

Brandon Board of Sewer Commissioners
May 22, 2023
7:00 p.m.

The Brandon Board of Sewer Commissioners will meet Monday, May 22, 2023 in conjunction with the Select Board Meeting to begin at 7:00 p.m. at the Brandon Town Hall located at 1 Conant Square expecting to consider the items noted on this agenda. Agendas shall be posted on the community bulletin board located at the Town Office at 49 Center Street and on the community bulletin board located at the Junction Store & Deli at 2265 Forest Dale Road. The Select Board reserves the right to add additional items, if necessary, at the beginning of the meeting.

Interested parties may also attend this meeting electronically:

- Video Conference via ZOOM: Meeting ID (253 279 4161)
- Conference call: Dial (929) 205 6099

- 1) Call to Order
 - a) Agenda Adoption
- 2) Approval of Minutes
 - a) Sewer Commissioners Minutes – January 23, 2023
- 3) Consider Purchase of Used Sewer Jetter
- 4) Adjournment

Brandon Board of Sewer Commissioners Meeting January 23, 2023

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

Board Members In Attendance: Seth Hopkins, Brian Coolidge, Tracy Wyman, Ralph Ethier, Tim Guiles

Others in Attendance: Dave Atherton, Neil Silins, Bill Moore, Steve Bissette, Marielle Blaise, Linda Grace, Bernie Carr, Jack Schneider, Sandy Mayo, Jim Emerson, George Fjeld, Carol Fjeld, Cecil Reniche-Smith, Steve Bissette, Claire Babyak-Schick, Mike Schick, Judy Bunde, Sue Gage, Helyn Anderson, Thomas Kilpeck, Kevin Waldie

Others In Attendance Via Zoom: Bruce Jenson, Adam Murach, Will Duane, Patricia Welch, Joan Ballen, Susan Johnson, Bruce Jenson, Jan Coolidge, Chris Brickell

1. Call to Order

The meeting was called to order at 7:00PM by Seth Hopkins – Chair.

a. Agenda Adoption

Motion by Tracy Wyman/Ralph Ethier to approve the agenda as presented. **The motion passed unanimously.**

2. Approval of Minutes

a) Approve Minutes of Board of Sewer Commissioners Meeting - January 9, 2023

Motion by Brian Coolidge/Tracy Wyman to approve the minutes of the January 9, 2023 meeting. **The motion passed with one abstention – Seth Hopkins.**

3. Water and Sewer Bill Discussion

Seth Hopkins noted there was a question that came to the Sewer Commission regarding the water billing as to why and when it changed. Dave Atherton stated Kevin Waldie asked if the Fire District is being charged for billing. The Town does not charge them and never had charged them because before Town began billing, the meter readings were used for the sewer billings. There had been previous discussions of merging billing for water and sewer through NEMRC prior to it happening and when the Fire District's system had a failure, it was thought a good time to do the merge. It is hoped to get to quarterly timely meter readings but are not quite there yet. The Town has to rely on water meter readings to generate sewer bills. Sue Gage stated the meters used to be read with the Water Department creating their bill and then they sent the Town

the same number to do the sewer billings. There is a savings and the costs have not increased for the billings. The merging of the bills began July 2020 but this merger had been discussed for a couple of years but had not been done due to the Fire District having to change their year-end. Ms. Gage noted there may be a few people that are just water customers, but she is not aware of an additional cost for billing. Mr. Atherton advised the Town does not do any of the delinquent billing for the Water District. Sue Gage advised the Water District is a separate municipality from the Town and the Wastewater is an Enterprise Fund and has a separate budget.

Dave Atherton reported the repairs for the Country Club system are going well. They were able to get the power in and are getting the new panel installed. GMP has been very good to work with.

4. Adjournment

Motion by Brian Coolidge/Tracy Wyman to adjourn the Board of Sewer Commissioners meeting at 7:07PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant
Recording Secretary

PURCHASE ORDER NO.

№ 44877

THIS NUMBER MUST APPEAR
ON ALL INVOICES, PACKING
LISTS AND ANY OTHER
CORRESPONDENCE RELATED
TO THIS ORDER.

TO: MIDWEST VAC PRODUCTS

SHIP TO: TOWN OF BRANDON

MASCOUTAH, IL

WASTEWATER DEPT
500 UNION ST
BRANDON VT 05733

DATE		DATE REQUIRED	SPECIAL INSTRUCTIONS		VENDOR NUMBER	
QUANTITY	DESCRIPTION	ACCOUNT NO.		UNIT PRICE	AMOUNT	
		ORG.	OBJ.			
1	"SEWER EQUIPMENT CO. OF AMERICA" 747 SEWER TRAILER JETTER w/ 700 GAL WATER TANK (DIESEL) - REBUILT -					
	TAKING TOWN'S 1999 (GASOLINE) JETTER w/ 1500 HRS REQUIRES MAJOR REBUILD					
	PRICE INCLUDES \$2,750 DELIVERY CHARGE					
	FUND FROM WW CAPITAL ACCT 53-3-80-31510					
					NOT TO EXCEED	
NOTE: THE TOWN OF BRANDON IS EXEMPT FROM STATE & LOCAL TAXES. TAX EXEMPT #26863. PLEASE NOTIFY IMMEDIATELY IF ANY PORTION OF THIS ORDER CANNOT BE SATISFIED BY THE DATE REQUIRED.					TOTAL \$51,000	
REQUESTED BY <u>Scott M. Hopkins</u> APPROVED BY _____						