

**Brandon Select Board Meeting
November 11, 2024**

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

Board Members in Attendance: Doug Bailey, Heather Nelson, Brian Coolidge, Ralph Ethier, Tim Guiles

Others In Attendance: Seth Hopkins, Bill Moore, Jan Coolidge, Steven Jupiter, Dorthea Langevin, Jack Schneider, Cecil Reniche-Smith, Helyn Anderson, Tricia Welch, Todd Nielson, Chris Kent, Barry Varian, Thomas Kilpeck, Vicki Disorda, Nita Hanson

Others by Zoom: Keith Whitcomb, Bruce Jensen

1. Call to Order

The meeting was called to order at 7:02PM by Doug Bailey – Board Chair.

a. Agenda Adoption

Motion by Heather Nelson/Tim Guiles to approve the agenda. **The motion passed unanimously.**

2. Select Board Remarks

Doug Bailey thanked all for attending the meeting and advised a week from tonight will be the next budget meeting, and the public is welcome to attend. Heather Nelson stated the Brandon Talent Show was very good and she is looking forward to Brandon Idol. Bill Moore advised that it was one of the last events that the Friends of the Town Hall will be hosting. He has reached out to Dennis Marden to ask if he would be willing to host a similar event if the Town were to continue this event going forward. Mr. Bailey also reminded that anyone who wished to speak would need to come to the podium for the Zoom participants to be able to hear.

3. Recurring Matters

a. Approval of Select Board Hearing Minutes – October 28, 2024

Motion by Brian Coolidge/Ralph Ethier to approve the Select Board minutes of October 28, 2024, as amended. **The motion passed unanimously.**

Seth Hopkins advised a request was made to insert “preservation” between tree and plan on the second page.

b. Approval of Select Board Meeting Minutes – October 28, 2024

Motion by Brian Coolidge/Ralph Ethier to approve the Select Board minutes of October 28, 2024. **The motion passed unanimously.**

c. Select Board & Budget Advisory Committee Minutes – November 4, 2024

Motion by Tim Guiles/Heather Nelson to approve the Select Board & Budget Advisory Committee minutes of November 4, 2024. **The motion passed unanimously.**

d. Warrant – November 11, 2024 - \$217,341.03

Motion by Tim Guiles/Brian Coolidge to approve the warrants of November 11, 2024, in the amount of \$217,341.03. **The motion passed unanimously.**

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4. Town Manager's Report

A Town Manager's report was provided by Seth Hopkins and is available for viewing in the Board packet on the Town's website.

Seth Hopkins advised he submitted the report and updates. Mr. Hopkins noted there was a successful Scout salute to the Veterans on Saturday and he received many compliments on the state of the Town as many had indicated they had not been in Town for a while and thought the Town looked great. This morning there was a Town observance at the monument. The milling and paving on North Street and patching on River Street were done. Mr. Hopkins wished to thank the State for striping the lanes. They had already completed the normal striping, but due to the Town paving late, they were accommodating in completing this striping. Mr. Hopkins reported he has received about 10 different suggestions from people regarding the traffic ordinance that he will collate and send to the Traffic Ordinance Working Group. Mr. Hopkins will schedule the next meeting of the Traffic Ordinance group to meet with the Police Chief and Highway Chief.

Doug Bailey asked if the striping was completed on Union Street and Mr. Hopkins noted that Jeremy Disorda had advised that it had been done.

Barry Varian asked if, in addition to the Traffic Ordinance group, whether there are any efforts being made to alleviate the traffic jams. Seth Hopkins advised this is due to the timing of the traffic signals and the company is aware of the concerns and he has done follow-up. Their technician understood the problem, but they need to ensure that the signals coordinate with each other and this will have to be done in their office. Mr. Hopkins has provided photos of this issue to the vendor. Mr. Varian stated it is difficult to get off Seminary Hill as well. Mr. Hopkins noted efforts are underway but he is not aware of the time frame.

5. Community Development Report

"A Community Development Manager's report was provided by Bill Moore and is available in the Board packet on the Town's Website. Mr. Moore reviewed the report:

. The majority of the youth winter programming is upon the website for registration. New programming for this winter includes a K – 2 cheering offering. This will be a once-per-week offering on Sundays.

. Speaking of Sundays, Neshobe Sunday Skating will return Sunday, November 5 with Jill Doody.

. We are working again with the Otter Valley varsity basketball teams and the Pittsford Rec to have weekly student-led in-season basketball clinics. Area youths from grades K – 6 will be working with current boys and girls varsity players/coaches to refine their skills on Sundays starting December 8th and running through February 9th.

. Only 18 tickets remain for the Brandon Rec bus trip to see the Celtics play on December 19th."

6. Public Comment and Participation

Tricia Welch noted she worked at the polls and she was very happy with the voter turnout, and whether one agrees or not with the results, she was glad that so many exercised their right to vote. Doug Bailey stated it was the largest voter turnout he has seen.

The Select Board recessed at 7:13PM.

The Select Board reconvened at 7:24PM.

Motion by Tim Guiles/Heather Nelson to enter into executive session at 7:24PM regarding the appointment or employment or evaluation of a public officer or employee per 1 V.S.A.313(3)(a)(3) to include the Town Management Team. **The motion passed unanimously.**

7. Executive Session

The Board came out of executive session at 7:39PM.

Motion by Brian Coolidge/Tim Guiles to appoint Vicki Disorda to the Historic Preservation Committee. **The motion passed unanimously.**

Motion by Heather Nelson/Tim Guiles to enter into executive session at 7:39PM regarding the appointment or employment or evaluation of a public officer or employee per 1 V.S.A.313(3)(a)(3) to include the Town Management Team. **The motion passed unanimously.**

8. Executive Session

The Board came out of executive session at 7:59PM. There was no action required.

9. Adjournment

Motion by Brian Coolidge/Tim Guiles to adjourn the Select Board meeting at 7:59PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant
Recording Secretary