

Brandon Board of Sewer Commissioners Meeting

June 24, 2024

NOTE: These are unapproved minutes, subject to amendment and/or approval at a subsequent board meeting.

Board Members in Attendance: Doug Bailey, Heather Nelson, Tim Guiles and Brian Coolidge.

Others in Attendance: Seth Hopkins, Bill Moore, Cecil Reniche-Smith and Barry Varian

1. Call to Order

The meeting was called to order at 8:30pm by Doug Bailey-Chair

a. *Agenda Adoption*

Motion by Tim Giles/Brian Coolidge to approve the agenda as presented. **The motion passed unanimously.**

2. Approval of Minutes

a. *Approve Minutes of Board of Sewer Commissioners Meeting-June 10, 2024*

Motion by Tim Guiles/Brian Coolidge to approve the minutes of the June 10, 2024 meeting. **The motion passed unanimously.**

3. FY 2024/2025 Wastewater Enterprise Fund Budget

Seth Hopkins stated the purposed budget is in the packet, which is 4 pages long and there is a memo with five points that will hopefully clarify what the purposed Wastewater budget is and why it would make sense to use the funds this way for the budget year of 2024/2025. Heather Nelson asked if buying down will cause issues with future budgets. Seth stated that in the coming year the Town will finish up with a Rate Study in which the Town will form the most equitable rate structure for the residents. Tim Guiles stated that we are looking to create a rate structure that is progressive in nature. Seth stated that the Town did not want to make two rate changes in the same amount of time. With the rate study there will be a shift of cost between the different types of users. Tim stated that the change will be with base rates and usage costs going up. It is very likely that the very big change will reduce costs for some and increase costs for others. Jackie Savela stated that the theory is to adjust from a single rate for everyone to a breakdown of costs for different types of users: i.e. single-family homes, smaller stores, restaurants, schools, mutli-family homes, etc. Each of these types of users will have a different rate structure from one another.

Motion by Tim Guiles/Heather Nelson to approve the 2024/025 Wastewater Enterprise Fund Budget as presented. **The motion passed unanimously.**

4. Consider Purchase Order 12085 to Peak Motor & Pump to replace Control Panel and Floats at Industrial Park Pump Station-\$10,188.90

Seth Hopkins stated that this would be a 20-year-old piece of equipment that needs to be replaced.

Motion by Tim Guiles/Brian Coolidge to approve purchase order 12085 to Peak Motor & Pump to replace the Control Panel and Floats at Industrial Park Station-\$10,188.90. **The motion passed unanimously.**

5. Public Comment and Participation

There was no discussion held.

6. Adjournment

Motion by Tim Guiles/Brian Coolidge to adjourn the Board of Sewer Commissioners meeting at 8:41pm. **The motion passed unanimously.**

Brandon Board of Sewer Commissioners Meeting

June 24, 2024

Page 2