

**Brandon Select Board Meeting**  
**January 22, 2024**  
**7:00 p.m.**

The Brandon Select Board will meet Monday, January 22, 2024 at 7:00 p.m. at the Brandon Town Hall located at 1 Conant Square expecting to consider the items on this agenda.

**ZOOM: Meeting ID (253 279 4161)**

- 1) Call to Order**
  - a) Adopt Agenda (posted or as amended)**
- 2) Approval of Minutes**
  - a) Select Board Meeting Minutes – January 8, 2024**
- 3) Town Manager's Report**
- 4) Rec Director's Report**
- 5) Public Comment and Participation**
- 6) Presentation from Greg Poelker-McKee of RRPC on Regional Plan Update**
- 7) Request for Letter of Support for State Acquisition of Swamp Parcel**
- 8) Resolution for Bond Vote for Solar Array**
- 9) Award Bid For Construction of Solar Array Subject to Town Meeting Vote**
- 10) Approve Revised Blanket Payroll Warrant**
- 11) Approve Town Meeting Warning**
- 12) Reconsider Action on K9 Program**
- 13) Fiscal**
  - a) Warrant – January 22, 2024 - \$121,981.57**
  - b) Library Grant Warrant – January 22, 2024 - \$98,047.50**
- 14) Executive Session**

**Motion: to find that premature general public knowledge of the pending contract negotiation with New England Police Benevolent Association Local 422 will clearly place the Town of Brandon at a substantial disadvantage by disclosing its negotiation strategy.**

**Motion: to enter executive session to discuss the Town's pending labor relation agreement with New England Police Benevolent Association Local 422, per 1 VSA § 313 (a) (1) for labor relations agreements with employees, to include the town manager.**
- 15) Adjournment**



**Brandon Select Board Meeting  
January 8, 2024**

**NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.**

**Board Members In Attendance:** Tracy Wyman, Brian Coolidge, Heather Nelson, Tim Guiles, Cecil Reniche-Smith

**Others In Attendance:** Seth Hopkins, Bill Moore, Bernie Carr, Ray Marcoux, Steve Bissette, Tom White, Jan Coolidge, Doug Bailey, Ralph Ethier, Vicki Disorda, Jacqueline Carrigan, Ken Manning, Chris Conlin, Sharon Stearns, Steven Jupiter, Jackie Savela, Tom Kilpeck

**Others in Attendance via Zoom:** Bruce Jenson, Susan Benedict, Tricia Welch, Aidan Alnwick, Marielle Blais, Annie Stratton, Jack Schneider

## **1. Call to Order**

The meeting was called to order at 7:01PM by Tracy Wyman – Board Chair.

### ***a. Agenda Adoption***

**Motion** by Cecil Reniche-Smith/Brian Coolidge to approve the agenda as posted. **The motion passed unanimously.**

## **2. Approval of Minutes**

***a) Select Board Meeting Minutes – December 11, 2023***

***b) Select Board Budget Workshop Minutes – December 18, 2023***

**Motion** by Cecil Reniche-Smith/Heather Nelson to approve the Select Board minutes noted above. **The motion passed with one abstention – Tim Guiles.**

## **3. Town Manager's Report**

A Town Manager's report was provided by Seth Hopkins and is available for viewing in the Board packet on the Town's website.

Seth Hopkins reported the Town received a call from the Army Corps of Engineers for a study in light of the summer events and is interested in moving forward. The Town was summoned to court on a landlord/tenant issue and Mr. Hopkins accompanied the Health Officer/Rental Housing Inspector who did a good job representing the Town.

Cecil Reniche-Smith asked about the gap-funding grant for the town hall roof and Mr. Hopkins advised there was only a form received back that did not have specifics from the Town's submission.

## **4. Rec Director's Report**

Bill Moore submitted a Recreation Report to the Board and is available for viewing in the Board packet on the Town's website.

Mr. Moore provided a review of the report:

The ice rink is up and nearly ready for skating. The 30' x 50' rink is located next to the performance pavilion behind the Brandon Inn. The decision to test run a walkable to downtown location was in response to some community members suggesting a change in venue. It is fortunate our ice tender, Wendy Fjeld, lives very close to this new spot. Thanks to Brian



Kilpeck and Nate McKeighan for their work to construct at the perfect time. Shout out to Brandon Fire District #1 for their support (water).

Brandon Idol audition spots are filling fast for the January 26<sup>th</sup> concert. We will cap the number at 20, so register your singer today! Mr. Moore asked Select Wyman to consider participating, as it would be good to have him in the program.

The Brandon Town Hall indoor schedule has been impacted by the floor work, but when we get back upstairs it will be very, very busy with Town events being planned for nearly every weekend through the end of April and dovetailing into the FOTH 2024 season. Check out [brandonrec.com](http://brandonrec.com) for more information.

Heather Nelson thanked Mr. Moore for obtaining the Rescue Squad building for today's aikido class. Brian Coolidge asked about the Commissioner for the Rec Department. Bill Moore reported he has no one that he is paying and he is working with someone to do administrative work, but there is no pay being given to perform the work.

Chris Conlin asked if the Town had fixed the town hall roof before putting the floor down. Bill Moore reported the roof was fixed so that it is not leaking, but it is not a total repair.

## **5. Public Comment and Participation**

Neil Silins stated as a member of the Budget Advisory Committee for 4 years he was disappointed with the last advisory committee meeting. There were 3 cooperative meetings to discuss the wishes of townspeople and they came up with a reasonable perspective on a budget. In the 4<sup>th</sup> meeting it was like the Select Board ignored all of the comments in cutting the police dog, reducing the police budget, and adding \$300,000 of paving that increased the budget to 13%. He was very disappointed and did not think it was cooperative.

Mr. Manning stated at the last meeting there was a discussion of EVs for the police department and noted EVs are meant to be moved and not sit idle. Also, there is no recycling of the lithium batteries that have a replacement cost of \$20,000. If the Town is trying to go green, this is not the way as it would be creating a cesspool of batteries. Tracy Wyman advised the solar array will be something the general public will vote on in March. Mr. Manning also questioned about the charging stations with the police officers taking the vehicles home. Tim Guiles stated the EVs would go multiple shifts between charges and advised they can stay idle as they have plenty of charge. He stated the question is if it is responsible to not go electric as they are less expensive to run. Vicki Disorda has read EVs catch on fire and when trying to put out fires the water becomes toxic and emergency personnel need to be trained in saving people from EVs. Cecil Reniche-Smith stated EVs catch on fire less than gas engines and this would not be a good reason to not get an EV. She also disagreed with them not working in subzero temperatures as Norway has a very good program with them and she knows many people that have EVs. The Town is making a choice with the two cars on their way out to replace them with EVs to get the benefits from the government. Mr. Guiles stated EVs have instant power and will always beat a gas-powered engine. Ms. Disorda also noted some insurance companies are not covering EVs and chargers at home. Mr. Guiles stated that is not true as there is not an insurance issue with putting a charger at a home. Ms. Reniche-Smith stated her understanding was using regular plugs to charge cars instead of installing a charging plug could be the issue. Mr. Guiles has never had a problem with overheating issues with his EV and he has driven over many miles and it is a very dependable car. The charger is a very small cost if one installs it and GMP has incentives and they install for about \$500. The average EV can be purchased for less than a gas car. Ms. Reniche-Smith stated specific to the police cars, there was a price comparison and with the tax incentives it would be comparable. Heather Nelson requested clarification on the municipal car lease concept. Seth Hopkins stated it is less of a lease and more of a pay overtime as the Town would own the car at the end and it is spreading the cost over 3 years. Jackie Savela stated it is either paid annually or bi-annual. Brian Coolidge advised one of the two cars that were not usable has been repaired and is back on the road and the other will be on the road shortly. He is not in favor of EVs as someone will pay to put in charge stations and there are insurance companies that do not cover EVs. Mr. Guiles stated other departments are finding it costs less to maintain the EVs. Heather Nelson suggested with a lease, most repairs would be under warranty for the first three years. Mr. Hopkins noted he has had an EV that has 80,000 miles and has never had to repair it and stated he would not be signing off on a budget with putting in a number that was unrealistic as he would come into a deficit. He is tight with the dollar and will guarantee from personal experience that the maintenance costs will be much lower. Tracy Wyman agreed with Mr. Coolidge and thinks that at the budget meetings, the police budget was misrepresented. Currently the police department has 6 cars on



the road and one that will be. Mr. Wyman is not against EVs, but not at this time and suggested the cars should be used until they run out. Ms. Reniche-Smith asked if the Board wanted to revisit the police budget at this point and Mr. Wyman stated the budget was set but he wanted to provide his comments. Sharon Stearns noted she sent a letter to the Select Board. She heard about the proposal and stated EVs are relatively new and people are buying them individually due to tax credits. The Select Board manages public money and perhaps it is a good idea for some municipal staff but this is about public safety and needing to assure that our officers are safe with their cars and assurance they will run. There are many fires that are happening in EVs and Ms. Stearns suggested the Board consult with the water department when making a decision on what to buy. They are not in agreement with this purchase as the EVs are highly flammable and take 3 times as much water to put out a fire. With a police vehicle, there would be the addition of lights and running laptops and she does not want the police department to be gutted and not be able to do their job. She noted this is another way to hurt our public safety and insurance companies are starting to not insure homes where they are being charged and do not want to replace those that burn. Ms. Stearns also questioned if the department will then need to have double the cars and if there will also need to be a full generator system installed. Ms. Stearns suggested there may be a usage fee coming for using the roads with the reduction in the gas tax fund. She asked the Board to not test with the public money and public safety, and requested any board member who has invested interests in any electric company to recuse from a vote. Ms. Stearns stated we are talking about dangerous lithium batteries and we don't want the Select Board to use public funds for these items.

Doug Bailey stated he has been working on the Town's budget for a number of years and personally as a taxpayer he finds it very scary about passing a budget with a 13% increase. It seemed adding \$300,00 at the last meeting was done quickly and suggested changing the amount to \$200,00 that would reduce the budget by 3% and would allow paving two of the three streets requested by Public Works. He sees a 13% budget, plus the school budget falling.

Jan Coolidge advised everyone she has talked to indicates they are going to vote down the budget. Now is not the time to add \$300,000 for paving and she would like to it reduced to \$200,000 in the budget and use \$100,000 from the 1% local options tax fund. Cecil Reniche Smith asked if the community has indicated specifics or departments that are an issue for voting the budget down.

Vicki Disorda had comments on the 77-page Town Plan and Ms. Reniche-Smith advised that the Plan was developed by the Planning Commission and is on the agenda for the purpose of the Select Board scheduling a public hearing for comments.

Sharon Stearns noted concern with the large budget increase as it is too high.

## **6. Announce Planning Commission Vacancy**

Seth Hopkins stated there is a Planning Commission vacancy that will end June 30, 2024. Mr. Hopkins encouraged interested parties in the position to submit a letter of interest and the form that is on the Town's website to the Town Manager.

**Motion** by Cecil Reniche-Smith/Heather Nelson to fill the voting member vacancy in appointing Neil Silins who is the current alternate and announce a vacancy for an alternate member.

Cecil Reniche-Smith advised she is stepping down from the Planning Commission as of next week. Tim Guiles noted Mr. Silins could continue as an alternate and determine if there is anyone interested in being on the Planning Commission. Ms. Reniche-Smith advised as an alternate, Mr. Silins only has a vote if there is not a quorum and this appointment would recognize his service so far. Mr. Guiles stated the current process is to announce the opening and after two meetings, the Board considers the interested parties and makes an appointment. The Commission has Mr. Silins as the alternate and he can still act in that role but keep the process intact. Ms. Nelson agreed that it would make sense to go by the book.

**The motion passed with one no vote – Tim Guiles and 1 abstention - Heather Nelson.**

## **7. Citizen Stormwater Mitigation Concern**

Susan Benedict requested the Select Board and Town to consider forming a Water Mitigation Committee that would be under the authority of the Select Board. After the flooding she was surprised that she received 3 visits from FEMA. She had put in a



French drain and will be putting in another which is her investment for mitigation. There are people above her with water issues and there are springs coming up. The highway department dug a ditch to route the water away from the houses, but it did not work. As more water comes up through the ledge it needs to be addressed as there is a lot of water in Brandon. Anne Stratton stated she is having increased water problems in her basement due to other people having changed their drainage. She has been advised there is nothing the Town can do and she agrees that there should be a commission to look at the drainage in the Town. Impacts on neighbors should be taken into consideration with changes, but that has not been historically done. It is time for some concerted attention to this issue.

Tim Guiles understood and appreciated the concerns but there needs to be consideration between public and private. He is not comfortable with the municipality overseeing this and suggested the development of a group of concern citizens to discuss this as until there is something that is in the town's right of way or jurisdiction, he does not see that this is an issue for the Town. Ms. Benedict stated she pays for roads that she does not use, but gladly supports them and she is not asking the Town to pay for the mitigation, but to gather information together and address it with FEMA. Ms. Benedict stated FEMA has visited her due to the water coming down East Prospect Street. Ms. Stratton stated the water problem is also coming down Carver Street for which no drainage has been provided and enters into people's driveways. The water comes onto her property from the street, and there are also neighbors who have changed their driveways with modifications that were against the town ordinance in changing the drainage pattern. Ms. Stratton noted the Town does have a role in both of these areas and the Town can't claim it is a private matter when it is a failure of the town drainage. Mr. Guiles asked if there is a process for appealing to the highway foreman and Mr. Hopkins advised there is not an appeal process. Mr. Hopkins thought citizen involvement is a good idea but does not think a group of lay people would strike a promising solution. He spoke with the Army Corps of Engineers and there are resources available to communities as it is difficult to navigate these types of resources. He would welcome citizen participation and stated it would behoove the group to become connected with the Army Corps of Engineers and the State's Agency of Natural Resources as vehicles to express the conditions, but not attempt to suggest solutions outside what those agencies would advise as solutions. Ms. Benedict agreed there are foundations and nonprofits that do work and have the science, but she thinks it takes the citizens to motivate the Select Board and she hoped they would create a committee and talk about it and not pretend it is just water coming down the street. Sharon Stearns stated there are people with issues in Town with the amount of water that has received. It is part of property ownership, and she has a lot of water that costs her a lot of money. If one property owner gets assistance, the Select Board will be in a tough spot as there will be many who will line up to be next. Neil Silins thought it would be a good idea for all affected citizens to get together to present to the Army Corp of Engineers. Ms. Stratton stated when she moved into the house, she did not have this problem but when the Town put in sidewalks was when the water started coming in. The road has been paved and is now above the level, the water is getting worse and the Town needs to look at the drainage issues. There are preexisting conditions with the increased intensity of water and the Select Board needs to look at the options for mitigating it. Cecil Reniche-Smith stated if there are specific issues with public property that are creating water issues, which is something the highway department could look at, but to the extent that water is coming from private property to other private property the Town cannot do anything about it. To the extent there is anything the roads are contributing to might be worth looking into. Mr. Silins suggested the affected citizens should get together and map out the areas of concern to present to the Army Corps of Engineers. He noted every major municipality is dealing with run off from roads and roofs and the easiest solution is to use permeable asphalt.

#### **8. Consider Request to Close Park Street on April 7, 2024 from 1:00PM to 2:30PM**

Seth Hopkins advised there is a request from the Brandon Chamber to close Park Street as part of a weekend celebration for the solar eclipse. Bernie Carr stated this is to get the participants from the top of Park Street to the area in front of the Brandon Inn and will likely be much less than an hour. Neil Silins asked if there are provisions to protect vision. Mr. Carr advised there will be glasses available. Cecil Reniche-Smith advised one can also obtain glasses from Astronomers without Borders and the film they use is good for years. Mr. Silins' concern was with blindness as it is not immediately apparent and does not show up for years. Bill Moore stated the Rec Department also requested glasses for the events that will happen. The eclipse in this area will be 99.8% and glasses can be shared. The Rec Department will advertise about safety and there could be a potential for many people visiting the area for the total eclipse.

**Motion by Heather Nelson/Cecil Reniche-Smith to approve the request to close Park Street on April 7, 2024 from 1:00PM to 2:30PM. The motion passed unanimously.**



## **9. Approve Annual Certification of Highway Mileage**

Seth Hopkins reported there were no changes to the Certificate this year.

**Motion** by Brian Coolidge/Tim Guiles to approve the annual Certification of Highway Mileage. The **motion passed unanimously.**

## **10. Approve Draft Town Plan for Purposes of Scheduling Public Hearing**

Cecil Reniche-Smith stated the Planning Commission has been working on updating the Town Plan since October 2022 and has to be updated every 8 years. The Town Plan has to be in place in order to obtain state and federally funded grants. This is an aspirational document and from it the Town develops policies and decisions. Over the course of many meetings and community forums, the new plan was drafted. The Planning Commission had a public hearing and people were invited to make comments or send their comments via email. The Town Plan and Enhanced Energy Plan were amended based on the comments and approved by the Planning Commission to send to the Select Board. The Select Board now has the draft plan and needs to approve the plan for the purposes of scheduling a public hearing. There is a tight timeframe prior to adoption and the Select Board can choose to approve the plan for moving to a public hearing or hold off to make its own amendments but will need to approve a hearing by January 17<sup>th</sup> that must be held by February 7<sup>th</sup>.

**Motion** by Heather Nelson/Brian Coolidge to approve the draft plan for the purposes of scheduling a public hearing.

Cecil Reniche-Smith advised the last Town Plan was adopted in February 2016 and state law requires it be adopted every 8 years. When she came on the Planning Commission in 2022, it was realized that the Plan was due in 2024. It had been thought the Plan was not due until 2027 because there had been an amendment to it, but that was not the case. The Committee has been trying to get the Plan through in a compressed schedule. Jan Coolidge asked whether the Select Board can make edits once the public meeting is held. Ms. Reniche-Smith stated the Select Board can make edits and approve it. Ms. Reniche-Smith noted through the Planning Commission's process there have been public meetings and the Select Board now needs to review it and approve a final plan. Vicki Disorda stated if this is only done every 8 years why there has to be a Planning Commission. Ms. Reniche-Smith advised the Planning Commission is also in charge of the land use ordinance (BLUO) and in most towns they do the capital planning. The Town Plan and BLUO fell all due at once, but land use is an ongoing thing. As soon as this Town Plan is adopted, approved, and enacted, there is always something for the Planning Commission to do.

**The motion passed unanimously.**

A date for the Select Board hearing for the Town Plan was set for Monday, January 29<sup>th</sup> at 7PM.

**Motion** by Cecil Reniche-Smith/Heather Nelson to set the Select Board's hearing date for the Town Plan for Monday, January 29<sup>th</sup> at 7:00PM. **The motion passed unanimously.**

## **11. Editing and Submitting Select Board Contribution to Town Report**

Cecil Reniche-Smith provided the Board with a draft Select Board report for the Town Report, noting there are blanks for the outcome of the budget discussion this evening. She requested the Board review and let her know if there are any changes to make to the report. Heather Nelson suggested adding a sentence noting some of the changes that are being included in the budget, like the paving or other substantial differences. Tim Guiles noted this is the first chance to communicate with the taxpayers of what is needed and is not just made of numbers and is the Select Board's chance to defend the number. He stated during the presentation at the town meeting, the Select Board chair presents the budget in a process to put our best foot forward in providing examples and promoting the budget. This is a micro-version for those who do not get to town meeting. Ms. Reniche-Smith will revise the document for the Board's review. Mr. Hopkins advised the layout person for the report will attend the next Select Board meeting and will plan to make any changes for submission to the printer.



Seth Hopkins asked about the dedication for the town report. Mr. Hopkins provided the Board with names to consider.

**Motion** by Cecil Reniche-Smith/Heather Nelson to approve the dedication of the town report to Dennis Marden. **The motion passed unanimously.**

## **12. Chimney Repair and Boiler Replacement for Town Hall**

Seth Hopkins advised there is a recommendation for the repair of the town hall chimney and a replacement of the boiler. It was noted Mr. Marden provided help with the cleanup and the Town has the settlement in hand. There have been efforts to replace the chimney and a lining would cost almost \$9,000. Mr. Hopkins' recommendation was to abandon the use of the chimney and use the insurance settlement to replace the oil boiler with a propane boiler to be vented without the chimney.

**Motion** by Tim Guiles/Cecil Reniche-Smith to approve Mr. Hopkins plan except for replacing the propane boiler with a heat pump boiler.

Mr. Guiles stated there may be a MERC grant and suggested postponing a decision to determine whether the grant is received and allow the Town Manager to look into the pros and cons of fuel switching. Ms. Reniche-Smith stated it would be helpful to have those numbers. Seth Hopkins stated it is his judgement that the boiler is giving signs that it is tired and this year they have had to repair it three or four times at a cost. Heather Nelson stated previously during a cold period the heat pumps had an issue and she would like to have two heat sources and felt comfortable with Mr. Hopkins original plan. Mr. Guiles noted typically when buying a new appliance is the time to switch and with having the insurance money is an opportunity to switch fuels. Mr. Hopkins noted the plan would be a fuel switch from oil to propane that is less carbon. Neil Silins suggested the discussion was premature without knowing the cost of a heat pump boiler. Mr. Hopkins suggested it would not be prudent to unduly prolong the repair as getting quotes for a propane boiler had been time consuming and he is not convinced a heat pump appliance that is drawing from air in this building is prudent. Tracy Wyman asked when the propane installation could take place and Mr. Hopkins advised Ploof had indicated they could do it in the next couple of months. Bill Moore stated the Town applied for the energy grant program and the town hall was identified as one area for the grant. He agreed with Mr. Hopkins' assessment to get it done as quickly as possible and perhaps the MERC grant could be considered. Jan Coolidge asked if a generator would be needed if the town hall was all electric when it is to be used as an emergency shelter. Mr. Hopkins advised the town hall would not be used as a shelter and that either the Brandon Legion or the Neshobe School would be used. Mr. Guiles suggested a friendly amendment to the motion to go with electric hot water rather than a heat pump that would change out the fossil fuels.

**Motion** by Tim Guiles to amend the original motion to an electric boiler rather than heat pump boiler. **The motion failed with no second.**

**The original motion failed 3 no votes to 2 yes votes – Cecil Reniche-Smith and Tim Guiles.**

**Motion** by Tracy Wyman/Brian Coolidge to accept Mr. Hopkins recommendations **The motion passed 3 yes votes to 2 no votes – Cecil Reniche-Smith and Tim Guiles.**

## **13. Allocation of ARPA Funds for Town Hall Roof**

Cecil Reniche-Smith stated at previous meetings that there was discussion to replace the town hall roof. Bids have been received and at the time there was discussion of dedicating the remainder of the ARPA funds for the town hall roof.

**Motion** by Cecil Reniche-Smith/Tim Guiles to allocate the remaining ARPA funds for the replacement of the town hall roof with understanding that the grant application being considered by Historic Preservation could pay for a significant amount and the allocated money could be spent for something else.

Tracy Wyman stated the lowest bid was \$269,000 and if there is to be redecking it would be another \$30,000 to \$40,000. Mr. Wyman did not have a problem spending money on the roof and suggested with the solar project going out for a bond vote, the \$60,000 could be added back to the ARPA funds to cover the complete cost of the town hall roof.



Seth Hopkins recommended the Board wait until the Town hears back regarding the grant from Historic Preservation. There would need to be work done with the bond bank to recalibrate what the solar project would be if the \$60,000 was not included. Cecil Reniche-Smith stated we have almost enough left in ARPA funds to do the roof and the grant would fill in the holes. Hopefully, the grant will come through and if not, other sources could be reconsidered. Neil Silins stated there was discussion that the government could ask for the ARPA money back and rather than committing it to the roof, suggested placing it into a fund. Ms. Reniche-Smith advised there could not be a request for the funds if they are allocated and there is a stipulation that the remaining funds could be placed in an existing fund, but a new fund could not be created for the purpose of securing the ARPA funds. Ms. Reniche-Smith stated the largest amount the grant would provide is \$100,000.

**The motion passed 3-yes votes to 2-no votes – Tracy Wyman/Brian Coolidge.**

#### **14. Adoption of Workshop-drafted FY25 Town Operating Budget Proposal**

Cecil Reniche-Smith stated it would be helpful for the Board to know the reasons for people voting no on the budget as in terms of reducing it will be helpful if people have specific line items or issues. Sharon Stearns stated it is too large and is due to the content in the budget. She understands there is someone on the Board who would want to change everything to electric and she will vote no and will do everything she can to encourage people to vote no if EVs are added to the police department. The 13% increase is too much and \$300,000 for paving is too much. The Select Board is to be good fiduciary representatives for the Town and it is not a responsible spending plan given what the people are feeling. Ms. Reniche-Smith noted the paving is 9% of the increase in number and in the past the paving was done as a separate appropriation. Tracy Wyman stated for the past several years it was put into appropriations and is a smoke and mirror tactic. This would reduce the budget by 4% and then go into an appropriation which would appear the Select Board reduced the budget, but with approval of the appropriation the increase would still be the burden of the taxpayers. Anything less than the \$300,000 for paving in the budget, he will vote no as there is not enough 1% local options tax funding. Heather Nelson was initially reluctant to add the paving due to the large increase however, she now understands that the government does not provide yearly funding and having a consistent number in the budget would be good. It is known that roads and municipal vehicles need to be replaced. Tom Kilpeck stated there should be a plan to replace the police vehicles. Mr. Guiles stated the Board has been responsive to the road foreman and this is not spending money haphazardly and perhaps there will be a time when the department does not need that much for paving. He suggested respecting the road foreman and noted the Board has done its best to smooth out taxes, but what was done is correct. Ms. Reniche-Smith understood from Mr. Wyman's discussion that the road foreman had indicated there is at least \$300,000 needed per year and the Board chose to add it to the budget rather than making it an appropriation. Mr. Guiles stated the Board has done what it could to keep taxes down and in looking at the last five years, the Board has been very frugal and this year is a fair ask. Brian Coolidge stated he will vote no on the budget because a 13.4% increase does not have the taxpayers in mind and it is not a responsible budget. Ms. Stearns noted that Mr. Coolidge will have a lot of support. Mr. Manning stated between the state, town, and school it is a very large tax increase. Doug Bailey stated last year the decision was made to bring down the budget by \$100,000 with the reserve fund. Secondly, in the past an appropriation has been made for paving and he agreed with the Board to add it to the budget. There are two different ways to tell the taxpayers what is being done, and with an appropriation it gives people the opportunity to see it, but it should be in the budget. Every other year the Town gets funding from the government for Class 2 roads, which is why the ask for paving fluctuates. The 1% local options tax fund was designed to assist with Segment 6 and then for the future it was hoped to use a lot of it for roads. Last year due to circumstances, the Select Board correctly purchased a truck but at budget time the truck was not included and was \$260,000 that was committed to spending without funds set aside so this depleted the 1% local tax funds. This has left the Town short for planning with the 1% funds going for the roads currently. There will be a bond paid off next year and it will look much better next year. Mr. Bailey noted there is a need to educate and sell the budget to the population as it is clearly not bad spending or bad decisions by the Select Board. Mr. Bailey stated his previous request for bringing the funding down to \$200,000 would be to do 2 roads rather than 3. Mr. Guiles stated it is important to note that if the state, education, and town taxes go up 13%, the taxes would go up an average of 13%.

**Motion** by Tim Guiles/Tracy Wyman to approve a budget in the amount of \$3,796,180 with \$3,271,510 to be raised by taxes that equates to a 13.4% increase in the amount to be spent and a 9.7% increase to be raised by taxes.



Tom Kilpeck stated a lot of effort was put into establishing a canine unit that is effective and questioned why it is being eliminated. Cecil Reniche-Smith stated when discussing the police department, the canine unit came up and the Board had agreed on a flat number for the police department budget of \$900,000. She thought that with a flat allotment the Police Chief would determine how to spend the funds and potentially keep the canine unit, however, there was a motion to eliminate the program. Mr. Kilpeck works closely with the police department and noted it is a very good department. They are very helpful and the Select Board needs to give them the tools to do their job. They have equipment that is run down and past due for replacement, and he feels they should be taken care of. Tracy Wyman stated he made the motion to remove the dog, as it was a donation and was added without Board approval. The cost is now \$26,000 to have the program that was initially in the budget for \$3,000. He thinks the department has been misleading and noted that during the budget meeting it had been indicated two cars were ready to be junked, however, one of the cars has now been inspected and the other will also be ready to go back on the road. The mechanic has indicated the cars are acceptable. Mr. Wyman stated the police chief should have provided the information on the dog and he also blames himself for not doing research on the canine unit. Mr. Kilpeck stated it comes down to a department head being given a budget to manage the department and perform their duties. Mr. Wyman noted he voted to eliminate the dog but does agree there is a need to update the cars, but this is not the year to do it. Heather Nelson stated she was not on the Board when the dog was obtained, but the Town now has it and the police chief sent detailed information about the dog. Now that the Town has the dog and an experienced officer that comes with the dog, it cannot be taken lightly and she has serious concerns about the morale of the department that should not be taken for granted as it is important. In the spirit of compromise, with what has to be done with the feeding and care of the dog, the officer has agreed to do that at a lesser rate and Ms. Nelson thought that speaks highly of the officer and department and suggested reconsideration of the canine unit. Ms. Reniche-Smith stated the ½ hour per day would be a reduction of just under \$5500.00. Officer Alnwick agreed to forego this in lieu of taking the ½ hour shift to feed and maintain the canine unit so that the budgetary concern has gone away. The other thing the police chief indicated was that when a police dog is eliminated, the dog and the handler are a team and she is concerned about losing an officer. When discussing the police budget, Ms. Reniche-Smith thought when agreeing on a flat \$900,000 for the police department it that would allow the police chief to decide whether to keep the dog or not. Sharon Stearns felt strongly about having a police dog as it is a good opportunity for the Town and is another officer as that is what they are trained for. The Town has an officer willing to dedicate himself to training another officer and this officer has put everything into it. She felt that the Town would lose this officer if the canine unit were removed. This unit does an incredible service as they can defuse things, help children, and save other officers' lives. There is much to training the dog and if you put that officer in a place where he has to make compromises, he will be gone and the Town will lose one of its best officers. Ms. Stearns did not want this to happen as the Town needs a solid police department and the canine unit is part of it. Vicki Disorda stated the police force now, compared to the former one is much improved and the Town has a police force that it can count on. Ms. Nelson agreed with Mr. Kilpeck and Ms. Stearns that the canine unit is valuable and is thankful for the police chief being respectful in providing more information. She felt that a commitment was made as a Town and thought it would be a disservice to eliminate the canine unit. Ms. Reniche-Smith stated she had a misunderstanding of what had been spent, but in light of the feedback she has been getting about the canine unit and in light of the police chief's letter, it is something the Board could reconsider as it would not change the bottom line of the budget.

**The motion passed with one no vote – Brian Coolidge.**

**Motion** by Cecil Reniche-Smith/Heather Nelson to allow the Chief of Police to continue with the canine unit with the understanding it does not change the amount that has been awarded to the police department budget.

Tim Guiles stated every time the canine officer goes out of state for the training, it is time out of the schedule that someone else has to cover. It does create a burden on the force and Mr. Guiles does not think Brandon is a community large enough to support this feature and the police department is not large enough to support a canine program.

Neil Silins stated from his understanding at the budget meeting, the police dog has been involved in 18 apprehensions and suggested that warrants the police dog. All the time the human officer is spending with the dog, he is also serving his normal schedule and is not taking money out of the budget. Mr. Silins stated the police chief needs to manage his own department and it would be micro-managing to removing the dog and lastly, the Town needs a more active police presence because he is concerned that crime will move in if there is not a visible and active police department. Ms. Reniche-Smith stated another concern is if the Town loses the canine handler because they go together, that creates a hole that others are going to have to



cover. Rather than having to find a new less experienced officer, keeping a senior officer that lives and wants to stay in the community is important. Jan Coolidge stated the Town also has a lot of time invested in the officer, and the police force was willing to give up part of their day to have the unit trained. Sharon Stearns expressed that she was offended by Mr. Guiles comments about it being a waste of time and when working with people, we spend time with our coworkers. There is no health insurance, retirement, and many things that one would pay for a human officer. She is embarrassed and appalled at the comments and stated the Town will likely lose the officer because of this discussion if this is not fixed. If you did not do your research, you are saying to the officer that you do not care about him. Ms. Stearns noted the Town previously had a drug problem and those dogs are unbelievable in those situations and whenever there is a human officer, they take family leave and many hours off duty. She stated the Town should let the officer know that this unit is supported. Ms. Disorda stated there needs to be a sense of loyalty, including the dog that lays their lives on the line and there needs to be support for the morale of our officers.

**The motion failed 2-yes votes to 3-no votes - Brian Coolidge, Tracy Wyman, Tim Guiles.**

## **15. Fiscal**

### ***a) Warrant – January 8, 2024 - \$500,826.88***

**Motion** by Cecil Reniche-Smith/Tim Guiles to approve the warrant of January 8, 2024, in the amount of \$500,826.88. **The motion passed unanimously.**

## **16. Adjournment**

**Motion** by Brian Coolidge/Tim Guiles to adjourn the Select Board meeting at 9:46PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant  
Recording Secretary



## FOLLOW-UP ITEMS FROM PREVIOUS MEETINGS

The Brandon Industrial Corporation has voted to approve a lease option for the proposed self-funding solar array at the Brandon Industrial Park. At the same time, they have voted to approve the terms of the lease itself, should the Town exercise its option after the Town Meeting vote. The lease is available for examination at the town office.

We conducted a public bid opening for the proposed self-funding solar array on Friday 12 January, the results of which are provided for board action.

## FOCUS AREAS DURING REPORTING PERIOD

The Town was awarded two "Electrify Your Fleet" grants in the amount of \$2,500 per vehicle for two electric cruisers to be lease-purchased to replace the most deficient four vehicles in the police fleet. Best quotes from the dealers the Chief has been working with indicate that the \$2,500 award together with a \$7,500 federal IRA refundable credit under IRS section 30D, will reduce the cost of a lease-purchase electric cruiser to just slightly below the cost of an internal-combustion engine cruiser, which surely was the intent of policymakers encouraging a shift away from fossil fuels. Further research and consideration continues. I have not yet accepted the grant awards.

At the request of Hailey Morgan of WCAX, Chief Kachajian and I interviewed to discuss Brandon police consideration of electric cruisers.

Collaborative work with FEMA and town staff is ongoing to recover from July 2023 floods. Collective bargaining with NEPBA (police union) is ongoing with a team from the selectboard. Further work to pull the town report book together was time-intense but productive.

Board Chair Tracy Wyman arranged a meeting with a knowledgeable and experienced local slate roofer regarding our plans for the Town Hall and the proposals received. After examination of the proposals and considerable informed discussion, and still pending assessment of the roof by the consultant who has agreed to do that inspection to assist with developing bid specifications, it appears the Town is on the right track with this project. No update on preservation grant funding.

With Bill Moore and Sue Gage, I have created a "Brandon Budget Tax Estimator" to help clarify real-dollars impact of the proposed FY25 Town operating budget. This is geared for residential taxpayers. Any Brandon homeowner may enter the assessed value of their home from their tax bill (or if the tax bill is not handy, by checking the town website and using the map function under "Resources"). The Estimator will return both the Bottom Line Up Front impact (total Town tax FY24 and FY25, and the increase per year and per month) and a year-over-year and department-by-department allocation of what their property tax pays for. This is on the Town website, was posted to Front Porch Forum, and appears on the Town Clerk's facebook page. It may be accessed directly from this link: <https://www.jotform.com/form/240155750385052>

I had many meetings, scheduled and unscheduled, with town officers, staff, and townspeople. Some of these were lengthy. As a best practice and a courtesy, I would ask that unscheduled, drop-in visits or phone calls, while welcomed, be kept to 15 minutes, and that if longer time is required, an appointment be set in advance for some mutually agreeable time.



FINANCIAL SNAPSHOT	
Operating Expenses (includes tonight's warrant)	59.67% thru funds / 58% thru year
Unrestricted / Unassigned Fund Balance	\$718,865
1% (Local Option) Tax Fund Available / Undesignated	\$193,903
Unobligated ARPA (will report only until fully obligated)	FULLY OBLIGATED
Known Grant Matches Not Yet Designated	UNION STREET
Delinquent property taxes (prior years)	\$339,809 (was \$367,115)
Delinquent wastewater (prior years)	\$199,958 (was \$212,054)
Number of payment plans for delinquent accounts	24 active; 4 await taxpayer signature

## FOR AWARENESS OF THE SELECTBOARD

A considerate driver reported witnessing a box truck hit the Sanderson covered bridge on Thursday 11 January. The Town crew photographed minor resulting damage to the siding. The driver of the box truck, and the truck itself, are unidentified.

I attended a virtual training with VLCT and state and federal partners regarding eligibility for public assistance related to the July 2023 flooding. We identified a step that we can take with the Vermont Department of Public Safety while our FEMA application is perking along so that all is in order as far as meeting requirements for receiving funds.

The 6-inch water supply line at Wastewater suffered a failure and emergency repairs have been completed. Some further restorative site work after the water line repair is anticipated.

Comcast offers an affordable connectivity initiative called "Internet Essentials" to bring below-market-rate home internet to Brandon residents who qualify for programs like Medicaid, SNAP/ EBT, or free school lunch. Information is on the Town website and posted in the clerk's office.

Equalization study results have been provided to the Town by the State. Our common level of appraisal (CLA) is 74.69% and our coefficient of dispersion (COD) is 19.97%. I reviewed this with the professional assessor and the Town's assessor's clerk. Policy at the State level in light of historic anomalous conditions is that for purposes of the State ordering a reappraisal, the CLA is currently not a factor, and the COD necessitates an order for reappraisal at 20%. The Town's assessor is fully scheduled through 2025 and is heavily so through 2026. While we are not presently on orders to conduct Town-wide reappraisal, we need to continue to be diligent about funding the account that will pay for it and responding promptly to initiate the process when directed by the State if that happens before our normally scheduled time-dependent reappraisal.

## TOWN MANAGER'S RECOMMENDATIONS FOR ITEMS ON THIS AGENDA:

Items #1-5	(Routine)	Item #6	(Informational)
Items #7-11, 13	Recommend approval as presented		
Item #12	Reconsideration requested by board member;		
	I recommend continuing K9 based on facts provided by the Chief		

Respectfully submitted,

*Seah M. Hopkins*



TOWN of  
BRANDON  
VERMONT  
RECREATION

January 22, 2024

Mother Nature has cooperated and the ice rink behind the Brandon Inn is open! Rink Master Wendy Fjeld is dutifully keeping the ice cleared and has left a bin with skates for use at the performance pavilion. Stay tuned for some night skating opportunities.

The Town Hall floor has officially been replaced. Mountainside Flooring has done a tremendous job with the installation of the white maple and it really brightens up the room. Dennis and the FOTH's work to secure the grant will now be augmented by another project to build and install a concessions counter that matches the beauty of the latest upgrade. Clean-up crew has been scheduled and it appears that we will be able to maintain the busy winter schedule.

Brandon Idol is Back! Friday, January 27<sup>th</sup> at 7:00 pm the 2024 crop of would-be Idols will audition for the chance to participate in our monthly singing competition. With concerts scheduled for February 23<sup>rd</sup>, March 22<sup>nd</sup>, April 19<sup>th</sup> to prepare for the final on May 17<sup>th</sup>, this 4<sup>th</sup> year will prove to be the best yet!

Kennedy Park Concert scheduled for January 27<sup>th</sup> – Former local teen rock band that is now a young adult staple in the Chittenden County music scene is coming home for a show in the place where they started; The Brandon Town Hall!

Friday Night at the Movies starts on Groundhog Day with a free will offering screening of a very appropriate to the date film being shown.

The inaugural "Kids Fest" is scheduled for February 10<sup>th</sup> is an indoor kids event with all kinds of games, entertainment and fun! Upstairs at the Town Hall!

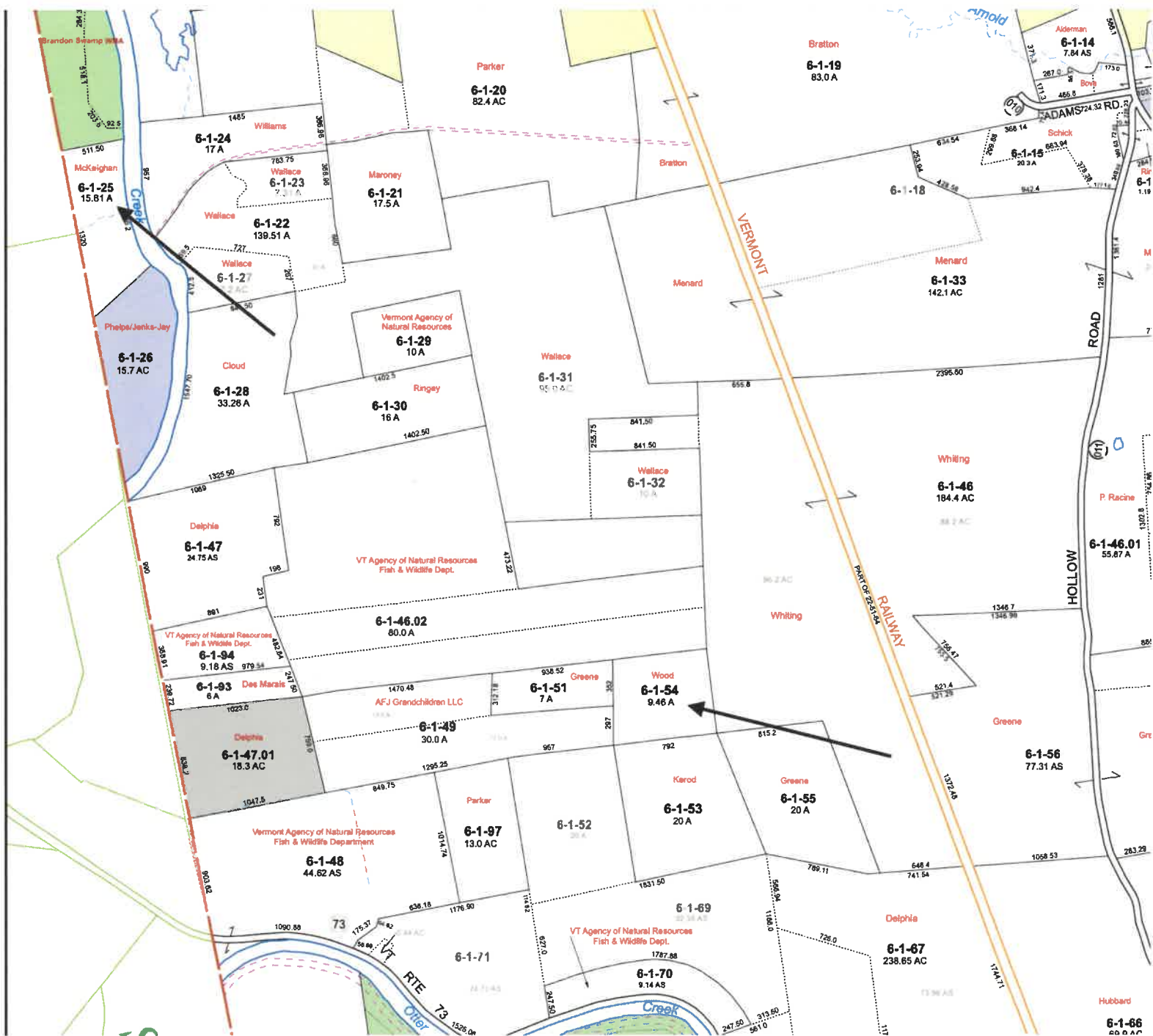
Also at the Town Hall: The weekly Indoor Disc Golf Putting league is back on Wednesday evenings at 6:30 on February 7<sup>th</sup> and running through the end of March. Free to play and a great way to work on your short game during the short days of winter!

Neil Silins Spoon Carving Group will meet monthly starting on February 4<sup>th</sup> at 2:30. They will meet the first Sunday of the month in the basement of the Town Hall. Free to join (BYOW and T)

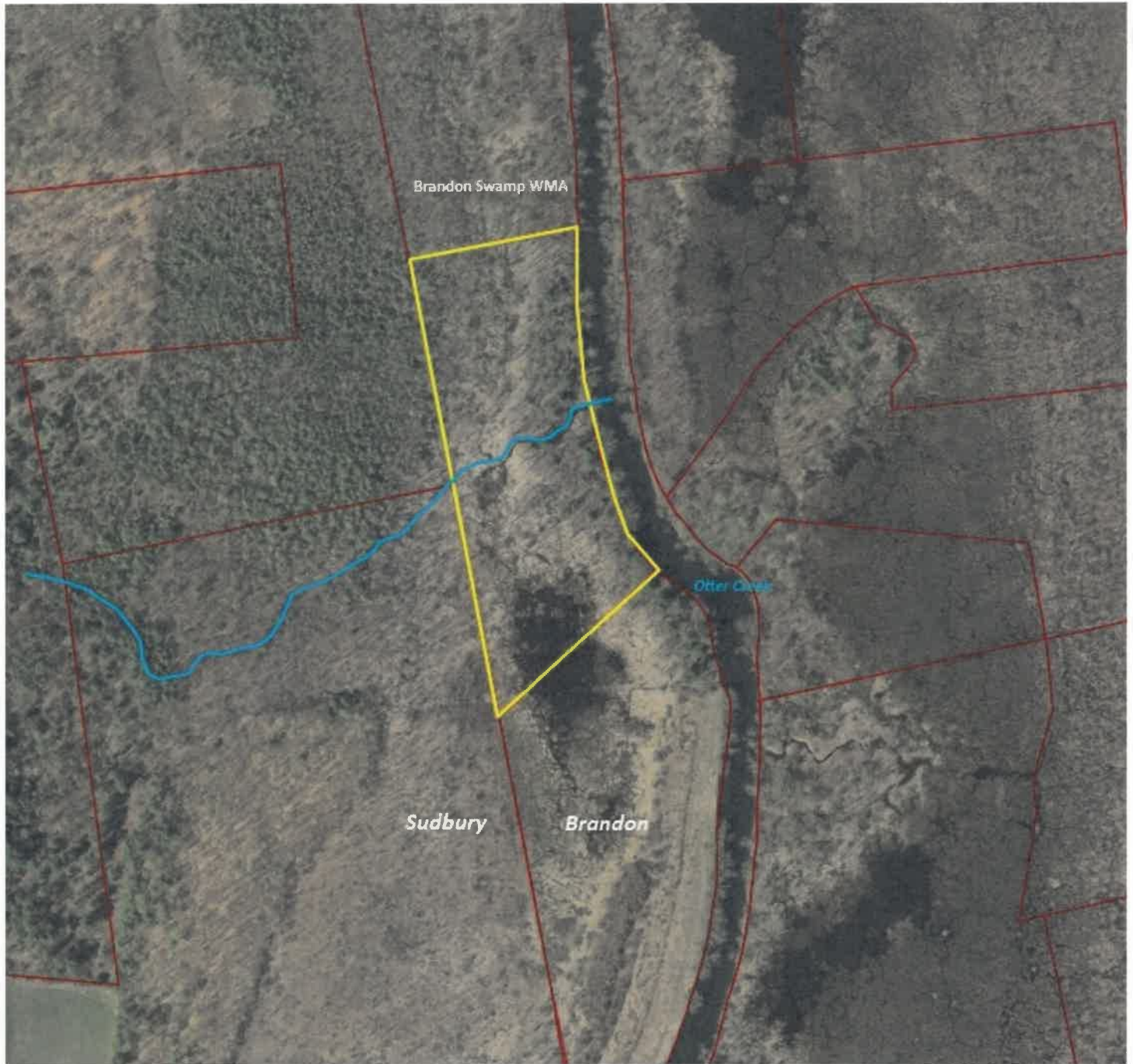
Respectfully Submitted,

Bill Moore









- LEGEND**
- Parcels (standardized)
  - Roads
    - Interstate
    - US Highway; 1
    - State Highway
    - Town Highway (Class 1)
    - Town Highway (Class 2,3)
    - Town Highway (Class 4)

## NOTES

Map created using ANR GIS mapping technology.

JBA 2/2/23

1: 5,020

February 3, 2023



255.0 0 128.00 255.0 Meters

WGS\_1984\_Web\_Mercator\_Auxiliary\_Sphere  
© Vermont Agency of Natural Resources

1" = 418 Ft. 1cm = 50 Meters  
THIS MAP IS NOT TO BE USED FOR NAVIGATION

DISCLAIMER: This map is for general reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. ANR and the State of Vermont make no representations of any kind, including but not limited to, the warranties of merchantability, or fitness for a particular use, nor are any such warranties to be implied with respect to the data on this map.



**From:** Sue Gage sgage@townofbrandon.com  
**Subject:** DOCUMENTS FOR APPROVAL BY SELECT BOARD

**Date:** January 18, 2024 at 10:31 AM

**To:** Seth Michael Hopkins shopkins@townofbrandon.com, Bill Moore bmoore@townofbrandon.com

SG

## FROM BOND COUNSEL:

Attached are two sets of documents for the bond election. The first document contains: necessity resolution and clerk's certificate of vote and posting. The necessity resolution should be adopted at the Selectboard meeting on January 22nd. It is resolving that the project is necessary, there are not sufficient funds to pay for the project and the question of borrowing the funds should be put to voters. The resolution also adopts the article language for the warning and the ballot. The certificate of vote and posting will be filled out by the clerk no less than 30 days after the vote. Eventually, we will need to see a scanned copy of the certificate plus all the attachments (e.g., executed resolution, executed warning, ballot, etc.).

The second document is the Declaration of Official Intent. This will allow the Town to reimburse itself from eventual bond/loan proceeds for any project costs it expended prior to the issuance. You may not need it, but it is good to have in place nonetheless. The Selectboard should adopt this document at its January 22nd meeting.

Here are the posting and publication requirements (slightly different than what are required for the annual meeting):

The warning needs to be published in a newspaper of known circulation in Town. It needs to be a paper actually published in paper form, not just online. The publication needs to be on the same day of the week for three weeks in a row, with the last date being no more than 10 days and not less than 5 days before the vote. So you would pick a publication date that falls between 2/24 – 2/29, and then pick two other dates exactly one week and two weeks before that date. For example: 2/14, 2/21 and 2/28.

The warning needs to be posted in five public places in town starting at least 2 weeks before the vote. One of the locations should be the town clerk's office. The warning should also be posted on the town's website.

Lastly, there needs to be an informational meeting within 10 days of the vote. That can be the annual meeting informational session, a regular Selectboard meeting or a stand-alone affair. That informational meeting needs to be warned at least 10 days in advance by posting in 2 public places plus the clerk's office.

Please let me know if you have any questions.

Thanks.

Eli

**Brandon  
RESOLUTION...**  
78 KB



**Brandon Declaration  
\$500000(6169748....**  
67 KB





DECLARATION OF OFFICIAL INTENT  
OF THE TOWN OF BRANDON  
TO REIMBURSE CERTAIN EXPENDITURES  
FROM PROCEEDS OF INDEBTEDNESS

WHEREAS, the Town of Brandon, Vermont (the “Issuer”) intends to construct a 150 kW net metered solar array in Brandon, Vermont, to be considered by the Issuer at a the annual meeting thereof held on March 5, 2024 (the “Project”); and

WHEREAS, the Issuer expects to pay certain capital expenditures (the “Reimbursement Expenditures”) in connection with the Project prior to the issuance of indebtedness for the purpose of financing costs associated with the Project on a long-term basis;

WHEREAS, the Issuer reasonably expects that for that part of the Project consisting of permitting, fiscal, legal, acquisition, design and construction costs, debt obligations in an amount not expected to exceed Five Hundred Thousand Dollars (\$500,000) will be issued and that certain of the proceeds of such debt obligations will be used to reimburse the Reimbursement Expenditures; and

WHEREAS, the Issuer declares its reasonable official intent to reimburse prior expenditures for the above-described part of the Project with proceeds of a subsequent borrowing:

NOW THEREFORE, the Issuer declares:

Section 1. The Issuer finds and determines that the foregoing recitals are true and correct, and that all of the capital expenditures covered by this Resolution were or will be made not earlier than 60 days prior to the date of this Resolution.

Section 2. This declaration is made solely for the purposes of establishing compliance with the requirements of Section 1.150-2 of the Treasury Regulations. This declaration does not bind the Issuer to make any expenditure, incur any indebtedness, or proceed with the Project.

Section 3. The Issuer hereby declares its official intent to use proceeds of indebtedness to reimburse itself for Reimbursement Expenditures, within 18 months of either the date of the first expenditure of funds by Issuer for such Project or the date that such Project is placed in service, whichever is later (but in no event more than three years after the date of the original expenditure of Issuer funds for such Project), and to allocate an amount not to exceed Five Hundred Thousand Dollars (\$500,000) of the proceeds thereof to reimburse itself for its expenditures in connection with the Project.



Section 4. The Issuer's debt obligations for the aforementioned purpose will not be "private activity bonds" within the meaning of Section 141 of the Internal Revenue Code of 1986.

Section 5. All prior actions of the officials and agents of Issuer that are in conformity with the purpose and intent of this Resolution and in furtherance of the Project shall be and the same hereby are in all respects ratified, approved and confirmed.

Section 6. All other resolutions of the legislative body of the Issuer, or parts of resolutions, inconsistent with this Resolution are hereby repealed to the extent of such inconsistency.

Section 7. It is hereby found that all discussions and deliberations of the legislative body of the Issuer leading to the adoption of this Resolution occurred at one or more meetings of the legislative body conducted pursuant to public notice and open to public attendance.

Section 8. This declaration shall take effect from and after its adoption.

The undersigned, Town Clerk of the Issuer, hereby certifies that the foregoing is a full, true and correct copy of the declaration of the legislative body of said Issuer duly made at a meeting thereof held on the date, specified below, and that said declaration has not been amended, modified or revoked.

---

Town Clerk

January 22, 2024



## RESOLUTION CERTIFICATE

I, Susan M. Gage, certify that I am the duly elected and qualified Clerk of the Town of Brandon, a municipal corporation located in the County of Rutland, State of Vermont; that I have custody of the books, records and seal of said Town; and that the following is a true and exact copy of a Resolution duly adopted at a meeting of the Selectboard of the said Town, duly called, noticed and held on January 22, 2024, at which a quorum of members of the Board was present and voting; and that the same remains in full force and effect, and has not been amended, rescinded, abridged, modified or contested in any way:

RESOLVED, that the public interest and necessity demand certain improvements, namely, construction of a 150 kW net metered solar array on land leased from the Brandon Industrial Corporation on Robert Wood Drive in Brandon, Vermont, at an aggregate estimated cost of Five Hundred Thousand Dollars (\$500,000); and

BE IT FURTHER RESOLVED, that the cost of completing the Town's share of the costs of constructing such improvements, after application of available state and federal grants-in-aid, and the application of available reserves, will be too great to be paid out of the annual revenue of the Town; and

BE IT FURTHER RESOLVED, that a proposal for the issuance of general obligation bonds or notes of the Town in the aggregate amount not to exceed Five Hundred Thousand Dollars (\$500,000) to pay for its cost of the same, subject to reduction through the receipt of any state or federal grants-in-aid and other financial assistance, should be submitted to the legal voters of the Town at the annual meeting thereof to be duly called and held for that purpose on March 5, 2024; and

BE IT FURTHER RESOLVED, that all acts relating to the proposition of incurring bonded indebtedness and the issuance of general obligation bonds or notes of the Town of Brandon for the purpose of constructing and operating said improvements within the corporate limits of the Town be in accordance with the provisions of Chapters 53 and 119 of Title 24, Vermont Statutes Annotated; and

BE IT FURTHER RESOLVED, the following proposal for the incurring of debt in an amount not to exceed Five Hundred Thousand Dollars (\$500,000), for the purpose of making and financing such improvements, shall be submitted to the legal voters of the Town at the annual meeting thereof on Tuesday, March 5, 2024:

## ARTICLE

Shall general obligation bonds, notes, other forms of indebtedness or other financing obligations or arrangements of the Town of Brandon in an amount not to exceed Five Hundred Thousand Dollars (\$500,000), subject to reduction from the application of available state and federal grants-in-aid and reserves, be issued for the purpose of



financing the cost of constructing a 150 kW net metered solar array on land leased from the Brandon Industrial Corporation on Robert Wood Drive in Brandon, the aggregate cost of such improvements estimated to be Five Hundred Thousand Dollars (\$500,000).

Dated: January 22, 2024

ATTEST:

SEAL

---

Susan M. Gage



**Bid Opening  
SELF-FUNDING SOLAR ARRAY  
Friday 12 January 2024 @ 4PM**

**Aegis Renewable Energy**

\$ 619,900.-

**Gee: Green Earth Energy**

\$ 468,500.-

**High Peaks Solar**

\$ 499,700.-

**Novus Energy / iSun**

\$ 500,000.-

+ Interconnect Costs. \$40-60K

**Selectboard:**

The full bid submission documents are available for your review and public review, either at the town office or upon request by email. Bids have been evaluated by me and by the energy committee chair. My recommendation is to award the bid to Gee, a Brandon business, as the qualified low bidder.

Very respectfully,  
Seth Hopkins

*1/12/24 Jacoby [Signature]*





Revision 22 Jan 2024: Reflects college degree completion by Ethan Kelleher (special part-time officer) and his hiring as 6th full-time officer (plus Chief of Police). Kelleher will work at the Academy rate per collective bargaining agreement. Change wage from \$18.50 to \$23.29.

SELECTBOARD

BLANKET PAYROLL AUTHORIZATION  
FOR FISCAL YEAR ENDING 30 JUNE 2024

Pursuant to 24 VSA §1623 (a) (2), the Selectboard of the Town of Brandon authorizes the Treasurer of the Town of Brandon to make payroll payments to the following individuals at the rates approved and set forth below. This authorization is effective through the close of the current fiscal year on 30 June 2024 unless earlier modified or revoked by vote of the Selectboard.

SALARIED STAFF: Annual amounts to be paid in 26 installments

Gage, Susan M	\$80,000	Kachajian, David W	\$92,820
Hopkins, Seth M	\$75,000	Moore, William III	\$70,000

HOURLY STAFF: Regular hourly wage for permanent full- and part-time employees

Alnick, Aidan C	\$26.79	Kelleher, Ethan	\$23.29	Savela, Jacolyn	\$26.25
Biasuzzi, Jeffrey M	\$27.58	Kilpeck, Brian	\$26.25	Smith, Elaine	\$26.11
Burtch-MacLeod, Ana	\$18.50	Kilpeck, Thomas	\$25.00	Snow, Daniel	\$31.00
Cijka, Stephen J	\$34.86	Kingston, Timothy	\$32.76	Stendardo, Nicholas	\$26.79
Danforth, Susan G	\$15.00	Mannino, Joseph	\$26.79	Stevens, Lawrence F	\$25.00
Disorda, Jeremy S	\$30.00	McKeighan, Nathan	\$22.05	VonSchleusingen, Michael	\$28.69
Erickson, Shawn M	\$35.81	Merkert, Luanne	\$25.59	Wright, Colleen	\$20.80
Folger, Karen P	\$26.78	Rimmer, Kevin M	\$25.75	Wyman, Jonathan	\$20.00
Graziano, Linda	\$24.83	###		###	

OCCASIONAL STAFF: Non-contracted; elected/appointed/seasonal

Board of Civil Authority (12)	\$13.18 per hour	Summer camp staff (5)	\$15 per hour
Knapp, Hillary	\$110 per hearing/\$50 per decision	Bryant, Charlene	\$150 per meeting
Selectboard members (5)	\$1,200 each per year in 3 payments of \$400 each in March, July, and November		
	###		

The Town of Brandon Personnel Policy and the Collective Bargaining Agreements with the New England Police Benevolent Association and the American Federation of State, County and Municipal Employees terms apply.

ADOPTED this 22nd day of January 2024.

SIGNATURES of SELECTBOARD:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**TOWN OF BRANDON  
WARNING FOR EVENING MEETING  
MARCH 4, 2024**

The legal voters of the Town of Brandon, Vermont are hereby notified and warned to convene at the **Brandon Town Hall, 1 Conant Square, Brandon, VT on Monday, March 4, 2024 at 7:00 P.M.** to transact the following business:

1. To hear a presentation by the Select Board of its recommended budget for fiscal year 2024-2025. This budget and appropriations will be voted by Australian Ballot on March 5, 2024 at the Brandon American Legion Post #55, 550 Franklin Street, Brandon, VT, between the hours of 10 am and 7 pm.
2. Shall the voters of the Town of Brandon exempt the buildings and property belonging to Brandon Area Rescue Squad located at 1338 Franklin Street (parcel ID 0086-1338) from **municipal property tax and education property tax** for a period of five (5) years in accordance with the exemption clause for charitable and fraternal organizations as set forth in 32 V.S.A § 3840?
3. Shall the voters of the Town of Brandon exempt the buildings and property belonging to the Brandon Masonic Association located at 1046 Park Street (parcel ID 0030-1066) from **municipal property tax and education property tax** for a period of five (5) years in accordance with the exemption clause for charitable and fraternal organizations as set forth in 32 V.S.A § 3840?
4. To transact any other business proper to be done when met.
5. Adjourn.

**TOWN OF BRANDON  
AUSTRALIAN BALLOT  
FOR MARCH 5, 2024**

The legal voters of the Town of Brandon, Vermont are further notified and warned that ballots for the following articles will be mailed to all registered, active voters and they may return them by mail or drop them off at the town offices or meet at the **Brandon American Legion Post #55, 550 Franklin Street, Brandon, VT on Tuesday, March 5, 2024** between the hours of **9:00 A.M. and 7:00 P.M.** to vote in person by Australian Ballot or to drop off mailed ballots on the following matters:

1. To elect Town Officers for the ensuing year:

Moderator .....	One for one-year term
Selectboard.....	One for three-year term
Selectboard.....	Two for one-year term
Trustee of Public Funds.....	One for three-year term
Library Trustee.....	One for two-year term
2. Shall the voters of the Town of Brandon authorize total general fund expenditures of Three Million, Seven Hundred Ninety-six Thousand One Hundred and Eighty Dollars (\$3,796,180) for the FY 2024-2025 budget year, of which the sum of Five Hundred Twenty-four Thousand Six Hundred and Seventy Dollars (\$524,670) is to be raised by non-tax revenues and Three Million Two Hundred Seventy-one Thousand Five Hundred and Ten (\$3,271,510) is to be raised by property taxes?
3. Shall the voters of the Town of Brandon appropriate \$4,000 for ARC-Rutland to support community and social opportunities for local citizens with developmental and intellectual disabilities, to be raised by property taxes?
4. Shall the voters of the Town of Brandon appropriate \$7,000 for the Brandon Independence Day Celebration Committee, to support activities offered at the Independence Day celebration, to be raised by property taxes?



5. Shall the voters of the Town of Brandon appropriate \$25,000 for the Brandon American Legion Post #55, to be raised by property taxes?
6. Shall the voters of the Town of Brandon appropriate \$1,000 for the Brandon Area Chamber of Commerce, for the improvement and advancement of businesses and community in Brandon, to be raised by property taxes?
7. Shall the voters of the Town of Brandon appropriate \$82,580 for the Brandon Area Rescue Squad Inc., to support volunteer emergency medical services, to be raised by property taxes?
8. Shall the voters of the Town of Brandon appropriate \$92,000 for the Brandon Free Public Library, to support the programs, resources, and community activities of the library, to be raised by property taxes?
9. Shall the voters of the Town of Brandon appropriate \$5,000 for the Brandon Museum at the Stephen A. Douglas Birthplace Community Center, Inc, to protect and maintain the building and historical artifacts, to be raised by property taxes?
10. Shall the voters of the Town of Brandon appropriate \$15,500 for Brandon Senior Citizens Center, Inc, to support free community lunches, and activities and programs at the center, to be raised by property taxes?
11. Shall the voters of the Town of Brandon appropriate \$3,000 for the Charter House Coalition, to support community meals and emergency shelter programs, to be raised by property taxes?
12. Shall the voters of the Town of Brandon appropriate \$1,000 for the Open Door Clinic, Community Health Services of Addison County, to support access to free dental and healthcare to those who are uninsured or under-insured, to be raised by property taxes?
13. Shall the voters of the Town of Brandon appropriate \$550 for RSVP & The Volunteer Center, to support free income tax preparation and volunteer placements, to be raised by property taxes?
14. Shall the voters of the Town of Brandon appropriate \$1,500 for Rutland County Humane Society, to support shelter and care of companion animals, to be raised by property taxes?
15. Shall the voters of the Town of Brandon appropriate \$2,900 for the Southwestern Vermont Council on Aging, to support meals on wheels, case management and other elderly services, to be raised by property taxes?
16. Shall the voters of the Town of Brandon appropriate \$10,200 for the VNA & Hospice of the Southwest Region (VNAHSR), to support home care, hospice, and community health services, to be raised by property taxes?

Select Board Signed and Certified January 22, 2024

Tracy Wyman \_\_\_\_\_

Cecil Reniche-Smith \_\_\_\_\_

Timothy Guiles \_\_\_\_\_

Heather Nelson \_\_\_\_\_

Brian Coolidge \_\_\_\_\_

Adopted and approved at a duly warned meeting of the Select Board of the Town of Brandon called, noticed, and held on January 22, 2024. Received for record and recorded in the records of the Town of Brandon on January 23, 2024.



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06:09 pm

TOWN OF BRANDON Accounts Payable  
Check Warrant Report # 63731 Current FY Invoices  
All Invoices For Check Acct 01(10 General Fund) 01/22/24 To 01/22/24

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Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
101056	AIKIDO VERMONT	01/17/24 aikido fall 2023	10-5-18-50090	901.13	1053	01/22/24
		01/17/24 Adult Activities				
200263	ALDRICH & ELLIOTT, PC	01/01/24 WWTF Upgrade Step III	40-5-20-20120	39958.55	1054	01/22/24
		81844 Engineering				
100015	ALLEN ENGINEERING & CHEMI	01/05/24 chlorine	20-5-55-50120	2715.00	1055	01/22/24
		11250471401 Sodium Hypochorite				
100619	ALLIED AUTO PARTS	12/14/23 thinner, cleaner	10-5-15-41160	67.48	1056	01/22/24
		859523 HW Maint. Supplies-Vehicl				
100619	ALLIED AUTO PARTS	01/12/24 hose, o rings, fittings	10-5-15-41160	154.23	1056	01/22/24
		861506 HW Maint. Supplies-Vehicl				
311130	BIG TEX TRAILER WORLD, IN	01/17/24 part for snow plow	20-5-55-41180	135.60	1057	01/22/24
		PI539020 Maintenance-Vehicles				
310709	BMI	01/02/24 fee 01/01/24 - 12/31/24	10-5-18-43140	435.00	1058	01/22/24
		4123977 Town Hall				
310699	BRANDON GLC SOLAR, LLC	02/01/24 monthly solar electric	10-5-22-42130	2365.00	1059	01/22/24
		205B Bldgs & Grounds Electric				
310699	BRANDON GLC SOLAR, LLC	02/01/24 monthly solar electric	20-5-55-42130	1935.00	1059	01/22/24
		205B Electric				
300617	BRANDON INDUSTRIAL CORP	01/18/24 lease option Lot F	10-5-22-90500	10.00	1060	01/22/24
		BIC24001 Capital Outlay B & G				
100280	BRANDON LUMBER & MILLWORK	01/04/24 wheelbarrow	20-5-55-43160	169.99	1061	01/22/24
		17008/3 Maint. Supplies - General				
100280	BRANDON LUMBER & MILLWORK	01/08/24 painting supplies	10-5-22-43150	21.95	1061	01/22/24
		18807/3 Town Hall Repair/Maint.				
100280	BRANDON LUMBER & MILLWORK	01/11/24 caulking	10-5-22-43150	3.99	1061	01/22/24
		19288/3 Town Hall Repair/Maint.				
100280	BRANDON LUMBER & MILLWORK	01/11/24 flake chloride	10-5-22-43080	132.83	1061	01/22/24
		19308/3 Highway Bldg Maint				
100280	BRANDON LUMBER & MILLWORK	01/12/24 garden hose	10-5-22-43080	44.99	1061	01/22/24
		19360/3 Highway Bldg Maint				
100280	BRANDON LUMBER & MILLWORK	01/12/24 painting supplies	10-5-22-43150	81.54	1061	01/22/24
		19383/3 Town Hall Repair/Maint.				
100280	BRANDON LUMBER & MILLWORK	01/12/24 staple	10-5-22-43150	6.99	1061	01/22/24
		19427/3 Town Hall Repair/Maint.				
200218	BRANDON REPORTER	12/20/23 rec activities ad	10-5-18-10330	285.00	1062	01/22/24
		12/31/23 Advertising/Recruitment				
100198	CARGILL, INCORPORATED	01/10/24 salt	10-5-15-47110	5831.84	1063	01/22/24
		2909003057 Road Salt				
100462	CASELLA WASTE MANAGEMENT	01/01/24 Dec trucking of sludge	20-5-55-50170	1980.00	1064	01/22/24
		2956869 Trucking				
311157	CHADWICK-BAROSS INC	12/29/23 repair flushing machine	20-5-55-20240	3148.25	1065	01/22/24
		M39791 Contractors				
311157	CHADWICK-BAROSS INC	12/29/23 repair flushing machine	20-5-55-43160	1417.94	1065	01/22/24
		M39791 Maint. Supplies - General				
301503	CHAMPLAIN VALLEY FUELS	01/05/24 heating fuel @ Highway	10-5-22-42110	690.84	1066	01/22/24
		513954 Heating Fuel				
301503	CHAMPLAIN VALLEY FUELS	01/10/24 diesel fuel	10-5-15-41130	2187.91	1066	01/22/24
		514584 Fuel - Vehicles HW				
300755	CHEMSEARCHFE	01/09/24 degreaser	20-5-55-43160	267.45	1067	01/22/24
		8528079 Maint. Supplies - General				



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310097	COMCAST	01/02/24	service: 01/09 - 02/08 EST 01/02/24	10-5-18-42100 Recreation Telephone	144.55	1068	01/22/24
310097	COMCAST	12/27/23	service: 01/04 - 02/03 PD 12/27/23	10-5-14-42100 PD Telephone Service	441.54	1069	01/22/24
310097	COMCAST	01/09/24	service: 01/19 - 02/15 TH 01/09/24	10-5-10-42100 Telephone Exp. Admin.	96.26	1070	01/22/24
310097	COMCAST	12/27/23	service: 01/04 - 02/03 TO 12/27/23	10-5-10-42100 Telephone Exp. Admin.	632.33	1071	01/22/24
310037	CONSOLIDATED COMMUNICATIO	01/06/24	service: Dec 06 to Jan 05 HWY 01/06/24	10-5-15-42100 HW Telephone	129.98	1072	01/22/24
301148	CORPORATE BILLING LLC	12/18/23	diesel exhaust fluid X12202577301	10-5-15-41160 HW Maint. Supplies-Vehicl	467.50	1073	01/22/24
100470	CROSBY'S SALES & SERVICE	12/05/23	chains, oil 0070170	10-5-15-44130 Tree Removal/Planting	117.62	1074	01/22/24
100470	CROSBY'S SALES & SERVICE	12/12/23	bars, oil 0070187	10-5-15-44130 Tree Removal/Planting	169.18	1074	01/22/24
100470	CROSBY'S SALES & SERVICE	01/03/24	rewind rope 0070251	10-5-15-44130 Tree Removal/Planting	11.00	1074	01/22/24
300466	DUNDON PLUMBING & HEATING	01/09/24	portable toilet fees 86571	10-5-18-43130 Estabrook	130.00	1075	01/22/24
300466	DUNDON PLUMBING & HEATING	01/09/24	portable toilet fees 86571	10-5-18-60100 Seminary Hill	130.00	1075	01/22/24
300466	DUNDON PLUMBING & HEATING	01/15/24	use of septic truck 86700	20-5-55-20240 Contractors	900.00	1075	01/22/24
100494	ENDYNE INC	01/12/24	testing 475758	20-5-55-22120 Testing	270.00	1076	01/22/24
100494	ENDYNE INC	01/18/24	testing 476142	20-5-55-22120 Testing	25.00	1076	01/22/24
100615	FISHER SCIENTIFIC COMPANY	01/04/24	buffer, filters 8841669	20-5-55-30120 Professional Supplies	368.08	1077	01/22/24
100615	FISHER SCIENTIFIC COMPANY	01/11/24	pH probe 9013266	20-5-55-30120 Professional Supplies	437.20	1077	01/22/24
300187	FLORENCE CRUSHED STONE	12/28/23	3/4 minus and plant mix 234225	10-5-15-46140 Gravel	8199.70	1078	01/22/24
300187	FLORENCE CRUSHED STONE	01/06/24	3/4 minus, grizzley fines 234264	10-5-15-46140 Gravel	7090.26	1078	01/22/24
311128	GREEN MOUNTAIN GARAGE	01/08/24	hose 208441	10-5-15-41160 HW Maint. Supplies-Vehicl	25.75	1079	01/22/24
311128	GREEN MOUNTAIN GARAGE	01/09/24	glass cleaner, antifreeze 208508	10-5-15-41160 HW Maint. Supplies-Vehicl	97.20	1079	01/22/24
311128	GREEN MOUNTAIN GARAGE	01/09/24	fitting, grease 208525	10-5-15-41160 HW Maint. Supplies-Vehicl	17.98	1079	01/22/24
311128	GREEN MOUNTAIN GARAGE	01/16/24	fuses 208802	20-5-55-43160 Maint. Supplies - General	5.38	1079	01/22/24
311128	GREEN MOUNTAIN GARAGE	01/17/24	diesel fuel additive 208838	20-5-55-41180 Maintenance-Vehicles	17.98	1079	01/22/24
311128	GREEN MOUNTAIN GARAGE	12/14/23	credit (reverse error) 859523CR	10-5-15-41160 HW Maint. Supplies-Vehicl	-67.48	1079	01/22/24
310233	GREEN MOUNTAIN POWER	01/04/24	7 Conant Square lighting 01/24 047828	10-5-22-42130 Bldgs & Grounds Electric	42.98	1080	01/22/24



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310233	GREEN MOUNTAIN POWER	01/05/24	WW 480 volt service 01/24 079168	20-5-55-42130 Electric	810.57	1080	01/22/24
310233	GREEN MOUNTAIN POWER	01/03/24	Newton pump station 01/24 089202	20-5-55-42130 Electric	1002.01	1080	01/22/24
310233	GREEN MOUNTAIN POWER	01/05/24	Central Pk/traffic lights 01/24 170028	10-5-22-42130 Bldgs & Grounds Electric	728.60	1080	01/22/24
310233	GREEN MOUNTAIN POWER	01/05/24	Estabrook Park 01/24 240302	10-5-22-42130 Bldgs & Grounds Electric	58.25	1080	01/22/24
310233	GREEN MOUNTAIN POWER	01/03/24	WWTP 01/24 260302	20-5-55-42130 Electric	2258.46	1080	01/22/24
310233	GREEN MOUNTAIN POWER	01/05/24	Carver pump station 01/24 290502	20-5-55-42130 Electric	50.29	1080	01/22/24
310233	GREEN MOUNTAIN POWER	01/05/24	Green Park 01/24 317702	10-5-22-42130 Bldgs & Grounds Electric	24.80	1080	01/22/24
310233	GREEN MOUNTAIN POWER	01/03/24	Highway garage 01/24 337202	10-5-22-42130 Bldgs & Grounds Electric	285.88	1080	01/22/24
310233	GREEN MOUNTAIN POWER	01/05/24	Country Club pump station 01/24 338602	20-5-55-42130 Electric	34.83	1080	01/22/24
310233	GREEN MOUNTAIN POWER	01/04/24	7 Conant Sq car chargers 01/24 339840	10-5-22-42500 Electric EV Car Stations	96.73	1080	01/22/24
310233	GREEN MOUNTAIN POWER	01/03/24	Town Hall 01/24 451302	10-5-22-42130 Bldgs & Grounds Electric	559.74	1080	01/22/24
310233	GREEN MOUNTAIN POWER	01/05/24	Brookdale pump station 01/24 467702	20-5-55-42130 Electric	33.16	1080	01/22/24
310233	GREEN MOUNTAIN POWER	01/04/24	Crescent Park 01/24 737937	10-5-22-42130 Bldgs & Grounds Electric	133.10	1080	01/22/24
310233	GREEN MOUNTAIN POWER	01/03/24	Police station 01/24 822212	10-5-22-42130 Bldgs & Grounds Electric	413.37	1080	01/22/24
310233	GREEN MOUNTAIN POWER	01/05/24	street lights 01/24 851302	10-5-22-42130 Bldgs & Grounds Electric	3051.59	1080	01/22/24
310233	GREEN MOUNTAIN POWER	01/05/24	WWTP security light 01/24 860302	20-5-55-42130 Electric	27.15	1080	01/22/24
310233	GREEN MOUNTAIN POWER	01/03/24	Champlain pump station 01/24 867202	20-5-55-42130 Electric	415.71	1080	01/22/24
310233	GREEN MOUNTAIN POWER	01/03/24	Town offices 01/24 941302	10-5-22-42130 Bldgs & Grounds Electric	387.90	1080	01/22/24
101070	HODDER, GARY	01/17/24	fall 2023 Sunday soccer 01/17/24	10-5-18-40000 Youth Soccer	200.00	1082	01/22/24
311204	HOPKINS, SETH	01/08/24	reimb - mileage/parking 8 JAN 2024	10-5-10-10310 Travel & Expenses	23.16	1083	01/22/24
100792	HULBERT SUPPLY CO INC	01/05/24	torch, gas, plug X021148	20-5-55-43160 Maint. Supplies - General	75.76	1084	01/22/24
301025	IMPACT FIRE SERVICES LLC	12/26/23	extinguisher maint 25026783	10-5-14-30210 Office Equipment	210.00	1085	01/22/24
301520	KUPFERER & BLAKE LTD	01/04/24	legal re zoning violation ZONING NOV	10-5-12-21111 Legal Services - zoning	165.00	1086	01/22/24
311176	LILY WHITE CLEANING SERVI	01/17/24	cleaning 011724	10-5-22-10130 Admin Custodian	315.00	1087	01/22/24
311176	LILY WHITE CLEANING SERVI	01/17/24	cleaning 011724	10-5-22-10120 PD Custodian	175.00	1087	01/22/24



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All Invoices For Check Acct 01(10 General Fund) 01/22/24 To 01/22/24

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
310630	MASTERCARD	12/22/23	chair mat, Loader light 12160	10-5-15-41160 HW Maint. Supplies-Vehicl	38.00	1088	01/22/24
310630	MASTERCARD	12/22/23	chair mat, Loader light 12160	10-5-10-30110 Office Supplies	40.99	1088	01/22/24
310630	MASTERCARD	12/05/23	2024 Garden Expo 12161	10-5-18-60010 Bus Trips	560.00	1088	01/22/24
310630	MASTERCARD	12/05/23	youth BB jerseys 12162	10-5-18-40050 Youth Basketball	180.61	1088	01/22/24
310630	MASTERCARD	12/21/23	Cheer uniforms 12163	10-5-18-40090 Cheerleading	539.76	1088	01/22/24
310630	MASTERCARD	12/04/23	Neoprene waders 12164	10-5-15-10320 Clothing Allowance	161.00	1088	01/22/24
310630	MASTERCARD	12/13/23	Air impac,shop tool,paint 12165	10-5-15-41110 New Equipment-Misc. Tools	901.38	1088	01/22/24
310630	MASTERCARD	12/13/23	Truck/plow paint & supply 12166	10-5-15-41160 HW Maint. Supplies-Vehicl	553.86	1088	01/22/24
310630	MASTERCARD	12/19/23	call alerts-Emerg Mgmt 12167	10-5-10-30150 Emergency Management	245.00	1088	01/22/24
310630	MASTERCARD	12/05/23	dog food 45143-6	10-5-14-40440 Police Dog Expenses	66.48	1088	01/22/24
310630	MASTERCARD	11/28/23	batteries 45163	10-5-14-30110 Office Supplies	57.98	1088	01/22/24
310630	MASTERCARD	12/11/23	membership dues 45164	10-5-14-10330 Dues & Subscriptions	50.00	1088	01/22/24
310630	MASTERCARD	12/11/23	police shield 45165	10-5-14-30120 Professional Supplies	765.00	1088	01/22/24
310630	MASTERCARD	12/13/23	radio earpieces 45167	10-5-14-20232 Radio Maintenance	137.55	1088	01/22/24
330377	MATTHEW BENDER & COMPANY,	10/25/23	supplement package 3887346X	10-5-14-10330 Dues & Subscriptions	336.31	1090	01/22/24
301083	MVP SELECT CARE INC	01/04/24	Dec 2023 HRA 2023-12	10-5-22-10218 HRA	2.50	1091	01/22/24
301083	MVP SELECT CARE INC	01/04/24	Dec 2023 HRA 2023-12	20-5-55-10218 HRA WW	5.00	1091	01/22/24
301083	MVP SELECT CARE INC	01/04/24	Dec 2023 HRA 2023-12	10-5-18-10218 HRA	2.50	1091	01/22/24
301083	MVP SELECT CARE INC	01/04/24	Dec 2023 HRA 2023-12	10-5-15-10218 HRA HW	5.00	1091	01/22/24
301083	MVP SELECT CARE INC	01/04/24	Dec 2023 HRA 2023-12	10-5-13-10218 HRA	5.00	1091	01/22/24
301083	MVP SELECT CARE INC	01/04/24	Dec 2023 HRA 2023-12	10-5-14-10218 HRA PD	10.00	1091	01/22/24
301083	MVP SELECT CARE INC	01/04/24	Dec 2023 HRA 2023-12	10-5-10-10218 HRA Admin	5.00	1091	01/22/24
100788	NEW ENGLAND MUNICIPAL RES	01/07/24	Lisa 12/4/23 - 12/26/23 54363	10-5-11-22140 Property Assessor	902.50	1092	01/22/24
100910	NOBLE ACE HARDWARE RUTLAN	01/12/24	washers 037312/1	10-5-15-41160 HW Maint. Supplies-Vehicl	71.69	1093	01/22/24
301519	NORTHEAST PROPERTY AND EV	01/08/24	evidence management class 8JAN2024	10-5-14-10340 Professional Development	350.00	1094	01/22/24



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101129	OTTER CREEK ENGINEERING	01/15/24	wetland delineation 23021	10-5-18-40140 Disc Golf / Golf	1950.00	1095	01/22/24
301088	PETE'S TIRE BARNS, INC	01/10/24	tires 22230	20-5-55-41180 Maintenance-Vehicles	2489.07	1096	01/22/24
310736	POCKETTE PEST CONTROL	01/16/24	pest control: Police Dept 32901	10-5-22-43090 PD Bldg Maint.	65.00	1097	01/22/24
310736	POCKETTE PEST CONTROL	01/16/24	pest control: storage 32904	10-5-18-20500 Storage Unit Supply/Maint	50.00	1097	01/22/24
310736	POCKETTE PEST CONTROL	01/16/24	pest control: Town Hall 32906	10-5-22-43150 Town Hall Repair/Maint.	40.00	1097	01/22/24
310736	POCKETTE PEST CONTROL	01/16/24	pest control: Town Office 32907	10-5-22-43100 Town Office	70.00	1097	01/22/24
100478	ROYAL GROUP, INC.	10/31/23	alarm monitoring @ HWY 705861	10-5-22-43080 Highway Bldg Maint	265.00	1098	01/22/24
101128	RUTLAND HIGH SCHOOL	01/27/24	team registration 01/27/24	10-5-18-40090 Cheerleading	125.00	1099	01/22/24
101130	SOUTH BURLINGTON HIGH SCH	02/03/24	registration 02/03/24	10-5-18-40090 Cheerleading	125.00	1100	01/22/24
310921	STEARNS SERVICES LLC	01/17/24	consulting fee 1225	10-5-10-30130 Service Contracts	360.00	1101	01/22/24
300592	SUBURBAN PROPANE, L.P.	12/29/23	propane @ Town Hall 542271	10-5-22-42100 Heating - Propane	368.07	1102	01/22/24
300592	SUBURBAN PROPANE, L.P.	12/29/23	propane @ Town Office 542272	10-5-22-42100 Heating - Propane	225.28	1102	01/22/24
300592	SUBURBAN PROPANE, L.P.	12/29/23	propane @ WW lab bldg 542273	20-5-55-42110 LP Gas - Bldgs	418.29	1102	01/22/24
300592	SUBURBAN PROPANE, L.P.	12/29/23	propane @ WW chem bldg 542275	20-5-55-42110 LP Gas - Bldgs	133.74	1102	01/22/24
300592	SUBURBAN PROPANE, L.P.	12/29/23	propane @ Police Dept. 542282	10-5-22-42100 Heating - Propane	106.87	1102	01/22/24
300592	SUBURBAN PROPANE, L.P.	01/05/24	propane WW main garage 542394	20-5-55-42110 LP Gas - Bldgs	113.44	1102	01/22/24
300592	SUBURBAN PROPANE, L.P.	01/05/24	propane WW small garage 542395	20-5-55-42110 LP Gas - Bldgs	43.22	1102	01/22/24
300592	SUBURBAN PROPANE, L.P.	01/05/24	propane WW supply garage 542396	20-5-55-42110 LP Gas - Bldgs	81.47	1102	01/22/24
300592	SUBURBAN PROPANE, L.P.	01/05/24	propane WW chem bldg 542397	20-5-55-42110 LP Gas - Bldgs	70.37	1102	01/22/24
300592	SUBURBAN PROPANE, L.P.	01/05/24	propane WW lab bldg 542398	20-5-55-42110 LP Gas - Bldgs	221.34	1102	01/22/24
101127	SWAHN, KATHY	01/18/24	refund-trip cancellation 01/18/24	10-5-18-60010 Bus Trips	115.00	1103	01/22/24
301518	UNITED AG & TURF	01/09/24	seal, thermostat 10372317	10-5-15-41160 HW Maint. Supplies-Vehicl	33.51	1104	01/22/24
311173	USABLUEBOOK	12/29/23	measuring tape, decals INV00233028	20-5-55-43160 Maint. Supplies - General	94.31	1105	01/22/24
300853	USDA	01/05/24	Champlain St PS Bond pymt 1/5/24	20-5-55-60610 USDA Bond-Champ. PS-Prin	6638.83	-----	--/--/--
300853	USDA	01/05/24	Champlain St PS Bond pymt 1/5/24	20-5-55-60600 USDA Bond Champlain PS in	4843.17	-----	--/--/--



01/18/24

06:09 pm

TOWN OF BRANDON Accounts Payable

Check Warrant Report # 63731 Current FY Invoices

Page 6 of 6

Jacolyn

All Invoices For Check Acct 01(10 General Fund) 01/22/24 To 01/22/24

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
310046	W.B. MASON CO INC	01/10/24	paper towels 243773400	10-5-22-43180 Maint. Supplies Bldgs.	237.93	1106	01/22/24
311001	WHEELER, MANDY	01/09/24	Town Report layout 180	10-5-10-30511 Town Report	320.00	1107	01/22/24
Report Total					121981.57		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify  
that there is due to the several persons whose names are  
listed hereon the sum against each name and that there  
are good and sufficient vouchers supporting the payments  
aggregating \$ \*\*\*121,981.57  
Let this be your order for the payments of these amounts.

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01/18/24  
06:47 pm

TOWN OF BRANDON Accounts Payable  
Check Warrant Report # 63732 Current Prior Next FY Invoices  
Manually Selected For Check Acct 01(10 General Fund) 01/22/24 To 01/22/24

Page 1  
Jacolyn

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
100275	BRANDON FREE PUBLIC LIBRARY	1/10/24	VCDP Grant Draw #1	98047.50	0.00	98047.50	1108 01/22/24
Report Total			98,047.50	0.00	98,047.50		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify  
that there is due to the several persons whose names are  
listed hereon the sum against each name and that there  
are good and sufficient vouchers supporting the payments  
aggregating \$ \*\*\*\*98,047.50  
Let this be your order for the payments of these amounts.

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