

**Brandon Board of Sewer Commissioners Meeting**  
**March 11, 2024**

**NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.**

**Board Members In Attendance:** Doug Bailey, Brian Coolidge, Ralph Ethier, Tim Guiles, Heather Nelson

**Others In Attendance:** Seth Hopkins, Bill Moore, Neil Silins, Bernie Carr, Barry Varian, Tracy Wyman, Dorothea Langevin, Cecil Reniche-Smith, Steve Bisette, Ray Marcoux, Wayne Rausenberger, Steve Cijka, Jan Coolidge, Steven Jupiter, Brent Buehler, Sandy Mayo, Billy Bolloch, Chris Conlin, Karen Rhodes, Barbara Scribrer, Scott Scribrer, Vicki Disorda, Helyn Anderson

**Others by Zoom:** Keith Whitcomb, Bruce Jensen, Marielle Blais

**1. Call to Order**

The meeting was called to order at 7:00PM by Doug Bailey – Board Chair.

*a. Agenda Adoption*

**Motion** by Tim Guiles/Heather Nelson to approve the agenda as presented. **The motion passed unanimously.**

**2. Approval of Minutes**

*a) Approve Minutes of Board of Sewer Commissioners Meeting – October 9, 2023*

**Motion** by Tim Guiles/Heather Nelson to approve the minutes of the October 9, 2023, meeting. **The motion passed unanimously.**

**3. Public Comment and Participation**

There was no discussion held.

**4. Consider Purchase Order #12266 to Peak Motor and Pump for Hayward Gordon Pump - \$25,459.00**

Steve Cijka stated this is one of the two pumps that pumps sludge from the holding tank to the aeration tank. There is usually one pump that runs 24/7 and both pumps were installed in 2005. This pump is broken and will cost \$20,000 to fix. A new pump will cost \$25,000 and it is suggested to purchase a new one rather than repair. Tim Guiles questioned the status of the wastewater system from the recent flooding event. Mr. Cijka reported that information had to be provided to the State indicating that everything could not be treated because of the overflow. Mr. Cijka noted this is typical of most plants and many pipes here were installed in 1930. There has been an infiltration study done and the Town needs to start fixing some of the things by either replacing or relining pipes in a cost-efficient manner. It is a multi-faceted and multi-function project as it includes the pipes and pumps being replaced. Mr. Guiles suggested the Board be forward-thinking and proactive to bring our wastewater system up to spec so that this is not a permanent issue. Heather Nelson thanked Mr. Cijka for his work in getting this information to the Board.

**Motion** by Tim Guiles/Heather Nelson to approve Purchase Order #12266 to Peak Motor and Pump for \$25,459.00. **The motion passed unanimously.**

**5. Adjournment**

**Motion** by Tim Guiles/Brian Coolidge to adjourn the Board of Sewer Commissioners meeting at 7:10PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant  
Recording Secretary