

Brandon Board of Sewer Commissioners
March 11, 2024
7:00 p.m.

The Brandon Board of Sewer Commissioners will meet Monday, March 11, 2024 in conjunction with the Select Board Meeting to begin at 7:00 p.m. at the Brandon Town Hall located at 1 Conant Square expecting to consider the items noted on this agenda.

ZOOM: Meeting ID (253 279 4161)

- 1) **Call to Order**
 - a) **Agenda Adoption (posted or as amended)**

- 2) **Approval of Minutes**
 - a) **Sewer Commissioners Minutes – October 9, 2023**

- 3) **Public Comment and Participation**
 - a) **Consider Purchase Order 12266 to Peak Motor and Pump for Hayward Gordon Pump - \$25,459**

- 4) **Adjournment**

**Brandon Board of Sewer Commissioners Meeting
October 9, 2023**

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

Board Members In Attendance: Tracy Wyman, Brian Coolidge, Tim Guiles, Heather Nelson, Cecil Reniche-Smith

Others In Attendance: Seth Hopkins, Bill Moore, Steve Bisette, Peter Werner, Bernie Carr, Sandy Mayo, Mike Frankiewicz, Steven Jupiter, Jan Coolidge, Dortehea Langevin, Patricia Welch, Sue Gage, Ray Marcoux, Doug Bailey, Sharon Stearns, Ralph Ethier, Barry Varian, Tom Kilpeck, Bruce Summa

Others in Attendance via Zoom: Bruce Jenson, Marielle Blais, Neil Silins, Barbara Smith-White

1. Call to Order

The meeting was called to order at 7:02PM by Tracy Wyman – Board Chair.

a. Agenda Adoption

Motion by Brian Coolidge/Heather Nelson to approve the agenda as presented. **The motion passed unanimously.**

2. Approval of Minutes

a) Approve Minutes of Board of Sewer Commissioners Meeting - July 24, 2023

Motion by Cecil Reniche-Smith/Heather Nelson to approve the minutes of the July 24, 2023 meeting. **The motion passed unanimously.**

3. Public Comment and Participation

There was no discussion held.

4. Property Owner Requesting Clarification on Base Unit Billing Structure

Seth Hopkins noted he had provided the Sewer Commissioners with a memo regarding wastewater base unit fee charges. He advised Mr. Bruce Summa had requested to speak with the Sewer Commissioners regarding a matter of policy being applied. Tracy Wyman disclosed that he has a neighborly relationship with Mr. Summa and could abstain if the Board so desired.

Mr. Summa advised he owns 41 Conant Square and is invested in the Town and likes how the Select Board runs the Town but sometimes a new municipal structure can have unintended consequences. Mr. Summa noted 41 Conant Square was a 10-bedroom 7-bath house and he divided this into six apartments with three being multi-occupancy and three being single-occupancy. He lost people by making the apartments and did not feel a fare share is to have his water and sewer increase and surpass his taxes. Mr. Summa suggested the Board consider the three multi-units and the three single units as one unit. Mr. Summa noted the cost base policy is not carved in stone and requested the Sewer Commissioners consider tweaking it. He made a decision to end the rooming house and create living conditions for working people and he cannot add any more people due to regulations. Cecil Reniche-Smith advised there is a quasi-judicial Board of Abatement that addresses items on an individual basis and would take evidence, but this is not something the Sewer Commissioners would consider. Ms. Reniche-Smith stated to change the policy as a whole, there would need to be more research done as this had been a policy in place since 2006 and this is the first time that someone has come for a specific request and thanked Mr. Summa for bringing this to the attention of the Sewer Commission. Mr. Summa asked the Commissioners to review this policy noting he is capped for occupancy due to zoning. Tim Guiles stated it is good that Mr. Summa asked to review this policy as the policies should be reviewed periodically. Seth Hopkins advised this is not a candidate for abatement and Mr. Summa is requesting something that would have to be a policy change.

5. Adjournment

Motion by Cecil Reniche-Smith/Tracy Wyman to adjourn the Board of Sewer Commissioners meeting at 7:14PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant
Recording Secretary

Sales & Appearances - Com
TOWN OF BRANDON

49 CENTER STREET
BRANDON, VERMONT 05733
(802)247-3635
FAX: (802)247-5481

PURCHASE ORDER NO.
No 12266
THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS AND ANY OTHER CORRESPONDENCE RELATED TO THIS ORDER.

Fax (802) 524-7112
TO: Peak Motor and Pump
164 B Yankee Park Road
Fairfax, Vt. 05454
(802) 524-7100

SHIP TO: WWTTP a) town of brandon - c
Town of Brandon WPCP
500 Union Street
Brandon Vt 05733
802 247 6730

DATE: 3/1/2024 DATE REQUIRED: SPECIAL INSTRUCTIONS: VENDOR NUMBER: 310701

QUANTITY	DESCRIPTION	ACCOUNT NO.		UNIT PRICE	AMOUNT
		ORG.	OBJ.		
1	Option #2 Brand New Hayward Gordon Pump XCS4C	20555	41110	25459	25459
	To Rebuild old 19 yr old pump would cost 20511				
	Rule of Thumb is cost of rebuild exceeds 50% cost of new pump than get the new pump!				
	Peak motor 25459				
	Tech sales assoc no reply				
	Process Innovations no reply				

NOTE: THE TOWN OF BRANDON IS EXEMPT FROM STATE & LOCAL TAXES. TAX EXEMPT #26863. PLEASE NOTIFY IMMEDIATELY IF ANY PORTION OF THIS ORDER CANNOT BE SATISFIED BY THE DATE REQUIRED.

REQUESTED BY: Stephen J. Cjkeu
APPROVED BY: Seira M. Stephens

TOTAL 25459