

**Brandon Board of Sewer Commissioners**  
**July 8, 2024**  
**7:00 p.m.**

The Brandon Board of Sewer Commissioners will meet Monday, July 8, 2024 in conjunction with the Select Board Meeting to begin at 7:00 p.m. at the Brandon Town Hall located at 1 Conant Square expecting to consider the items noted on this agenda.

**ZOOM: Meeting ID (253 279 4161)**

- 1) **Call to Order**
  - a) **Agenda Adoption (posted or as amended)**
- 2) **Approval of Minutes**
  - a) **Sewer Commissioners Minutes – June 24, 2024**
- 3) **Purchase of Replacement Truck**
- 4) **Public Comment and Participation**
- 5) **Adjournment**

## Brandon Board of Sewer Commissioners Meeting

June 24, 2024

**NOTE:** These are unapproved minutes, subject to amendment and/or approval at a subsequent board meeting.

**Board Members in Attendance:** Doug Bailey, Heather Nelson, Tim Guiles and Brian Coolidge.

**Others in Attendance:** Seth Hopkins, Bill Moore, Cecil Reniche-Smith and Barry Varian

### 1. Call to Order

The meeting was called to order at 8:30pm by Doug Bailey-Chair

#### a. Agenda Adoption

**Motion** by Tim Giles/Brian Coolidge to approve the agenda as presented. **The motion passed unanimously.**

### 2. Approval of Minutes

#### a. Approve Minutes of Board of Sewer Commissioners Meeting-June 10, 2024

**Motion** by Tim Guiles/Brian Coolidge to approve the minutes of the June 10, 2024 meeting. **The motion passed unanimously.**

### 3. FY 2024/2025 Wastewater Enterprise Fund Budget

Seth Hopkins stated the purposed budget is in the packet, which is 4 pages long and there is a memo with five points that will hopefully clarify what the purposed Wastewater budget is and why it would make sense to use the funds this way for the budget year of 2024/2025. Heather Nelson asked if buying down will cause issues with future budgets. Seth stated that in the coming year the Town will finish up with a Rate Study in which the Town will form the most equitable rate structure for the residents. Tim Guiles stated that we are looking to create a rate structure that is progressive in nature. Seth stated that the Town did not want to make two rate changes in the same amount of time. With the rate study there will be a shift of cost between the different types of users. Tim stated that the change will be with base rates and usage costs going up. It is very likely that the very big change will reduce costs for some and increase costs for others. Jackie Savela stated that the theory is to adjust from a single rate for everyone to a breakdown of costs for different types of users: i.e. single-family homes, smaller stores, restaurants, schools, mutli-family homes, etc. Each of these types of users will have a different rate structure from one another.

**Motion** by Tim Guiles/Heather Nelson to approve the 2024/025 Wastewater Enterprise Fund Budget as presented. **The motion passed unanimously.**

### 4. Consider Purchase Order 12085 to Peak Motor & Pump to replace Control Panel and Floats at Industrial Park Pump Station-\$10,188.90

Seth Hopkins stated that this would be a 20-year-old piece of equipment that needs to be replaced.

**Motion** by Tim Guiles/Brian Coolidge to approve purchase order 12085 to Peak Motor & Pump to replace the Control Panel and Floats at Industrial Park Station-\$10,188.90. **The motion passed unanimously.**

**5. Public Comment and Participation**

There was no discussion held.

**6. Adjournment**

**Motion by** Tim Guiles/Brian Coolidge to adjourn the Board of Sewer Commissioners meeting at 8:41pm. **The motion passed unanimously.**

Brandon Board of Sewer Commissioners Meeting

June 24, 2024

Page 2

TO Selectboard  
DATE 1 July 2024  
RE Replacement Truck for Wastewater Department

The 2015 Wastewater (WW) truck (Ram 5500 with 64,000 mi) has a Diesel engine which is oversized for requirements, and the engine is not being exercised enough on WW operations. Due in part to underuse, the engine requires repair of turbo and emissions functions.

The 2012 Highway (HWY) truck (Chevy 2500 with 73,000 mi) has a gasoline engine in good shape but has body rust thought to prevent it receiving its next inspection sticker.

The recommendation is:

- 1 Retire the 2012 HWY truck by trading it in or selling it outright (FBO GF<sup>1</sup> capital fund);
- 2 WW gets the 2015 Diesel engine in good order (FY25WW budget)
- 3 HWY accepts the 2015 WW truck to replace the 2012 HWY truck
- 4 HWY pays to WW capital fund the book value of 2015 WW truck (from GF capital fund)
- 5 WW capital fund (6/30 bal: \$240,000) purchases a replacement truck with gasoline rather than Diesel engine, and sized more appropriately (downsized from 5500 to 3500) for WW operations.

Green Fleet screening: Dealers and internet search indicate there are not hybrid or electric options in this duty category. (For instance, electric Ford F-150 Lightning with additional battery option is rated to tow 10,000 lbs; the F-150 hybrid is rated to tow 13,500 lbs). The WW truck regularly tows loads in excess of 16,000 lbs such as the flusher/jetter and associated equipment.

Replacement Wastewater Truck Comparisons			
Truck	Ford F-350 4WD	Ram 3500 4WD	Chevy 3500HD 4WD
Cab	Extended (aluminum)	Regular (steel)	Regular (steel)
Body	Steel Reading Service Body	Steel or Aluminum Eby Service Body	Aluminum Reading Service Body
Engine	7.3L V8 430hp	6.4L V8 370hp	6.6L V8 401hp
Warranty	36mo/36,000mi [Unlimited rustproof on aluminum]	36mo/36,000mi	36mo/36,000mi
Powertrain Warr.	60mo/60,000mi	60mo/60,000mi	60mo/60,000mi
Price as Built, plus fees	\$72,460	\$69,592	\$68,843

Request: The town management team requests that the selectboard authorize an amount not to exceed \$75,000 from the WW capital fund to procure a replacement WW truck. The town management team would then undertake the plan outlined above with transfers of vehicles and funds.

Respectfully submitted,



<sup>1</sup> GF = General Fund, Fund 10 (as opposed to WW [Wastewater] Enterprise Fund, Fund 20)