

**Brandon Board of Sewer Commissioners Meeting**  
**October 9, 2023**

**NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.**

**Board Members In Attendance:** Tracy Wyman, Brian Coolidge, Tim Guiles, Heather Nelson, Cecil Reniche-Smith

**Others In Attendance:** Seth Hopkins, Bill Moore, Steve Bisette, Peter Werner, Bernie Carr, Sandy Mayo, Mike Frankiewicz, Steven Jupiter, Jan Coolidge, Dorthea Langevin, Patricia Welch, Sue Gage, Ray Marcoux, Doug Bailey, Sharon Stearns, Ralph Ethier, Barry Varian, Tom Kilpeck, Bruce Summa

**Others in Attendance via Zoom:** Bruce Jenson, Marielle Blais, Neil Silins, Barbara Smith-White

**1. Call to Order**

The meeting was called to order at 7:02PM by Tracy Wyman – Board Chair.

***a. Agenda Adoption***

**Motion** by Brian Coolidge/Heather Nelson to approve the agenda as presented. **The motion passed unanimously.**

**2. Approval of Minutes**

***a) Approve Minutes of Board of Sewer Commissioners Meeting - July 24, 2023***

**Motion** by Cecil Reniche-Smith/Heather Nelson to approve the minutes of the July 24, 2023 meeting. **The motion passed unanimously.**

**3. Public Comment and Participation**

There was no discussion held.

**4. Property Owner Requesting Clarification on Base Unit Billing Structure**

Seth Hopkins noted he had provided the Sewer Commissioners with a memo regarding wastewater base unit fee charges. He advised Mr. Bruce Summa had requested to speak with the Sewer Commissioners regarding a matter of policy being applied. Tracy Wyman disclosed that he has a neighborly relationship with Mr. Summa and could abstain if the Board so desired.

Mr. Summa advised he owns 41 Conant Square and is invested in the Town and likes how the Select Board runs the Town but sometimes a new municipal structure can have unintended consequences. Mr. Summa noted 41 Conant Square was a 10-bedroom 7-bath house and he divided this into six apartments with three being multi-occupancy and three being single-occupancy. He lost people by making the apartments and did not feel a fare share is to have his water and sewer increase and surpass his taxes. Mr. Summa suggested the Board consider the three multi-units and the three single units as one unit. Mr. Summa noted the cost base policy is not carved in stone and requested the Sewer Commissioners consider tweaking it. He made a decision to end the rooming house and create living conditions for working people and he cannot add any more people due to regulations. Cecil Reniche-Smith advised there is a quasi-judicial Board of Abatement that addresses items on an individual basis and would take evidence, but this is not something the Sewer Commissioners would consider. Ms. Reniche-Smith stated to change the policy as a whole, there would need to be more research done as this had been a policy in place since 2006 and this is the first time that someone has come for a specific request and thanked Mr. Summa for bringing this to the attention of the Sewer Commission. Mr. Summa asked the Commissioners to review this policy noting he is capped for occupancy due to zoning. Tim Guiles stated it is good that Mr. Summa asked to review this policy as the policies should be reviewed periodically. Seth Hopkins advised this is not a candidate for abatement and Mr. Summa is requesting something that would have to be a policy change.

## 5. Adjournment

**Motion** by Cecil Reniche-Smith/Tracy Wyman to adjourn the Board of Sewer Commissioners meeting at 7:14PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant  
Recording Secretary