

Special Brandon Select Board Meeting

June 12, 2023

6:30 p.m.

The Brandon Select Board will meet Monday, June 12, 2023 at 6:30 p.m. at the Brandon Town Hall located at 1 Conant Square expecting to consider the items noted on this agenda. Agendas shall be posted on the community bulletin board located at the Town Office at 49 Center Street and on the community bulletin board located at the Junction Store & Deli at 2265 Forest Dale Road. The Select Board reserves the right to add additional items, if necessary, at the beginning of the meeting.

- 1) Call to Order
 - a) Agenda Adoption

- 2) Public Comment and Participation

- 3) Announce Names of Candidates Interested in Planning Commission Seats

Member for remainder term ending June 30, 2023 and upcoming 3-year term for the period of July 1, 2023 – June 30, 2026

Alternate for remainder of term ending June 30, 2023 and upcoming 1-year term for the period of July 1, 2023 – June 30, 2024

- Neil Silins
- Sara Stevens

- 4) Announce Names of Candidates Interested in Otter Creek Watershed Insect Control District Seat

Alternate for remainder of term ending March 2024

- Kyle Bearor
- Kathy Rausenberger

- 5) Executive Session

The appointment or employment or evaluation of a public officer or employee, per 1 V.S.A. § 313(3)(a)(3) to consider letters of interest and possibly to conduct interviews

- 6) Adjournment

**Cover Sheet for Brandon Residents Applying
for Appointment to Town Boards, Commissions,
Committees, and Public Offices**



Position Applying for	Planning Commission		
Your name	Neil Silins		
Physical address	5 Marble St.	Mailing if different	
Best telephone	773-343-7331	Alternate telephone	
Email address	nsilinsvt@gmail.com		
You understand that your application for this position will be made public:	<input checked="" type="checkbox"/> YES	initials	NS
You are a legal resident of the Town of Brandon, Vermont	<input checked="" type="checkbox"/> YES	initials	MS

Thank you for your willingness to serve the Town of Brandon. Applicants interested in serving on a board, commission, or committee of the Town are asked to:

- **Attend at least one meeting** of that board before applying to be seated on it
- Provide the information requested on this cover sheet to the town manager (manager@townofbrandon.com)

Appointees are asked to:

- Attend all regular and special meetings of the board
- Comply with Vermont Open Meeting Law (a handbook will be provided to you by the Town)
- Follow the Town of Brandon Conflict of Interest and Ethical Conduct Policy
 - (published at www.townofbrandon.com under "Resources")
- Contribute to efficient work by reviewing all appropriate material before each meeting
- Advise the town manager immediately should you resign before your term ends

In a brief letter submitted with this cover sheet, please summarize the reasons you are requesting appointment, any skills or qualifications you may bring to the position, and any other information you feel would be relevant and helpful to the selectboard as it makes its selection.

By submitting this application, I affirm that the facts set forth in it are true and complete.

Signature:  Date: 5/2/23

The Town of Brandon is committed to providing equal employment and volunteer opportunities without regard to race, color, sex, religion, sexual orientation, national origin, disability, genetic information, pregnancy, disability, or any other protected characteristic as outlined by federal, state, or local laws.

Neil Silins
5 Marble St.
Brandon, VT 05733
May 2, 2023

Mr. Hopkins
Town Manager
Town of Brandon
49 Center Street
Brandon, VT 05733

Dear Mr. Hopkins:

I am submitting this letter of interest in joining the Brandon Planning Commission as an opening arises. My work experience has involved the physical and environmental concerns of residential and commercial real estate for approximately 40 years. This work has included inquiries regarding local, state and federal statutes and regulations and zoning concerns such as uses, setbacks and the like. I also currently serve as the Brandon Tree Warden and am working (with a committee) on a fifty-year plan regarding the tree canopy in Brandon. I think I am qualified to serve on the Planning Commission.

If you have questions, please contact me by phone at 773-343-7331 or by email at nsilinsvt@gmail.com. I appreciate your time in considering my request.

Sincerely,

Neil Silins

Cover Sheet for Brandon Residents Applying
for Appointment to Town Boards, Commissions,
Committees, and Public Offices



Position Applying for			
Your name		Sara Stevens	
Physical address		Mailing if different	
2158 Town Farm Rd			
Best telephone		Alternate telephone	
247-5867 (H)			558-4570 (C)
Email address			
SaraStevens98@gmail.com			
You understand that your application for this position will be made public:			<input checked="" type="checkbox"/> YES initials SAS
You are a legal resident of the Town of Brandon, Vermont			<input checked="" type="checkbox"/> YES initials SAS

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Signature: Sara Stevens

Date: 5/4/23

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Elaine Smith

From: Seth Michael Hopkins
Sent: Thursday, June 8, 2023 11:22 AM
To: Elaine Smith
Subject: Fwd: Planning Commission
Attachments: 1794_001.pdf

Begin forwarded message:

From: Sara <sarastevens98@gmail.com>
Subject: Planning Commission
Date: May 5, 2023 at 12:32:27 PM EDT
To: Seth Michael Hopkins <shopkins@townofbrandon.com>, Bill Moore <bmoore@townofbrandon.com>

Good afternoon Seth and Bill,

I am writing to express interest in filling the current vacancy for the Planning Commission.

I have lived in Brandon for 48 years and grew up watching my parents serve our community as the Chief of Police and an Educator at Neshobe School.

My husband and I volunteered for many years with our Recreation Dept as coaches and with other community and school events. We've raised our children in Brandon and now watch as they, too, serve the community working for local business, coaching for Otter Valley Lacrosse, and choosing to build a side business in Brandon completing yard maintenance & rototilling gardens.

I recently served on a committee that interviewed applicants for the Town Manager and I enjoyed the experience. I would be honored to have an opportunity to continue to serve the Brandon community in another capacity.

I have attached the requested cover sheet, however, if you have any questions or I can provide additional information, please let me know.

Thank you,
Sara Stevens

**Cover Sheet for Brandon Residents Applying
for Appointment to Town Boards, Commissions,
Committees, and Public Offices**



Position Applying for	Otter Creek Watershed Insect Control District Committee		
Your name	Kyle Bearor		
Physical address	5 Rossiter St Brandon, VT 05733	Mailing if different	
Best telephone	515 822-2325	Alternate telephone	
Email address	KastleKB@yahoo.com		
You understand that your application for this position will be made public:	<input checked="" type="checkbox"/> YES initials <u>KB</u>		
You are a legal resident of the Town of Brandon, Vermont	<input checked="" type="checkbox"/> YES initials <u>KB</u>		

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Signature:  Date: 6/6/2023

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To Whom It May Concern,

My name is Kyle Bearor and I was born and raised in Brandon and after 10 years away I moved back in 2018 and have been a property owner since 2019. I would like to be considered for the Otter Creek Watershed Insect Control District Committee Alternate position. I believe that the insect control in our area is important not only to residents but to people visiting as well. I am a fast learner and will be putting in a lot of time to familiarize myself with everything that goes into the insect control.

Thank you for your consideration.

Kyle Bearor
5 Rossiter St
Brandon, VT 05733
515 822-2325
kastlekb@yahoo.com

Cover Sheet for Brandon Residents Applying
for Appointment to Town Boards, Commissions,
Committees, and Public Offices



Position Applying for			
Your name	KATHLEEN RAUSENBERGER		
Physical address	2891 UNION ST	Mailing if different	BRANDON VT 05733
Best telephone	802-247-0279	Alternate telephone cell	651-265-0229
Email address	Kathy.rausenberger		
You understand that your application for this position will be made public:		<input checked="" type="checkbox"/>	YES initials KR
You are a legal resident of the Town of Brandon, Vermont		<input checked="" type="checkbox"/>	YES initials KR

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Signature: Kathleen Rausenberger Date: 6-5-2023

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Elaine Smith

From: Kathy Rausenberger <kathy.rausenberger@gmail.com>
Sent: Monday, June 5, 2023 3:19 PM
To: Seth Michael Hopkins
Cc: Bill Moore; Elaine Smith
Subject: Re: Alternate for Otter Creek Watershed
Attachments: Brandon Appointment Cover Sheet.pdf



IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender
kathy.rausenberger@gmail.com

Attached please find my completed appointment form for the alternate position on the Otter Creek Watershed Insect Control District

Thanks
Kathy Rausenberger

On Mon, Jun 5, 2023 at 6:29 AM Seth Michael Hopkins <shopkins@townofbrandon.com> wrote:

Dear Kathy,

Excellent! Thank you a whole bunch. If you would be so kind, the selectboard will want the attached cover sheet completed and signed. When I have that, I'll ask the board to put it on their June 12th agenda.

Very respectfully,
Seth

> On Jun 4, 2023, at 6:13 PM, Kathy Rausenberger <kathy.rausenberger@gmail.com> wrote:

>
> Dear Seth,
>
> I am writing to ask to be put on the Otter Creek Watershed Insect Control District as their alternate for Brandon. Thank you
>
> Kathleen Rausenberger
> 2891 Union St, Brandon, VT 05733
> 802-247-0279
> Cell 551-265-0229
>
> Thank you
> Kathy Rausenberger