

**Brandon Board of Sewer Commissioners Meeting
July 22, 2024**

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

Board Members in Attendance: Doug Bailey, Heather Nelson, Brian Coolidge, Ralph Ethier, Tim Guiles

Others In Attendance: Seth Hopkins, Bill Moore, Steven Jupiter, Stephen Cijka, Dennis Reisenweaver, Neil Silins, Jack Schneider, Olya Hopkins, Shirley Markland, Billy Bullock

Others by Zoom: Bruce Jenson, Tricia Welch, Cecil Reniche-Smith

1. Call to Order

The meeting was called to order at 7:00PM by Doug Bailey – Board Chair.

a. Agenda Adoption

Motion by Brian Coolidge/Tim Guiles to approve the agenda as presented. **The motion passed unanimously.**

2. Approval of Minutes

a) Approve Minutes of Board of Sewer Commissioners Meeting – July 8, 2024

Motion by Heather Nelson/Ralph Ethier to approve the minutes of the July 8, 2024 meeting. **The motion passed unanimously.**

3. Consider Purchase order 12090 to RootX for Root Killer - \$11,400

Doug Bailey stated this is an annual purchase. Steve Cijka advised this will provide enough to do the process twice.

Motion by Heather Nelson/Brian Coolidge to approve Purchase Order 12090 to RootX in the amount of \$11,400.00. **The motion passed unanimously.**

4. Public Comment and Participation

Tim Guiles asked if there is a plan for longer-term improvements and if there is a process underway. Seth Hopkins advised the plan that the Town has is currently under State review. Mr. Hopkins has consulted with Steve Cijka and the other staff members in the department. Mr. Cijka provided a prior study that had been done regarding infiltration and the Town is asking the State for approval to use this study. Mr. Hopkins noted he is heading this process until it goes through the RFP and bidding process.

5. Adjournment

Motion by Brian Coolidge/Tim Guiles to adjourn the Board of Sewer Commissioners meeting at 7:04PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant
Recording Secretary