

Brandon Select Board Meeting
April 8, 2024
7:00 p.m.

The Brandon Select Board will meet Monday, April 8, 2024 at 7:00 p.m. at the Brandon Town Hall (*upstairs*) located at 1 Conant Square expecting to consider the items on this agenda.

ZOOM: Meeting ID (253 279 4161)

- 1) **Call to Order**
 - a) **Adopt Agenda (posted or as amended)**
- 2) **Approval of Minutes**
 - a) **Select Board Meeting Minutes – March 25, 2024**
- 3) **Town Manager’s Report**
- 4) **Rec Director’s Report**
- 5) **Public Comment and Participation**
- 6) **Appointment to Fill Vacancy on Historic Preservation Commission**
- 7) **Appointment to Fill Vacancy on Diversity Committee**
- 8) **Consider Designating Sole Source Vendor for Town Hall Roof**
- 9) **Consider Certification of Compliance for Town Road and Bridge Standards and Network Inventory**
- 10) **Adopt Local Emergency Management Plan Annual Update**
- 11) **Adopt Public Works Mutual Aid Agreement**
- 12) **Adopt Revised Budget Proposal Workshopped March 18th**
- 13) **Adopt Warning for Special Town Meeting**
- 14) **Adopt Updated Employee Blanket Payroll Authorization**
- 15) **Fiscal**
 - a) **Warrant – April 8, 2024 – \$698,910.71**
- 16) **Executive Session**

“I move to find that premature general public knowledge of the pending contract negotiation with New England Police Benevolent Association Local 422 will clearly place the Town of Brandon at a substantial disadvantage by disclosing its negotiation strategy.”

“I move to enter into executive session to discuss the Town’s pending labor relation agreement with New England Police Benevolent Association Local 422, per 1 V.S.A. § 313(a)(1)(b) for labor relations agreements with employees, to include the Town Manager.”
- 17) **Executive Session**

The appointment or employment or evaluation of a public officer or employee per 1 V.S.A. § 313(3)(a)(3).
- 18) **Adjournment**

**Brandon Select Board Meeting
March 25, 2024**

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

Board Members In Attendance: Brian Coolidge, Ralph Ethier, Tim Guiles, Heather Nelson

Others In Attendance: Seth Hopkins, Bill Moore, Neil Silins, Bernie Carr, Barry Varian, Jack Schneider, Karen Rhodes, Steve Bissette, Ray Marcoux, Dorothea Langevin, Brent Buehler, Bill Bullock, Bill Claessens, Vicki Disorda, Steven Jupiter, Sandy Mayo, Karen Rhodes, Vicki Disorda, Susan Benedict, Karen Farwell, Tom Kilpeck

Others by Zoom: Jan Coolidge, Sue Gage, Bruce Jenson, Marielle Blais, Tricia Welch, Cecil Reniche-Smith

1. Call to Order

The meeting was called to order at 7:07PM by Heather Nelson – Board Vice-Chair.

a. Agenda Adoption

Motion by Tim Guiles/Ralph Ethier to approve the agenda as amended. **The motion passed unanimously.**

Postpone item 11 regarding the town hall roof until the Board Chair is present and add Item 10.5 regarding a traffic control request from the Town Manager that will include a road closure on April 8th.

2. Approval of Minutes

a) Select Board Meeting Minutes – March 11, 2024

b) Select Board Budget Workshop Meeting Minutes – March 18, 2024

Motion by Tim Guiles/Brian Coolidge to approve the Select Board minutes noted above. **The motion passed unanimously.**

3. Town Manager's Report

A Town Manager's report was provided by Seth Hopkins and is available for viewing in the Board packet on the Town's website.

Seth Hopkins thanked the Board for the addition of the agenda item relating to the eclipse. This will happen on April 8th, which is the next Select Board meeting and suggested people consider only using the roads if necessary and encouraged as many as possible participate in the meeting via zoom. There will be someone at the town hall for the meeting. Susan Benedict asked if there would be an announcement to let the rest of the Town know and Mr. Hopkins reported there will be an announcement but wanted to encourage people to attend either by phone or zoom.

Brian Coolidge asked whether the work done on Newton Road was by the contractor or the Town. Mr. Hopkins reported the work was done by the Town. The contractor was to leave the road in passible condition and the Town agreed to maintain the road during the winter with the contractor returning in the spring to pave. There is not a firm date for this work but Mr. Hopkins will check with the contractor.

Ralph Ethier asked if there are still part-time plow drivers available. Mr. Hopkins reported there were three additional drivers during the last storm that were called in by Mr. Disorda. Mr. Hopkins noted there is a list of part-time people that can be called in.

4. Rec Director's Report

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Bill Moore reported the Rec Department just hosted its 3rd Brandon Idol event with the next one scheduled for April 19th.

There has been another request to increase the pickle ball court time for another four hours.

The baseball registrations have been extended to next Monday to provide more opportunity to register.

5. Public Comment and Participation

Vicki Disorda read the following:

"Even after the recent revision of the town budget, town taxes are to raise over 10%.

As a person who attended the recent town budget meeting after the initial proposal failed, these are my take aways:

I was highly discouraged right out of the gate by the new chairperson's opening remark of simply getting the budget "to pass" at the start of the meeting. But the biggest disappointment of the night came when the town manager stood up to point out that 80% of the town residents participate in the Homesteaders rebate program- as if this should even enter the equation when figuring our town budget. It was a tactic all too similar to a car salesman asking one what they have for a trade-in prior to revealing the sales price of a vehicle. It was highly inappropriate and offensive.

Honestly, while myself and about half the town question the need for a deputy town manager, perhaps the better question is why is Bill Moore not the town manager and save us the \$75,000 for Seth's salary.

A \$115,000 portion of paving is being put off until next year, not actually cut from the budget. \$100,000 of paving is now being paid from the 1% fund, not actually cut from the budget. To quote former Select Board member Tracy Wyman, these are "smoke and mirror" moves to make people believe you have done your jobs scaling back the expenses.

The only actual cuts were one proposed electric police cruiser and mail in ballots that are a convenience to area voters, a total savings of about \$25,000. What was a surprise to learn, even for an individual who regularly attends select board meetings, is that the town is trading in 2 cruisers for one. And for those who don't know, the remaining police cruiser in the budget will be a reoccurring expense for the next three years.

Also news to me is that in a year when social security and disability recipients received only a 3.2% cost of living increase, town employees were given a 4% raise across the board in addition to the whopping three dollar and fifty cent per hour raise Bill Moore received for a newly created deputy town manager position. While this is being pitched as an enormous savings for the town given Seth's starting salary, the truth is that Seth's salary is in line with what Dave Atherton's salary was his first year. This is an expected savings with any new employee versus an experienced one.

Dave's salary was \$92k his last and 8th year as Brandon town manager, while he was running one of the largest infrastructure projects this town has ever seen. While this is a \$17k savings for the town, the \$7k increase to deputy manager's salary brings that savings down to \$10k. So, while the town hasn't actually lost money this year, it has lost out on savings and experience. Eight years from now, we will be in the same boat we were last year plus the \$7k for the deputy town manager's salary + pay increases.

Employee management is much more than crunching numbers. Experience and longevity are factors. Neither Seth or Bill are the persons who made this decision. It does however demonstrate the need to have competent capable people on the Select Board. Your decisions reflect positively or negatively on the entire town management team and budget. It is easy to be generous with someone else's money. However, given the mere 3% cost of living raise area seniors have received this year in addition to the number of times this growing population is mentioned in our newly revised town plan, it is incumbent upon the board to reduce the increase to the town budget to 3%.

You need to do better. You need to stop manipulating tax payers with these smoke and mirror tactics, or perhaps the 4/5 of the Select Board who pass this revision ought to step down."

Neil Silins advised that on May 3rd, Vermont Arbor Day, there will be a celebration at the Brandon Senior Center at 2PM with a presentation on proper planting methods. For the first 40 people, there will be a free red oak seedling to plant.

6. Approve Vermont Gran Fondo Request to use Roadways on June 29, 2024

Seth Hopkins advised this is a bike event that comes over Brandon Gap and travels up North Street. The event is asking for authorization to sign the road and do traffic control that they will provide. Susan Benedict stated this was the first time she had heard of this race and asked where it goes. It was noted that they come from Rochester along Route 73 and through Forest Dale on North Street and travel north out of Town.

Motion by Tim Guiles/Brian Coolidge to approve the Vermont Gran Fondo request to use the roadways on June 29, 2024. **The motion passed unanimously.**

7. Winter Operations Policy Update

Motion by Tim Guiles/Ralph Ethier to approve the Winter Operations policy update. **The motion passed unanimously.**

8. Forest Dale Shared Use Path Scoping Study - Update

Bill Moore stated the Select Board had approved applying for a grant to perform a study regarding a connector between Forest Dale and Brandon. The committee will select a vendor to do a scoping study and one bid was received from DuBois and King from the bidding process for the Select Board to consider at the next meeting. This would be a connection with a multi-use path between Forest Dale and Brandon. All alternatives are being looked at and ideally the contractor will be asked to include off-Route 73 as a sidewalk along this route is nearly impossible. We have an engineering firm that will provide some options and the process will end sometime next year. There will be community engagement and opportunities for public comment. Karen Rhodes stated Route 73 is a dangerous road and she appreciates looking at other options. Mr. Moore noted the committee members include Jim Leary, Liz Gregorik, and the Town's highway foreman, but will have town-wide involvement. Karen Farwell noted concern when there was only one bid received. She is sure legal requirements were satisfied, but asked if there is any way to volunteer to make calls and do outreach to determine if there is someone else to make a bid. Mr. Moore advised the Town solicited specific agencies, did outreach, and posted on the State site. There was an exhaustive solicitation done for any engineers that may want to do this work locally. Mr. Moore advised this topic is for information with action to be taken at the next meeting.

9. Appoint Brandon Representative to Rutland Regional Transportation Council

Seth Hopkins stated the Board announced the vacancy with Tracy Wyman finishing his service. A letter of interest was received from Daniel Snow who is on the Town's highway crew requesting to be the TAC delegate and Jeremy Disorda has expressed interest in being the alternate.

Motion by Tim Guiles/Ralph Ethier to approve the appointment of Daniel Snow as the TAC delegate and Jeremy Disorda as the alternate. **The motion passed unanimously.**

10. Resolve Appointment Policy for DRB Alternate Position

Seth Hopkins stated the Select Board handbook included the Appointment policy. The Select Board had created a policy that they would not appoint Select Board members to Select Board-appointed committees. There have been occasions, most recently with Cecil Reniche-Smith serving on the Planning Commission as well as the Select Board. There is a similar situation where Ralph Ethier has been serving on the DRB and now the Select Board. Mr. Hopkins noted if the DRB is to function, it would be good to waive the policy in the situation.

Motion by Tim Guiles/Brian Coolidge to waive the Appointment policy to allow Ralph Ethier to participate on the DRB. **The motion passed with one abstention – Ralph Ethier.**

10.5 Request of Town Manager for Traffic Control on April 8th for the eclipse to include Road Closure

Seth Hopkins stated this was a late edition for the Board's consideration. Mr. Hopkins read the following:

"Following the Vermont Emergency Management call Tim and I attended (virtually) on Thursday, the town management team met in-person with the heads of the highway and police departments Friday to determine what Brandon can do to prepare for the forecast heavy volumes of out-of-state traffic headed south through Brandon on Monday afternoon/evening. This will be during mud season. We propose that the selectboard authorize the following measures which are designed to prevent backup of traffic in the downtown (a) and stuck vehicles on muddy roads (b, c, d):

- a) set downtown traffic lights to caution and station officers there to prioritize the safe and efficient flushing of southbound traffic*
- b) set a Jersey barrier at each end of the no-winter-maintenance section of Carver Street (just south of railroad crossing to bridge over Otter Creek at Pittsford town line) to close that portion of that road to all traffic: this is our most-likely muddy Town road*
- c) post a "road closed" barrier at the Sudbury town line and at Short Swamp Road to close that portion of Long Swamp Road (leave High Pond Road open)*
- d) possibly close Stone Mill Dam Road if warranted in the judgment of Town staff*

State officials are encouraging limiting our use of the roads on Eclipse day (Monday, April 8th), and especially that afternoon/evening. The next selectboard meeting is planned for 7PM the day of the Eclipse, and as Brandon emergency management director, I would endorse that guidance and respectfully ask as many attendees as possible stay home and participate by Zoom. If the weather forecast is fair and it is likely most will go home at the same time on Monday evening as the selectboard meeting. There is not huge concern with arrivals but departures are a concern.

The Eclipse is one of those events in which preparedness may turn out to have been imperative, or it may appear afterwards to have been unnecessary. It is at minimum a good drill/ exercise opportunity, and if the traffic volume matches fair-skies forecasts, it may be absolutely prudent."

Motion by Tim Guiles/Brian Coolidge to authorize the four items identified in the Town Manager's request. **The motion passed unanimously.**

10.5. Consider Designating Sole Source Vendor for Town Hall Roof

This item was postponed to a subsequent meeting when the Board Chair is present.

12. Adopt Revised Budget Proposal Workshopped March 18th

Motion by Tim Guiles/Ralph Ethier to adopt the revised budget from the March 18th budget workshop.

Tim Guiles stated Ms. Disorda misrepresented the budget process by only decreasing the budget by \$25,000. Taking \$115,000 from the paving is removing money from the budget because it is up to next year's budget to determine if it goes in. Using the local option tax represents a savings to the Town. The suggestion to provide the same services for much less money is insulting. The Board has been doing this work for many years and has had a Budget Committee that has been an active part of the process and has staff that works diligently. We are not generous with other peoples' money. Mr. Guiles noted he tries to save money and is not casual in setting taxes. If the Board did reduce the budget, there would be people who would not like services that would be eliminated. The balance point is not as low as what Ms. Disorda wants but would be

enough of what other people want, which is what the entire process is about. Mr. Guiles thinks the budget is responsible and he hopes the Town supports it. Heather Nelson stated there had been no decision on what type of vehicles there would be for the Police Department. The decision will not be made until summer whether it may be an EV or not, and it is not a foregone conclusion. Seth Hopkins stated there were quotes to build the budget with, but there has not been a decision on what type it will be. Brian Coolidge thought this is very deceiving as there is not a 6% cut as we are deferring maintenance and he will not support the budget. Mr. Hopkins stated all the numbers were incorrect and reported the proposed budget spending increase was 13.45% and the revised budget is up 6.23%. In the proposed budget that failed, the tax increase was 19.24% and the revision is 10.7%. He noted points and percents are different things. From 13% to 6%, it was a 7-point drop in the proposal. The tax bill will go up 10.7%.

Karen Farwell stated there is a 10.7% increase for the town and an additional increase for the school district. Mr. Hopkins stated the tax increases are not stacked on each other. If the town is 10% and the school is 10% it would not equate to 20%. The school district amount is 60% and the Town's portion is the 1/3 wedge that would go up 10.7%.

Karen Rhodes stated the State is also saying they are raising property taxes. Tim Guiles advised the State does not set the property tax and it is the Town and the school district that creates the property tax bill.

Susan Benedict stated many towns are not assessing the housing accordingly and the State has said that the towns have to get better at assessing the housing. Seth Hopkins stated when the assessments go up, the tax rate goes down to generate the same amount of revenue for the town and the schools. When there is a reappraisal, the tax rate will drop as the grand list erodes. When the Town is reassessed, it is a revenue neutral action to assure we are paying the right share throughout the State.

Bill Claessens thanked Mr. Guiles for the local option tax comment and the proposed motion is carving it out of the \$300,000 and is real money. Mr. Claessens suggested there are still options to lower it. He does not know what is needed for the local option fund but suggested taking \$35,000 out of the tax increase. That would be taking \$135,000 out of the local option tax fund, with only \$55,000 raised in the tax bill. He also suggested for the highway department, new equipment and tools be reduced by \$2,500, and lower the guardrails line by \$5,000 to level funding and reduce road salt to \$5,000 to the 2023 budget amount. Under Buildings and Grounds, reduce the tree maintenance line by \$1,500. This would reduce the tax burden by an additional \$49,000 and it would keep the increase under 5%.

Tim Guiles appreciated recognizing the work and in taking more from the local option tax. He was hesitant to overuse the local option tax fund as it is used for grant matches. He also appreciated the specificity and asked the Town Manager if these things could be removed. Seth Hopkins advised the tree budget has two different line items with one for dangerous trees in the right of way and one for replanting trees that are taken down. There was discussion with the Urban Canopies grant for the tree lines. The \$1,500 is for planting replacements and he will leave that to the Select Board's consideration. Regarding the road salt, its use varies from winter to winter and in speaking with Highway personnel, he was advised that 60 tons of salt was used this past weekend. If there is heavy ice, there would be more usage and is based on history. There is additional guardrail work related to the Structures grant. The Town did go out to bid and was awarded a bid for the guardrail work and part of this work was not prioritized in previous years. For equipment and tools, a welder was purchased and more repairs are being done in-house and that line was increased. The Highway department has built equipment and is trying to be resilient and is supported by that money. With regard to the paving, it is not doing more or less, it is changing where it can be funded from. If \$135,000 is taken from the 1% local options tax fund, the Town would be beyond what half of the local options tax collects in a year and there are no other options for capital matches, and the Town has been relying on the local option tax for matches. Mr. Hopkins wanted the Board to recognize that it would limit the town's flexibility in applying for grants that require a local match other than in-kind help. Mr. Claessens stated if the local options tax fund cannot be used, he would ask the Board to reconsider an overall budget of \$150,000 for the paving season. He stated there is a healthy fund balance of \$800,000 and what was proposed is nickel/dimes and he agreed with the local option tax, but there is other leverage in reducing \$50,000. Mr. Guiles stated the Town does have a healthy fund balance and is not heavily in debt compared to other towns. The fund balance was used last year to reduce taxes and was the right way to go, but he was hesitant to use it again as it would go beyond the range where we want the fund balance to be.

Karen Farwell stated the people in the town have been expressing through channels that they do not feel comfortable with the increases. People have only one wallet and are worried that they will not be able to live in their homes with the town and

school district coming in with double digit increases. The Select Board has achieved something great and in the last few weeks have articulated the budget and have got people attending the meetings and asking questions and she hoped the Select Board is happy about that. She noted concern of voting in the budget that was cast on March 18th and disregarding the surge of participation. The Town is an inanimate entity and people in the town did not get a 4% increase, but we are giving it to the town employees. There are different ways to spend the money and she asked the Select Board not throw away this opportunity.

Sandy Mayo questioned lines in the budget concerning maintenance supplies, tires, and outside maintenance. Mr. Hopkins stated all three lines are for the maintenance of trucks and excavators with supplies being items like chains and tires, and outside maintenance is for sending a piece of equipment to an outside vendor for maintenance. Mr. Hopkins advised the department does some of their own work like oil changes. Ms. Mayo asked about mowing and Mr. Hopkins advised this is using our own equipment and the line item is for blades and supplies. Ms. Mayo asked if the cost of the town hall roof is in the budget. Mr. Hopkins advised there was an RFQ with five proposals received and the Select Board considered them and set aside ARPA money that would not be raised by property taxes. Mr. Hopkins stated the current guidance for ARPA could be changed at any time and the VLCT suggested obligating ARPA funds as soon as possible with two years to complete the project. Ms. Mayo asked if there are any areas in town that ARPA money could cover. Tim Guiles stated it was decided to put the funds towards the town hall roof and the Board is comfortable with going with that option. Heather Nelson stated there is a visual of what happened with the ARPA money that she can provide. Mr. Guiles also noted there are many minutes about the ARPA discussions and there was a process for designating funds. At one time there was a long list of things and this was a multi-stage process and the last step was to put the funds into the town hall roof.

Tricia Welch stated she would like to counter Mr. Guiles comments regarding the Budget committee as the townspeople on the Budget committee had no vote, only the Select Board. Many comments the Committee heard were brought forth and other than the police dog, none were accepted by the Select Board. The Board decided what was going to be cut or added and many of the comments were discussed but only the Select Board voted.

Mr. Claessens stated he did not suggest taking it out of the general fund but reducing the budget by \$49,000. There is latitude in the budget items and if there is a crisis with guardrails, there is the fund balance.

Heather Nelson asked how the Select Board wanted to consider Mr. Claessens recommendations. Seth Hopkin advised there was a purchase order for guardrail replacement that was a significant amount of work. The Town was having difficulty getting bids from providers and folded in a number of projects to obtain bids from the providers. Ms. Nelson thought the guardrails would remain. Tim Guiles stated with the road paving, the new amount was removing one of the three projects. With \$150,000 in the past, he would like clarification that the reason is it is \$185,000 is that it is for the two projects. Seth Hopkins stated the Union Street project is \$160,000 and North Street is \$70,000. Mr. Guiles stated the money needs to be matched with projects. When the budget fails, it is the Select Board's job to come up with a balance of the budget that will satisfy and meet the interest of the entire town. Neil Silins suggested on the basis of the discussion from everyone that the Select Board is not ready to vote on the budget and it is clear there needs to be more discussion about the budget. Bill Claessens stated with the numbers outlined by Mr. Hopkins, there is not enough funding to pay for the paving projects and is more than what is in the budget that failed. Heather Nelson noted there were three road projects and the third one was \$115,000. Seth Hopkins advised the \$300,000 for paving would not complete all of the projects from the operating budget. Either a portion of the High Pond Road was not going to get done and/or the Board was going to ask to use either the 1% local options tax fund or the fund balance. It would depend on how the bids came in but the three full projects were always going to be more than what was in the operating budget.

Tricia Welch asked to have another budget meeting to discuss what was discussed tonight. Tim Guiles stated there was a productive process and the budget was significantly reduced and is a balanced approach of what the Town would support and he would like to vote on the budget this evening.

Seth Hopkins stated in a conversation with the Town Treasurer today, the budget cuts made at the workshop were \$241,300 and the amount left that was an increase was \$292,950. What came out of the discussion with Ms. Gage was with the increase of \$292,950 from the previous budget, there had been an adopted budget that took \$100,000 to reduce taxes and another \$100,000 to pay off leases, and \$153,000 for highway was carried forward so in effect there was \$353,000 used in the current

year's budget that is not available for the proposed upcoming fiscal year. The \$292,950 increase does not even get to zero for the actual spending increase because we started in a deficit of \$353,000. Mr. Hopkins also cautioned the Board about the 4% increase for staff, as the increase for senior citizens in past years was higher, and the increases are not always going to immediately reflect the current economic time.

Heather Nelson called the question to the motion previously made.

The motion did not carry 2 yes – 2 no.

Motion by Heather Nelson/Tim Guiles to revisit the revised budget proposal at the next meeting. **The motion passed unanimously.**

13. Set Special Election Date

Seth Hopkins reported the school district has set their election date for April 30th and suggested it is prudent to set the same date for the Town's revote on the budget.

Motion by Tim Guiles/Brian Coolidge to set the municipal election date for April 30th, the same date as the school district's revote. **The motion passed unanimously.**

14. Fiscal

a) Warrant – March 25, 2024 - \$99,091.87

b) Bank Transfer – March 25, 2024 - \$99,000.00

Motion by Tim Guiles/Ralph Ethier to approve the warrant of March 25, 2024, in the amount of \$99,091.87. **The motion passed unanimously.**

Motion by Tim Guiles/Brian Coolidge to approve the Bank Transfer of March 25, 2024, in the amount of \$99,000.00. **The motion passed unanimously.**

Seth Hopkins reported the bank transfer relates to the Town Treasurer transferring the Town's funds from one bank to another in Brandon.

The Board recessed at 8:42PM

The Board reconvened at 8:58PM

Motion by Brian Coolidge/Ralph Ethier to postpone the executive session to a subsequent meeting. **The motion passed unanimously.**

15. Executive Session

There was no executive session held.

16. Adjournment

Motion Brian Coolidge/Ralph Ethier to adjourn the Select Board meeting at 8:59PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant
Recording Secretary

Brandon Select Board Meeting
March 25, 2024

FOR THE AWARENESS OF THE TOWNSPEOPLE

Emergency Management for the Eclipse: The Town of Brandon desires to keep visitors using GPS off roads that are likely to be muddy, and to facilitate the safe flushing of southbound traffic on US Route 7 on Monday evening. On MONDAY, APRIL 8th:

1. Carver Street will be fully closed south of the railroad track to the Pittsford town line as it is likely to be muddy. Pittsford plans to close Syndicate Road on their end.
2. Long Swamp Road will be posted closed as if for high water, but residents may travel to and from their homes as usual.
3. Stone Mill Dam may be posted closed if conditions warrant, but residents may travel to and from their homes as usual.
4. High Pond Road and Birch Hill Road will remain open for travel. Paved roads will remain open for travel.
5. Traffic signals in the center of Town will be set to caution / flashing, and Brandon Police officers will direct traffic to move southbound US Route 7 as efficiently as safely possible.

Eclipse preparedness suggestions: <https://www.townofbrandon.com/eclipse-preparedness/>

FOLLOW-UP ITEMS FROM PREVIOUS MEETINGS

The Town has received insurance settlements for the single-globe lamppost, the triple-globe lamppost, and the collision with the cruiser. The River Street wastewater main failure at #8 and the wastewater line damage at the police station are both still pending.

(Writing Friday) Winston Forbes began his tenure with the Town on Monday morning as a member of the Town Highway Department. Welcome, Winston!

The Town is considering becoming an offtaker of solar credits produced by a privately-constructed array under consideration at the Brandon Industrial Park. I will keep the board apprised of developments in this matter which has required and received my attention and time.

I have had confirmation in writing from VTrans regarding Class 2 paving questions: First, that the FY25 Class 2 paving grant program has not yet been funded and applications will be sent to the Towns when it is open again; second, that all FY24 paving funds have been expended.

Bill Moore has resubmitted the Town's application for a VTrans structures grant for McConnell Road culvert, and the application has been confirmed as received in good order.

FOCUS AREAS DURING REPORTING PERIOD

I completed the annual update to the local emergency management plan. I participated in-person at the quarterly meeting of the Rutland Regional emergency directors.

I attended the annual celebration of the Brandon Area Rescue Squad as their guest. The Town is privileged to have such a dedicated group of volunteers willing to expend their own valuable time to complete required training and whose response to emergencies very often can mean the difference between life and death. Such selflessness is rare and deserves our gratitude.

I worked with the Town crew regarding the municipal roads general permit renewal and with Town staff to ensure our financial obligation for this is met. The Town's planned 2023 work to improve stormwater management in several identified segments was postponed to the 2024 work season due to flood response (Newton, Wagner, Birch Hill, Kennedy Park) this past summer, with the authorization of the Agency of Transportation and our regional planners who assisted the Town with the grants-in-aid program this season.

FEMA affirms all four of our projects with them are under FEMA review with no additional information due from the Town at this time.

I worked with the DBA to advance the Bankers' Alley project.

I had many meetings with town officers, staff, and townspeople and responded to many requests for information from various parties. It is always very welcome to have an opportunity to address a citizen concern or answer a question at a time when I have resources available to do that.

FINANCIAL SNAPSHOT	
Operating Expenses	82% thru funds / 79% thru year
Unrestricted / Unassigned Fund Balance	\$718,865
1% (Local Option) Tax Fund Available / Undesignated	\$249,025
Known Grant Matches Not Yet Designated	UNION STREET
Delinquent property taxes (prior years)	\$333,530 (was \$334,403)
Delinquent wastewater (prior years ['over 120 days'])	\$185,413 (was \$188,866)
Number of payment plans for delinquent accounts	23 active

FOR AWARENESS OF THE SELECTBOARD

- ◆ The Chief of Police received the resignation of Ana Burtch-MacLeod as a special police officer. We are grateful to Ana for her service to law enforcement in Brandon.
- ◆ I received the resignation of Jeff Stewart from the Historic Preservation Commission. The Town thanks Jeff for significant contributions to this board over many years and extends every good wish for the future.

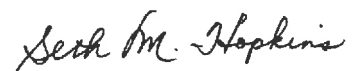
Both of these public servants remain valued community members.

The Town crew has been keeping Brandon roads safe through several late-season snowstorms recently. We all appreciate their efforts, their dedication, and their professional skills in challenging working conditions. The Town appreciates the patience and safe driving of all concerned.

TOWN MANAGER'S RECOMMENDATIONS FOR ITEMS ON THIS AGENDA:

I recommend approval / adoption of all warned items presented tonight.

Respectfully submitted,



Town Manager



TOWN of
BRANDON
VERMONT
RECREATION

April 8, 2024

- The Brandon Rec baseball **registration closes April 9th**. We extended due to weather. Register today.
- Aikido with Sensei Wade offerings have expanded. In addition to 2 classes on Mondays evenings, there are some more advanced classes happening on **Saturday mornings**. These occur in the town hall (upstairs)
- Speaking of the Town Hall: Public Events for the next 2 weeks
 - **Friday, April 12 – Wildlife Encounters**
 - **Saturday, April 13 – Bounce House Karaoke**
 - **Friday, April 19 – Brandon Idol – Pop Concert**
 - **Saturday, April 20 – WOH Wrestling (Private rental with public tickets)**
- Summer offerings are starting to populate the Brandon Rec website. **Camp Broadway** presents 2 weeks of theatre camp for **ages 5 – 12** at Estabrook Park. **Green Room Practicum** is a 2 week evening camp for **ages 12 – 14** as a fall “warm-up” for kids who will likely want to join Otter Valley’s Walking Stick Theater program.
- The decades old question of “who let the dogs out” could be answered thanks to a partnership with **Cristina Kumka of BowWow Babysitters** as the rec will present **Basic Dog Obedience Classes** at Estabrook Park. **Wednesdays at Estabrook starting May 1st**.

We are working with a local resident to create a space for a community garden program. Stay tuned for date and location at the next SB meeting.

Respectfully Submitted,



Bill Moore

Request for Appointment – Historic Preservation Commission

To Our Selectboard and Town Managers,

I write to request an appointment to fill the empty seat on the Town of Brandon Historic Preservation Commission.

I have long had a deep interest in preserving Vermont history. For those of you who do not know me, I made my first visit to Brandon when I was 2 months old, with annual (and sometimes more frequent) visits to follow. These were spent visiting my great grandmother Rose Bush Dean who lived on the second floor of the Brandon Inn, skiing at the Middlebury Snowbowl, and exploring towns within driving distance where my family has a six-generation-long history. I love Vermont and moved back here in 2019 during COVID. I live at 49 Park Street, #16 on the Brandon Historical Walking Tour, built by Barzillai Davenport, Town Clerk, and most recently the home of Blaine and Mary Cliver.

I was raised in a family that valued service – to community, neighbors and those who need us. Out of college, I served on various junior boards in Chicago. When my career took over, requiring non-stop travel 60+ hour work weeks, I was no longer able to hold formal roles in service organizations, so I divided my spare time between seeking out local history wherever I landed, and quietly helping those communities as well as others I had become familiar and affiliated with along the way. I am now free from the corporate grind and am looking forward to getting involved in our community, volunteering and giving back.

To ensure I knew what I was signing up for, I read past Historic Presentation Commission agendas and minutes on our Town of Brandon website. Reading the agendas gave me an understanding of the scope of work and concern our HPC has typically addressed. I learned from our Town Manager that when there was an agenda and no minutes, the meeting was not held because there was no quorum. I then realized that even the initial act of filling the open seat would be of service, as it would allow the Commission to meet more regularly. The last meeting of the Historic Preservation Commission, following the no-minutes-equals-no-quorum guidance, was held on May 23, 2023.

I have also visited the related State websites, including the Agency of Commerce and Community Development (ACCD) online resource center. I read all the Brandon-related material I could find on historical preservation-related grants for which we have applied and those we have received. I understand that the Historic Preservation Commission has interconnection with other Town entities, for example the Brandon Museum at the Stephen A Douglas Birthplace, and I look forward to working with them.

I am happy to answer questions you have. I look forward to hearing from you.

Karen Farwel

**Cover Sheet for Brandon Residents Applying
for Appointment to Town Boards, Commissions,
Committees, and Public Offices**



Position Applying for	Diversity Equity and Inclusion Committee:		
Your name	Benjamin Wimett		
Physical address	32 West Seminary Street	Mailing if different Apartment 203	
Best telephone	802-558-7304	Alternate telephone	
Email address	ben.wimett@partner.vermont.gov		
You understand that your application for this position will be made public:	<input checked="" type="checkbox"/>	YES	initials <u>BJW</u>
You are a legal resident of the Town of Brandon, Vermont	<input checked="" type="checkbox"/>	YES	initials <u>BJW</u>

Thank you for your willingness to serve the Town of Brandon. Applicants interested in serving on a board, commission, or committee of the Town are asked to:

- **Attend at least one meeting** of that board before applying to be seated on it
- Provide the information requested on this cover sheet to the town manager (shopkins@townofbrandon.com)

Appointees are asked to:

- Attend all regular and special meetings of the board
- Comply with Vermont Open Meeting Law (a handbook will be provided to you by the Town)
- Follow the Town of Brandon Conflict of Interest and Ethical Conduct Policy
 - (published at www.townofbrandon.com under "**Resources**")
- Contribute to efficient work by reviewing all appropriate material before each meeting
- Advise the town manager immediately should you resign before your term ends

In a brief letter submitted with this cover sheet, please summarize the reasons you are requesting appointment, any skills or qualifications you may bring to the position, and any other information you feel would be relevant and helpful to the selectboard as it makes its selection.

By submitting this application, I affirm that the facts set forth in it are true and complete.

Signature: Benjamin Wimett Date: 4/2/2024

The Town of Brandon is committed to providing equal employment and volunteer opportunities without regard to race, color, sex, religion, sexual orientation, national origin, disability, genetic information, pregnancy, disability, or any other protected characteristic as outlined by federal, state, or local laws.

**Certification of Compliance
for
Town Road and Bridge Standards
and
Network Inventory**

We, the Legislative Body of the Municipality of Brandon certify that we have reviewed, understand and comply with the Town Road and Bridge Standards / Public Works Specifications and Standards passed and adopted by the Selectboard / City Council / Village Board of Trustees on April 8, 2024.

We further certify that our adopted standards do do not meet or exceed the minimum requirements included in the June 5, 2019 State-approved template.

We further certify that we do do not have an up-to-date highway network inventory which identifies location, size, deficiencies/condition of roads, bridges, causeways, culverts and highway-related retaining walls on class 1, 2, and 3 town highways, and estimated cost of repair.

(Duly Authorized Administrator)

Date: _____

For a summary of your community's road and bridge information please visit: tinyurl.com/rdsinfo

Points of Contact

Title: Emergency Management Director	Name: Seth Hopkins	Primary phone: 802-247-3300	Alternate phone:
Primary email: oskarhop@me.com	Alternate email: shopkins@townofbrandon.com	Public contact: 802-247-3300	
Title: Police Chief	Name: David Kachajian	Primary phone: 802-247-0222	Alternate phone: 802-752-5872
Primary email: David.kachajian@vermont.gov	Alternate email:		
Title: Highway Division Chief	Name: Jeremy Disorda	Primary phone: 802-247-3600	Alternate phone: 802-558-7094
Primary email: highway@townofbrandon.com	Alternate email:		

Emergency Operations Center (EOC) Positions

The EOC is an organization that coordinates information, support, and response across the municipality for incident commanders and town officials. Its main functions are to maintain situational awareness for municipal leaders, coordinate resource and information requests, and provide public information.

Which position can activate the EOC?: Emergency Management Director (EMD) or Emergency Management Coordinator (EMC)

Positions and duties: EMD: supervises and directs all EOC activities, coordinating municipal support and response;
Deputy town manager: staffs phones and radio;
Bookkeeper: tracks and answers and requests for information (RFI);
EMC tracks and coordinates and requests for support (RFS);
Town clerk: produces and posts public information and press releases

Potential EOC staff: Seth Hopkins, EMD W(802) 247-3635 x210; M(802) 247-3300
Tim Guiles, EMC M(802) 279-2168
Bill Moore, deputy town manager W(802)247-3635 x213; M(802)774-8135
Jackie Savela, bookkeeper W(802) 247-3635 x205; M(802) 558-3525
Doug Bailey, chair of selectboard M(802) 989-4961; H(802) 247-8386
Heather Nelson, vice-chair of selectboard M(802) 922-4427
Sue Gage, town clerk W(802) 247-3635; M(802) 734-9492
Colleen Wright, assistant to the recreation director: M(802) 282-6548

The rest of the selectboard will be alerted when the EOC is activated.

Emergency operations center (EOC) locations

Primary <u>EOC</u> location name: Brandon Town Office	Primary <u>EOC</u> address: 49 Center St, Brandon, VT 05733	Primary <u>EOC</u> phone: 802-247-3635
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Services:  Internet  Phone Lines  Computers  Copy machine
Primary EOC resources & information: [Maps](#)

Operation Plan (LEMP paper backup)

Alternate **EOC** location name: Brandon
Police Station

Alternate **EOC** address: 301 Forest Dale
Rd, Brandon, VT 05733

Alternate **EOC** phone: 802-247-0222

Services:  Generator  Internet  Phone lines  Computers  Copy machine

Alternate **EOC** resources & information: Maps
Operations plan (LEMP paper backup)

Resources

The state emergency operations center (SEOC, 800-347-0488) will help coordinate any state support teams or other external resources that local responders may need.

Emergency purchasing agents & spending limits: Town manager: limit \$10,000
EMD: Unlimited

Businesses with standing municipal contracts: Hardware store: Brandon Lumber 802-247-6000
Generator Svc&Repair: Brookfield 802-485-6567
Plumbing&Heating: Champlain Valley Fuels 802-453-2325
Fuel Supplier (heating/vehicles): Champlain Valley Fuels 802-388-4975
Fuel Supplier (propane): Suburban Propane 802-775-2357
Excavating Contractor: Miner Construction 802-247-6516
Tree Removal: McCullough Bros 802-342-0213
Electrician: Patch Electric 802-558-5036
Crushed Stone, Sand, Gravel: Florence Crushed Stone 802-878-5103
Tire Sales: Pete's Tire Barn 802-388-4053
Fire & Security Systems: Royal Group 802-773-3313
Towing Services: Thunder Towing 802-247-6737

Other local resources: Excavating, Trucking: Markowski Excavating 802-483-6469
Excavating, Trucking: Casella Construction Inc 802-773-0052
Small Engine Repair: Crosby Sales & Service: 802-247-3303
Plumber, Heating: Dundon 802-388-2705
Solid Waste & Recycling: Denton & Sons 802-247-8340
Equipment Rental: G Stone Motors 802-388-6718
Car & Truck Repair: Green Mountain Garage 802-247-3718
Sewer & Water Line Sales: Hulbert Supply 802-247-4444
Asphalt Supplier / Paving: Pike Industries 802-223-3002

NIMS Typed Resources

Information about the NIMS Typed resources can be found at: <https://rtlt.preptoolkit.fema.gov>

Additional resource information is available on the FEMA reimbursable equipment list: <https://www.fema.gov/assistance/public/schedule-equipment-rates>

Aerial Apparatus, Fire Other: 1

Fire Engine (Pumper) Type 1: 2

Grader: 1

Hydraulic Excavator, Medium Mass Excavation: 1

Road Sweeper: 1

Snow Blower, Loader Mounted: 1

Trailer, Small Equipment: 1

Truck, On-Road Dump: 4

Truck, Plow: 6

Truck, Sewer Flusher: 1
Water Pump, Wastewater Type 4: 1
Water Pump, Water Distribution Type 1: 1
Water Pumps, De-Watering Type 3: 2
Water Pumps, De-Watering Type 4: 1
Water Tender (Tanker) Type 1: 1
Wheel Loader Backhoe: 1
Wheel Loader, Large: 1
Wheel Loader, Skid Steer: 1
Wood Chipper: 1

Public Information and Warning

Emergency operations center (EOC) and incident command posts (ICPs) will coordinate and manage public information, both by producing accurate, timely reports and by tracking what is publicly reported to minimize confusion and help ensure a positive public response.

Vermont Emergency Management can assist with issuing VTAlert messages for your municipality. Please contact them at 1-800-347-0488 if you need assistance.

Vermont 211 is available to take calls from the general public to inform and instruct them in relation to emergency events. Dial 211 or (802) 652-4636.

VT-Alert notifiers: Emergency Management Director or Emergency Management Coordinator; Town Manager (is EMD) or Deputy Town Manager

Local newspaper, radio, TV: Brandon Reporter
Rutland Herald

Important local websites & social media channels: VT-ALERT 800-347-0488
townofbrandon.com
brandon.org
<https://www.facebook.com/people/Sue-Gage-Brandon-Town-ClerkTreasurer/100063998885399/>
Front Porch Forum

Public notice locations: Brandon Town Office, 49 Center Street, Brandon
Junction Store, 2265 Forest Dale Rd, Brandon
US Post Office, 32 Conant Sq, Brandon

Vulnerable Populations

Organization name and contact information: CARE (Citizen Assistance Registration for Emergencies) 800-347-0488
ARC Rutland Area 802-775-1370
Rutland Mental Health / Emergency Svcs 24 hour 802-775-1000; mobile 802-779-4383
Bayada Home Health / Courtney Hawkins 802-775-7272
Bayada Home Care / Gregory Stewart 802-774-5111
Bayada Hospice / Jeanette Leavitt 802-282-4122
Rutland Region Medical Center / Beth Winter 802-747-3858
SW VT COA Helpline 800-642-5119
SW VT COA Courtney Anderson 802-772-7828; m: 802-734-0484
United Way of Rutland County: 802-773-7477; Ashley Bride m: 802-353-0175
VNA & Hospice: Nicole Moran m: 802-353-1052; Mike Delehanty m: 802-683-9041
VCIL (VT Ctr for Independent Living): 802-779-9021

Coordination with vulnerable populations: Neshobe School - Vicki Wells (802) 236-3385
Otter Valley Union HS - Michael Ruppel (802) 247-6833
Forest Dale Mobile Home Park - Josh Bilodeau (802) 272-8511
Triangle Court Mobile Home Park - Peter Neff (802) 989-2557
Park Village -
Housing Trust of Rutland County -
Neshobe House -
Rutland County Parent Child Center -
Brookdale Manor Mobile Home Park -
Pine Tree Park Mobile Home Park -
Valley View Mobile Home Park - Steve Zahn
Wintergreen Residential Care - Mary Jensen







High Hazard Areas











Organization name and contact information: North Street Bridge
 Wheeler Road Bridge & Culvert
 Wastewater Treatment Facility
 GMP substations
 Railroad crossings
 New England Woodcraft
 Lawes Ag

Coordination with vulnerable populations:

Shelters

If you need support opening a shelter, or would like to report that you have opened a shelter, please contact the state emergency operations center at 800-347-0488.

Services:  Cooling  Warming  Overnight  Food Prep  Showers  Healthcare  Generator  Pets
 Allowed

Location name	Address	Shelter Facility Contacts	Shelter Manager Contacts	Capacity	Staff Requirements	Shelter Notes	Services
Neshobe School	17 Neshobe Cir, Brandon, VT	Principal Vicki Wells 802-247-3721 (school)	Principal Vicki Wells 802-236-3385 (mobile)	210		210 evacuation; 105 overnight	      
Rutland High School	22 Stratton Rd, Rutland, VT	Call State EOC 800-347-0488 American Red Cross 802-660-9130	Glen Scott 802-236-8266; 802-773-1983; 802-770-1199				
American Legion	550 Franklin St, Brandon, VT	Aaron Tucker, Commander 802-247-5709 (post); 802-465-8022 (home); 802-683-4448 (mobile)	Aaron Tucker	125			  

Municipal Contacts

Local emergency management team and phone numbers: EMD
 Seth Hopkins 802-247-3300 oskarhop@me.com
 EMC Tim Guiles 802-279-2168 timothyguiles@gmail.com

Local response organization contacts and phone numbers: Fire
 Chief Tom Kilpeck 802-247-3231; 802-236-8389
 chief@dunmorehose.org
 Asst Fire Chief Ron Euber 802-247-8387; 802-683-6040
 euberron@gmail.com
 Police Chief David Kachajian 802-247-0222; 802-752-5872
 david.kachajian@vermont.gov
 State Police Rutland Barracks 802-773-9101 vsp@vermont.gov
 Local Dispatch Ctr: Westminster Barracks 802-247-5723
 Rescue Squad: Jordan Stage 802-247-6828; 802-282-2121
 brandonrescue@gmail.com

Local public works contacts and phone numbers: Chief of Highway
 Division Jeremy Disorda 802-247-3600; 802-558-7094
 highway@townofbrandon.com
 Drinking Water Utility Raymond Counter 802-247-3311; 802-236-6169
 brandonfdno1@myfairpoint.net
 Wastewater Utility Tim Kingston 802-247-6730; 802-236-0116; 802-283-7280
 wwtp@townofbrandon.com

Municipal government contacts and phone numbers: Town
 Manager Seth Hopkins 802-247-3635 x210; 802-247-3300;
 shopkins@townofbrandon.com; oskarhop@me.com
 Deputy Town Manager Bill Moore 802-247-3635 x213; 802-774-8135;
 bmoore@townofbrandon.com
 Selectboard Doug Bailey 802-247-8386; 802-989-4961;
 dbailey@townofbrandon.com
 Selectboard Brian Coolidge 802-345-8961;
 bcoolidge@townofbrandon.com
 Selectboard Tim Guiles 802-279-2168;
 tguiles@townofbrandon.com

Selectboard Heather Nelson 802-922-4427;
hnelson@townofbrandon.com
Selectboard Ralph Ethier 802-247-6957;
rethier@townofbrandon.com; rbenwp@hotmail.com
Town Clerk & Treasurer Susan Gage 802-247-3635; 802-734-9492
sgage@townofbrandon.com
Town Health Officer Larry Stevens 802-247-3635 x217; 802-236-3523
Forest Fire Warden Linwood Bovey 802-236-4914
Animal Control Officer Tim Kingston 802-236-0116
Rutland NE Supervisory Union Superintendent Kristin Hubert 802-247-5757 khubert@rnesu.org
Neshobe Elementary School Principal Vicki Wells 802-247-3721
vwells@rnesu.org
Otter Valley Union High School Principal Michael Ruppel 802-247-6833 mruppel@rnesu.org

Other contacts:

Plan Adoption

Plan adopter name: Doug Bailey

Plan adopter title: Chair of selectboard

Plan adopted date: 04/08/2024

"Having taken G0402 or ICS 100, I certify that this LEMP meets the Vermont NIMS requirements." EMD Seth Hopkins

NIMS adoption date: 04/17/2023

**RUTLAND REGIONAL PLANNING COMMISSION
EMERGENCY MUTUAL AID AGREEMENT
FOR THE PUBLIC WORKS DEPARTMENTS
OF ITS MEMBER MUNICIPALITIES**

This Mutual Aid Agreement (the “Agreement”) is entered into between the Rutland Regional Planning Commission (“RRPC”) and by and among each member municipality that voluntarily executes and adopts the terms and conditions contained herein.

WHEREAS, the Vermont Supreme Court has held and adopted the position that “ ‘It is a general and undisputed proposition of law that a municipal corporation possesses and can exercise the following powers, and no others: First, those granted in express words; second, those necessarily or fairly implied in or incident to the powers expressly granted; third, those essential to the accomplishment of the declared objects and purposes of the corporation—not simply convenient, but indispensable.’ ” Valcour v. Vill. of Morrisville, 104 Vt. 119, 158 A. 83, 85 (1932), *citing* Dillon, John, The Law of Municipal Corporations (5th Ed.) par. 237; and

WHEREAS, that upon the adoption of bylaws specifying the process for entering into, method of withdrawal from, and method of terminating service agreements with municipalities, the Vermont Legislature has granted express authority for regional planning commissions to “promote cooperative agreements and coordinate, implement, and administer service agreements among municipalities, including arrangements and action with respect to planning, community development, joint purchasing, intermunicipal services, infrastructure, and related activities....” 24 V.S.A. § 4345b(c); and

WHEREAS, the member municipalities of the RRPC (collectively the “Parties”) may voluntarily agree to participate in mutual aid and public works assistance activities conducted pursuant to 24 V.S.A. § 4345b(d)(2); and

WHEREAS, the RRPC has duly adopted bylaws pertaining to the creation of intermunicipal service agreements pursuant to 24 V.S.A. § 4345b(a) and (b); and

WHEREAS, the Parties recognize that they are vulnerable to a variety of potential, natural and man-made disasters that impact vital public works resources including hurricanes, flooding and extreme winter conditions that in the past have caused severe disruption of essential public works services and severe property damage to public roads, utilities and other public works property; and;

WHEREAS, owning and maintaining all the resources needed to respond to extreme, unexpected and high-demand incidents is cost-prohibitive for most municipalities and entering into a mutual aid agreement provides economic and logistical efficiencies to support any gaps in resources and capabilities; and

WHEREAS, the Parties to this Agreement recognize the benefits of mutual aid in protecting the public, health, safety and welfare and fostering a sense of goodwill and community within a specific geographic region and therefore desire to provide mutual aid and assistance to one another during times of disaster and other types of public works emergencies; and

WHEREAS, the Parties recognize that having this mutual aid agreement and related guidelines is essential to ensuring a consistent, coordinated, and timely response in providing mutual aid; and

NOW, THEREFORE, the Parties hereto agree as follows:

SECTION 1: PURPOSE

The Agreement set forth below, is established to provide a means for public works related entities that are controlled by the RRPC member municipalities, that are in need of mutual aid assistance, to be able to request and receive such aid and assistance in a timely manner from the participating member municipalities including but not limited to personnel, equipment, materials and any other services that may be reasonably necessary to respond to an emergency. The purpose of this Agreement is to formalize the regional mutual aid program. This Agreement to render aid is expressly not contingent upon a declaration of a major disaster or emergency by the federal government or upon receiving federal funds.

SECTION 2: DEFINITIONS

- A. Aid and Assistance** – includes, but is not limited to, personnel, equipment, administrative services, infrastructure, supplies and materials necessary to respond to a request for mutual aid.
- B. Aiding Official** – means a person who is designated by the Aiding Party to determine whether and to what extent the Aiding Party should provide Public Works Assistance to a Requesting Party.
- C. Aiding Party** – means a Constituent Municipal entity that furnishes, equipment, services, personnel or any other Public Works assistance to a Requesting Party.
- D. Agreement** – refers to this Agreement for public works emergency services. Rutland Region municipalities may become a party to this Agreement upon ratification of this Agreement by the RRPC and ratification by the legislative body of the Constituent Municipality that is a party to this Agreement. Each Constituent Municipality that ratifies this Agreement, understands that the Agreement contains all Constituent Municipal entities at the time of ratification, and any other eligible municipality in the future.

- E. Constituent Municipality** – Any municipality located in the Rutland Region, Vermont that is a party to this Agreement.
- F. Disaster** – any natural, mechanical, human-made, technological, or civil emergency that threatens to cause damages of a severity and scale that exceeds the maximum capabilities of a Constituent Municipality.
- G. Emergency** – an event or imminent potential for such an event, either natural or human caused, that results in or may result in, injury or harm to the residences of the Constituent Municipality, or damage to or loss of property.
- H. Mutual Aid Resource List** – A list maintained by each Constituent Municipality of the public works equipment, personnel and any other resources available for the provision of aid and assistance if needed by another Constituent Municipality.
- I. Period of Assistance** – the period of time beginning when the Aiding Party assists the Requesting party by providing equipment, personnel, supplies or any other Public Works Assistance and ending when all Public Works Assistance returns to the regular duties of the Aiding Party.
- J. Public Works Assistance** – means equipment and personnel including, but not limited to; professional engineers, licensed staff, non-licensed personnel who are employed by a Constituent Municipality and used for activities in response to a disaster or emergency, related to roadways, water, stormwater, wastewater and any other public works program.
- K. Requesting Official** - means any person who is designated by the Requesting Party to request Public Works Assistance from a participating Aiding Party.
- L. Requesting Party** - means a Constituent Municipal entity that requests, equipment, services, personnel or any other Public Works assistance from an Aiding Party.

SECTION 3: PROCEDURES

- A. Operations Oversight** – The RRPC shall be responsible for overseeing this Agreement and help to facilitate communications between the Constituent Municipalities. The RRPC will also help to facilitate policies and procedures to guide requests for aid and assistance as set forth below.
- B. Request for Aid** – When a Requesting Party has been impacted by or is in imminent danger of a disaster or emergency, it may request Aid and Assistance from an Aiding Party, by making a verbal request, followed by a written request, to the Aiding Party, within three business days after aid is

needed or contemplated to be needed. An Aid Request Form shall be an addendum, but not an amendment to or modification of this Agreement. Requests should be made by and to the Aiding Party's authorized Aiding Official. A potentially Aiding Party, should not provide aid on its own without first confirming the need for assistance through the communication of the Aiding Official and Requesting Official to ensure that the type of aid being provided is necessary and needed. The provision of aid by an Aiding Party is entirely discretionary under this Agreement and the ultimate decision as to whether to render aid to a Requesting party shall be at the discretion of the Aiding Official in consultation with the legislative body of the Constituent Municipality if possible.

- C. Designation of Officials** – Each Constituent Municipality shall designate an Aiding Official and Requesting Official and at least one alternate Aiding Official and Requesting Official. Each Constituent Municipality shall be responsible for maintaining its own contact list of all Aiding and Requesting Officials and alternate Officials, along with all means of contact including, but not limited to cell phones, telephones, electronic mail and physical addresses and take reasonable steps to ensure that all Constituent Municipalities have the most current list. The RRPC shall help develop the template of the contact list and annually aid in its distribution after having been provided by the Constituent Municipalities. Said list shall be an addendum, but not an amendment to or modification of this Agreement. The Requesting Officials and the Aiding Officials may be the same person in each municipality (i.e., a director of public works).

- D. Information Needed - Request for Aid and Assistance** – The Requesting Official shall provide, at minimum, to the Aiding Official and RRPC (for informational purposes only): 1) a description of the disaster or emergency prompting the request; 2) what type of specific assistance is needed; 3) a description of the infrastructure impacted and the specific work needed to repair the infrastructure; and 4) an estimate of the type of public works assistance needed and the period of time it will be needed for. It is further recommended that the Requesting Official propose a plan for meeting with the Aiding Official to discuss the scope of the aid and for the Requesting Official to familiarize him or herself with the personnel and equipment of the Aiding Party (similar in nature to a pre-construction meeting). The Aiding and Requesting Official should also prioritize the establishment of radio communications in the field during this time. The Aiding Party shall then provide an estimate to the Requesting Party of expected costs for the scope of work requested and needed.

- E. Supervision and Control** – It is the intention of this Agreement that supervision and control of personnel will be structured in accordance with Federal Emergency Management Agency's (FEMA) Incident Command System (ICS) of the National Incident Management System (NIMS), and that

if the emergency/disaster is multi-jurisdictional, a Unified Command will be employed when practical.

1. When any personnel or equipment is deployed under the terms of this agreement, the Aiding Official shall meet with the Requesting Official. Orders by the Requesting Official will be given to the Aiding Official who will then give orders or direction to their personnel. The Aiding Official shall maintain reasonable contact with the Requesting Official as long as the Aiding Party is providing Public Works Assistance. The personnel of the Aiding Party may only be under the direct control of the Requesting party by a written mutual agreement.
2. In all instances and at all times, the Requesting Official or a designee thereof, shall have the right and responsibility to ensure that all personnel from the Aiding Party are asked to perform only those tasks or operations that are consistent with their training and are in accordance with their home protocols and accepted safe practices.
3. Personnel from the Aiding Party shall continue with the assigned tasks until the Requesting Party releases said personnel and equipment or until the Aiding Party recalls said personnel and equipment. No recall by an Aiding Party shall occur until, if reasonable given the facts and circumstances, the Aiding Official discusses the need for recall with the Requesting Official.
4. Each Aiding Party shall operate in accordance with the protocols of its Constituent Municipality, and all Aiding Party personnel shall act within the scope of his or her own training and certification or under the supervision of a person with the appropriate training and certification. Aiding Party personnel shall not be required to perform in a way that is inconsistent with the practices of their Constituent Municipality protocols or inconsistent with safe practices.
5. The Aiding Official shall be responsible for maintaining all records for time, materials and equipment provided to the Requesting Party; be responsible for the operation and maintenance of equipment provided by the Aiding Party; and report work process to the Requesting Party.

F. Mutual Aid Resource List – Public works resources are included in the annual local emergency plan for each Constituent Municipality. The RRPC shall annually distribute a list of the public works resources for all Constituent Municipalities. All original and updated public works resource lists shall be considered an addendum to, but not a modification of this Agreement.

G. Funds Payable By Each Municipality – the Constituent Municipalities agree that the funds, coming in the form of the amount of services provided by each Constituent Municipality shall be based on the resources available to

them at the time aid and assistance is made by a Requesting Party in accordance with Section 4 Part A.

SECTION 4: REQUESTS FOR REIMBURSEMENT

A. Procedures for Reimbursement – Unless the Aiding Party and the Requesting Party agree to a different structure in writing, the Requesting Party shall be ultimately responsible for the reimbursement of the Aiding Party's costs incurred under this Agreement.

1. Within 30 days of the return of all personnel and equipment of the Aiding Party to the Constituent Municipality's homework station, the Aiding Municipality may submit to the Requesting Party, an invoice of all charges related to the aid provided pursuant to this Agreement. The invoice provided by the Aiding Party shall be paid within 30 days of receipt.
2. All invoices generated by the Aiding Party shall be provided to the Requesting Party.
3. Invoices by the Aiding Party shall follow the following standards.
 - a. Personnel. Charges for personnel shall be in accordance with the standard practices of the Aiding Party, including wages, salaries, contributions for insurance and retirement and personnel from the Aiding Party shall continue to accumulate seniority at the rate of the Aiding Party.
 - b. Equipment. Charges for equipment supplied by the Assisting Party, shall be reimbursed at the rental rate established for the same or substantially similar equipment by the regulations of the Federal Emergency Management Agency (i.e., current FEMA Schedule of Equipment Rates), or at any other rate agreed to by the Aiding Party and Requesting Party in writing. Rent for equipment includes the cost of fuel and other consumable supplies, maintenance, service, repairs and ordinary wear and tear.
 - c. Transportation. The Aiding Party shall transport needed personnel and equipment by reasonable and customary means and in accordance with the Aiding Party's usual transportation and travel payment schedule. If such a schedule is unavailable, transportation charges shall be the reasonable and customary rates for such transportation.
 - d. Materials and Ancillary Expenses. Charges for materials and ancillary expenses such as consumable supplies, related to the

provision of aid pursuant to this agreement shall be the reasonable and actual costs incurred by the Aiding Municipality.

4. The Aiding Party may invoice the Requesting Party for all expenses incurred during the Period of Assistance. All invoices shall be submitted by the Aiding Official to the Requesting Official. The invoices shall clearly delineate the time and expenses associated with personnel, equipment, transportation and any materials or ancillary expenses. Any question or dispute about an invoice from an Aiding Party shall first be discussed between the Requesting Official and the Aiding Official. If the Parties are still unable to reconcile an invoice, then they shall follow the next sequential procedures of the Dispute Resolution section of this Agreement.

SECTION 5: INSURANCE AND LIABILITY

- A. Insurance** – Each Constituent Municipality shall bear the risk of its own actions, as it does with its day-to-day operations. The Aiding Party shall be responsible for providing insurance to the fullest extent possible, including but not limited to workman’s compensation insurance, general liability insurance, excess liability insurance, and any other types of insurance coverage in amounts recommended by the Vermont League of Cities and Towns, Property and Casualty Intermunicipal Fund (VLCT-PACIF). Such insurance shall cover damage or injury to person, property or equipment owned or provided by an Aiding Party to the extent the damage or injury may have occurred while rendering aid to a Requesting Party.
- B. Indemnification** - To the extent allowed by law, each Requesting Party agrees to indemnify and hold harmless any Aiding Party and its employees, officers, administrators, elected officials and agents from any claim relating to cost, damage or injury of any description to any person or property caused by or through the action of any Aiding Municipality while rendering aid pursuant to his Agreement. Acts of gross negligence, willful misconduct, malfeasance, and/or criminal/illegal behavior are exempt from indemnification.
- C. Liability** – No Constituent Municipality shall have any liability to any other Constituent Municipality by reason of their inability or lack of desire to respond to a request for aid.

SECTION 6: TERM, MODIFICATION AND PERIODIC REVIEW

- A. Term** – This Agreement shall be in effect for one (1) year from the date signed by the initial Constituent Municipality. Thereafter, this Agreement shall be renewed for additional one year terms on an annual basis in conjunction with the local emergency plan.

- B. Termination** – Any Constituent Municipality may voluntarily terminate and withdraw from its participation in this Agreement at any time by a Requesting or Aiding Official giving written notification to the designated Requesting or Aiding Officials of all other Constituent Municipalities to this Agreement. Electronic mail communications shall be considered written notification for purposes of this Agreement. Termination and withdrawal shall not be effective until sixty (60) days after written notification has been sent. Withdrawal by a Constituent Municipality shall not impact the liability or obligation incurred by the Constituent Municipality under this Agreement prior to the date of termination.
- C. Modification** – Pursuant to 24 V.S.A. § 4345b(d)(4) any modification or amendment to this Agreement shall not become effective unless approved by the RRPC and the legislative body of all the municipalities who are a party to this Agreement. The RRPC shall assist in coordinating any modifications or amendments to this Agreement.
- D. Periodic Review** – On a biennial basis, the designated Aiding and Requesting Officials shall meet to review the terms of this Agreement and make any suggestions as to alterations or modifications if needed based on past performance. The RRPC shall coordinate all meetings under this section.

SECTION 7: MISCELLANEOUS PROVISIONS

- A. Dispute Resolution** – In respect to any dispute that arises pursuant to this agreement the Parties shall first make a good faith effort to work out differences among themselves. Should informal discussions between the Parties fail, then the Parties shall engage the services of a mutually agreed upon third party mediator. The costs of this third party mediator shall be split evenly between the Parties. Should attempts at mediation through a third party mediator fail, then any Party may seek redress in any Vermont Court of competent jurisdiction.
- B. Severability** – Should any clause, portion, section, provision or any other part of this Agreement be held invalid by a court of competent jurisdiction, such judgment shall not affect, impair or invalidate any other portion of the Agreement. The remaining portions of this Agreement shall remain in full force and effect without regard to the provisions that have been invalidated.
- C. Execution of Counterparts** – This agreement may be signed in any number of counterparts with the same effect as if the signatures thereto and hereto were upon the same instrument.

NOW THEREFORE, both the Rutland Regional Planning Commission through its duly authorized representative has executed this agreement and all counterparts thereto. Photographic copies shall be considered valid counterparts. Each of the Constituent Municipalities so desiring, have caused this Agreement to be executed by a duly authorized representative, after a vote allowing that duly authorized representative to execute this Agreement by the Constituent Municipality's governing legislative body.


Approved and executed at _____, Vermont this _____ day of _____ 2024.

For the Constituent Municipality of _____.

By: _____
Duly Authorized Representative for _____

Approved and executed at Rutland, Vermont this 1st day of May 2024.

For the Rutland Regional Planning Commission

By:  _____
Duly Authorized Representative
for the Rutland Regional Planning Commission

Account	Budget FY - 2023	Actual FY-2023 Pd:12	Budget FY - 2024	Actual FY-2024 Pd:10	Budget FY - 2025	FY - 24/25 % Change
10-4-09						
Tax Revenues						
10-4-09-04110						
Current Tax Revenue	2,929,604.00	2,944,692.17	2,979,990.00	3,001,620.20	0.00	-100.00%
10-4-09-04118						
Abatements	0.00	-7,631.29	0.00	-3,068.67	0.00	0.00%
10-4-09-04120						
Delinquent Taxes	0.00	-101,200.84	0.00	85,775.96	0.00	0.00%
10-4-09-04200						
Tax Sale Property Sales	0.00	0.00	0.00	0.00	0.00	0.00%
10-4-09-04230						
Misc./Extraordinary Rev.s	0.00	0.00	0.00	0.00	0.00	0.00%
10-4-09-04910						
Interest Revenue	0.00	0.00	0.00	0.00	0.00	0.00%
10-4-09-04920						
Penalty & Interest Rev.	45,000.00	38,488.87	45,000.00	35,162.25	45,000.00	0.00%
Total Tax Revenues	2,974,604.00	2,874,348.91	3,024,990.00	3,119,489.74	45,000.00	-98.51%
10-4-10						
Town Administration Reven						
10-4-10-04250						
Duplication Revenue	0.00	5.00	0.00	26.00	0.00	0.00%
10-4-10-04270						
Vendor Permit Revenue	250.00	300.00	250.00	850.00	250.00	0.00%
10-4-10-04290						
Tax Sale Revenues	0.00	0.00	0.00	0.00	0.00	0.00%
10-4-10-04320						
Misc. Revenue	0.00	23,525.90	1,500.00	9,386.58	1,500.00	0.00%
10-4-10-04410						
Cannabis Revenue	0.00	700.00	0.00	0.00	0.00	0.00%
10-4-10-04460						
Grant Revenue	0.00	0.00	0.00	0.00	0.00	0.00%
10-4-10-04650						
Insurance Recovery Rev.	0.00	0.00	0.00	0.00	0.00	0.00%
10-4-10-92000						
COVID-LGER Grant Rev	0.00	0.00	0.00	0.00	0.00	0.00%
Total Town Administration	250.00	24,530.90	1,750.00	10,262.58	1,750.00	0.00%
10-4-11						
Assessor Revenues						
10-4-11-04230						
Misc./Revenues Assessor	2,000.00	2,000.00	2,000.00	2,011.00	2,000.00	0.00%
10-4-11-04240						
Assessor Education	0.00	0.00	0.00	0.00	0.00	0.00%
Total Assessor Revenues	2,000.00	2,000.00	2,000.00	2,011.00	2,000.00	0.00%
10-4-12						
Code Enforcement Revenues						

TOWN OF BRANDON General Ledger
Comparative Budget Report
10 General Fund

Account	Budget FY - 2023	Actual FY-2023 Pd:12	Budget FY - 2024	Actual FY-2024 Pd:10	Budget FY - 2025	FY - 24/25 % Change
10-4-14-04660						
Misc. Police Revenues	0.00	6,364.00	0.00	2,076.54	0.00	0.00%
10-4-14-04670						
Bravo Fees	0.00	25.00	0.00	0.00	0.00	0.00%
10-4-14-04680						
Police Grants	0.00	0.00	1,600.00	7,241.58	0.00	-100.00%
10-4-14-04690						
SRO Officer	53,500.00	0.00	0.00	984.69	0.00	0.00%
10-4-14-06000						
Transfer In - Capital Dep	0.00	0.00	0.00	0.00	0.00	0.00%
10-4-14-10165						
Reimb Seg 6 Billable	0.00	0.00	0.00	0.00	0.00	0.00%
10-4-14-40435						
Click-it or Ticket Campai	0.00	978.81	0.00	2,286.89	0.00	0.00%
10-4-14-40440						
Police Dog Rev./Donation	0.00	100.00	0.00	50.00	0.00	0.00%
10-4-14-40450						
Safety Day Revenues	0.00	0.00	0.00	0.00	0.00	0.00%
10-4-14-40460						
DOCUMENT REIM. REQ. PD	4,000.00	6,725.00	5,000.00	1,540.00	5,000.00	0.00%
Total Police Dept. Revenue	61,500.00	19,254.89	10,600.00	20,813.53	9,500.00	-10.37%
10-4-15						
Highway Dept Revenues						
10-4-15-04230						
Misc./Extraor. Rev.	500.00	1,321.00	500.00	0.00	500.00	0.00%
10-4-15-04320						
Access Permit Revenue	250.00	500.00	200.00	600.00	200.00	0.00%
10-4-15-04330						
Excavation Permit Revenue	50.00	0.00	50.00	200.00	50.00	0.00%
10-4-15-04350						
Reimb- Work WW/BFD	0.00	2,736.59	0.00	0.00	0.00	0.00%
10-4-15-04410						
State Highway Revenue	158,000.00	162,339.46	160,000.00	167,148.86	180,000.00	12.50%
10-4-15-04460						
Grant Revenue	0.00	17,500.00	0.00	0.00	0.00	0.00%
10-4-15-04490						
Street Sign Revenue	0.00	0.00	0.00	0.00	0.00	0.00%
10-4-15-04500						
Paving Match rev	0.00	0.00	0.00	0.00	0.00	0.00%
10-4-15-04650						
Insurance Recoverys	0.00	0.00	0.00	0.00	0.00	0.00%
10-4-15-04670						
Over Weight Permits	650.00	770.00	650.00	665.00	700.00	7.69%
10-4-15-06000						
Transfer In-other funds	0.00	425,296.68	0.00	175,000.00	0.00	0.00%
Total Highway Dept Revenue	159,450.00	610,463.73	161,400.00	343,613.86	181,450.00	12.42%

10 General Fund

Account	Budget FY - 2023	Actual FY-2023 Pd:12	Budget FY - 2024	Actual FY-2024 Pd:10	Budget FY - 2025	FY - 24/25 % Change
10-4-18-40000						
Youth Soccer	3,000.00	5,329.20	4,500.00	5,822.00	5,300.00	17.77%
10-4-18-40010						
Middle School Football	4,000.00	6,992.00	7,000.00	6,627.00	7,000.00	0.00%
10-4-18-40020						
Flag Football	0.00	0.00	0.00	0.00	0.00	0.00%
10-4-18-40040						
After School Activity	4,000.00	916.00	3,000.00	1,589.00	1,000.00	-66.66%
10-4-18-40050						
Youth Basketball	3,500.00	4,819.00	3,000.00	4,819.00	5,000.00	66.66%
10-4-18-40060						
Brandon Ski Club	0.00	230.00	0.00	0.00	0.00	0.00%
10-4-18-40070						
Youth Wrestling	1,000.00	882.00	700.00	539.00	1,000.00	42.85%
10-4-18-40080						
Floor Hockey	0.00	0.00	0.00	0.00	0.00	0.00%
10-4-18-40090						
Cheerleading	1,500.00	802.00	1,200.00	547.00	1,000.00	-16.66%
10-4-18-40100						
Snow Bowl Program	1,800.00	0.00	0.00	10.00	0.00	0.00%
10-4-18-40110						
Cross Country Run	350.00	0.00	0.00	0.00	0.00	0.00%
10-4-18-40120						
Play Group/ Family Activi	1,500.00	0.00	500.00	0.00	500.00	0.00%
10-4-18-40130						
LaCrosse Revenues	0.00	0.00	0.00	0.00	0.00	0.00%
10-4-18-40140						
Golf Program	0.00	0.00	0.00	0.00	0.00	0.00%
10-4-18-40150						
Martial Arts Programs	0.00	3,063.00	0.00	2,642.00	3,000.00	100.00%
10-4-18-40440						
Donations/Contributions	500.00	0.00	0.00	0.00	500.00	100.00%
10-4-18-40450						
Art Club-Neshobe	0.00	0.00	0.00	0.00	0.00	0.00%
10-4-18-50020						
Dodgeball/Kickball	0.00	0.00	0.00	0.00	0.00	0.00%
10-4-18-50030						
Adult Basketball	100.00	0.00	0.00	0.00	0.00	0.00%
10-4-18-50040						
Fitness - General	300.00	0.00	0.00	0.00	0.00	0.00%
10-4-18-50060						
Corn-Toss League	500.00	0.00	0.00	0.00	500.00	100.00%
10-4-18-50070						
Dance Lessons	2,400.00	8,160.00	5,000.00	13,859.00	8,000.00	60.00%
10-4-18-50080						
Yoga Revenues	0.00	0.00	0.00	0.00	0.00	0.00%
10-4-18-50090						
Adult Activities	1,000.00	6,139.00	0.00	2,069.00	6,000.00	100.00%
10-4-18-60010						
Bus Trips	0.00	8,220.00	11,000.00	26,165.00	10,000.00	-9.09%

TOWN OF BRANDON General Ledger
Comparative Budget Report
10 General Fund

Account	Budget FY - 2023	Actual FY-2023 Pd:12	Budget FY - 2024	Actual FY-2024 Pd:10	Budget FY - 2025	FY - 24/25 % Change
10-4-21						
ECONOMIC DEV. REV						
10-4-21-04130						
Econ. Dev. Revenue	0.00	0.00	0.00	0.00	0.00	0.00%
Total ECONOMIC DEV. REV	0.00	0.00	0.00	0.00	0.00	0.00%
10-4-22						
Bldg. & Grounds						
10-4-22-04320						
TS Rent	0.00	0.00	0.00	0.00	0.00	0.00%
10-4-22-06000						
Transfer In	0.00	0.00	0.00	0.00	0.00	0.00%
10-4-22-10311						
misc.	0.00	0.00	0.00	18,000.00	0.00	0.00%
10-4-22-10500						
Insurance Rev - B&G	0.00	0.00	0.00	41,433.59	0.00	0.00%
10-4-22-20100						
Solar Lease Payments	10,000.00	10,000.00	10,000.00	7,500.00	10,000.00	0.00%
10-4-22-20110						
Solar True-up Revenue	0.00	13,507.96	0.00	9,846.03	0.00	0.00%
10-4-22-30100						
Town Hall Rent	0.00	375.00	0.00	100.00	0.00	0.00%
10-4-22-42500						
EV Charging Station Rev	0.00	948.96	1,000.00	1,795.96	1,800.00	80.00%
10-4-22-51000						
Town Hall Grants	0.00	0.00	0.00	29,175.00	0.00	0.00%
Total Bldg. & Grounds	10,000.00	24,831.92	11,000.00	107,850.58	11,800.00	7.27%
Total Revenues	3,447,460.00	3,831,948.58	3,488,880.00	3,892,739.54	524,670.00	-84.96%
10-5-09						
Tax Expenditures						
10-5-09-10211						
Fica	0.00	0.00	0.00	0.00	0.00	0.00%
10-5-09-10212						
Medicare	0.00	0.00	0.00	0.00	0.00	0.00%
10-5-09-77000						
Tax Sale Expenses	5,000.00	0.00	5,000.00	0.00	5,000.00	0.00%
Total Tax Expenditures	5,000.00	0.00	5,000.00	0.00	5,000.00	0.00%
10-5-10						
Town Administration 10						
10-5-10-10100						
Select Board Various	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	0.00%
10-5-10-10110						
Town Manager's Salary	92,750.00	87,574.15	99,060.00	60,568.81	75,000.00	-24.28%

10 General Fund

Account	Budget FY - 2023	Actual FY-2023 Pd:12	Budget FY - 2024	Actual FY-2024 Pd:10	Budget FY - 2025	FY - 24/25 % Change
10-5-10-10115						
Deputy Town Manager	0.00	0.00	0.00	2,353.59	6,800.00	100.00%
10-5-10-10120						
Clerical Staff - 2	95,600.00	99,323.78	108,920.00	83,408.56	114,280.00	4.92%
10-5-10-10121						
Overtime	500.00	900.68	400.00	305.15	500.00	25.00%
10-5-10-10150						
Wages-Recording Clerk	4,000.00	3,225.00	4,000.00	3,300.00	4,000.00	0.00%
10-5-10-10160						
Animal Control Wages	6,000.00	6,000.02	6,000.00	4,615.40	6,000.00	0.00%
10-5-10-10211						
Fica	13,350.00	12,307.30	14,650.00	10,516.73	13,950.00	-4.77%
10-5-10-10212						
Medicare	3,125.00	2,878.45	3,430.00	2,459.50	3,265.00	-4.81%
10-5-10-10214						
Health Insurance	38,700.00	41,418.41	46,250.00	35,556.97	53,590.00	15.87%
10-5-10-10215						
Life & Disability Ins.	2,150.00	1,682.92	2,175.00	1,829.86	2,175.00	0.00%
10-5-10-10217						
Dental Insurance	4,470.00	3,840.27	4,470.00	2,978.55	4,470.00	0.00%
10-5-10-10218						
HRA Admin	4,500.00	4,474.18	5,800.00	4,005.03	5,300.00	-8.62%
10-5-10-10220						
VMER	20,730.00	19,387.77	22,890.00	15,407.02	23,810.00	4.01%
10-5-10-10225						
Child Care Contrib. tax	0.00	0.00	0.00	0.00	935.00	100.00%
10-5-10-10310						
Travel & Expenses	500.00	1,674.29	3,200.00	783.63	500.00	-84.37%
10-5-10-10311						
Personnel Recruitment	0.00	0.00	0.00	0.00	0.00	0.00%
10-5-10-10320						
Misc.	0.00	0.00	0.00	0.00	0.00	0.00%
10-5-10-10330						
Dues & Subscriptions	6,750.00	6,944.76	6,700.00	6,758.70	7,000.00	4.47%
10-5-10-10340						
Professional Development	100.00	480.00	500.00	395.00	600.00	20.00%
10-5-10-21110						
Legal Services	20,000.00	3,037.42	10,000.00	292.50	10,000.00	0.00%
10-5-10-22110						
Auditors	14,000.00	14,000.00	14,000.00	19,000.00	16,000.00	14.28%
10-5-10-30110						
Office Supplies	3,000.00	3,832.64	3,000.00	3,184.30	3,500.00	16.66%
10-5-10-30130						
Service Contracts	12,000.00	11,339.24	12,000.00	16,446.39	17,000.00	41.66%
10-5-10-30132						
Postage Expenses	8,250.00	8,177.25	8,250.00	5,823.33	8,400.00	1.81%
10-5-10-30134						
Technical Support	15,000.00	17,117.44	15,000.00	14,943.31	18,000.00	20.00%
10-5-10-30150						
Emergency Management	0.00	0.00	0.00	277.00	500.00	100.00%

10 General Fund

Account	Budget FY - 2023	Actual FY-2023 Pd:12	Budget FY - 2024	Actual FY-2024 Pd:10	Budget FY - 2025	FY - 24/25 % Change
10-5-10-30210						
Office Equipment	2,000.00	3,724.13	1,000.00	0.00	2,000.00	100.00%
10-5-10-30310						
Legal Advertising	1,000.00	1,557.69	400.00	149.50	750.00	87.50%
10-5-10-30511						
Town Report	5,000.00	4,871.20	5,000.00	6,669.63	6,000.00	20.00%
10-5-10-42100						
Telephone Exp. Admin.	8,000.00	8,801.18	7,500.00	6,506.47	8,600.00	14.66%
10-5-10-51110						
Health Insurance Reim.	0.00	0.00	0.00	-153.50	0.00	0.00%
10-5-10-60400						
Bank Service Charge	0.00	5.00	0.00	0.00	0.00	0.00%
10-5-10-91000						
Animal Control Expenses	1,000.00	330.92	1,000.00	0.00	1,000.00	0.00%
10-5-10-92000						
COVID expenses	0.00	0.00	0.00	0.00	0.00	0.00%
10-5-10-97000						
Capital Improvements	0.00	0.00	0.00	0.00	0.00	0.00%
Total Town Administration	388,475.00	374,906.09	411,595.00	314,381.43	419,925.00	2.02%
10-5-11						
Assessor						
10-5-11-10140						
Wages - Perm/Part Time	9,000.00	7,163.67	9,000.00	6,494.17	9,000.00	0.00%
10-5-11-10211						
Fica	560.00	444.07	560.00	392.61	560.00	0.00%
10-5-11-10212						
Medicare	135.00	103.88	135.00	91.84	135.00	0.00%
10-5-11-10225						
Child Care Contrib tax	0.00	0.00	0.00	0.00	45.00	100.00%
10-5-11-10310						
Travel & Expenses	100.00	0.00	100.00	0.00	100.00	0.00%
10-5-11-10330						
Dues & Subscriptions	100.00	50.00	50.00	0.00	50.00	0.00%
10-5-11-10340						
Continuing Education	150.00	0.00	100.00	0.00	100.00	0.00%
10-5-11-20110						
Mapping	8,800.00	10,425.00	5,800.00	5,800.00	5,800.00	0.00%
10-5-11-21110						
Legal Fees Assessor	500.00	0.00	0.00	0.00	0.00	0.00%
10-5-11-22140						
Property Assessor	20,000.00	14,153.63	20,000.00	8,021.08	20,000.00	0.00%
10-5-11-30120						
Professional Supplies	250.00	0.00	250.00	0.00	250.00	0.00%
10-5-11-30210						
Office Equipment	300.00	215.00	200.00	1,715.98	200.00	0.00%
10-5-11-60250						
Reapp Acct.-Transfer out	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	0.00%
Total Assessor	44,895.00	37,555.25	41,195.00	27,515.68	41,240.00	0.10%

10 General Fund

Account	Budget FY - 2023	Actual FY-2023 Pd:12	Budget FY - 2024	Actual FY-2024 Pd:10	Budget FY - 2025	FY - 24/25 % Change
10-5-12						
Code Enforcement 12						
10-5-12-10110						
Zoning Administration	20,150.00	17,113.45	20,150.00	14,100.33	36,195.00	79.62%
10-5-12-10120						
LHO/Rental Code	6,625.00	4,715.02	6,625.00	4,912.50	0.00	-100.00%
10-5-12-10140						
DRB Clerk	2,000.00	1,050.00	1,500.00	0.00	1,500.00	0.00%
10-5-12-10150						
Planning Comm. Clerk	3,000.00	2,950.00	3,000.00	1,500.00	3,000.00	0.00%
10-5-12-10211						
Fica	2,080.00	1,711.09	2,050.00	1,354.13	2,540.00	23.90%
10-5-12-10212						
Medicare	490.00	400.23	480.00	316.77	595.00	23.95%
10-5-12-10214						
Health Insurance	1,770.00	1,770.00	1,770.00	1,327.50	0.00	-100.00%
10-5-12-10225						
Child Care Contrib Tax	0.00	0.00	0.00	0.00	185.00	100.00%
10-5-12-10310						
Travel & Expenses	200.00	280.59	300.00	0.00	300.00	0.00%
10-5-12-10330						
Dues & Subscriptions	0.00	0.00	0.00	0.00	4,000.00	100.00%
10-5-12-10340						
Continuing Education	150.00	84.00	500.00	20.00	500.00	0.00%
10-5-12-20121						
Professional Services	0.00	0.00	0.00	0.00	0.00	0.00%
10-5-12-21111						
Legal Services - zoning	2,000.00	0.00	2,000.00	1,031.25	2,000.00	0.00%
10-5-12-30120						
Professional Supplies	100.00	33.60	100.00	63.00	100.00	0.00%
10-5-12-30132						
Planning/Zoning Postage	250.00	76.52	150.00	104.80	150.00	0.00%
10-5-12-30310						
Legal Advertising	500.00	641.60	500.00	1,035.70	500.00	0.00%
10-5-12-40100						
Energy Cm Public Outreach	3,200.00	2,794.37	4,500.00	881.48	1,500.00	-66.66%
Total Code Enforcement 12	42,515.00	33,620.47	43,625.00	26,647.46	53,065.00	21.63%
10-5-13						
Town Clerk 13						
10-5-13-10100						
Board of Civil Authority	1,500.00	505.53	1,500.00	1,495.88	1,500.00	0.00%
10-5-13-10110						
Town Clerk Salary	71,500.00	71,500.00	80,000.00	61,538.40	81,600.00	2.00%
10-5-13-10121						
Ass't Clerk OT	0.00	0.00	0.00	0.00	0.00	0.00%
10-5-13-10150						
Asst. Clerk	45,000.00	44,881.62	47,240.00	36,464.81	50,130.00	6.11%

TOWN OF BRANDON General Ledger
Comparative Budget Report
10 General Fund

Account	Budget FY - 2023	Actual FY-2023 Pd:12	Budget FY - 2024	Actual FY-2024 Pd:10	Budget FY - 2025	FY - 24/25 % Change
10-5-13-10160						
Election Workers	4,500.00	3,302.50	1,500.00	1,134.62	3,500.00	133.33%
10-5-13-10211						
Fica	7,820.00	6,327.18	8,315.00	5,380.04	8,725.00	4.93%
10-5-13-10212						
Medicare	1,830.00	1,479.73	1,945.00	1,258.25	2,040.00	4.88%
10-5-13-10214						
Health Insurance	34,150.00	30,459.61	33,600.00	26,441.12	39,300.00	16.96%
10-5-13-10215						
Life & Disability Ins.	1,450.00	1,490.21	1,500.00	1,083.53	1,600.00	6.66%
10-5-13-10217						
Dental	2,700.00	1,698.50	1,860.00	1,236.42	1,900.00	2.15%
10-5-13-10218						
HRA	4,500.00	4,460.04	4,800.00	3,630.00	4,800.00	0.00%
10-5-13-10220						
VMER	11,950.00	11,634.45	13,100.00	10,085.34	13,855.00	5.76%
10-5-13-10225						
Child Care Contrib Tax	0.00	0.00	0.00	0.00	610.00	100.00%
10-5-13-10310						
Travel & Expenses	0.00	0.00	150.00	70.49	150.00	0.00%
10-5-13-10330						
Dues & Subscriptions	250.00	55.00	250.00	195.00	250.00	0.00%
10-5-13-10340						
Professional Development	750.00	651.73	500.00	-97.55	750.00	50.00%
10-5-13-20010						
Elections	8,300.00	7,440.77	6,500.00	8,650.27	5,500.00	-15.38%
10-5-13-20250						
Dog License Expense	150.00	135.70	150.00	190.25	150.00	0.00%
10-5-13-30110						
Office Supplies	500.00	632.07	650.00	270.50	650.00	0.00%
10-5-13-30123						
Records Preservation	14,040.00	4,140.44	14,055.00	3,321.63	9,820.00	-30.13%
10-5-13-30210						
Office Equipment	1,200.00	2,019.87	1,000.00	0.00	1,200.00	20.00%
10-5-13-30300						
Grant Expenses	0.00	0.00	0.00	0.00	0.00	0.00%
10-5-13-99990						
Reserved/Encumb. Prior YR	0.00	0.00	0.00	0.00	0.00	0.00%
Total Town Clerk 13	212,090.00	192,814.95	218,615.00	162,349.00	228,030.00	4.30%
10-5-14						
Police Dept 14						
10-5-14-10110						
Chief's Salary	85,000.00	88,400.00	92,820.00	71,400.00	96,535.00	4.00%
10-5-14-10120						
Officer's Salary (6)	331,500.00	265,381.98	345,640.00	231,468.05	354,030.00	2.42%
10-5-14-10121						
Overtime	16,000.00	73,522.99	20,000.00	70,530.88	19,535.00	-2.32%
10-5-14-10122						
Holiday Overtime	9,250.00	14,271.80	9,250.00	12,965.91	16,000.00	72.97%

TOWN OF BRANDON General Ledger
Comparative Budget Report
10 General Fund

Account	Budget FY - 2023	Actual FY-2023 Pd:12	Budget FY - 2024	Actual FY-2024 Pd:10	Budget FY - 2025	FY - 24/25 % Change
10-5-14-10123						
On Call Pay	13,500.00	28,417.48	14,600.00	19,014.65	17,500.00	19.86%
10-5-14-10125						
School Resource Officer	0.00	0.00	0.00	0.00	0.00	0.00%
10-5-14-10140						
Clerical Wages (1)	45,660.00	48,513.47	52,105.00	38,644.70	54,745.00	5.06%
10-5-14-10155						
Specials Wages	0.00	7,127.14	17,000.00	35,305.52	4,800.00	-71.76%
10-5-14-10160						
Billable Time Expenses	0.00	0.00	0.00	3,486.96	0.00	0.00%
10-5-14-10165						
Billable Seg 6	0.00	0.00	0.00	0.00	0.00	0.00%
10-5-14-10211						
Fica	35,320.00	32,866.23	35,375.00	30,261.46	36,275.00	2.54%
10-5-14-10212						
Medicare	8,265.00	7,686.43	8,275.00	7,077.25	8,485.00	2.53%
10-5-14-10214						
Health Insurance	82,900.00	45,257.42	99,150.00	47,837.77	87,795.00	-11.45%
10-5-14-10215						
Life & Disability Ins.	5,800.00	4,539.61	5,950.00	3,784.60	6,000.00	0.84%
10-5-14-10217						
Dental	9,750.00	3,300.36	8,240.00	2,669.07	5,240.00	-36.40%
10-5-14-10218						
HRA PD	8,700.00	3,559.11	11,700.00	3,659.91	9,600.00	-17.94%
10-5-14-10220						
VMER	51,575.00	44,134.85	48,210.00	41,459.46	51,760.00	7.36%
10-5-14-10225						
Child Care Contrib Tax	0.00	0.00	0.00	0.00	2,480.00	100.00%
10-5-14-10310						
Travel & Expenses	500.00	552.31	2,750.00	983.30	2,750.00	0.00%
10-5-14-10320						
Clothing Allowance	4,000.00	5,332.06	7,000.00	4,000.38	7,000.00	0.00%
10-5-14-10330						
Dues & Subscriptions	2,000.00	1,869.92	2,000.00	1,408.92	2,000.00	0.00%
10-5-14-10340						
Professional Development	2,000.00	2,035.36	5,800.00	5,093.78	5,800.00	0.00%
10-5-14-20232						
Radio Maintenance	1,500.00	312.47	1,700.00	363.05	1,700.00	0.00%
10-5-14-20233						
MDT/Aircards	3,000.00	2,988.77	3,000.00	2,845.05	4,500.00	50.00%
10-5-14-21110						
Legal Services	0.00	0.00	0.00	255.00	0.00	0.00%
10-5-14-30110						
Office Supplies	2,500.00	1,769.52	2,500.00	1,820.23	2,220.00	-11.20%
10-5-14-30120						
Professional Supplies	5,000.00	12,884.06	8,200.00	6,483.86	8,200.00	0.00%
10-5-14-30130						
Service Contracts	6,000.00	4,434.56	6,000.00	3,913.30	6,000.00	0.00%
10-5-14-30132						
Postage Expenses PD	200.00	192.19	200.00	95.14	200.00	0.00%

10 General Fund

Account	Budget FY - 2023	Actual FY-2023 Pd:12	Budget FY - 2024	Actual FY-2024 Pd:10	Budget FY - 2025	FY - 24/25 % Change
10-5-14-30210						
Office Equipment	3,000.00	2,327.32	3,000.00	1,423.43	3,000.00	0.00%
10-5-14-30310						
Legal Advertising	0.00	0.00	0.00	0.00	0.00	0.00%
10-5-14-40430						
Community Police	250.00	1,678.50	2,000.00	910.55	0.00	-100.00%
10-5-14-40440						
Police Dog Expenses	0.00	1,997.34	2,000.00	585.23	2,000.00	0.00%
10-5-14-41110						
New Equipment - Vehicles	3,000.00	6,878.94	5,000.00	4,714.70	5,000.00	0.00%
10-5-14-41130						
Fuel - Vehicles	14,000.00	22,194.22	25,200.00	18,132.13	12,500.00	-50.39%
10-5-14-41140						
Electric Charger-PD vehic	0.00	0.00	0.00	0.00	2,500.00	100.00%
10-5-14-41160						
PD Maint. Supplies-Vehicl	250.00	284.64	250.00	56.88	250.00	0.00%
10-5-14-41170						
Bravo Expense	0.00	0.00	0.00	0.00	0.00	0.00%
10-5-14-41180						
PD Vehicle Maintenance	10,000.00	16,957.63	15,000.00	12,964.96	10,000.00	-33.33%
10-5-14-42100						
PD Telephone Service	5,000.00	6,689.73	5,000.00	4,721.86	5,000.00	0.00%
10-5-14-60250						
Transfer Out	0.00	0.00	0.00	0.00	0.00	0.00%
10-5-14-90000						
Reimburs Equip Grants	0.00	0.00	0.00	6,674.43	0.00	0.00%
10-5-14-97000						
Capital Improvements	0.00	35,926.15	0.00	0.00	24,300.00	100.00%
10-5-14-99990						
Reserved/Encumb. Prior YR	0.00	0.00	0.00	0.00	0.00	0.00%
Total Police Dept 14	765,420.00	794,284.56	864,915.00	697,012.37	875,700.00	1.24%
10-5-15						
Highway 15						
10-5-15-10110						
Superintendent Salary	0.00	0.00	0.00	0.00	0.00	0.00%
10-5-15-10120						
Wages- Full Time-4	214,950.00	226,394.12	244,815.00	182,256.61	260,200.00	6.28%
10-5-15-10121						
Overtime	18,000.00	20,276.83	18,000.00	15,010.70	20,000.00	11.11%
10-5-15-10123						
Pager/On-Call	6,200.00	5,757.50	6,200.00	5,050.00	6,200.00	0.00%
10-5-15-10150						
Wages - Temp Hired Help	5,000.00	0.00	5,000.00	170.00	3,000.00	-40.00%
10-5-15-10211						
Fica	15,685.00	15,540.50	18,170.00	13,091.97	19,265.00	6.02%
10-5-15-10212						
Medicare	3,670.00	3,612.98	4,250.00	2,943.76	4,510.00	6.11%
10-5-15-10214						
Health Insurance	55,800.00	38,845.79	62,450.00	33,162.80	59,250.00	-5.12%

TOWN OF BRANDON General Ledger
Comparative Budget Report
10 General Fund

Account	Budget FY - 2023	Actual FY-2023 Pd:12	Budget FY - 2024	Actual FY-2024 Pd:10	Budget FY - 2025	FY - 24/25 % Change
10-5-15-45120						
Signs & Posts	6,000.00	10,273.62	7,000.00	9,189.73	8,000.00	14.28%
10-5-15-45130						
Line Painting	2,000.00	3,372.75	3,000.00	113.89	3,500.00	16.66%
10-5-15-46110						
Paving Roads	100,000.00	96,456.64	0.00	1,147.95	85,000.00	100.00%
10-5-15-46120						
Cold Patching	2,500.00	1,296.24	2,000.00	1,037.11	2,000.00	0.00%
10-5-15-46130						
Culverts	8,000.00	10,056.38	10,000.00	5,717.60	10,000.00	0.00%
10-5-15-46140						
Gravel	55,000.00	57,066.84	65,000.00	39,110.61	65,000.00	0.00%
10-5-15-46150						
Chloride	25,000.00	37,678.96	26,000.00	24,886.61	30,000.00	15.38%
10-5-15-47110						
Road Salt	85,000.00	72,102.22	90,000.00	63,292.15	90,000.00	0.00%
10-5-15-47120						
Winter Sand	25,000.00	30,206.53	25,000.00	8,612.68	25,000.00	0.00%
10-5-15-48110						
Bridge Maint/Repair	0.00	0.00	0.00	0.00	0.00	0.00%
10-5-15-60250						
Transfer Out	0.00	0.00	0.00	0.00	0.00	0.00%
10-5-15-90100						
New Equip. Purchase	0.00	309,177.99	0.00	7,800.00	0.00	0.00%
10-5-15-90300						
Sidewalks	15,000.00	875.00	0.00	2,300.00	0.00	0.00%
10-5-15-90400						
Leased Equipment	78,000.00	145,621.64	33,000.00	32,407.93	33,000.00	0.00%
10-5-15-90550						
Town Farm Rd-Reconstruct.	0.00	157,023.30	0.00	0.00	0.00	0.00%
10-5-15-90600						
Transfer Out	0.00	0.00	0.00	0.00	0.00	0.00%
10-5-15-96000						
Grant Match	0.00	0.00	0.00	0.00	0.00	0.00%
10-5-15-97000						
Capital Improvements	0.00	0.00	0.00	16,106.36	0.00	0.00%
10-5-15-97010						
Capital Infrastructure	0.00	0.00	0.00	0.00	0.00	0.00%
Total Highway 15	896,350.00	1,452,170.56	824,520.00	623,406.74	953,500.00	15.64%
10-5-16						
Constable 16						
Total Constable 16	0.00	0.00	0.00	0.00	0.00	0.00%
10-5-17						
Intergovernmental 17						
10-5-17-61110						
VLCT Insurance	90,225.00	73,413.28	91,500.00	74,345.22	93,000.00	1.63%

10 General Fund

Account	Budget FY - 2023	Actual FY-2023 Pd:12	Budget FY - 2024	Actual FY-2024 Pd:10	Budget FY - 2025	FY - 24/25 % Change
10-5-17-61150						
Unemployment Insurance	5,650.00	5,664.50	6,275.00	5,930.00	7,000.00	11.55%
10-5-17-61160						
Worker's Comp Insurance	46,075.00	62,521.95	64,550.00	60,055.00	66,000.00	2.24%
10-5-17-65000						
Insurance Deductible	1,000.00	297.38	1,000.00	0.00	1,000.00	0.00%
10-5-17-71100						
County Tax	30,000.00	27,718.46	30,000.00	28,360.53	31,000.00	3.33%
10-5-17-71200						
VLCT	0.00	0.00	0.00	0.00	0.00	0.00%
10-5-17-71300						
Rut. Regional Commission	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	0.00%
10-5-17-71440						
Green-Up Day	300.00	819.00	300.00	0.00	750.00	150.00%
10-5-17-71460						
Public Transit	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	0.00%
10-5-17-71600						
REDC/CEDRR	500.00	500.00	500.00	500.00	500.00	0.00%
10-5-17-71610						
Rut Nat Resources Conserv	250.00	0.00	250.00	0.00	250.00	0.00%
10-5-17-71800						
Mosquito Control	40,500.00	40,491.00	41,710.00	31,282.50	51,235.00	22.83%
10-5-17-75000						
Reserve Fund transfer	0.00	0.00	0.00	0.00	0.00	0.00%
Total Intergovernmental 17	219,000.00	218,925.87	240,585.00	204,973.25	255,235.00	6.08%
10-5-18						
Recreation						
10-5-18-10110						
Recreation Director	44,250.00	44,240.56	46,455.00	34,031.20	46,455.00	0.00%
10-5-18-10130						
Asst to Rec Director	21,635.00	21,632.00	21,635.00	16,640.00	22,500.00	3.99%
10-5-18-10211						
Fica	4,195.00	5,054.06	4,310.00	2,687.78	4,480.00	3.94%
10-5-18-10212						
Medicare	985.00	1,181.93	1,010.00	628.56	1,050.00	3.96%
10-5-18-10214						
Health Insurance	14,000.00	15,387.91	16,800.00	13,164.97	19,320.00	15.00%
10-5-18-10215						
Life & Disability Ins.	550.00	437.34	555.00	392.89	575.00	3.60%
10-5-18-10217						
Dental	1,245.00	1,038.56	1,245.00	778.92	1,245.00	0.00%
10-5-18-10218						
HRA	1,750.00	1,980.00	2,030.00	1,537.53	2,030.00	0.00%
10-5-18-10220						
VMER	5,090.00	5,564.15	5,345.00	4,474.90	5,680.00	6.26%
10-5-18-10225						
Child Care Contrib Tax	0.00	0.00	0.00	0.00	350.00	100.00%
10-5-18-10310						
Travel & Expenses	250.00	0.00	250.00	240.00	250.00	0.00%

10 General Fund

Account	Budget FY - 2023	Actual FY-2023 Pd:12	Budget FY - 2024	Actual FY-2024 Pd:10	Budget FY - 2025	FY - 24/25 % Change
10-5-18-10320						
Dues & Subscriptions	600.00	0.00	600.00	397.00	600.00	0.00%
10-5-18-10330						
Advertising/Recruitment	7,000.00	5,826.50	6,000.00	3,259.00	6,000.00	0.00%
10-5-18-20100						
Fuel	500.00	296.54	0.00	0.00	0.00	0.00%
10-5-18-20150						
Vehicle Maint.	1,000.00	0.00	0.00	0.00	0.00	0.00%
10-5-18-20210						
Registration Software	3,000.00	3,295.00	2,995.00	3,295.00	3,295.00	10.01%
10-5-18-20500						
Storage Unit Supply/Maint	0.00	600.00	0.00	450.00	0.00	0.00%
10-5-18-20600						
Equipment /Supplies	2,000.00	2,111.25	0.00	635.67	2,000.00	100.00%
10-5-18-29000						
Rec Program Exp total	0.00	191.15	0.00	0.00	0.00	0.00%
10-5-18-30000						
Swim Lesson Expense	1,500.00	1,530.67	2,000.00	1,772.00	1,600.00	-20.00%
10-5-18-30010						
NBA Camp	0.00	0.00	0.00	0.00	0.00	0.00%
10-5-18-30020						
Wrestling Camp	0.00	0.00	0.00	0.00	0.00	0.00%
10-5-18-30030						
FIELD HOCKEY CAMP	150.00	0.00	0.00	180.00	0.00	0.00%
10-5-18-30040						
Music Camp Expense	0.00	0.00	0.00	0.00	0.00	0.00%
10-5-18-30050						
Compass Camp	0.00	0.00	0.00	0.00	0.00	0.00%
10-5-18-30060						
Basket Ball Expense	0.00	1,045.36	0.00	0.00	0.00	0.00%
10-5-18-30070						
Little League Expenses	4,000.00	8,283.53	7,000.00	2,119.02	8,000.00	14.28%
10-5-18-30080						
Football Clinic	200.00	0.00	200.00	0.00	0.00	-100.00%
10-5-18-30090						
OV Soccer Clinic	200.00	0.00	200.00	0.00	0.00	-100.00%
10-5-18-30100						
3 on 3 Camp Expense	0.00	0.00	0.00	0.00	0.00	0.00%
10-5-18-30110						
Office/Equip. Supplies	200.00	0.00	200.00	0.00	0.00	-100.00%
10-5-18-30130						
British Soccer Camp	0.00	0.00	0.00	0.00	0.00	0.00%
10-5-18-30140						
Cheer Leading Camp	0.00	0.00	0.00	0.00	0.00	0.00%
10-5-18-30150						
Tennis Camp	0.00	0.00	0.00	0.00	0.00	0.00%
10-5-18-30170						
Hogwarts Camp	0.00	0.00	0.00	0.00	0.00	0.00%
10-5-18-40000						
Youth Soccer	3,000.00	6,337.63	4,500.00	10,997.57	6,000.00	33.33%

TOWN OF BRANDON General Ledger
Comparative Budget Report
10 General Fund

Account	Budget FY - 2023	Actual FY-2023 Pd:12	Budget FY - 2024	Actual FY-2024 Pd:10	Budget FY - 2025	FY - 24/25 % Change
10-5-18-40010						
Middle School Football	3,000.00	6,768.44	5,000.00	4,249.21	6,000.00	20.00%
10-5-18-40020						
Flag Football	0.00	498.50	0.00	0.00	0.00	0.00%
10-5-18-40040						
After School Activity	2,500.00	13,314.22	10,000.00	1,252.80	1,000.00	-90.00%
10-5-18-40050						
Youth Basketball	3,000.00	2,365.91	3,500.00	7,264.55	3,000.00	-14.28%
10-5-18-40060						
Brandon Ski Club	0.00	61.00	0.00	0.00	0.00	0.00%
10-5-18-40070						
Youth Wrestling	1,000.00	878.99	500.00	871.87	900.00	80.00%
10-5-18-40080						
Floor Hockey	0.00	0.00	0.00	0.00	0.00	0.00%
10-5-18-40090						
Cheerleading	1,500.00	610.21	1,000.00	1,888.74	2,000.00	100.00%
10-5-18-40100						
Snow Bowl Program	1,500.00	0.00	0.00	0.00	0.00	0.00%
10-5-18-40110						
Cross Country Run	350.00	0.00	0.00	0.00	0.00	0.00%
10-5-18-40120						
Play Group/ Family Activi	1,000.00	751.34	1,000.00	0.00	1,000.00	0.00%
10-5-18-40130						
LaCrosse Expense	0.00	0.00	0.00	0.00	0.00	0.00%
10-5-18-40140						
Disc Golf / Golf	0.00	0.00	0.00	1,950.00	0.00	0.00%
10-5-18-40450						
Art Club-Neshobe	0.00	0.00	0.00	0.00	0.00	0.00%
10-5-18-42100						
Recreation Telephone	500.00	1,608.69	1,700.00	1,538.28	1,600.00	-5.88%
10-5-18-43120						
Parks Maintenance	0.00	3,304.16	0.00	19.99	0.00	0.00%
10-5-18-43130						
Estabrook	0.00	2,215.65	0.00	1,450.03	0.00	0.00%
10-5-18-43140						
Town Hall	0.00	1,139.83	0.00	883.00	1,000.00	100.00%
10-5-18-50020						
Dodgeball/Kickball	0.00	0.00	0.00	0.00	0.00	0.00%
10-5-18-50030						
Adult Basketball	200.00	750.00	0.00	0.00	2,000.00	100.00%
10-5-18-50040						
Fitness - General	300.00	0.00	0.00	0.00	0.00	0.00%
10-5-18-50060						
Corn-Toss League	500.00	0.00	500.00	0.00	800.00	60.00%
10-5-18-50070						
Dance Lessons	2,000.00	1,029.37	0.00	4,861.00	6,000.00	100.00%
10-5-18-50080						
Yoga Expense	0.00	0.00	0.00	0.00	0.00	0.00%
10-5-18-50090						
Adult Activities	1,000.00	1,841.17	2,000.00	3,466.93	2,000.00	0.00%

10 General Fund

Account	Budget FY - 2023	Actual FY-2023 Pd:12	Budget FY - 2024	Actual FY-2024 Pd:10	Budget FY - 2025	FY - 24/25 % Change
10-5-18-60000						
Transfer Out	0.00	0.00	0.00	0.00	0.00	0.00%
10-5-18-60010						
Bus Trips	0.00	10,825.00	11,000.00	25,579.00	10,000.00	-9.09%
10-5-18-60015						
Lego Expenses	400.00	451.35	500.00	534.00	500.00	0.00%
10-5-18-60020						
Movies Expense	700.00	748.21	750.00	798.34	0.00	-100.00%
10-5-18-60030						
Otter Comm. Colaborations	0.00	0.00	0.00	0.00	0.00	0.00%
10-5-18-60040						
Winter Carnival	500.00	0.00	500.00	0.00	0.00	-100.00%
10-5-18-60060						
Ice Skating	350.00	27.99	1,000.00	358.36	1,000.00	0.00%
10-5-18-60070						
Estabrook Fundraising	500.00	426.74	0.00	0.00	0.00	0.00%
10-5-18-60090						
Flagship Cinemas	0.00	0.00	0.00	0.00	0.00	0.00%
10-5-18-60100						
Seminary Hill	1,000.00	1,724.55	0.00	1,300.00	1,000.00	100.00%
10-5-18-60105						
Hawk Hill	0.00	0.00	0.00	0.00	0.00	0.00%
10-5-18-60120						
Summer Arts Camps	0.00	10,518.82	10,000.00	4,735.75	5,000.00	-50.00%
10-5-18-60130						
Youth Cooking	0.00	0.00	0.00	0.00	0.00	0.00%
10-5-18-60140						
Dance Class	0.00	0.00	0.00	0.00	0.00	0.00%
10-5-18-60150						
Odyssey of the Mind	0.00	0.00	0.00	0.00	0.00	0.00%
10-5-18-60160						
Net Sports	500.00	300.28	0.00	101.98	0.00	0.00%
10-5-18-60170						
EV Festival Expenses	2,500.00	1,576.98	2,500.00	2,613.75	1,000.00	-60.00%
10-5-18-60900						
July 4th Celebration	0.00	0.00	0.00	490.00	500.00	100.00%
10-5-18-61000						
Basketball fundraising	0.00	0.00	0.00	0.00	0.00	0.00%
10-5-18-61050						
Brandon Carnival	5,000.00	2,982.40	3,000.00	8,039.91	5,000.00	66.66%
10-5-18-62000						
DOG PARK EXPENDITURES	300.00	40.00	0.00	0.00	0.00	0.00%
10-5-18-97000						
CAPITAL RECREATION	0.00	0.00	0.00	0.00	0.00	0.00%
10-5-18-98000						
Grant Match	0.00	0.00	0.00	0.00	0.00	0.00%
10-5-18-99990						
Reserved/Encumb. Prior YR	0.00	0.00	0.00	0.00	0.00	0.00%
Total Recreation	147,400.00	192,793.94	177,780.00	171,929.50	182,730.00	2.78%

TOWN OF BRANDON General Ledger
Comparative Budget Report
10 General Fund

Account	Budget FY - 2023	Actual FY-2023 Pd:12	Budget FY - 2024	Actual FY-2024 Pd:10	Budget FY - 2025	FY - 24/25 % Change
10-5-19						
Debt Service 19						
10-5-19-48140						
RT 7 Town Share -2006	158,000.00	157,498.39	151,500.00	151,315.39	145,500.00	-3.96%
10-5-19-60100						
Interest Exp.- Short Term	5,000.00	0.00	0.00	0.00	0.00	0.00%
10-5-19-60110						
Interest Exp. - Long Term	0.00	0.00	0.00	0.00	0.00	0.00%
10-5-19-60120						
Interest- Seg 6 project	0.00	0.00	0.00	0.00	0.00	0.00%
10-5-19-60410						
PD Bond Payment	26,650.00	24,892.60	26,000.00	22,770.17	25,300.00	-2.69%
10-5-19-60500						
2016 Segment 6 Bond	62,600.00	62,556.50	61,750.00	61,560.52	60,550.00	-1.94%
10-5-19-60700						
Park St Bond-2021	0.00	0.00	0.00	0.00	0.00	0.00%
Total Debt Service 19	252,250.00	244,947.49	239,250.00	235,646.08	231,350.00	-3.30%
10-5-20						
Other Financing 20						
Total Other Financing 20	0.00	0.00	0.00	0.00	0.00	0.00%
10-5-21						
Economic Develop. 21						
10-5-21-10110						
Salary	18,970.00	18,960.24	19,910.00	14,584.80	19,910.00	0.00%
10-5-21-10211						
Fica	1,215.00	1,085.53	1,275.00	831.00	1,275.00	0.00%
10-5-21-10212						
Medicare	285.00	253.89	300.00	194.35	300.00	0.00%
10-5-21-10214						
Health Insurance Exp	6,000.00	6,000.00	7,200.00	5,400.00	8,280.00	15.00%
10-5-21-10215						
Life & Disability Ins.	250.00	250.00	250.00	187.50	250.00	0.00%
10-5-21-10217						
Dental	535.00	535.00	535.00	401.25	535.00	0.00%
10-5-21-10218						
HRA	750.00	750.00	870.00	652.50	810.00	-6.89%
10-5-21-10220						
VMER	2,185.00	2,185.00	2,290.00	1,717.50	2,340.00	2.18%
10-5-21-10225						
Child Care Contrib Tax	0.00	0.00	0.00	0.00	90.00	100.00%
10-5-21-10310						
Travel & Expenses	250.00	242.53	250.00	206.63	250.00	0.00%
10-5-21-20121						
Professional Services	0.00	0.00	0.00	0.00	0.00	0.00%
10-5-21-75000						
Economic Development	14,000.00	14,344.93	14,000.00	2,844.38	6,000.00	-57.14%

TOWN OF BRANDON General Ledger
Comparative Budget Report
10 General Fund

Account	Budget FY - 2023	Actual FY-2023 Pd:12	Budget FY - 2024	Actual FY-2024 Pd:10	Budget FY - 2025	FY - 24/25 % Change
10-5-21-75100						
Designated Downtown	0.00	0.00	0.00	0.00	8,000.00	100.00%
10-5-21-75500						
Killington Valley	1,400.00	1,250.00	1,400.00	1,400.00	1,400.00	0.00%
10-5-21-76000						
Hist. Preservation Comm.	0.00	0.00	5,000.00	0.00	0.00	-100.00%
Total Economic Develop. 21	45,840.00	45,857.12	53,280.00	28,419.91	49,440.00	-7.20%
10-5-22						
Bldgs. & Grounds						
10-5-22-10115						
F/T B&G	43,745.00	39,075.70	43,680.00	27,805.06	47,700.00	9.20%
10-5-22-10120						
PD Custodian	3,000.00	3,187.32	3,000.00	3,316.25	3,000.00	0.00%
10-5-22-10121						
Overtime	2,500.00	2,325.85	3,000.00	1,504.93	3,000.00	0.00%
10-5-22-10130						
Admin Custodian	6,850.00	7,545.20	6,200.00	7,621.55	8,000.00	29.03%
10-5-22-10150						
Pager/on-call	1,300.00	1,100.00	1,300.00	600.00	1,300.00	0.00%
10-5-22-10211						
FiCA	4,485.00	2,907.29	3,640.00	1,777.45	3,325.00	-8.65%
10-5-22-10212						
Medicare	1,050.00	679.94	855.00	415.69	780.00	-8.77%
10-5-22-10214						
Health Insurance	7,150.00	7,060.64	8,400.00	6,622.52	9,825.00	16.96%
10-5-22-10215						
Life & Disability	640.00	543.20	565.00	486.57	660.00	16.81%
10-5-22-10217						
Dental	490.00	892.97	930.00	618.21	930.00	0.00%
10-5-22-10218						
HRA	1,200.00	1,429.98	1,600.00	1,214.97	1,600.00	0.00%
10-5-22-10220						
VMER	5,585.00	4,781.45	5,520.00	3,439.66	6,110.00	10.68%
10-5-22-10225						
Child Care Contrib Tax	0.00	0.00	0.00	0.00	235.00	100.00%
10-5-22-20530						
License & Fees	0.00	0.00	0.00	0.00	0.00	0.00%
10-5-22-22130						
Testing/Monitor Fee	0.00	5,810.00	6,000.00	4,730.90	13,250.00	120.83%
10-5-22-42100						
Heating - Propane	9,000.00	7,438.93	9,500.00	4,309.05	9,500.00	0.00%
10-5-22-42110						
Heating Fuel	10,000.00	14,210.54	15,000.00	7,995.24	15,000.00	0.00%
10-5-22-42120						
Bldgs & Grounds Water Fee	1,700.00	1,297.46	1,500.00	977.60	1,500.00	0.00%
10-5-22-42130						
Bldgs & Grounds Electric	70,000.00	83,049.20	77,000.00	65,181.66	87,000.00	12.98%
10-5-22-42500						
Electric EV Car Stations	1,000.00	838.34	1,200.00	1,171.74	1,200.00	0.00%

TOWN OF BRANDON General Ledger
Comparative Budget Report
10 General Fund

Account	Budget FY - 2023	Actual FY-2023 Pd:12	Budget FY - 2024	Actual FY-2024 Pd:10	Budget FY - 2025	FY - 24/25 % Change
10-5-22-43080						
Highway Bldg Maint	10,000.00	5,620.75	5,000.00	1,707.72	5,000.00	0.00%
10-5-22-43090						
PD Bldg Maint.	2,000.00	3,884.31	2,000.00	9,727.71	3,000.00	50.00%
10-5-22-43100						
Town Office	5,000.00	5,784.94	5,000.00	4,234.00	6,000.00	20.00%
10-5-22-43110						
Cemeteries	500.00	0.00	500.00	0.00	500.00	0.00%
10-5-22-43120						
Municipal Mowing-maint	2,500.00	2,109.52	2,500.00	1,481.82	2,500.00	0.00%
10-5-22-43130						
Rec Sports Field Maint.	500.00	233.94	5,000.00	0.00	4,000.00	-20.00%
10-5-22-43140						
Town Clock Maint.	1,000.00	1,426.47	400.00	187.50	1,000.00	150.00%
10-5-22-43150						
Town Hall Repair/Maint.	10,000.00	4,367.90	10,000.00	26,584.01	10,000.00	0.00%
10-5-22-43160						
Parks Maint.	6,000.00	4,794.15	4,000.00	5,398.59	5,000.00	25.00%
10-5-22-43170						
Trash costs-Supplies	500.00	545.30	500.00	14.99	550.00	10.00%
10-5-22-43180						
Maint. Supplies Bldgs.	1,000.00	1,258.31	1,000.00	1,683.91	1,200.00	20.00%
10-5-22-43200						
Generator Maint	2,200.00	3,446.36	1,000.00	623.00	2,500.00	150.00%
10-5-22-43210						
Estabrook Bldg Maint	0.00	2,815.97	0.00	0.00	1,500.00	100.00%
10-5-22-44130						
Tree Maint.	0.00	0.00	0.00	0.00	3,000.00	100.00%
10-5-22-90300						
Transfer out	0.00	0.00	0.00	0.00	0.00	0.00%
10-5-22-90500						
Capital Outlay B & G	0.00	49,441.50	0.00	3,510.00	0.00	0.00%
10-5-22-96000						
Town Hall Floor Replaceme	0.00	0.00	0.00	55,634.71	0.00	0.00%
Total Bldgs. & Grounds	210,895.00	269,903.43	225,790.00	280,577.01	259,665.00	15.00%
Total Expenditures	3,230,130.00	3,854,779.43	3,346,150.00	2,742,858.43	3,554,880.00	6.23%
Total 10 General Fund	217,330.00	-22,830.85	142,730.00	1,149,881.11	-3,030,210.00	
Total All Funds	217,330.00	-22,830.85	142,730.00	1,149,881.11	-3,030,210.00	

**TOWN OF BRANDON
WARNING FOR EVENING MEETING
APRIL 29, 2024**

The legal voters of the Town of Brandon, Vermont are hereby notified and warned to convene at the **Brandon Town Hall, 1 Conant Square, Brandon, VT** on **Monday, April 29, 2024 at 6:00 P.M.** to transact the following business:

1. To hear a presentation by the Select Board of its revised budget for fiscal year 2024-2025. This budget will be voted by Australian Ballot on April 30, 2024 at the Brandon American Legion Post #55, 550 Franklin Street, Brandon, VT, between the hours of 7 am and 7 pm.
2. To transact any other business proper to be done when met.
3. Adjourn.

**TOWN OF BRANDON
AUSTRALIAN BALLOT
FOR APRIL 30, 2024**

The legal voters of the Town of Brandon, Vermont are further notified and warned to meet at the **Brandon American Legion Post #55, 550 Franklin Street, Brandon, VT** on **Tuesday, April 30, 2024** between the hours of **7:00 A.M. and 7:00 P.M.** to vote in person by Australian Ballot or to drop off mailed ballots on the following matters:

1. Shall the voters of the Town of Brandon authorize total general fund expenditures of Three Million, Five Hundred Fifty-Four Thousand, Eight Hundred and Eighty Dollars (\$3,554,880) for the FY 2024-2025 budget year, of which the sum of Five Hundred Twenty-four Thousand Six Hundred and Seventy Dollars (\$524,670) is to be raised by non-tax revenues and Three Million, Thirty Thousand, Two Hundred and Ten Dollars (\$3,030,210) is to be raised by property taxes?



Revision 8 April 2024: Reflects hiring of Winston Forbes on Town highway crew. Retain Shawn Erickson on list for occasional call-in work. Remove Ana Burtch-MacLeod as special police officer; resignation due to her other professional commitments.

SELECTBOARD

**BLANKET PAYROLL AUTHORIZATION
FOR FISCAL YEAR ENDING 30 JUNE 2024**

Pursuant to 24 VSA §1623 (a) (2), the Selectboard of the Town of Brandon authorizes the Treasurer of the Town of Brandon to make payroll payments to the following individuals at the rates approved and set forth below. This authorization is effective through the close of the current fiscal year on 30 June 2024 unless earlier modified or revoked by vote of the Selectboard.

SALARIED STAFF: Annual amounts to be paid in 26 installments

Gage, Susan M	\$80,000	Kachajian, David W	\$92,820
Hopkins, Seth M	\$75,000	Moore, William III	\$70,000

HOURLY STAFF: Regular hourly wage for permanent full- and part-time employees

Alnwick, Aidan C	\$26.79	Kelleher, Ethan	\$23.29	Savela, Jacolyn	\$26.25
Biasuzzi, Jeffrey M	\$27.58	Kilpeck, Brian	\$26.25	Smith, Elaine	\$26.11
Cijka, Stephen J	\$34.86	Kilpeck, Thomas	\$25.00	Snow, Daniel	\$31.00
Danforth, Susan G	\$15.00	Kingston, Timothy	\$32.76	Stendardo, Nicholas	\$26.79
Disorda, Jeremy S	\$33.00	Mannino, Joseph	\$26.79	Stevens, Lawrence F	\$25.00
Erickson, Shawn M	\$35.81	McKeighan, Nathan	\$22.05	VonSchleusingen, Michael	\$28.69
Folger, Karen P	\$26.78	Merkert, Luanne	\$25.59	Wright, Colleen	\$20.80
Forbes, Winston	\$25.00	Rimmer, Kevin M	\$25.75	Wyman, Jonathan	\$20.00
Graziano, Linda	\$24.83	###		###	

OCCASIONAL STAFF: Non-contracted; elected/appointed/seasonal

Board of Civil Authority (12)	\$13.18 per hour	Summer camp staff (5)	\$15 per hour
Knapp, Hillary	\$110 per hearing/\$50 per decision	Bryant, Charlene	\$150 per meeting
Selectboard members (5)	\$1,200 each per year in 3 payments of \$400 each in March, July, and November		
	###		

The Town of Brandon Personnel Policy and the Collective Bargaining Agreements with the New England Police Benevolent Association and the American Federation of State, County and Municipal Employees terms apply.

ADOPTED this 8th day of April 2024.

SIGNATURES of SELECTBOARD:

TOWN OF BRANDON Accounts Payable
Check Warrant Report # 63755 Current Prior Next FY Invoices
All Invoices For Check Acct 01(10 General Fund) 04/08/24 To 04/08/24

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
100015	03/22/24	ALLEN ENGINEERING & CHEMI chlorine	20-5-55-50120	2715.00	1373	04/08/24
		11250494401	Sodium Hypochorite			
310590	04/01/24	AMERICAN WINDOW CLEANING March windows	10-5-22-43100	60.00	1374	04/08/24
		7980	Town Office			
101088	03/29/24	BENTON REAL ESTATE APPRAI 317 North St FEMA buyout	56-5-06-20200	550.00	1375	04/08/24
		BRAN0324	Newton Rd Flood-Legal			
100255	04/01/24	BRANDON FIRE DISTRICT #1 March portion of payments	90-5-15-90600	97891.11	1376	04/08/24
		03/31/24	Paid To BFD No 1			
100275	03/26/24	BRANDON FREE PUBLIC LIBRA appropriation	10-5-25-70470	7666.67	1377	04/08/24
		APRIL 2024	Brandon Library			
100280	03/25/24	BRANDON LUMBER & MILLWORK nozzle	10-5-22-43080	19.98	1378	04/08/24
		27997/3	Highway Bldg Maint			
100280	03/29/24	BRANDON LUMBER & MILLWORK paint roller covers	10-5-22-43080	16.77	1378	04/08/24
		28432/3	Highway Bldg Maint			
100280	04/01/24	BRANDON LUMBER & MILLWORK plugs, connectors	10-5-22-43080	26.10	1378	04/08/24
		28779/3	Highway Bldg Maint			
100310	03/26/24	BRANDON SENIOR CITIZENS C appropriation	10-5-25-70480	1125.00	1379	04/08/24
		APRIL 2024	Senior Citizen Center			
300235	03/19/24	BURLINGTON COMMUNICATIONS shipping of radio	10-5-14-20232	27.00	1380	04/08/24
		BCS14618	Radio Maintenance			
100198	03/21/24	CARGILL, INCORPORATED salt	10-5-15-47110	2709.18	1381	04/08/24
		2909346048	Road Salt			
100198	03/25/24	CARGILL, INCORPORATED salt	10-5-15-47110	1963.55	1381	04/08/24
		2909357340	Road Salt			
100198	03/27/24	CARGILL, INCORPORATED salt	10-5-15-47110	5491.03	1381	04/08/24
		2909368038	Road Salt			
301503	03/20/24	CHAMPLAIN VALLEY FUELS diesel fuel	10-5-15-41130	821.79	1382	04/08/24
		526577	Fuel - Vehicles HW			
301503	03/27/24	CHAMPLAIN VALLEY FUELS heating fuel @ HWY	10-5-22-42110	443.20	1382	04/08/24
		526725	Heating Fuel			
301503	03/27/24	CHAMPLAIN VALLEY FUELS diesel fuel	10-5-15-41130	1201.70	1382	04/08/24
		527656	Fuel - Vehicles HW			
310097	03/21/24	COMCAST service: 03/28 - 04/27	20-5-55-42100	205.62	1383	04/08/24
		WW 03/21/24	Wastewater Telephone			
310037	03/18/24	CONSOLIDATED COMMUNICATIO service: Feb 13 to Mar 17	10-5-22-43150	83.40	1384	04/08/24
		TH 03/18/24	Town Hall Repair/Maint.			
300466	03/26/24	DUNDON PLUMBING & HEATING pumped Brookdale wet well	20-5-55-20240	340.00	1385	04/08/24
		88258	Contractors			
101007	03/29/24	EARLE'S TRUCK REPAIR, INC repairs to 2017 Mack	10-5-15-41180	743.88	1386	04/08/24
		42987	HW Outside Maint. - Vehic			
100494	03/20/24	ENDYNE INC testing	20-5-55-22120	25.00	1387	04/08/24
		482066	Testing			
100494	03/21/24	ENDYNE INC testing	20-5-55-22120	25.00	1387	04/08/24
		482107	Testing			
100494	03/21/24	ENDYNE INC testing	20-5-55-22120	100.00	1387	04/08/24
		482190	Testing			
100494	03/22/24	ENDYNE INC testing	20-5-55-22120	45.00	1387	04/08/24
		482308	Testing			
100494	03/27/24	ENDYNE INC testing	20-5-55-22120	25.00	1387	04/08/24
		482632	Testing			

TOWN OF BRANDON Accounts Payable
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Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
100494	03/29/24	testing	20-5-55-22120	45.00	1387	04/08/24
		482780	Testing			
300187	03/16/24	3/4 minus	10-5-15-46140	5149.76	1388	04/08/24
		234381	Gravel			
100645	03/18/24	lube, rotated tires, insp	10-5-14-41180	67.52	1389	04/08/24
		90940	PD Vehicle Maintenance			
300829	03/29/24	chainsaw supplies	10-5-15-44130	183.66	1390	04/08/24
		110732	Tree Removal/Planting			
311128	03/15/24	spray paint	20-5-55-41180	12.99	1391	04/08/24
		211123	Maintenance-Vehicles			
311128	03/26/24	heavy duty grease	10-5-15-41160	69.90	1391	04/08/24
		211470	HW Maint. Supplies-Vehicl			
311128	04/01/24	diesel exhaust fluid	20-5-55-43180	21.99	1391	04/08/24
		211712	Outside Maint.			
301025	03/19/24	extinguishers for equip.	10-5-15-41160	335.00	1392	04/08/24
		25029033	HW Maint. Supplies-Vehicl			
310552	03/26/24	Proguard Mag - chloride	10-5-15-46150	5167.76	1393	04/08/24
		PS-INV003999	Chloride			
311176	04/03/24	cleaning	10-5-22-10120	175.00	1394	04/08/24
		040324	PD Custodian			
311176	04/03/24	cleaning	10-5-22-10130	428.75	1394	04/08/24
		040324	Admin Custodian			
310906	03/31/24	uniform maintenance	10-5-14-10320	77.75	1395	04/08/24
		F10E73	Clothing Allowance			
100156	02/15/24	WWTF PR #16	40-5-20-50500	296339.30	1368	03/26/24
		WWTF PR#16	Contractor			
100156	03/20/24	WWTF PR #17	40-5-20-50500	205935.90	1371	04/04/24
		WWTF PR#17	Contractor			
100788	03/19/24	Brooks on March 11th	10-5-11-22140	641.25	1396	04/08/24
		54752	Property Assessor			
310403	02/27/24	Town Hall-Boiler Install	10-5-22-43150	14796.00	1397	04/08/24
		21611950	Town Hall Repair/Maint.			
310842	04/01/24	Fed Compliance Audit	10-5-10-22110	3500.00	1398	04/08/24
		2024-1015	Auditors			
300375	03/28/24	Feb sludge processing	20-5-55-50160	6300.00	1399	04/08/24
		35444 SLUDG	Sludge Disposal			
100005	03/28/24	electrical components	20-5-55-42140	144.00	1400	04/08/24
		909666	Maint. Supplies - Bldgs			
310418	04/01/24	tech support	10-5-10-30134	56.25	1401	04/08/24
		42221005	Technical Support			
310418	04/01/24	monthly monitoring	10-5-10-30134	859.48	1401	04/08/24
		42221006	Technical Support			
310397	03/22/24	grader repairs	10-5-15-41180	1641.51	1402	04/08/24
		SCINV796243	HW Outside Maint. - Vehic			
310921	03/25/24	consulting fee	10-5-10-30130	360.00	1403	04/08/24
		1234	Service Contracts			
300592	03/15/24	propane @ Town Office	10-5-22-42100	268.06	1404	04/08/24
		543722	Heating - Propane			
300592	03/15/24	propane @ Town Hall	10-5-22-42100	340.47	1404	04/08/24
		543723	Heating - Propane			

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300592	03/15/24	propane @ WW lab bldg 543726	20-5-55-42110 LP Gas - Bldgs	337.55	1404	04/08/24
300592	03/15/24	propane @ WW chem bldg 543727	20-5-55-42110 LP Gas - Bldgs	74.46	1404	04/08/24
300592	03/15/24	propane @ police station 543728	10-5-22-42100 Heating - Propane	280.90	1404	04/08/24
300592	03/22/24	propane @ WW main garage 543867	20-5-55-42110 LP Gas - Bldgs	87.89	1404	04/08/24
300592	03/22/24	propane WW supply garage 543868	20-5-55-42110 LP Gas - Bldgs	101.76	1404	04/08/24
300592	03/22/24	propane @ WW chem bldg 543869	20-5-55-42110 LP Gas - Bldgs	46.28	1404	04/08/24
200277	03/23/24	winch out on Short Swamp 7446	10-5-15-20240 Contractors	250.00	1405	04/08/24
100729	04/01/24	marriages Jan-Mar 2024 APRIL 2024	10-2-00-02113 Marriage Lic. Fees to Sta	325.00	1406	04/08/24
330348	03/13/24	service: Feb 14 - Mar 13 9959151998	10-5-21-10310 Travel & Expenses	20.20	1407	04/08/24
330348	03/13/24	service: Feb 14 - Mar 13 9959151998	10-5-18-42100 Recreation Telephone	20.20	1407	04/08/24
330348	03/13/24	service: Feb 14 - Mar 13 9959151998	10-5-15-42100 HW Telephone	7.45	1407	04/08/24
330348	03/13/24	service: Feb 14 - Mar 13 9959151998	10-5-14-42100 PD Telephone Service	40.40	1407	04/08/24
330348	03/13/24	service: Feb 14 - Mar 13 9959151998	20-5-55-42100 Wastewater Telephone	40.40	1407	04/08/24
330348	03/23/24	service: Feb 24 - Mar 23 9959880497	10-5-14-20233 MDT/Aircards	320.24	1407	04/08/24
300075	03/28/24	MRGP Stormwater fee-2024 8023-9040.AR	10-5-15-20300 State Permits	1350.00	1372	04/04/24
100067	04/01/24	OML Ballantine/Schneider 6378	10-5-12-10340 Continuing Education	20.00	1408	04/08/24
310046	03/15/24	paper 245259581	10-5-10-30110 Office Supplies	128.97	1409	04/08/24
310046	03/18/24	comp books 245288725	10-5-10-30110 Office Supplies	17.37	1409	04/08/24
310046	03/22/24	DVD 245408018	10-5-14-30110 Office Supplies	79.98	1409	04/08/24
310046	03/27/24	oil air fresheners, paper 245510151	10-5-14-30110 Office Supplies	117.14	1409	04/08/24
310046	03/27/24	pens 245510984	10-5-22-43180 Maint. Supplies Bldgs.	34.41	1409	04/08/24
310046	03/27/24	yellow, orange paper 245518374	10-5-22-43180 Maint. Supplies Bldgs.	30.68	1409	04/08/24
310646	12/29/23	NE Woodcraft project 2023-2024	56-5-14-20100 NE Woodcraft- Engineering	23280.00	1410	04/08/24
311070	03/31/24	fuel cards - Mar 2024 96097648	10-5-14-41130 Fuel - Vehicles	1679.81	1411	04/08/24
311070	03/31/24	fuel cards - Mar 2024 96097648	10-5-15-41130 Fuel - Vehicles HW	198.07	1411	04/08/24

04/04/24
12:16 pm

TOWN OF BRANDON Accounts Payable
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Jacolyn

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
311001	03/07/24	WHEELER, MANDY Otter 5/6 Jamboree design 182	10-5-18-10330 Advertising/Recruitment	96.00	1412	04/08/24
310570	03/15/24	WHOLESALE DISTRIBUTORS excavator teeth B 20808	10-5-15-41160 HW Maint. Supplies-Vehicl	250.00	1413	04/08/24
311121	03/28/24	WILMINGTON TRUST WW CWSRF #5- final 03/28/24	20-5-55-61020 2012 WW CWSRF RF1-159	2158.32	1414	04/08/24
330427	03/13/24	WINNING IMAGE GRAPHIX 2 sided sign 21506A	10-5-22-43090 PD Bldg Maint.	260.00	1415	04/08/24
330427	03/12/24	WINNING IMAGE GRAPHIX SB name plate - D. Bailey 21530	10-5-10-30110 Office Supplies	18.95	1415	04/08/24
Report Total				698910.71	----- -----	

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ***698,910.71
Let this be your order for the payments of these amounts.
