

Special Brandon Select Board Meeting

January 29, 2024

7:00 p.m.

The Brandon Select Board will meet Monday, January 29, 2024 in conjunction with the Public Hearing to begin at 7:00 p.m. at the Brandon Town Hall located at 1 Conant Square expecting to consider the items on this agenda.

- 1) Call to Order**
 - a) Adopt Agenda (posted or as amended)**
- 2) Approve Ballot for Town Meeting**
- 3) Approve Ballot for Bond Question**
- 4) Approve update to blanket payroll warrant**
- 5) Approve purchase order for guardrails (four roads)**
- 6) Adjournment**



Revision 29 Jan 2024: Reflects successful completion of foreman-in-training program by Jeremy Disorda and his promotion to foreman upon retirement of Shawn Erickson at close of day 31 January 2024. Change Jeremy Disorda's wage from \$30.00 to \$33.00.

SELECTBOARD

**BLANKET PAYROLL AUTHORIZATION
FOR FISCAL YEAR ENDING 30 JUNE 2024**

Pursuant to 24 VSA §1623 (a) (2), the Selectboard of the Town of Brandon authorizes the Treasurer of the Town of Brandon to make payroll payments to the following individuals at the rates approved and set forth below. This authorization is effective through the close of the current fiscal year on 30 June 2024 unless earlier modified or revoked by vote of the Selectboard.

SALARIED STAFF: Annual amounts to be paid in 26 installments

Gage, Susan M	\$80,000	Kachajian, David W	\$92,820
Hopkins, Seth M	\$75,000	Moore, William III	\$70,000

HOURLY STAFF: Regular hourly wage for permanent full- and part-time employees

Alnwick, Aidan C	\$26.79	Kelleher, Ethan	\$23.29	Savela, Jacolyn	\$26.25
Biasuzzi, Jeffrey M	\$27.58	Kilpeck, Brian	\$26.25	Smith, Elaine	\$26.11
Burtch-MacLeod, Ana	\$18.50	Kilpeck, Thomas	\$25.00	Snow, Daniel	\$31.00
Cijka, Stephen J	\$34.86	Kingston, Timothy	\$32.76	Stendardo, Nicholas	\$26.79
Danforth, Susan G	\$15.00	Mannino, Joseph	\$26.79	Stevens, Lawrence F	\$25.00
Disorda, Jeremy S	\$33.00	McKeighan, Nathan	\$22.05	VonSchleusingen, Michael	\$28.69
Erickson, Shawn M	\$35.81	Merkert, Luanne	\$25.59	Wright, Colleen	\$20.80
Folger, Karen P	\$26.78	Rimmer, Kevin M	\$25.75	Wyman, Jonathan	\$20.00
Graziano, Linda	\$24.83	###		###	

OCCASIONAL STAFF: Non-contracted; elected/appointed/seasonal

Board of Civil Authority (12)	\$13.18 per hour	Summer camp staff (5)	\$15 per hour
Knapp, Hillary	\$110 per hearing/\$50 per decision	Bryant, Charlene	\$150 per meeting
Selectboard members (5)	\$1,200 each per year in 3 payments of \$400 each in March, July, and November		
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The Town of Brandon Personnel Policy and the Collective Bargaining Agreements with the New England Police Benevolent Association and the American Federation of State, County and Municipal Employees terms apply.

ADOPTED this 29th day of January 2024.

SIGNATURES of SELECTBOARD:

TOWN OF BRANDON

49 CENTER STREET
 BRANDON, VERMONT 05733
 (802)247-3635
 FAX: (802)247-5481

PURCHASE ORDER NO.

№ 45025

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS AND ANY OTHER CORRESPONDENCE RELATED TO THIS ORDER.

TO: Lafayette
52 Killagy Rd
Essex Jct VT 05452

SHIP TO: Town of Brandon
356 Champlain St
Brandon VT 05733

DATE		DATE REQUIRED	SPECIAL INSTRUCTIONS		VENDOR NUMBER
1/25/24					
QUANTITY	DESCRIPTION	ACCOUNT NO.		UNIT PRICE	AMOUNT
		ORG.	OBJ.		
	Guardrails	10515	44140		
	Woods Lane				6,175.00
	Marshall Phillips Rd				6,015.00
	Carrer St				2,450.00
	Wheeler Rd.				1,255.00
NOTE: THE TOWN OF BRANDON IS EXEMPT FROM STATE & LOCAL TAXES. TAX EXEMPT #26863. PLEASE NOTIFY IMMEDIATELY IF ANY PORTION OF THIS ORDER CANNOT BE SATISFIED BY THE DATE REQUIRED.				REQUESTED BY <u>Shawn Erickson</u> APPROVED BY _____	TOTAL 15,895.00

Lafayette

Highway Specialties

PROPOSAL

52 Kellogg Road
Essex Jct., VT 05452

(802)878-5341 fx(802)878-2041

TO: Town of Brandon

DATE: January 17, 2024

Project: **Misc. Guardrail**

Bid:

CD:

WE PROPOSE TO FURNISH AND INSTALL THE WORK DESCRIBED BELOW:

ITEM #	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
1	<u>Woods Lane</u> Reset 475 LF, 23 EA 8' Post Assemblies 15 EA 6' Post Assemblies & 78 EA Blocks	1	\$ 6,175.00	\$ 6,175.00
2	<u>Marshall Phillips Road</u> Remove & Replace 183 LF Steel Beam Guardrail with 8' Posts	1	6,015.00	6,015.00
3	<u>Craver Street (Separate Insurance Proposal)</u> 2 EA 25' Panels, 6 Post Assemblies 1 EA Flat Lip Bridge Shoe, 1 EA End Wing		2,450.00	2,450.00
4	<u>Wheeler Road</u> 1 EA Radius, 1 EA End Wing 2 EA Used 6' Posts	1	1,255.00	<u>1,255.00</u>
				\$ 15,895.00

Traffic Control by Town. if unable to provide TC, LHS will contract with flagging company for two flaggers at \$51.00/HR each plus \$150.00/Day for a sign package.

Town to ensure areas have an active Dig Safe Ticket when we arrive to do the work.

Sales Tax on Carver Street Insurance claim included in price.

BY _____

Lafayette Highway Specialties

TITLE: _____ DATE _____

BY:


Kevin Ford, Vice President