

**Brandon Select Board Special Meeting  
January 29, 2024**

**NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.**

**Board Members In Attendance:** Tracy Wyman, Brian Coolidge, Heather Nelson, Tim Guiles, Cecil Reniche-Smith

**Others In Attendance:** Seth Hopkins, Bill Moore, Jan Coolidge, Steven Jupiter, Carolyn VanVleck, Dortehea Langevin, Jack Schneider, Sue Gage, Neil Silins, Sandy Mayo, Karen Rhodes

**Others in Attendance via Zoom:** Annie Stratton, Natalie Steen, Vicki Disorda

**1. Call to Order**

The meeting was called to order at 7:00PM by Tracy Wyman – Board Chair.

***a. Agenda Adoption***

**Motion** by Brian Coolidge/Tim Guiles to approve the agenda. **The motion passed unanimously.**

**2. Approve Ballot for Town Meeting**

**Motion** by Tim Guiles/Cecil Reniche-Smith to approve the ballot for the town meeting. **The motion passed with one no vote – Brian Coolidge.**

**3. Approve Ballot for Bond Question**

**Motion** by Tim Guiles/Cecil Reniche-Smith to approve the ballot for the bond question. **The motion passed with two no votes – Brian Coolidge and Tracy Wyman.**

**4. Approve Update to Blanket Payroll Warrant**

Seth Hopkins advised Shawn Erickson will be retiring and the change will advance Jeremy Disorda who has completed the foreman training program. His rate will change from \$30.00 to \$33.00/hour.

**Motion** by Tim Guiles/Cecil Reniche-Smith to approve the updated blanket payroll warrant as presented. **The motion passed unanimously.**

**5. Approve Purchase Order for Guardrails (4 Roads)**

Seth Hopkins inspected the areas for guardrail replacements with Shawn Erickson that includes Wood Lane that is due to the road being raised for the culvert work and the guardrails are partly out of shape. The area on Marshall Phillips Road is a narrow spot without much shoulder and the guardrails are tipping back and are not at the right height. The guardrails on Carver Street are at the end near the Pittsford bridge that a truck had destroyed and the Wheeler Road guardrails are at the far end near the culvert. Insurance money was received for the damage done to the guardrails on Carver Street. Mr. Erickson stated due to the mobilization, it is more efficient to do them all together, with the work being done prior to June 30<sup>th</sup>. The budget has \$10,000 and \$2,300 was received from insurance. The balance will come from the department's budget due to not spending as much on sand or salt usage.

**Motion** by Cecil Reniche-Smith/Heather Nelson to approve the warrant to repair the guardrails as noted in the work order. **The motion passed unanimously.**

## **6. Adjournment**

**Motion** by Brian Coolidge/Tracy Wyman to adjourn the Select Board special meeting at 7:05PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant  
Recording Secretary