

Brandon Select Board Meeting
July 10, 2023
7:00 p.m.

The Brandon Select Board will meet Monday, July 10, 2023 at 7:00 p.m. at the Brandon Town Hall located at 1 Conant Square expecting to consider the items noted on this agenda. Agendas shall be posted on the community bulletin board located at the Town Office at 49 Center Street and on the community bulletin board located at the Junction Store & Deli at 2265 Forest Dale Road. The Select Board reserves the right to add additional items, if necessary, at the beginning of the meeting.

Interested parties may also attend this meeting electronically:

- Video Conference via ZOOM: Meeting ID (253 279 4161)
- Conference call: Dial (929) 205 6099

- 1) Call to Order
 - a) Agenda Adoption
- 2) Approval of Minutes
 - a) Select Board Meeting Minutes – June 26, 2023
- 3) Town Manager’s Report
- 4) Rec Director’s Report
- 5) Public Comment and Participation
- 6) ARPA Discussion
- 7) Appointment: Development Review Board alternate (term ends June 30, 2026)
- 8) Set property tax rate for year ending June 30, 2024.
- 9) Fiscal
 - a) Warrant FY 2022/2023 – July 9, 2023 - \$177,410.50
 - b) Warrant FY 2023/2024 – July 10, 2023 - \$89,179.83
- 10) Executive Session

The appointment or employment or evaluation of a public officer or employee, to include the Town Manager per 1 V.S.A. § 313(3)(a)(3).
- 11) Executive Session

The appointment or employment or evaluation of a public officer or employee, to include the Town Manager per 1 V.S.A. § 313(3)(a)(3).
- 12) Adjournment

**Brandon Select Board Meeting
June 26, 2023**

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

Board Members In Attendance: Tracy Wyman, Brian Coolidge, Tim Guiles, Cecil Reniche-Smith, Heather Nelson

Others In Attendance: Seth Hopkins, Bill Moore, Bernie Carr, Ralph Ethier, Jan Coolidge, Jack Schneider, Brent Buehler, Stephen Jupiter, Tom Kilpeck, Jackie Savela, Jim Emerson

1. Call to order

The meeting was called to order by Tracy Wyman - Board Chair at 7:03PM.

a) Agenda Adoption – Motion by Brian Coolidge/Cecil Reniche-Smith to adopt the agenda. **The motion passed unanimously.**

2. Approval of Minutes

a) Special Select Board Meeting Minutes – June 12, 2023

b) Select Board Meeting Minutes – June 12, 2023

c) Special Select Board Meeting Minutes – June 19, 2023

Motion by Tim Guiles/Cecil Reniche-Smith to approve the minutes of the June 12th Special Select Board meeting, June 12th Select Board Meeting and June 19th Special Select Board meeting as amended. **The motion passed with Brian Coolidge abstaining from the June 19th meeting.**

A correction to Heather Nelson’s name on page 4 of the June 12th Select Board meeting minutes (minutes reflect Heather Norton).

3. Town Manager’s Report

Seth Hopkins provided the following report and submitted the report in advance.

“FOCUS AREAS DURING REPORTING PERIOD

Effort in the town office has been focused on preparing to close the fiscal year. This entails working with department heads and committees to assess budget status and ensuring remaining expenditures are kept within budget constraints.

Town crew work has been primarily mowing, grading, and working on guardrails; they have also been taking care of some low-hanging branches on sidewalks. A culvert crossing Union Street near the wastewater plant had been blocked and the town crew has gone in and done extensive ditching on the east side of the road to facilitate proper drainage. More work will be done in the driest part of the late summer as conditions permit. Beaver activity on Old Brandon Road continues and results are being dealt with as needed. Estimates for a new head for the roadside mower are being sought. Shawn Erickson confirms he holds a Class A CDL and the rest of the crew is in varying stages of attaining that level.

Three federal inspectors (EPA) and a contractor were here Wednesday to examine the wastewater facility project and its compliance with American Iron and Steel provisions. This was a productive and informative office conference facilitated by Jason Booth of A&E Engineers followed by a site visit led by Jason as well as Steven Cijka, our chief wastewater operator. Our project was well-received.

The fuel tank and sewer jetter/flusher were placed on Municibid and both elicited interest. Results will be provided at the selectboard meeting as the auction concludes Saturday.

I followed up by phone with Wright Construction regarding the restoration of the downtown waterfall. They are not able to take on this project, so we will cast a wider net.

Updated ARPA and 1% Fund snapshots are provided with this report.

With Bill Moore I have met with Gary Holloway to advance the designated downtown and neighborhood development area, and separately with Rich Amore, both longtime supporters of Brandon, regarding the village designations we're exploring for Forest Dale (very likely to succeed) and Park Village (may not be the best fit).

Potential ADA parking solutions at the corner of Champlain and Grove Streets (Museum and Baptist church) have been offered up to both of those organizations for their input.

VHB has proposed some modifications to the contract for the Historic Preservation work commission. Not all of them were acceptable to me so we are working through this to resolve.

RESIDENTS' CONCERNS

I have reached out to Lowell Landscaping regarding the few downtown trees that were highlighted at the last selectboard meeting as not thriving. The owner Ed Lowell planned to inspect them Friday 23rd (so I may have an update for the board Monday). Some are beyond the guarantee but one was already a replacement so that should have come with a new guarantee. [All of this is subject to revision/correction after he and I meet to discuss.]

I reached out again to Sbardella about the town hall roof but have no date scheduled yet for their inspection of the chimneys before they update their quote to replace the roof.

The zoning officer has sent a number of notices of noncompliance recently.

Several other isolated public works calls were addressed by the road crew, or by the foreman in conjunction with other agencies such as Green Mountain Power (a shade tree on Park Street).

STAFFING

Chief Kachajian expects to be at the selectboard meeting to introduce both Officer Kevin Rimmer and Officer Anna Burtch-MacLeod to the community."

Other updates:

Chief Kachajian was present to introduce two new officers, Officer Kevin Rimmer who is the new full-time officer and Officer Anna Burtch-MacLeod who is the newest part-time officer. Other officers of the Brandon Police Department present were Corporal Michael VonSchleusingen and Ethan Kelleher who is currently part-time but will be taking a full-time position later in the year.

Seth Hopkins reported the winning bid on the jetter is \$1,550 from a Michigan bidder and the winning bid on the fuel tank is \$1,250 from a Maine bidder. Arrangements are being made for the transfer of the items. It was noted the buyers are responsible for the transportation, plus buyers also pay the Municibid premium. These sales are not subject to the local option tax. Tim Guiles asked if there is a learning curve with Municibid. Mr. Hopkins stated it is intuitive and thanked Tom Kilpeck for the suggestion. He noted there was one Brandon resident who did not want to do on-line bidding and placed their bids in the Town Office.

Heather Nelson asked if the grant match for the Union Street sidewalk paving was one of the ones discussed at the last meeting. Seth Hopkins advised the plan was to use a year of the 1% local option money. Cecil Reniche-Smith stated the need would be for 2024/2025 and Mr. Hopkins stated this is based on construction seasons. Bill Moore stated they are producing right of way paperwork and are far from construction. Mr. Moore does not think they will be ready to go to bid or construction in 2024. Ms. Reniche-Smith stated this will provide almost 2 years to replenish the funds. Tracy Wyman stated when doing Segment 6, it ended the sewer near Hannafords and suggested there could be consideration to do the sewer lines down to the tracks. Mr. Wyman also asked why there should be sidewalks on both sides of the street as he did not think the population warrants sidewalks on both sides and suggested researching this also. Mr. Moore stated there was a sidewalk design brought to the Board and he can look into what would happen if the design was changed and with the sewer line, it is hoped to have the sewer and water lines replaced at the same time. Tim Guiles likes the idea of saving money where possible but is concerned with people from the other side of the street accessing the sidewalk. Cecil Reniche-Smith stated a number of the residents on Union Street are elderly and it would make it difficult for them with a sidewalk on only one side of the street.

Jan Coolidge stated during budget meetings it was discussed to use local option tax every year for the paving and asked if there a line item in for paving to know to hold back that amount each year. Mr. Guiles stated the \$300,000 match will be in 2025 and with bringing in \$60,000 per quarter and almost \$500,000 coming in over this time, there would still be funds for paving. Brian Coolidge stated \$60,000 is the highest amount coming in but there are less businesses paying in now and noted this is wishful thinking and if the Town keeps spending ahead, it is a poor idea. Cecil Reniche-Smith noted there is a new shop that will be opening in Town. Bernie Carr stated the local option tax was supposed to give the Town the ability to do projects but was not designed for paving. The Town can still have extra projects done and if more money is needed to be raised for paving, it could be put on the ballot. Mr. Wyman noted the commitment for the 2024/2025 construction season should be done in July 2024 and if the construction should happen in 2024 the Town would overspend its option fund and he is not in favor of that. It was confirmed that the recommended budgeting amount for paving was \$400,000. Brent Buehler confirmed that the total cost is not known for the sidewalk, water, and sewer at this point. Mr. Buehler also asked if Markowski would be the best option for the waterfall project. Seth Hopkins advised the State's River department said it is a specialized field to work in the water and noted that Markowski could be asked if they are interested in doing the project. He noted in the simplest explanation of what needs to be done is taking what is there and assuring that it is stable. He stated the State indicated the Town needs to think about whether this is a band-aid fix or whether it is to stay fixed. Cecil Reniche-Smith asked for the water and sewer portion of the project whether water has its own resources. Bill Moore stated the Town would work with the Prudential Board to fund their piece of the project. Jan Coolidge stated at last year's budget meeting the Board decided not to fund paving with appropriations and now the local options tax will not be funding it. The Board needs to make a decision and not be wishy washy about items as voters need to know what to expect.

4. Rec Director's Report

Bill Moore provided the following report:

. Brandon Rec is partnering with the Brandon Area Toy Project to provide the "family fun area" behind the Brandon Inn as the Neshobe PTO was not able to muster the volunteers to staff the area as a part of the Brandon Independence Day Celebration on July 1st.

. Brandon Rec has partnered with the Brandon Energy Committee and Brandon Area Chamber for the Davenport Electric Fest in honoring Thomas Davenport, inventor of the electric motor. The OV high school will play host to his legacy of electric motor-powered vehicles including an excavator. There will be food, a bounce house, and a presentation by Dr. Thornton along with David Hammond's operating recreation of the Davenport motor will be on display from 12PM to 5PM on July 8th. Free entry. Learn more at davenportelectricfest.com.

. Summer Aikido with Wade-sensei registration has opened up and will run July 17th – September 25th at the Otter Valley North Campus.

. Brandon and Pittsford Rec are partnering with Otter Valley Field Hockey coaches and players once again to offer a summer field hockey clinic for youth entering grades 3 through 7 on July 10th through 14th from 5PM to 7PM at Otter Valley.

. Brandon Independence Day Celebration is on July 1st. Starts with the parade at 10AM. Event is rain or shine except the fireworks display rain date is Sunday July 2nd.

. Planning for the slate of drive-in movies has begun.

Brian Coolidge requested a FEMA update. Bill Moore reported for 389 Newton Road, Jackie Savela and he will have a final meeting with Lisa Cole on July 3rd. For 310-17 Burke and 317 Newton Road there is asbestos and he has sent out requests to three different contractors for mediation. He has sent an email to the consultant as there is a significant difference in pricing and he wants to assure that they are not underserved with the lower price. 32 Marble is still with FEMA as well as 110 and the Town has not pursued any new properties as they want to clear some before beginning others.

Bernie Carr stated a big draw for the Davenport Festival was to be a speaker from the Smithsonian who had previously met with Kevin Thornton. He unfortunately was in a car accident in Washington D.C. and will be unable to attend this year's event but is very eager to come to the event next year.

5. Public Comment and Participation

Brent Buehler requested clarification of the paving for this year. Seth Hopkins reported the only paving on the schedule for this year is for Arnold District.

Dave Atherton has been following the paving conversation and noted the local option tax fund is down to \$46,000. There was discussion to fund annual paving by local options tax and sometimes by appropriations. His recollection was that paving was taken out of the 2024 budget. Maintaining the roads is one of the most important things to keep up as people want good roads and sidewalks. The paving concerns him because Shawn and he previously looked at doing the sidewalks on Pearl Street and Carver Street. That money is not there and it was important to get sidewalks done at a cheaper value than concrete by paving them. All of the paving being done this year is from a grant from two years ago. It is only one mile that can be done for \$100,000. He asked what the plan is when it was spoken about in the budget season as it concerns him. Brent Buehler stated one of the items was the tandem truck that took up funds that were not budgeted and that is where the money went. Jan Coolidge stated in the budget meeting paving was taken out of the budget because the funds from the Highway Department reserve would be used, but with all that money only one road is being done. She thought it was part of the construction contract from the vendor who did not do a good job. Seth Hopkins stated the road itself is 7000 feet long and will take the entire \$200,000 from the State and the \$100,000. The contractor was only doing a small portion. Cecil Reniche-Smith asked if bids were done for Pearl Street and Carver Street sidewalks and Mr. Hopkins stated not at this point.

6. Appointments

- a) Development Review Board – 2 seats (3-year terms ending June 30, 2026) (Jim Des Marais/Samantha Stone)*
- b) Development Review Board Alternate – 2 seats (3-year terms ending June 30, 2026)*
- c. Revolving Loan Fund Committee–2 seats (3-year term ending June 30, 2026) (Wendy Bizzarro/Catherine Wall)*
- d. Revolving Loan Fund Committee – 1 seat (3-year term ending June 30, 2026) (Judy Bunde)*
- e. Rutland Region Transportation Council (1-year term ending June 30, 2024) (Tracy Wyman)*
- f. Rutland Region Transportation Council Alternate (1-year term ending June 30, 2024) (Dan Snow)*
- g. Rutland Regional Planning Commission (1-year term ending June 30, 2024) (Jack Schneider)*
- h. Rutland Regional Planning Commission Alternate (1-year term ending June 30, 2024)*

Motion by Tim Guiles/Cecil Reniche-Smith to approve the appointments as noted in items a, c, d, e, f, and g. **The motion passed unanimously.**

Heather Nelson stated it would be nice to have alternates to the boards that still have openings. Tracy Wyman noted the Development Review Board and Rutland Regional Planning Commission alternate positions are still open.

Bernie Carr advised his sister had her wallet stolen from her car in Town and suggested everyone lock their cars as there have been other incidents also reported.

7. Consider Designating a Portion of ARPA Funds to Replace the Town Hall Roof

Heather Nelson noted her understanding of ARPA money is a one-time funding and since the town hall has been reopened for around 12 years ago, that is how long the roof has needed replacement. The Town depends on the building and she suggested taking this opportunity to fix the roof. Tim Guiles would like to have a figure for the roof prior to committing funds. Ms. Nelson would like to explore funding from historic preservation. Tracy Wyman stated this is an option that could be explored and suggested it would be good to do away with the slate, if that is possible due to it being historic. Mr. Nelson stated Sbardellas has not provided a quote in 6 weeks and asked if there are other options. Seth Hopkins stated they had quoted \$168,000 in 2015 but they are concerned with the condition of the chimneys and they will need to look into them.

Cecil Reniche-Smith noted it is likely significantly more but suggested ARPA funds could potentially be matching funds for historic grants. Bill Moore stated there are also community grants that could be available. Ms. Nelson expressed concern that a dangerous situation is not created for the neighbors with where the snow will land. Dave Atherton advised the Preservation Trust of Vermont provides a lot of money for these types of buildings noting they have done a similar building like this and the Fire Department in Pittsford also just received funding. They are a private entity and are a great company to work with. Jan Coolidge stated prior to doing the preservation on the building, \$13,000 had been raised for the roof and had been given to the Town with the stipulation that it would be used for the roof. Tim Guiles stated there was an attempt to include the community in the uses for the ARPA funding and many ideas had been submitted. Since that time, the Town has chipped away with small things and are down to half of the funds. Since there is a new Board, Mr. Guiles suggested reimagining some of the structure of how to designate the ARPA funds and suggested at the next meeting soliciting community input and developing a matrix of possibilities. Ms. Nelson stated the RNESU did a thought exchange that included an email with a link for people to submit ideas. The program provided the opportunity for others to provide input on the ideas submitted. Ms. Nelson noted this could be a good addition for people to provide input outside of attending the meeting. Tim Guiles noted the Select Board can obtain input, but it is the ultimate decision of the Board as to how to use the ARPA funds. Cecil Reniche-Smith stated if there is discussion and a clear consensus of what the community wants, it would be something the Board should take into account. If there is consensus in Town that the funds should be for a one-time legacy item, she would be interested in hearing about it. Brent Buehler asked if the roof falls under the mandate of the Town. Mr. Hopkins stated the Trustees of Public Funds could be asked to assist with the funding. Dave Atherton stated there are likely going to be cost overruns for the wastewater project and it would be good to have some funds for possible overruns. Jack Schneider stated two years ago the Select Board solicited suggestions from the community for the ARPA funds and suggested it would be a good idea to solicit ideas from the community again.

8. Award Paving Bid

Seth Hopkins stated the bid openings were done. Tracy Wyman stated there was a bid from Pike Industries for 15% recycled asphalt for \$164,476.34. The other bid was from Wilks Paving at \$191,531.05 for virgin paving and \$180,456.05 for 15% recycled asphalt. Cecil Reniche-Smith stated the tonnage numbers in the bids are slightly different. Mr. Hopkins advised Shawn Erickson provided an estimate of the tonnage but expected for certain areas of the road will take more and some less. Mr. Erickson encouraged the Board to concentrate on the price per ton with Pike Industries at \$76.93/ton and Wilks Paving at \$81.47/ton.

Motion by Brian Coolidge/Tim Guiles to award the paving contract to Pike Industries in the amount of \$164,476.34. **The motion passed unanimously.**

Seth Hopkins advised the Highway Department anticipates daytime closures at the end of August for this project.

9. Extend Short Term Bond Anticipation Notes

Seth Hopkins reported this request came from the Town Treasurer with regard to the wastewater project as the grant money will not be coming for a while due to a shutdown of the project. Mr. Hopkins advised this is what the Town uses for cash flow and at the end of the project the Town gets reimbursed. The project is on pause because the contractors have work that can only be done at this time of year. It was asked who has the burden of the increased interest rate and Mr. Hopkins advised it will be the Town. The Town had the option to roll the interest into the bond amount but did not elect to do that.

Motion by Tim Guiles/Cecil Reniche-Smith to extend the short-term bond anticipation notes. **The motion passed unanimously.**

10. FY23/24 Blanket Payroll Authorization

Seth Hopkins stated this was prepared by Jackie Savela and is the updated rates of pay that start at the beginning of the fiscal year.

Motion by Tim Guiles/Brian Coolidge to approve the FY23/24 blanket payroll authorization as presented. **The motion passed unanimously.**

11. Assignment of Funds

Seth Hopkins noted this came from Jackie Savela and there are no funds to assign but is for the Board's information.

12. Fiscal

a) Warrant – June 12, 2023 - \$139,589.92

Motion by Cecil Reniche-Smith/Tim Guiles to approve the warrant of June 26, 2023, in the amount of \$139,589.92. **The motion passed unanimously.**

Cecil Reniche-Smith requested clarification of the list of alarms. Seth Hopkins advised some of the pump stations have alarms and this is to add features to the alarms. Ms. Reniche-Smith also requested clarification of the ADA door openers and Mr. Hopkins reported this was \$2,000 lower than other bids and was done expeditiously and was two doors with one from the sidewalk and the door at the bottom of the stairwell.

Chief Kachajian stated Maple Street, Church Street and Champlain Street had several car break-ins. Items stolen were wallets and tools. There were home videos that the Chief has and there is a suspect with some items having been recovered, however, they are actively working on this issue and could not provide too much information. People were encouraged to keep their car doors locked. There were no forced entries.

Bernie Carr reported Friday June 30th begins the Brandon Chamber auction at the town hall.

Chief Kachajian advised he helped prior towns where he has worked with writing policies regarding bicycles, scooters and with the issue of loud exhaust and mufflers. In the last legislative session, they pushed for a law on loud mufflers but it was defeated. That does not mean that municipalities can't address this issue. Chief Kachajian had previously created an ordinance for bicycles and skateboards. Heather Nelson asked how one tells the difference between a child learning to ride their bike versus other bike riders. Chief Kachajian stated there is discretion and if there is a little one learning to ride a bicycle, common sense needs to be used. Chief Kachajian provided information to the Board that included comments and exemptions in the policies that he wrote. The skateboard ordinance he wrote one was more for the downtown area and also made exemptions. He stated one needs to look at it through the spirit and the letter of the law. Chief Kachajian advised the only way to do something about the mufflers is through defective equipment. The Town or Select Board could create a fine for mufflers as there is not a state fine. Chief Kachajian would be happy to discuss the information with the Select Board if they wish to enact or revise any of these but wanted to provide the Board with information on options. Tracy Wyman stated with regard to exhaust, if the vehicle is not inspectable, they could be written up for defective equipment but can't be ticketed for modifications. Chief Kachajian noted some communities initiate a noise ordinance but there is not a State ordinance for modified mufflers. Cecil Reniche-Smith noted Rutland City has a decibel ordinance that specifically talks about the muffler and popping modification. Chief Kachajian has a noise ordinance that could be presented to the Select Board that would address several items. Heather Nelson stated it appears the main problem is in the downtown. She does not want to see children riding bikes in the road and the downtown is not a good area for skateboards. Chief Kachajian stated an ordinance can be flexible and tailored however the Select Board would like it to be. Ms. Reniche-Smith's concern when riding bikes on the sidewalks is allowed is the need for a limit on the speed. Tim Guiles noted in the past when doing an ordinance, there was a working group developed. Brent Buehler stated in talking with the Town Manager about this topic, Bristol has an interesting way to approach this. Seth Hopkins advised that Bristol has a partnership with a local civic club that purchases ice cream certificates to give to children that are practicing safe bicycling. Chief Kachajian would be more than happy to participate in this type of program. Bill Moore noted the local rescue, fire and downtown businesses did a similar program in handing out stickers. Bernie Carr did not understand when doing a modification that is no longer EPA-approved why the vehicles cannot be taken off the road. Chief Kachajian stated the vehicle is still drivable but a state or town ordinance would help the police department in addressing these issues. Mr. Carr noted this is a significant interruption to the community's way of life as he hears it all day long. Chief Kachajian advised he will follow up on this issue.

13. Adjournment

Motion by Tim Guiles/Cecil Réniche-Smith to adjourn the Select Board meeting at 8:26PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant
Recording Secretary

FOR AWARENESS OF THE COMMUNITY

The Brandon Highway Department will **close** the portion of **Arnold District Road** from Hollow Rd and Adams Rd north to the Leicester town line for all or a portion of the following workdays:

- Monday through Thursday, 10 - 13 July
- Monday through Thursday, 17 - 20 July, and if needed
- Monday through Thursday, 24 - 27 July

in preparation for paving later this season. Access to Park Village will remain unrestricted. This has been announced on the Town website and Front Porch Forum (27 June), and the School District, Fire, Police, and Rescue have been notified. Signage will be posted.

FOCUS AREAS DURING REPORTING PERIOD

The town crew installed the bus shelter and bike rack at the Conant Square Park & Ride. We are in communication with the State about the requirements to close out this grant, which requires a 50% match. The project was estimated at \$185,000 (which would require a \$92,500 match from the Town) but current tracked expenses to date are on the order of \$80,000 (which would require a \$40,000 match from the Town). The two remaining components are the "wear course" of pavement (to be completed in conjunction with the completed redevelopment of the private Tenney Brook parcel with the car wash, gas station, and Dunkin'); and the line striping. ***Of note: the town crew was able to save the lamppost that was struck by a vehicle earlier this spring, and it will require neither replacement nor insurance claim.

Congratulations to the Brandon Independence Day Committee for an amazing day celebrating our shared identity as Americans. Support from the incomparable Bill Moore and Colleen Wright, the Brandon Police Department, and Highway and Buildings & Grounds staff made the parade and related festivities memorable to Brandon citizens and visitors for all the right reasons.

I have had consultations from two different providers about integrating technology into public-facing town operations (permit applications, etc.). More to come on this possibility.

A grants-in-aid application has been submitted and awarded for work on portions of Wheeler Road and Richmond Road. This will require a \$5,250 Town match and draws a \$21,000 grant from VTrans. The Town's match will be in-kind (labor and materials within the HWY budget).

I completed collaboration with VHB to execute the contract for their consultant work on the Historic Preservation Commission survey (our match is \$5,000 written as a line item in this year's budget). VHB will execute the contract and undertake the work in the near future.

I submitted our stormwater inspection (relates in large part to the sand filters and other mitigation features installed as part of Segment 6); our submission is "deemed complete" on the State's progress checker. This will be an annual obligation on the Town's part and the State requires we obtain an engineer's approval to submit. Recurring cost to budget will be about \$2,500.

Our town bookkeeper Jackie Savela is taking on Brandon's participation in the VLCT

compensation and benefits survey. Prior results of this survey are available at the town office for any selectboard member or Brandon resident interested in the topic.

The fuel tank at Wastewater was to be picked up on Monday 10th by the successful bidder from Maine and the transaction completed. The successful bidder for the jetter expects to complete that transaction and pick up the jetter on 22nd July.

We held a highly productive meeting with town office staff and Brandon Fire District No. 1 water superintendent Ray Counter and treasurer Kristy Pinkham regarding the combined billing and other matters of concern to our two independent municipalities. We will follow up on 14 July and expect to undertake creation of some standard operating procedures by staff and after that a memorandum of understanding for consideration by the selectboard and prudential committee.

RESIDENTS' CONCERNS

Tom Markowski of Markowski Excavating will take a look at the waterfall in the center of town on Monday 10 July. I hope to have his initial impressions to share with the selectboard.

One glass company has made their site visit to quote replacement of the three oversized plate glass windows on the town office ground level; two others have site visits scheduled.

I have no update from Ed Lowell about downtown trees or Sbardella about the Town Hall roof.

A conference call with DuBois & King Engineers is set for 12 July regarding implications of perhaps redesigning Union Street sidewalk project per previous board member suggestion and of incorporating water and sewer into the project.

I have met with a few citizens with concerns about sidewalks and distributed to the selectboard highway foreman Shawn Erickson's November 2022 estimates of \$63,000 for Pearl Street sidewalks and \$38,000 for Carver Street sidewalks.

In consultation with the chief of police and highway foreman, we marked pavement for No Parking along the north edge of Central Park near the monument and gazebo, from the easternmost crosswalk west to the fire hydrant. This is the narrow end of the lot, and there have been challenges for residents, visitors, and business owners due to lack of sufficient room to maneuver. Police will be able to exercise discretion for "standing" vehicles which are attended and briefly occupying that space for unloading or loading for farmer's market or other events in the park. This will also assure access for emergency vehicles.

STAFFING

One of the town crew is out for the summer so there will be a contracted truck-and-laborer from M&M on the Arnold District Road work mentioned earlier in this report. This arrangement has worked for the town crew in the past, including last year's Town Farm Road work.

FOR AWARENESS OF THE SELECTBOARD (FUTURE / LONG-TERM)

Highway foreman Shawn Erickson advises that the lower portion of Carver Street is not suited to a shim-and-overlay resurfacing approach. The road will need roadbed reconstruction more along the lines of last year's Town Farm Road project. The road is also too high from a drainage point of view in relation to adjoining sidewalk and driveways to neighboring properties.

Seth M. Hopkins.

**Cover Sheet for Brandon Residents Applying
for Appointment to Town Boards, Commissions,
Committees, and Public Offices**



Position Applying for			
Your name	Ralph H Ethier		
Physical address	56 Pearl St Brandon, VT 05733	Mailing if different	
Best telephone	802-247-6957	Alternate telephone	
Email address	RBENWP@Hotmail.com		
You understand that your application for this position will be made public:	<input checked="" type="checkbox"/>	YES	initials RE
You are a legal resident of the Town of Brandon, Vermont	<input checked="" type="checkbox"/>	YES	initials RE

Thank you for your willingness to serve the Town of Brandon. Applicants interested in serving on a board, commission, or committee of the Town are asked to:

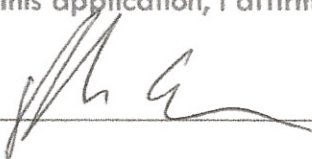
- Attend at least one meeting of that board before applying to be seated on it
- Provide the information requested on this cover sheet to the town manager (manager@townofbrandon.com)

Appointees are asked to:

- Attend all regular and special meetings of the board
- Comply with Vermont Open Meeting Law (a handbook will be provided to you by the Town)
- Follow the Town of Brandon Conflict of Interest and Ethical Conduct Policy
 - (published at www.townofbrandon.com under "Resources")
- Contribute to efficient work by reviewing all appropriate material before each meeting
- Advise the town manager immediately should you resign before your term ends

In a brief letter submitted with this cover sheet, please summarize the reasons you are requesting appointment, any skills or qualifications you may bring to the position, and any other information you feel would be relevant and helpful to the selectboard as it makes its selection.

By submitting this application, I affirm that the facts set forth in it are true and complete.

Signature:  Date: 7/6/23

The Town of Brandon is committed to providing equal employment and volunteer opportunities without regard to race, color, sex, religion, sexual orientation, national origin, disability, genetic information, pregnancy, disability, or any other protected characteristic as outlined by federal, state, or local laws.

From: Ralph Ethier <RBENWP@hotmail.com>

Subject: DRB

Date: July 6, 2023 at 9:10:57 AM EDT

To: Seth Michael Hopkins <shopkins@townofbrandon.com>

I would like be considered for an alternate on the DRB. Being a past member I believe I would be a good candidate.

TAX RATE CALCULATION FYE 6/30/2023

COMPONENTS

Grand List	3,480,591
Local Agreements	
Voted Exempt Properties, Muni	521,900
BARS - Grandfathered Contract	584,200
Veterans Exemptions, Muni	1,120,000
Voted Exempt Properties, Ed, Non Res	521,900
Veterans Exemptions >10K, Ed, Non-Res	-
Veterans Exemptions >10K, Ed, Homestead	840,000
Tax Stabilization - Not Stabilized for Ed Tax	1,422,600
Municipal Budget	
Town Budget to Be Raised by Taxes	2,737,260
Voted Appropriations	242,730
Fire District Budget	329,250

Fire District Tax is calculated and charged under MISC TAX for all Tax Stabilized properties.

BUDGET TO BE RAISED BY TAXES	2,737,260
Grand List *	3,480,591
Tax Rate	0.7864
Appropriations, ALL REQUESTS	242,730
Grand List *	3,480,591
Approp. Tax Rate	0.0697
Brandon Fire District	329,250
Grand List *	3,480,591
Tax Rate	0.0946
Municipal Agreement Rate	0.0059

TAX RATES AS CALCULATED

	2020	2021	2022	2023	2024 NEW	Tax Rate Increase	% Increase
Town Budget	0.8026	0.7899	0.7945	0.7843	0.7864	0.0021	0.27%
Appropriations, voted	0.0660	0.0788	0.0857	0.0628	0.0697	0.0069	10.97%
Local Agreement Rate	0.0077	0.0064	0.0062	0.0060	0.0059	(0.0000)	-0.26%
Fire District	0.0867	0.0834	0.0859	0.0938	0.0946	0.0007	0.80%
Total Town Rate	0.9630	0.9585	0.9723	0.9566	0.9567	0.0001	0.01%
Education Rate:							
Homestead	1.3343	1.3479	1.3862	1.3735	1.433	0.0595	4.332%
Non Residential	1.5516	1.5763	1.6356	1.5758	1.653	0.0772	4.899%

Total Tax Rates

	2020	2021	2022	2023	2024 NEW	Tax Rate Increase	
Total Tax Rates							
Residential*	2.2973	2.3064	2.3585	2.3301	2.3897	0.0596	2.560%
Non-Residential*	2.5146	2.5348	2.6079	2.5324	2.6097	0.0773	3.054%

Approved by the Selectboard at meeting on July 10, 2023

Tracy Wyman

Cecil Reniche-Smith

Tim Guiles

Brian Coolidge

Heather Nelson

07/07/23
11:32 am

TOWN OF BRANDON Accounts Payable
Check Warrant Report # 63670 Prior FY Invoices
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JackieSavela

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
310590	07/05/23	AMERICAN WINDOW CLEANING june windows 7468	10-5-22-43100 Town Office	60.00	52584	07/10/23
310203	06/27/23	BLACK, ROBERT EC-Float supplies 6/27/23	10-5-12-40100 Energy Cm Public Outreach	68.29	52585	07/10/23
100255	06/30/23	BRANDON FIRE DISTRICT #1 June portion of payments 6/30/23	90-5-15-90600 Paid To BFD No 1	148500.46	52586	07/10/23
100280	06/06/23	BRANDON LUMBER & MILLWORK sprinkler 987376/3	10-5-22-43160 Parks Maint.	29.99	52587	07/10/23
100280	06/19/23	BRANDON LUMBER & MILLWORK safety glasses 989448/3	10-5-22-43160 Parks Maint.	33.99	52587	07/10/23
100280	06/20/23	BRANDON LUMBER & MILLWORK slip hooks 989615/3	10-5-22-43160 Parks Maint.	9.18	52587	07/10/23
100280	06/22/23	BRANDON LUMBER & MILLWORK car wash/wax 990029/3	10-5-15-41160 HW Maint. Supplies-Vehicl	11.99	52587	07/10/23
100280	06/26/23	BRANDON LUMBER & MILLWORK ground contact, swivel 990614/3	10-5-18-43130 Estabrook	55.78	52587	07/10/23
100280	06/28/23	BRANDON LUMBER & MILLWORK tie down 990967/3	10-5-18-43130 Estabrook	9.99	52587	07/10/23
100280	06/30/23	BRANDON LUMBER & MILLWORK sakrete concrete 991278/3	10-5-18-43120 Parks Maintenance	23.97	52587	07/10/23
100280	06/30/23	BRANDON LUMBER & MILLWORK cable ties 991280/3	10-5-18-20600 Equipment /Supplies	14.99	52587	07/10/23
310838	06/13/23	BUNDE, JUDY reimb chairs/bistro sets 06/13/23	10-5-21-75000 Economic Development	425.85	52588	07/10/23
310838	06/13/23	BUNDE, JUDY flowers, pots, moo doo 06/14/23	10-5-21-75000 Economic Development	635.47	52588	07/10/23
301503	06/21/23	CHAMPLAIN VALLEY FUELS diesel fuel 618176	10-5-15-41130 Fuel - Vehicles HW	732.14	52589	07/10/23
301503	06/28/23	CHAMPLAIN VALLEY FUELS diesel fuel 618592	10-5-15-41130 Fuel - Vehicles HW	437.68	52589	07/10/23
100470	06/19/23	CROSBY'S SALES & SERVICE string/blades 0069069	10-5-22-43120 Municipal Mowing-maint	147.80	52590	07/10/23
310733	06/30/23	DENTON & SON June rubbish removal JUNE 2023	20-5-55-50160 Sludge Disposal	450.00	52591	07/10/23
100456	06/30/23	DUBOIS & KING INC North St Bridge Engineer 623375	56-5-17-20100 North St Bridge-Engineeri	4985.40	52592	07/10/23
100494	06/23/23	ENDYNE INC testing 451043	20-5-55-22120 Testing	45.00	52593	07/10/23
100494	06/30/23	ENDYNE INC testing 451745	20-5-55-22120 Testing	45.00	52593	07/10/23
100494	06/30/23	ENDYNE INC testing 451816	20-5-55-22120 Testing	130.00	52593	07/10/23
100780	06/30/23	FJELD, CAROL Crescent Park flowers 6/30/23	10-5-22-43160 Parks Maint.	144.77	52594	07/10/23
310054	06/15/23	FULLER, DEVON flower pots/chairs 06/15/23	10-5-21-75000 Economic Development	281.94	52595	07/10/23
310760	06/26/23	FUSS & O'NEILL INC Stormwater Permit renewal 251977	10-5-15-20300 State Permits	2000.00	52596	07/10/23
100650	06/26/23	GALLS LLC badges 024905055	10-5-14-30120 Professional Supplies	181.79	52597	07/10/23

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JackieSavela

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
100650	06/28/23	name tag 024923395	10-5-14-30120 Professional Supplies	12.18	52597	07/10/23
310239	05/03/23	annual backflow testing 001-2023	10-5-22-43100 Town Office	100.00	52598	07/10/23
310239	05/03/23	annual backflow testing 001-2023	20-5-55-42150 Outside Maint. - Bldgs	200.00	52598	07/10/23
310158	06/15/23	LED shop lights S4437726.001	10-5-22-43080 Highway Bldg Maint	351.82	52599	07/10/23
311128	05/30/23	hose clamp 199028	10-5-15-41160 HW Maint. Supplies-Vehicl	0.72	52600	07/10/23
311128	06/20/23	oil 200006	10-5-15-41160 HW Maint. Supplies-Vehicl	13.98	52600	07/10/23
311128	06/21/23	grease 200027	10-5-15-41160 HW Maint. Supplies-Vehicl	11.60	52600	07/10/23
311128	06/22/23	tail light 200091	10-5-15-41160 HW Maint. Supplies-Vehicl	9.70	52600	07/10/23
311128	06/29/23	 200408	10-5-15-41160 HW Maint. Supplies-Vehicl	26.59	52600	07/10/23
101067	07/06/23	refund for swim lessons 822447	10-5-18-30000 Swim Lesson Expense	45.00	52601	07/10/23
100811	06/20/23	name plates 55730	10-5-14-30110 Office Supplies	24.00	52602	07/10/23
311176	07/05/23	cleaning 070523JUNE	10-5-22-10130 Admin Custodian	148.75	52603	07/10/23
311176	07/05/23	cleaning 070523JUNE	10-5-22-10120 PD Custodian	78.75	52603	07/10/23
311123	04/25/23	topsoil 189981	10-5-15-44110 Ditching	195.00	52604	07/10/23
311123	04/26/23	topsoil 189982	10-5-15-44110 Ditching	195.00	52604	07/10/23
301083	07/05/23	June 2023 - HRA 2023-06	20-5-55-10218 HRA WW	5.00	52605	07/10/23
301083	07/05/23	June 2023 - HRA 2023-06	10-5-22-10218 HRA	2.50	52605	07/10/23
301083	07/05/23	June 2023 - HRA 2023-06	10-5-15-10218 HRA HW	5.00	52605	07/10/23
301083	07/05/23	June 2023 - HRA 2023-06	10-5-18-10218 HRA	2.50	52605	07/10/23
301083	07/05/23	June 2023 - HRA 2023-06	10-5-14-10218 HRA PD	10.00	52605	07/10/23
301083	07/05/23	June 2023 - HRA 2023-06	10-5-10-10218 HRA Admin	5.00	52605	07/10/23
301083	07/05/23	June 2023 - HRA 2023-06	10-5-13-10218 HRA	5.00	52605	07/10/23
300485	06/30/23	flowers- Cresent Park 6/30/23	10-5-22-43160 Parks Maint.	108.00	52606	07/10/23
101063	07/03/23	refund - swim lessons 822437	10-5-18-30000 Swim Lesson Expense	45.00	52607	07/10/23
101050	05/26/23	fence repair-plow damage 6918	10-5-15-90300 Sidewalks	175.00	52608	07/10/23

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Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
101062	05/08/23	RESTAURANT TECHNOLOGY 21 chairs 05/08/23	10-5-21-75000 Economic Development	1050.00	52609	07/10/23
301108	05/24/23	ROWE, JOAN flower pots 05/24/23	10-5-21-75000 Economic Development	181.00	52610	07/10/23
310418	06/29/23	SILLOWAY NETWORKS INC Windows 11 upgrade 42218604	10-5-10-30210 Office Equipment	98.00	52611	07/10/23
310418	07/01/23	SILLOWAY NETWORKS INC computer setup, upgrd, inst 42218764-A	10-5-10-30210 Office Equipment	875.00	52611	07/10/23
101065	07/06/23	SMITH, WAYNE refund for swim lessons 822446	10-5-18-30000 Swim Lesson Expense	45.00	52612	07/10/23
311192	05/30/23	SOMERSET, JEAN plant tone 05/30/23	10-5-21-75000 Economic Development	31.02	52613	07/10/23
100729	07/05/23	TREASURY OPERATIONS DIVIS marriages apr-june JUNE 2023	10-2-00-02113 Marriage Lic. Fees to Sta	350.00	52614	07/10/23
311173	06/21/23	USABBLUEBOOK gasket rope INV00051979	20-5-55-51310 Collection Systems	119.70	52615	07/10/23
311173	06/26/23	USABBLUEBOOK gloves/hose INV00055451	20-5-55-41110 New Equipment-Misc Tools	157.50	52615	07/10/23
311173	06/26/23	USABBLUEBOOK gloves/hose INV00055451	20-5-55-41120 Safety Equipment	15.38	52615	07/10/23
330348	06/23/23	VERIZON WIRELESS service: May 24 - Jun 23 9937946480	10-5-14-20233 MDT/Aircards	280.33	52616	07/10/23
101066	06/30/23	VERMONT PUBLIC raido spots 192663	10-5-18-10330 Advertising/Recruitment	356.00	52617	07/10/23
100146	06/26/23	VLCT PACIF WC Audit Adjustment INT202336945	20-5-55-61160 WW Workers Comp.	1041.00	52618	07/10/23
100146	06/26/23	VLCT PACIF WC Audit Adjustment INT202336945	10-5-17-61160 Worker's Comp Insurance	7728.00	52618	07/10/23
310046	06/14/23	W.B. MASON CO INC paper 239087860	10-5-10-30110 Office Supplies	149.09	52619	07/10/23
310046	06/28/23	W.B. MASON CO INC ink, towels, cleaner 239397651	20-5-55-30110 Office Supplies	111.96	52619	07/10/23
310046	06/28/23	W.B. MASON CO INC ink, towels, cleaner 239397651	10-5-22-43180 Maint. Supplies Bldgs.	70.44	52619	07/10/23
310046	06/28/23	W.B. MASON CO INC towels, tissue 239402819	10-5-22-43180 Maint. Supplies Bldgs.	407.43	52619	07/10/23
311070	06/30/23	WEX BANK Fuel - June 2023 90196613	10-5-14-41130 Fuel - Vehicles	2194.21	52620	07/10/23
311070	06/30/23	WEX BANK Fuel - June 2023 90196613	10-5-22-43120 Municipal Mowing-maint	111.32	52620	07/10/23
311070	06/30/23	WEX BANK Fuel - June 2023 90196613	10-5-15-41130 Fuel - Vehicles HW	229.46	52620	07/10/23
311001	05/06/23	WHEELER, MANDY flyers 176	10-5-18-10330 Advertising/Recruitment	75.00	52621	07/10/23
311001	06/08/23	WHEELER, MANDY flyer 177	10-5-18-10330 Advertising/Recruitment	25.00	52621	07/10/23
330427	06/21/23	WINNING IMAGE GRAPHIX tshirt, banner, sign 20678B	10-5-12-40100 Energy Cm Public Outreach	471.10	52622	07/10/23

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JackieSavela

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
Report Total				177410.50		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ***177,410.50
Let this be your order for the payments of these amounts.

FY 2022 - 2023

07/07/23
11:33 am

TOWN OF BRANDON Accounts Payable
Check Warrant Report # 63671 Current FY Invoices
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JackieSavela

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
330390	07/05/23	ALL SERVICE service contract AR67552	10-5-14-30130 Service Contracts	550.00	52623	07/10/23
100275	07/05/23	BRANDON FREE PUBLIC LIBRA july appropriation JULY 2023	10-5-25-70470 Brandon Library	7666.67	52624	07/10/23
310699	07/01/23	BRANDON GLC SOLAR, LLC monthly solar electric 198B	10-5-22-42130 Bldgs & Grounds Electric	2365.00	52625	07/10/23
310699	07/01/23	BRANDON GLC SOLAR, LLC monthly solar electric 198B	20-5-55-42130 Electric	1935.00	52625	07/10/23
100280	07/01/23	BRANDON LUMBER & MILLWORK trash bags 991461/3	10-5-18-43120 Parks Maintenance	19.99	52626	07/10/23
100310	07/05/23	BRANDON SENIOR CITIZENS C july appropriation JULY 2023	10-5-25-70480 Senior Citizen Center	1125.00	52627	07/10/23
310097	06/27/23	COMCAST service: 07/04 - 08/03 PD 06/27/23	10-5-14-42100 PD Telephone Service	431.33	52628	07/10/23
310097	06/27/23	COMCAST service: 07/04 - 08/03 TO 06/27/23	10-5-10-42100 Telephone Exp. Admin.	618.78	52628	07/10/23
310097	06/21/23	COMCAST service: 06/28 - 07/27 WW 06/21/23	20-5-55-42100 Wastewater Telephone	202.84	52628	07/10/23
310037	06/18/23	CONSOLIDATED COMMUNICATIO Jun 18 to Jul 17 TH 06/18/23	10-5-22-43150 Town Hall Repair/Maint.	83.45	52629	07/10/23
310177	07/05/23	COTT SYSTEMS, INC. july host fee 153720	10-5-13-30123 Records Preservation	250.00	52630	07/10/23
300466	06/20/23	DUNDON PLUMBING & HEATING portable toilet thru 7/21 80935	10-5-18-60100 Seminary Hill	130.00	52631	07/10/23
300466	06/20/23	DUNDON PLUMBING & HEATING portable toilet thru 7/21 80935	10-5-18-43130 Estabrook	130.00	52631	07/10/23
300466	06/23/23	DUNDON PLUMBING & HEATING portable toilets July 1st 81090	10-5-18-20600 Equipment /Supplies	534.00	52631	07/10/23
101064	07/05/23	GOODRICH FAMILY FARM refund of damage deposit A-335	10-2-00-02710 Deposits Payable	300.00	52632	07/10/23
311176	07/05/23	LILY WHITE CLEANING SERVI cleaning 070523JULY	10-5-22-10130 Admin Custodian	192.50	52633	07/10/23
311176	07/05/23	LILY WHITE CLEANING SERVI cleaning 070523JULY	10-5-22-10120 PD Custodian	70.00	52633	07/10/23
310842	06/30/23	RHR SMITH & COMPANY FY23 Audit- field work 2023-1612	10-5-10-22110 Auditors	5500.00	52634	07/10/23
100493	06/23/23	RUTLAND REGIONAL PLANNING BMG Grant-50% w/execution 4468	56-5-15-01000 BMG-Land Use Ordinance Gra	5360.00	52635	07/10/23
310418	07/01/23	SILLOWAY NETWORKS INC monitoring 42218764-B	10-5-10-30134 Technical Support	823.50	52636	07/10/23
100487	07/05/23	TREASURER, COUNTY OF RUTL county tax JULY 2023	10-5-17-71100 County Tax	14180.27	52637	07/10/23
100067	06/28/23	VLCT Dues- FY 23-24 1818	10-5-10-10330 Dues & Subscriptions	6545.00	52638	07/10/23
300382	05/22/23	VLCT EMPLOYMENT RESOURCE 2023-Q3 Unemployment Ins RENO35495-Q3	10-5-17-61150 Unemployment Insurance	1426.75	52639	07/10/23
300382	05/22/23	VLCT EMPLOYMENT RESOURCE 2023-Q3 Unemployment Ins RENO35495-Q3	20-5-55-61150 WW Unemployment	107.25	52639	07/10/23
100146	05/15/23	VLCT PACIF 2023 Q3 W/C,P&C Ins pymt REN230068-Q3	20-5-55-61110 Insurance Expenses	-0.26	52640	07/10/23

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Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
100146	05/15/23	VLCT PACIF 2023 Q3 W/C,P&C Ins pymt	10-5-17-61110	-1.49	52640	07/10/23
		REN230068-Q3	VLCT Insurance			
100146	05/15/23	VLCT PACIF 2023 Q3 W/C,P&C Ins pymt	10-5-17-61160	15172.75	52640	07/10/23
		REN230068-Q3	Worker's Comp Insurance			
100146	05/15/23	VLCT PACIF 2023 Q3 W/C,P&C Ins pymt	20-5-55-61160	1850.50	52640	07/10/23
		REN230068-Q3	WW Workers Comp.			
100146	05/15/23	VLCT PACIF 2023 Q3 W/C,P&C Ins pymt	20-5-55-61110	3002.50	52640	07/10/23
		REN230068-Q3	Insurance Expenses			
100146	05/15/23	VLCT PACIF 2023 Q3 W/C,P&C Ins pymt	10-5-17-61110	18018.50	52640	07/10/23
		REN230068-Q3	VLCT Insurance			
311118	05/26/23	WP ENGINE INC website hosting-5/23-5/24	10-5-10-30134	590.00	52641	07/10/23
		INV05649724	Technical Support			
Report Total				89179.83		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ****89,179.83
Let this be your order for the payments of these amounts.

FY 2023 - 2024