anne Bandy had really good rapport with students. Ms. Blais noted she was aware of students that only Anne Bandy could handle when a crisis arose. Ms. Blais felt more secure with having an SRO in the school, and she has seen them in action and is in favor of it. Chief Kachajian stated it would be his intent for the SRO to not dress in the usual uniform of an officer.

Carol Fjeld asked if an SRO has specific training. Chief Kachajian advised all SROs have to go through a special training that is a 40-hour basic training, and there is also a 40-hour enhanced SRO training. There are other classes that can be taken and would be part of the requirement of the officer to keep up on the training as juvenile law is very confusing and under federal constraint. It is a special skillset and he would mandate the officer would need to keep up with the training, which is outlined in the job description. Doug Bailey asked if the officer would always be at the high

school or could they go into the other schools. Chief Kachajian stated all officers have state-wide jurisdiction and being a regional position, they could go to Pittsford, Leicester, Whiting and Neshobe but the majority of the job would be at the high school. Right now, it is a one-year contract and it is hoped to expand that to possibly a 3-year MOA with the district. In the event of an incident, additional officers could be called in if needed and would not be the responsibility of just the SRO. Cecil Reniche-Smith asked if the willingness of the supervisory union would be to continue to fund this position. Chief Kachajian stated in speaking with the Superintendent, it appears it would be a long-term investment. He was told they have the money for this and had budgeted a certain amount of money to fund this program and for some physical security. A safety audit was done and the addition of an SRO was a recommendation. Brent Buehler stated they have redone the entrance to the high school and asked if safety features were added. Chief Kachajian stated people have to either be buzzed in, or key cards are required. The former SRO's office was also in the front of the building.

Motion by Tracy Wyman/Ralph Ethier to approve the MOA for a School Resource Officer. **The motion passed with one no vote – Tim Guiles.**

Tim Guiles wished them the best with the program, but he continues to believe that police officers do not belong in schools.

6. Consider One-Item Revision to Zoning Fee Schedule

Seth Hopkins stated the Zoning Fee schedule was approved in 2021 and out of a training he attended, there was a suggestion of a \$235 fee for DRB hearings. A clarification was recommended that one property would be liable for only one fee, regardless of how many hearings it takes. That way the Town can assist with making affordable housing easier and the DRB will perform all of the hearings for one property with one fee.

Mr. Hopkins recommended striking the word "hearing" and replace with the word "action" (per property, not per hearing).

Bill Moore thought this a good idea. In speaking with Jackie Savela, Mr. Moore noted there is a situation where the fee would not cover all of the actions, but that is very rare and the fees tend to cover the cost of the recorder and the advertisements in the papers.

Motion by Seth Hopkins/Tim Guiles to approve the revision to the Zoning Fee Schedule as recommended by Mr. Hopkins. **The motion passed unanimously.**

7. Consider Grand List Certificate – No Appeal or Suit Pending

Seth Hopkins advised this item had been provided by the assessor.

Motion by Tim Guiles/Tracy Wyman to approve the Assessors Grand List Certification. **The motion passed unanimously.**

8. Consider Appointment of Moderator to Run Evening Town Meeting on March 6, 2023

Seth Hopkins advised when Bill Moore was appointed as Interim Town Manager, he had to resign the Moderator position. A notice was placed on FPF and announced at the Select Board meetings. Karen Rhodes has expressed interest in the Moderator position.

Motion by Tim Guiles/Tracy Wyman to appoint Karen Rhodes as Moderator to run the evening Town Meeting on March 6, 2023. **The motion passed unanimously.**

9. Consider Appointment of Alternative Authorized Representative to the Clean Water State Revolving Loan Fund & Drinking Water State Revolving Loan Fund

Seth Hopkins stated the appointment form has been submitted with Bill Moore as the Alternative Authorized Representative to replace Dave Atherton in his capacity as Town Manager.

Motion by Tracy Wyman/Brian Coolidge to appoint Bill Moore as the Alternative Authorized Representative to the Clean Water State Revolving Loan Fund & Drinking Water State Revolving Loan Fund. **The motion passed unanimously.**

a. Rutland Regional Transportation Council Representatives

Mr. Hopkins advised Dave Atherton had previously been the Town's representative to Rutland Regional TAC.

Motion by Seth Hopkins/Tim Guiles to appoint Tracy Wyman as Brandon's Representative and Bill Moore as the Alternate to the Rutland Regional Transportation Council through June 2023. **The motion passed unanimously.**

10. VTrans Structures Grant Application

Bill Moore read the following statement:

"Highway Foreman Shawn Erickson has identified a deficient twin-culvert on McConnell Road that is in need of replacement, based upon a hydraulic study completed by VTrans in 2020. East Engineering has submitted a proposal for design engineering that would need to be approved by the Select Board. Funding for the \$10,000 in engineering costs could be funded using Local Option Tax funds; this type of expenditure fits within the policy set by the Select Board to support infrastructure. Signing this will also allow us to apply for a 2024 VTrans Municipal Highway Structures grant to fund the construction."

Seth Hopkins clarified this will be to use \$10,000 of Local Options Tax money with \$10,000 still remaining in the proposed budget for repairs and replacement of small culverts. It was noted the grant would be for \$220,000.

Motion by Tim Guiles/Tracy Wyman to use \$10,000 of the Local Option Tax money for engineering costs associated with the McConnell Road culvert project. **The motion passed unanimously.**

11. Consider Adoption of Policies

Sue Gage provided the Select Board with three updated policies for consideration. Ms. Gage stated there are some very outdated policies and she has been working on them since July. They are mostly from the VLCT, with some changes that pertain to the Town. They are overarching policies that are important. The Accounting, Auditing and Financial Reporting policy will indicate the Town is in accordance with GAP and is a good guide in general. The Cash Receipts, Petty Cash and Returned Check policy is for safeguarding of funds, noting whenever cash is received, a receipt is always provided. The Investment policy is a guide, but not all pertains to the Town. She stated this policy indicates the Town Treasurer will meet with the bank annually, which will give her an opportunity to review what the bank is doing. The Trustees of Public Funds also just did a review of their policies. Ms. Gage is also working on an Internal Controls document that involves a lot more procedures and is using the Town of St. Johnsbury's document as a template as they just recently developed this document. Seth Hopkins thanked Ms. Gage for the work that she is doing.

a. Account, Auditing and Financial Reporting Policy

b. Cash Receipts, Petty Cash, and Returned Check Policy

c. Investment Policy

Motion by Tracy Wyman/Brian Coolidge to approve the Account, Auditing and Financial Reporting Policy, Cash Receipts, Petty Cash, and Returned Check Policy, and Investment Policy as presented. **The motion passed unanimously.**

12. Fiscal

a) Warrant – February 13, 2023 - \$1,292,193.43

Motion by Brian Coolidge/Ralph Ethier to approve the warrant in the amount of \$1,292,193.43. **The motion passed unanimously.**

It was noted the majority is the warrant was for the school district.

13. Adjournment

Motion by Brian Coolidge/Tracy Wyman to adjourn the Select Board meeting at 8:15PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant
Recording Secretary

3/13/23

Interim Town Manager Report

A closing was held for the hazard mitigation buyout of a property on Newton Road at 17 Burke Park. This was a project initiated by former Town Manager, Dave Atherton. This buyout is being funded by the Flood Resilient Communities Fund, which is a state program (as opposed to some of our other buyouts funded directly through FEMA). 1 adjacent property, (301 Newton) has already closed and we will be closing another (337 Newton Road) in April. Directly following that closing, an RFP for demolition of all 3 sites will be issued. We are in the beginning stages of the FEMA applications for buyouts of 32 Marble Street and a portion of property located at 110 Newton Road. Small Mammals Biologists at VT ANR visited both sites last week to do a bat survey.

I have met with Highway Forman Shawn Erickson to discuss the need for a salt shed. The current shed is at least 50 years old and too small. A larger shed will allow for more storage; which will allow us to have more supply security and negotiate better pricing, have the necessary room to mix the salt and the proposed foundation will allow for more moisture control. An asphalt floor and sealed cement footers using a similar metal/plastic structure as the storage "shed" that was built in 2020. This alternative approach to construction of spaces that have no need for temperature control has proven to be a more financial prudent way to go. I will be bringing a proposal to the board with pricing from multiple contractors at the next meeting.

The Brandon Historic Preservation Committee working with Dave Atherton, were able to secure a Certified Local Government grant through the division of historic preservation. This \$7,200 grant along with a \$4,800 match from the town will be used to fund a Preservation Survey for the town conducted over the next 18 months. A report will be issued that will identify significant and minor historical properties and activities associated with Brandon. Recommendations will be made for future evaluations and actions to include a listing of new historic facilities for consider for inclusion in the National Register of Historic Places. The state is excited that the new Brandon HPC has demonstrated a commitment to the volunteer hours to perform this task. Current members are: Frank Bump, Bob Clark, Roy Murdoch, John Peterson, Jeff Stewart and Chair Dennis Reisenweaver

In Rec News: Brandon Idol's 50's 60's concert was held on Saturday. Your next chance to see the 11 contestants perform will be on April 8th with an 80's concert.

Colleen has fostered a partnership with Brandon Area Rescue Squad to offer CPR classes. A max of 10 slots are available for the April 19th class that is being held at the BARS building. First Come First Served.

Colleen attended a meeting of the Newly Formed Disc Golf Committee. They are investigating the possibility of creating a disc gold course on town owned property, with a focus on the land the town owns adjacent to the American Legion. More news to come...

All Invoices For Check Acct 01(10 General Fund) 03/08/23 To 03/13/23

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
200263	03/01/23	WWTF upgrade step III 81148	40-5-20-20120 Engineering	31588.66	52132	03/13/23
100015	03/06/23	chlorine 11152393401C	20-5-55-50120 Sodium Hypochorite	1405.00	52133	03/13/23
100015	03/06/23	permanganate, soda ash 11152393401P	20-5-55-50150 Sodium Aluminate	432.99	52133	03/13/23
311175	03/09/23	election 3-7-23 MARCH 2023	10-5-13-10160 Election Workers	83.00	52134	03/13/23
100605	02/22/23	WWTF BAN- int. pymt 5929-MAR 23	40-5-20-60100 Int on BAN & GAN notes	1571.62	52123	03/02/23
100190	03/02/23	wheat lamp 329-4173	20-5-55-43160 Maint. Supplies - General	11.99	52135	03/13/23
100190	03/02/23	refective coat 329-4176	20-5-55-10320 Clothing Allowance	69.99	52135	03/13/23
100275	03/06/23	apropriation MARCH 2023	10-5-25-70470 Brandon Library	7666.67	52136	03/13/23
100280	02/23/23	snow shovel 972799/3	10-5-22-43180 Maint. Supplies Bldgs.	32.99	52137	03/13/23
100280	03/06/23	padlock, chain 973918/3	20-5-55-43160 Maint. Supplies - General	29.15	52137	03/13/23
100280	03/08/23	screws, ground contact 974087/3	20-5-55-43160 Maint. Supplies - General	113.92	52137	03/13/23
200218	02/28/23	ads-DRB,Rec, TM job 2/28/23	10-5-12-30310 Legal Advertising	55.25	52138	03/13/23
200218	02/28/23	ads-DRB,Rec, TM job 2/28/23	10-5-18-10330 Advertising/Recruitment	335.00	52138	03/13/23
200218	02/28/23	ads-DRB,Rec, TM job 2/28/23	10-5-10-30310 Legal Advertising	75.00	52138	03/13/23
100310	03/06/23	appropriation MARCH 2023	10-5-25-70480 Senior Citizen Center	1125.00	52139	03/13/23
300967	03/08/23	17 Burke-record/appraisal 3/8/23 R/A	56-5-06-20200 Newton Rd Flood-Legal	675.00	52127	03/08/23
		FEMA closeout- Legault: recording fee's \$75/ appraisal fee \$600				
300967	03/08/23	17 Burke Pk- Water/Sewer 3/8/23 W/S	56-5-06-20200 Newton Rd Flood-Legal	616.33	52128	03/08/23
		FEMA closeout- Legault: Water/Sewer fees				
100198	02/22/23	salt 2908005370	10-5-15-47110 Road Salt	5709.70	52140	03/13/23
100198	02/27/23	salt 2908020723	10-5-15-47110 Road Salt	5361.71	52140	03/13/23
100198	03/02/23	salt 2908035092	10-5-15-47110 Road Salt	1917.77	52140	03/13/23
100051	03/09/23	polls 3-7-23 MAR 2023	10-5-13-10160 Election Workers	40.00	52141	03/13/23
100860	03/08/23	17 Burke Pk-title ins/upd 3/8/23 CATIC	56-5-06-20200 Newton Rd Flood-Legal	40.00	52129	03/08/23
		FEMA closeout- Legault: Title Ins & final update fee.				
100860	03/08/23	17 Burke Pk-title ins/upd 3/8/23 CATIC	56-5-06-20200 Newton Rd Flood-Legal	485.50	52129	03/08/23
		FEMA closeout- Legault: Title Ins & final update fee.				

03/10/23
02:00 pm

TOWN OF BRANDON Accounts Payable
Check Warrant Report # 63636 Current Prior Next FY Invoices
All Invoices For Check Acct 01 (10 General Fund) 03/08/23 To 03/13/23

Page 2 of 5
Jacolyn

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
100860	03/08/23	17 Burke Pk- Legal Fees 37297	56-5-06-20200 Newton Rd Flood-Legal	1446.00	52130	03/08/23
		FEMA Closeout - Legault				
300286	02/15/23	cold patch 100001-34285	10-5-15-46120 Cold Patching	439.24	52142	03/13/23
310712	07/27/23	tents @ Estabrook 7/27/23 21277	10-5-18-61050 Brandon Carnival	2425.00	52143	03/13/23
301503	03/03/23	heating fuel @ HWY 559324	10-5-22-42110 Heating Fuel	1437.77	52144	03/13/23
301503	02/24/23	heating fuel @ Town Hall 559557	10-5-22-42110 Heating Fuel	353.88	52144	03/13/23
301503	02/22/23	diesel fuel 559820	10-5-15-41130 Fuel - Vehicles HW	1469.27	52144	03/13/23
301503	03/01/23	diesel fuel 560365	10-5-15-41130 Fuel - Vehicles HW	1320.49	52144	03/13/23
301503	03/02/23	diesel fuel 561132	10-5-15-41130 Fuel - Vehicles HW	1244.21	52144	03/13/23
301503	03/06/23	diesel fuel 561205	10-5-15-41130 Fuel - Vehicles HW	946.80	52144	03/13/23
301503	03/07/23	repairs @ HWY 78633	10-5-22-43080 Highway Bldg Maint	164.00	52145	03/13/23
310703	03/01/23	CC - Feb 2023 19178	10-5-18-40070 Youth Wrestling	49.35	52146	03/13/23
310097	03/02/23	service: 03/09 - 04/08 EST 03/02/23	10-5-18-42100 Recreation Telephone	111.34	52147	03/13/23
310097	02/27/23	service 03/04 - 04/03 PD 2/27/23	10-5-14-42100 PD Telephone Service	434.00	52148	03/13/23
310097	02/27/23	service: 03/04 - 04/03 TO 02/27/23	10-5-10-42100 Telephone Exp. Admin.	619.62	52149	03/13/23
310097	02/21/23	service: 02/28 - 03/27 WW 02/21/23	20-5-55-42100 Wastewater Telephone	203.29	52150	03/13/23
310177	03/06/23	march host fee MARCH 2023	10-5-13-30123 Records Preservation	250.00	52151	03/13/23
330426	02/25/23	WW pagers Mar - May 220-16883	20-5-55-42100 Wastewater Telephone	37.95	52152	03/13/23
311165	02/06/23	officiating 02/06/23	10-5-18-40050 Youth Basketball	55.00	52153	03/13/23
300466	02/28/23	portable toilet fee 78107	10-5-18-60100 Seminary Hill	130.00	52154	03/13/23
300466	02/28/23	portable toilet fee 78107	10-5-18-43130 Estabrook	130.00	52154	03/13/23
100494	03/09/23	testing 440077	20-5-55-22120 Testing	250.00	52155	03/13/23
310956	02/27/23	boot reimbursement 02/27/23	10-5-15-10320 Clothing Allowance	100.00	52156	03/13/23
100615	03/01/23	buffers, filters 0910118	20-5-55-30120 Professional Supplies	382.11	52157	03/13/23
300187	02/28/23	3/4 minus 232951	10-5-15-46140 Gravel	3949.33	52158	03/13/23
310426	02/20/23	propane @ WW lab bldg 166257	20-5-55-42110 LP Gas - Bldgs	668.95	52159	03/13/23

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Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
310426	FYLES BROS., INC.	02/27/23 propane @ Town Offices 167722	10-5-22-42100 Heating - Propane	480.39	52159	03/13/23
310426	FYLES BROS., INC.	03/06/23 propane @ Police Dept. 169929	10-5-22-42100 Heating - Propane	486.47	52159	03/13/23
310426	FYLES BROS., INC.	03/06/23 propane @ WW main garage 169935	20-5-55-42110 LP Gas - Bldgs	221.29	52159	03/13/23
310426	FYLES BROS., INC.	03/06/23 propane @ WW chem bldg 169963	20-5-55-42110 LP Gas - Bldgs	170.52	52159	03/13/23
310426	FYLES BROS., INC.	03/06/23 propane @ Town Hall 169964	10-5-22-42100 Heating - Propane	267.15	52159	03/13/23
310426	FYLES BROS., INC.	03/06/23 propane @ WW lab bldg 169975	20-5-55-42110 LP Gas - Bldgs	521.55	52159	03/13/23
100650	GALLS LLC	02/27/23 chevron 023689206	10-5-14-30I20 Professional Supplies	29.35	52160	03/13/23
300829	GARLAND'S AGWAY/GT OUTDOO	03/06/23 pole saw repair 105494	10-5-15-44130 Tree Removal/Planting	382.96	52161	03/13/23
311128	GREEN MOUNTAIN GARAGE	02/21/23 oil filter 194736	10-5-15-41160 HW Maint. Supplies-Vehicl	30.73	52162	03/13/23
311128	GREEN MOUNTAIN GARAGE	02/21/23 motor oil 10W30 194740	10-5-15-41160 HW Maint. Supplies-Vehicl	143.22	52162	03/13/23
311128	GREEN MOUNTAIN GARAGE	02/25/23 hose end fittings, hose 194920	10-5-15-41160 HW Maint. Supplies-Vehicl	207.47	52162	03/13/23
311128	GREEN MOUNTAIN GARAGE	03/01/23 screws for trackless 195057	10-5-15-41160 HW Maint. Supplies-Vehicl	26.00	52162	03/13/23
311128	GREEN MOUNTAIN GARAGE	03/04/23 fittings, hose 195208	10-5-15-41160 HW Maint. Supplies-Vehicl	46.85	52162	03/13/23
311128	GREEN MOUNTAIN GARAGE	03/08/23 bungie cords 195350	20-5-55-43160 Maint. Supplies - General	4.64	52162	03/13/23
300600	HOLLAND COMPANY INC	02/24/23 sodium aluminate 19855SA	20-5-55-50150 Sodium Aluminate	7923.30	52163	03/13/23
300600	HOLLAND COMPANY INC	02/24/23 sodium bisulfite 19855SB	20-5-55-50140 Sodium Bisulfite	2555.28	52163	03/13/23
100811	INITIAL IDEAS	03/06/23 election official tags 55376	10-5-13-10100 Board of Civil Authority	72.50	52164	03/13/23
310033	KNAPP, ELLEN	03/09/23 election 3-7-23 MAR 2023	10-5-13-10160 Election Workers	40.00	52165	03/13/23
200267	LEGAULT, NORMAN	03/09/23 closing/meter not shut of 0135	20-2-00-02120 Sewer Fee Credits	415.76	52166	03/13/23
200267	LEGAULT, NORMAN	03/08/23 17 Burke Pk- Net Proceeds 3/8/23	56-5-06-20200 Newton Rd Flood-Legal	123383.67	52131	03/08/23
FEMA closeout						
100873	LHS ASSOCIATES INC	03/06/23 election coding 76225	10-5-13-20010 Elections	813.00	52167	03/13/23
311176	LILY WHITE CLEANING SERVI	03/09/23 cleaning- PD, TO, TH 030923	10-5-22-10130 Admin Custodian	420.00	52168	03/13/23
311176	LILY WHITE CLEANING SERVI	03/09/23 cleaning- PD, TO, TH 030923	10-5-22-10120 PD Custodian	148.75	52168	03/13/23
310566	LUFKIN, MICHAEL	03/07/23 officiating 03/07/23	10-5-18-40050 Youth Basketball	330.00	52169	03/13/23
300087	MARRO, STEPHEN R	03/07/23 officiating 03/07/23	10-5-18-40050 Youth Basketball	55.00	52170	03/13/23

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310906	02/28/23	MODERN CLEANERS & TAILORS uniform maintenance 06A714	10-5-14-10320 Clothing Allowance	123.00	52171	03/13/23
300966	03/09/23	MUNGER, MARJORIE election 3-7-23 MAR 2023	10-5-13-10160 Election Workers	136.00	52172	03/13/23
301083	03/06/23	MVP SELECT CARE INC Feb 2023 HRA 2023-02	10-5-18-10218 HRA	2.50	52173	03/13/23
301083	03/06/23	MVP SELECT CARE INC Feb 2023 HRA 2023-02	20-5-55-10218 HRA WW	5.00	52173	03/13/23
301083	03/06/23	MVP SELECT CARE INC Feb 2023 HRA 2023-02	10-5-22-10218 HRA	2.50	52173	03/13/23
301083	03/06/23	MVP SELECT CARE INC Feb 2023 HRA 2023-02	10-5-15-10218 HRA HW	5.00	52173	03/13/23
301083	03/06/23	MVP SELECT CARE INC Feb 2023 HRA 2023-02	10-5-14-10218 HRA PD	7.50	52173	03/13/23
301083	03/06/23	MVP SELECT CARE INC Feb 2023 HRA 2023-02	10-5-13-10218 HRA	5.00	52173	03/13/23
301083	03/06/23	MVP SELECT CARE INC Feb 2023 HRA 2023-02	10-5-10-10218 HRA Admin	5.00	52173	03/13/23
100156	01/12/23	NAYLOR & BREEN BUILDERS, WWTF PR # 04 WWTF PR #4	40-5-20-50500 Contractor	562747.59	52124	03/02/23
100156	02/10/23	NAYLOR & BREEN BUILDERS, WWTF PR # 05 WWTF PR#5	40-5-20-50500 Contractor	291789.45	52125	03/02/23
310736	02/28/23	POCKETTE PEST CONTROL pest control: Town Office 26277	10-5-22-43100 Town Office	70.00	52174	03/13/23
310736	02/28/23	POCKETTE PEST CONTROL pest control: Town Hall 26278	10-5-22-43150 Town Hall Repair/Maint.	40.00	52174	03/13/23
300375	02/23/23	RUTLAND CITY Jan sludge processing 33180SLUDG	20-5-55-50160 Sludge Disposal	6300.00	52175	03/13/23
310418	02/27/23	SILLOWAY NETWORKS INC cash computer 42217649	10-5-10-30210 Office Equipment	1169.66	52176	03/13/23
310418	03/01/23	SILLOWAY NETWORKS INC tech support, monitoring 42217809	10-5-10-30134 Technical Support	1315.50	52176	03/13/23
301139	02/24/23	T AND I INC. install radio, etc 213	10-5-14-41110 New Equipment - Vehicles	585.00	52177	03/13/23
200277	02/10/23	THUNDER TOWING & AUTO REC install cage, part., rack, 70524	10-5-14-41180 PD Vehicle Maintenance	1500.00	52178	03/13/23
200277	02/22/23	THUNDER TOWING & AUTO REC road service call- tire 70544	10-5-14-41180 PD Vehicle Maintenance	85.00	52178	03/13/23
200277	02/24/23	THUNDER TOWING & AUTO REC headlight bulb 70551	10-5-14-41180 PD Vehicle Maintenance	33.49	52178	03/13/23
200277	02/27/23	THUNDER TOWING & AUTO REC service- oil, filters 70552	10-5-14-41180 PD Vehicle Maintenance	162.07	52178	03/13/23
200277	03/07/23	THUNDER TOWING & AUTO REC service- oil, filters 70553	10-5-14-41180 PD Vehicle Maintenance	151.79	52178	03/13/23
330348	02/22/23	VERIZON WIRELESS service: Jan 23 - Feb 22 9928350195	10-5-14-20233 MDT/Aircards	280.31	52179	03/13/23
300075	03/02/23	VERMONT AGENCY OF NATURAL Wastewater Operating Fee 3-1196 3/23	20-5-55-20530 Licenses & Fees	2100.00	52180	03/13/23
301146	02/22/23	VERMONT CANVAS PRODUCTS patched road banners 131953	10-5-15-45120 Signs & Posts	204.00	52181	03/13/23

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300382	04/01/23	VLCT EMPLOYMENT RESOURCE	2023-Q2 Unemployment Ins	107.25	52182	03/13/23
		REN035495-Q2	WW Unemployment			
300382	04/01/23	VLCT EMPLOYMENT RESOURCE	2023-Q2 Unemployment Ins	1426.75	52182	03/13/23
		REN035495-Q2	Unemployment Insurance			
100146	04/01/23	VLCT PACIF	2023 Q2 W/C,P&C Ins pymt	-0.26	52183	03/13/23
		REN230068-Q2	Insurance Expenses			
100146	04/01/23	VLCT PACIF	2023 Q2 W/C,P&C Ins pymt	1850.50	52183	03/13/23
		REN230068-Q2	WW Workers Comp.			
100146	04/01/23	VLCT PACIF	2023 Q2 W/C,P&C Ins pymt	18018.50	52183	03/13/23
		REN230068-Q2	VLCT Insurance			
100146	04/01/23	VLCT PACIF	2023 Q2 W/C,P&C Ins pymt	3002.50	52183	03/13/23
		REN230068-Q2	Insurance Expenses			
100146	04/01/23	VLCT PACIF	2023 Q2 W/C,P&C Ins pymt	-1.49	52183	03/13/23
		REN230068-Q2	VLCT Insurance			
100146	04/01/23	VLCT PACIF	2023 Q2 W/C,P&C Ins pymt	15172.75	52183	03/13/23
		REN230068-Q2	Worker's Comp Insurance			
310046	02/20/23	W.B. MASON CO INC	cardholder, air freshener	26.46	52184	03/13/23
		236427729	Maint. Supplies Bldgs.			
310046	02/20/23	W.B. MASON CO INC	cardholder, air freshener	2.72	52184	03/13/23
		236427729	Office Supplies			
310046	03/01/23	W.B. MASON CO INC	trash bags	127.56	52184	03/13/23
		236656330	Maint. Supplies Bldgs.			
310046	03/01/23	W.B. MASON CO INC	steno pads	6.92	52184	03/13/23
		236665270	Office Supplies			
311070	02/28/23	WEX BANK	gas - Feb 2023	1422.13	52185	03/13/23
		87717512	Fuel - Vehicles			
Report Total				1127223.34		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ *1,127,223.34
Let this be your order for the payments of these amounts.

