

**Brandon Selectboard Meeting Agenda**  
**Monday, March 24, 2025 @ 6:45PM**  
**Brandon Town Hall, 1 Conant Square, Brandon, Vermont**

Zoom Meeting ID	253 279 4161
Zoom Link	<a href="https://zoom.us/j/2532794161">https://zoom.us/j/2532794161</a>
Telephone Option	Dial (929) 205-6099. Enter Meeting ID 253 279 4161 # then # again

- 1 Call to Order & Agenda Adoption
- 2 Executive Session per 1 VSA § 313(a)(3) regarding the appointment of a public officer, to include applicant(s) for the energy committee vacancy
- 3 Selectboard Members' Remarks
- 4 Recurring Matters
  - a Selectboard minutes — March 10, 2025
  - b Warrant — March 24, 2025 \$174,281.28
  - c Update Employee Blanket Payroll Authorization
- 5 Town Manager's Report
- 6 Community Development Report
- 7 Consider appointment to the energy committee
- 8 Vermont 250<sup>th</sup> Anniversary Appointments
- 9 Consider request to close Park Street, Friday, May 2, 2025, 5:45PM – 6:30PM for Half-o-ween Witch Walk
- 10 Ratify contract modification with New England Police Benevolent Association
- 11 Status of open ethics complaint
- 12 Public Comment and Participation
- 13 Executive Session to consider an ethics complaint per 1 VSA § 313(a)(3) regarding the evaluation of a public officer
- 14 Executive Session per 1 VSA § 313(a)(3) regarding the appointment or employment or evaluation of a public officer or employee, to include the town management team
- 15 Adjourn

**Cover Sheet for Brandon Residents  
Applying for Appointment to Town  
Boards, Commissions, Committees, and  
Public Offices**



<b>Position Applying for</b>		ENERGY COMMITTEE	
Your name	SERGE COTNOIR		
Physical address	291 FURNACE RD	Mailing if different	
	BRANDON, VT		
Best telephone	802-377-5947	Alternate telephone	802-247-8186
Email address	SNCOTNOIR@GMAIL.COM		
You understand that your application for this position will be made public:		<input checked="" type="checkbox"/>	YES initials
You are a legal resident of the Town of Brandon, Vermont		<input checked="" type="checkbox"/>	YES initials

4/5  
15

Thank you for your willingness to serve the Town of Brandon. Applicants interested in serving on a board, commission, or committee of the Town are asked to:

- Attend at least one meeting of that board before applying to be seated on it
- Provide the information requested on this cover sheet to town manager Seth Hopkins (manager@brandonvermont.gov)

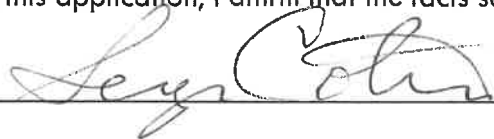
Appointees are asked to

- Attend all regular and special meetings of the board
- Comply with Vermont Open Meeting Law (a handbook will be provided to you by the Town)
- Follow the Town of Brandon Conflict of Interest and Ethical Conduct Policy (published at [www.brandonvermont.gov](http://www.brandonvermont.gov) under "Resources")
- Contribute to efficient work by reviewing all appropriate material before each meeting
- Advise the town manager immediately should you resign before your term ends

In a brief letter submitted with this cover sheet, please summarize the reasons you are requesting appointment, any skills or qualifications you may bring to the position, and any other information you feel would be relevant and helpful to the selectboard as it makes its selection.

Agreement and signature

By submitting this application, I affirm that the facts set forth in it are true and complete.

Signature:  Date: 03/12/2025

The Town of Brandon is committed to providing equal employment and volunteer opportunities without regard to race, color, sex, religion, sexual orientation, national origin, disability, genetic information, pregnancy, disability, or any other protected characteristic as outlined by federal, state, or local laws.

To: Seth Hopkins  
Town Manager  
Brandon VT.  
Cc: David Martin

Application for Energy Committee Membership

Fri 3/7/2025 8:44 AM

Hi Seth,

My years of experience in building maintenance, construction, management positions and having my own business provide me with experience and tools that will allow me to contribute and assist in developing and reaching the Energy Committee goals and objectives.

I have, off and on, in the last few years, helped as a volunteer with the energy committee including the last weeks night's Chamber Educational Evening & Mixer. It is because of the knowledge gained through participation with the energy committee that I now have solar panels on my home which I installed with the assistance of Tim Guiles, my brother and Nate Doty. I have also installed a heat pump and heat pump water heater. We also often use induction plates to cook, reducing our use of our propane stove.

This was done with a thorough investigation of available rebates and the purchase of approved products followed by the application of any available rebates from Efficiency Vermont.

I am also working with the Senior Center, of which I am a board member, in installing a heat pump system at the center. I informed them that being a nonprofit they could get an additional \$7,500 over the existing rebates. We are in the process of getting quotes for this.

If you find someone that would better serve the committee I will gladly still help where I can as I have done in the past years.

Thank you for your consideration.

A handwritten signature in black ink that reads "Serge Cotnoir". The signature is written in a cursive, flowing style.

Serge Cotnoir

**Brandon Select Board Meeting  
March 10, 2025**

**NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.**

**Board Members In Attendance:** Doug Bailey, Brian Coolidge, Ralph Ethier, Cecil Reniche-Smith, Jeff Haylon

**Others In Attendance:** Seth Hopkins, Bill Moore, Sue Gage, Joe Bertrand, Barry Varian, Vicki Disorda, Helyn Anderson, Joe Bertrand, Jack Schneider, John Peterson, Patrick Snow

**Others by Zoom:** Keith Whitcomb, Neil Silins, Barbara White, Thomas Kilpeck, Elana Sadlon, Adam Murach

**1. Call to order**

The meeting was called to order by Doug Bailey at 7:00PM.

**a) Agenda Adoption – Motion** by Brian Coolidge/Jeff Haylon to adopt the agenda, as amended. **The motion passed unanimously.**

Add Ethics Complaint following Item 8 - Road Postings.

**2. Election of Select Board Officers**

**a) Election of Chair**

**Motion** by Cecil Reniche-Smith to appoint Doug Bailey as the Chairperson of the Brandon Select Board. **The motion passed unanimously.**

**b) Election of Vice-Chair**

**Motion** by Jeff Haylon to appoint Cecil Reniche-Smith as the Vice-Chair of the Brandon Select Board. **The motion passed unanimously.**

**c) Election of Clerk**

**Motion** by Cecil Reniche-Smith to appoint Jeff Haylon as the Clerk of the Brandon Select Board. **The motion passed unanimously.**

**3. Select Board Members' Remarks**

Doug Bailey asked all to be nice. Mr. Bailey also wanted to take a moment to thank all of the citizens for participating in the town meeting and the elections. The citizens have given the funding asked for and it is up to the Management Team and Select Board to do the work to earn their trust for next year. He stated the #1 task is to rectify the Town's situation with public safety to get properly staffed. Towns and the State Police are looking to hire staff. The Select Board does realize the situation and is working diligently. The Board cannot discuss personnel matters and union matters in open session. Mr. Bailey asked the citizens to trust the Select Board to try to satisfy the public in this matter. He also wanted to plant the seed of thought regarding long-term planning for a new town highway garage as the larger equipment cannot fit into the current garage that is deteriorating. There will be a planning stage format of 18 to 24 months in looking at options and funding to get bays that the current large equipment can fit in.

Cecil Reniche-Smith encouraged people who wish to speak to come to the podium so that all on Zoom can hear as well.

**4. 2025 Select Board Reorganization Resolution**

**Motion** by Cecil Reniche-Smith/Brian Coolidge to approve the 2025 Select Board reorganization resolution as a consent agenda. **The motion passed unanimously.**

- 1) *Designation of Select Board as Other Statutory Bodies*
  - a) *Board of Liquor Control (Title 7 VSA Section 166)*
  - b) *Board of Health, (Title 18 VSA Section 604)*
  - c) *Board of Sewage System Commissioners (Title 24 VSA 3602)*
  - d) *Housing Board of Review (Title 24 VSA Section 166)*
  - e) *Local Cannabis Control Commission (Title 8 VSA 166)*
- 2) *Establish Regular Meeting Schedule, Time, and Location per 1 VSA 312( c)(1)*
  - 1) *Second and Fourth Mondays*
  - 2) *7:00PM*
  - 3) *Brandon Town Hall, 1 Conant Square or Zoom meeting ID #253 279 4161*
- 3) *Adopt Meeting Rules and Procedures*
  - a) *Rules of Procedure for Select Board of the Town of Brandon, Vermont*
  - b) *Reports of Appointed Boards, Commissions and Officials to the Select Board*
- 4) *Designate Official and Alternate Newspaper(s) of Record per 1 VSA 174*
  - a) *Official – The Reporter*
  - b) *Alternate – Rutland Herald*
- 5) *Designate Physical Location for Posting Meeting Notices per 1 VSA 312( c)(2)*
  - a) *Bulletin Board outside Town Office, 49 Center Street*
  - b) *Bulletin Board in Box Lobby at US Post Office, 32 Conant Square*
  - c) *Bulletin Board at Junction Store, 2265 Forest Dale Road*
- 6) *Appointments of Officials (Terms ending at first Select Board meeting after the 2026 Town Meeting)*
  - a) *Tree Warden per 24 VSA 871(b) – Neil Silins*
  - b) *Fence Viewers per 24 VSA 871(b)(1) – Bob Kilpeck, Jon Wyman, & Tracy Wyman*
  - c) *Inspector of Lumber, Shingles, and Wood per VSA 871(b)(3) – Bob Kilpeck*
  - d) *Weigher of Coal per 24 VSA 871(b)(4) – Olya Hopkins*
  - e) *Green-up Day Coordinator – James Leary*
  - f) *Otter Creek Watershed Insect Control District*
    - i. *(2 representatives )- Wayne Rausenberger, Kerry White*
    - ii *(1 alternate) – Olya Hopkins*
  - g) *Rutland County Solid Waste District*
    - i. *Representative – Gabe McGuigan*
    - ii. *Alternate - Tracy Wyman*

## **5. Recurring Matters**

- a) *Select Board Minutes – February 24, 2025*

**Motion** by Brian Coolidge/Ralph Ethier to approve the minutes of February 24, 2025. **The motion passed unanimously.**

- b) *Warrant – March 10, 2025 - \$80,783.93*

**Motion** by Cecil Reniche-Smith/Jeff Haylon to approve the warrant in the amount of \$80,783.93. **The motion passed unanimously.**

Doug Bailey stated there is a warrant for salt and noted that the Town is having trouble obtaining more. Seth Hopkins reported there is a shortage of salt and several agencies are coming up short on request for deliveries. The Town had ordered and received 952 tons of salt and it was estimated the usage would be 1000 tons. The Town and the State are out of salt. The  
Brandon Select Board Meeting  
March 10, 2025

Town has ordered another 100 tons of salt, but it is not readily available. With another storm, the Town will be plowing and sanding.

*c) Updated Employee Blanket Payroll Authorization*

**Motion** by Cecil Reniche-Smith/Jeff Haylon to approve the updated employee blanket payroll authorization. **The motion passed unanimously.**

Doug Bailey stated the Select Board could change this system where one or two Board members could be assigned to handle this authorization and approve the payroll every other week. Mr. Bailey thought it would be a good idea and noted that the decision did not have to be made at this meeting. Cecil Reniche-Smith would default to what is easiest for the Town Manager. Mr. Hopkins stated it would be the preference of the Select Board. When the payroll gets processed it is according to the personnel policy in accordance with 24 V.S.A. 1623. The time sheets are processed every other Monday and the payroll officer would need the Board members to see them on Tuesday or Wednesday. Mr. Hopkins noted the Board is seeing the flat hourly rate and if the Board members were assigned to do the two-week approval, it would be what is on the time sheets. Mr. Bailey noted the Board can discuss this at a subsequent meeting as it was not on this agenda.

**6. Town Manager's Report**

A Town Manager's report was provided by Seth Hopkins and is available for viewing in the Board packet on the Town's website.

Seth Hopkins thanked all who voted on Tuesday and noted the operating budget and funding is in good condition. Congratulations to Ralph Ethier, Cecil Reniche-Smith, and Jeff Haylon on their election. Mr. Haylon has resigned from the Energy Committee following his election to the Select Board. Anyone wishing to be considered for an appointment to the Energy Committee should submit the appointment cover sheet and a letter of interest to the Town Manager.

Mr. Hopkins reported he had further discussion with the Police Union representative and will discuss modifying the collective bargaining with the Select Board in executive session. The Board Chair and he also spoke with the Vermont Police Academy on recruitment.

Mr. Hopkins advised a 2018 Ford Interceptor SUV was placed on Municibid that is open through March 18<sup>th</sup>. If any Brandon residents would like assistance with bidding, people can come to the town office and Mr. Moore or Mr. Hopkins can help with placing the bid.

The Select Board members were provided a copy of the Selectboard Handbook, which is a best practice recommended by VLCT.

Mr. Hopkins thanked the Select Board for the opportunity to serve Brandon as the appointed town manager and renewed his commitment to deliver efficient government service and foster building of community among all the people of Brandon.

Mr. Hopkins reported that two of the three clarifiers at the wastewater treatment plant have significant damage. They were all outfitted with a new type of material for the curtain during the upgrade. Two of them have had damage from ice and are not functional – the north and center ones. The south clarifier is functional and operational. The chief wastewater attendant and the contractors are working to come up with a solution. There is a question about the durability of the new material. Jeff Haylon asked how long the prior ones made of aluminum lasted and Mr. Hopkins noted it was about 20 years. Cecil Reniche-Smith asked why the change in material and Mr. Hopkins stated it was more cost-effective and was recommended to have flexible attributes, but it has less tensile strength. Mr. Hopkins advised one looks bad but may just need a panel, but both are currently not being used. Mr. Hopkins stated this was part of the overall upgrade and he hopes this will be warranty work. Doug Bailey asked if there is a reserve fund. Mr. Hopkins advised there is a capital fund. Sue Gage asked if other towns are using this material and Mr. Hopkins stated the different towns sent out RFPs and there are about 6 engineering firms that do wastewater.

Barry Varian stated with respect to the police department, he understands conversations need to be privileged, but asked if an outcome results in a direction being considered whether the Board would share that with the public. Mr. Hopkins stated one

strategy is increasing the compensation package. Another strategy is to attempt to staff with currently certified Level 2 officers. If the Town goes the normal route, it will mean recruiting and sending them to the Police Academy, which is a 14-to-18-month timeframe. Someone less than a Level 3 could be recruited and not have to go through that stage and would provide more expedient restaffing. Mr. Bailey stated there is the feasibility of offering a sign-on bonus for a certified officer as the Town pays \$15,000 to \$19,000 to get an officer through the Academy and the next class does not start until September. Mr. Bailey noted the sign-on bonus could be provided over time to maintain retention.

Jeff Haylon suggested once there is a resolution to the wastewater issue that the information be sent to other towns.

## **7. Community Development Report**

Bill Moore provided the following Community Development Report:

The Town Hall will be busy. Friday will be the 3<sup>rd</sup> Brandon Idol concert with songs from “The Year You Were Born”. There are 13 performers who will be singing for the opportunity to go on to the May final. March 21<sup>st</sup> the Worm Dogs will be performing from 7PM to 10PM. March 22<sup>nd</sup> will be Kennedy Park. March 29<sup>th</sup> the Electric Bears will be performing a free concert.

Baseball registration will begin March 27<sup>th</sup> with a clean-up day scheduled for April 5<sup>th</sup>.

The closing to acquire the property for the dog park is happening soon. A spring project at Estabrook will be a redo of the tennis court by the company that did the sidewalks from funds that the Select Board allocated.

On Newton Road, Carl Fjeld’s building is now an empty lot. The Town is waiting to hear from a couple more buyouts.

Robin Douglas has been hired to replace Colleen Wright and will be working 20 hours per week, Tuesday through Thursday. She will be attending the next meeting to meet the Select Board.

Vicki Disorda asked where the funding came from for the purchase of the dog park property. Bill Moore advised there is a \$12,500 grant from the State and the Select Board approved \$12,500 appropriated from the Town Farm Fund. This was not funds from the Trustees of Public Funds. Joe Bertrand questioned the reason for the Town purchasing property for a dog park. Mr. Moore stated this is property that was thought to be public property, but when the Brandon High School was sold to a private owner, the area belongs to that owner who has allowed the Town to use the property. Helyn Anderson asked about the updating of the old high school as it has been deteriorating. Bill Moore stated aside from the negotiations; the owner has not shared what they are going to do with the building. They have gone before the DRB; however, Mr. Moore is not sure what their plan is. Cecil Reniche-Smith stated there is a group that is organized to work on a plan for the property and they have been meeting and working on it. They have also made some small repairs to help avoid additional deterioration due to the weather. Doug Bailey stated the Town cannot have a stake in that as it is privately owned and would follow the zoning regulations. Mr. Bailey stated the Town had assumed it owned the property where the dog park is and tax dollars were not used to create the park. Mr. Moore stated the initial idea was to do something at Estabrook for a dog park that is a fenced in area, however, the cost was going to be \$20,000. Mr. Bertrand thought it a lot of money to walk your dog. It was noted there are people that live in apartments and this is a convenience for those people. The Town worked with the landowner of the Seminary Hill Park and the cost to refurbish the fence was \$5,000 that came from donated funds.

## **8. Ratify Seasonal Road Posting**

**Motion** by Jeff Haylon/Brian Coolidge to ratify the seasonal road posting as presented. **The motion passed unanimously.**

Doug Bailey reported the roads will be posted before Friday.

## **9. Ethics Complaint**

Cecil Reniche-Smith reported there is a new procedure for municipal ethics code violations from the State. The Board has received a complaint about elected officials of the Town. In open session, the Board has noted that it has received a complaint and appears to allege a violation. The Board will take it into executive session to discuss, investigate and then either in the session determine a code violation has occurred, or recess for further investigation. On the face, it does allege a violation. A clarification of the process was requested as it was thought that the violation could be announced in public. Ms. Reniche-Smith stated when a complaint is made: the receipt of the complaint is announced by the Select Board and it is reviewed in executive session and if determined it is not a violation, the details are not divulged. If it is determined a complaint, it is divulged. Seth Hopkins suggested divulging the item that is alleged. Ms. Reniche-Smith stated conflict of interest and misuse of position are the two allegations. Ms. Reniche-Smith stated it would be okay to say something in open session, but divulging the complaint would divulge the parties. It is not a complaint about this Board. Doug Bailey stated if there was something about a board member, that person would have to recuse themselves. It was noted when someone wants to make a complaint, one choice is to send it directly to the State Ethics Commission but this is not what this person chose to do.

## **10. Public Comment and Participation**

Sue Gage reported there will be a rabies clinic at the Leicester Town Office tomorrow from 5PM to 7PM and the cost is \$20.00 cash or check.

Vicki Disorda stated the \$28 million school budget passed by one vote and it qualifies for a recount if there is one letter submitted to each of the district's town clerks. There is also an option for a revote if there is a petition signed by 365 individuals. There is a petition going around with one at the post office, the liquor store, and the Junction Store in Forest Dale.

Barbara White asked if it costs the towns if there is a revote on the school budget. Sue Gage reported it does cost all towns, with Brandon's cost about \$1200.00 to \$1500.00 with a total cost of around \$4,000.00 that would come out of the school budget. It would be a revote of the same budget and if it failed, there would have to be a second vote with the same costs.

Neil Silins stated that salary has a lot to do with police officers staying, but suggested improved treatment of the officers would also go a long way with retaining staff, noting concern with assigning them to overtime and on-call duty. Mr. Silins also noted there have been Select Board members who marginally work within the Select Board's authority in speaking to the Police Department as a representative of the Board, and who also has done a number of things that were demeaning to other Select Board members and Town staff. The Select Board should develop a system where Board members are held in check about doing things to other Select Board members and Town employees.

**The Board recessed at 7:53PM.**

**The Board reconvened at 8:04PM.**

**Motion** by Cecil Reniche-Smith/Brian Coolidge to find that premature general public knowledge of the pending contract negotiation with New England Police Benevolent Association Local 422 will clearly place the Town of Brandon at a substantial disadvantage by disclosing its negotiation strategy. **The motion passed unanimously.**

**Motion** by Cecil Reniche-Smith/Brian Coolidge to enter into executive session at 8:04PM to discuss the Town's pending labor relation agreement with New England Police Benevolent Association Local 422, per 1VSA 313(a)(1)(b) for labor relations agreements with employees, to include the Town Management Team. **The motion passed unanimously.**

## **11. Executive Session**

The Board came out of executive session at 9:13PM.

It was announced that Brian Coolidge, Ralph Ethier, and Cecil Reniche-Smith will be the Negotiating Committee for collective bargaining with the New England Police Benevolent Association.



**Motion** by Cecil Reniche-Smith/Brian Coolidge to enter into executive session at 9:14PM regarding the appointment or employment or evaluation of a public officer or employee in accordance with 1 V.S.A.(313)(3)(a)(3) to include the Town Management Team. **The motion passed unanimously.**

**12. Executive Session**

The Board came out of executive session at 9:33PM.

There were no actions required.

**13. Adjournment**

**Motion** by Brian Coolidge/Jeff Haylon to adjourn the Select Board meeting at 9:34PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant  
Recording Secretary

03/20/25  
03:09 pm

TOWN OF BRANDON Accounts Payable  
Check Warrant Report # 63839 Current Prior Next FY Invoices  
All Invoices For Check Acct 01(10 General Fund) 03/24/25 To 03/24/25

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Jacolyn

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
310220	03/12/25	ACCESS MOBILITY LLC service call S6396	10-5-22-43100 Town Office	580.00	2791	03/24/25
100015	03/06/25	ALLEN ENGINEERING & CHEMI chlorine 1CS50222901	20-5-55-50120 Sodium Hypochorite	4180.00	2792	03/24/25
101169	03/17/25	ALTOBELL ANTHONY athletic training service 0002	10-5-18-40070 Youth Wrestling	480.00	2793	03/24/25
100856	03/06/25	APPLIED INDUSTRIAL TECHNO timing belt 7031662612	10-5-15-44120 Roadside Mower- Maint	88.94	2794	03/24/25
100856	03/12/25	APPLIED INDUSTRIAL TECHNO bearings for trackless 7031700454	10-5-15-41160 HW Maint. Supplies-Vehicl	39.80	2794	03/24/25
101197	02/28/25	ATIS ELEVATOR INSPECTIONS lift inspections IN397008	10-5-22-43150 Town Hall Repair/Maint.	150.00	2795	03/24/25
101197	02/28/25	ATIS ELEVATOR INSPECTIONS lift inspections IN397008	10-5-22-43100 Town Office	150.00	2795	03/24/25
310983	03/18/25	BISSELL PETER officiating 03/18/25	10-5-18-40050 Youth Basketball	60.00	2796	03/24/25
311218	03/20/25	BLAIS, MARIELLE reissue ck#1498, 5/13/24- MAY 2024	10-5-13-10160 Election Workers	30.00	2797	03/24/25
		Election work at the polls.				
100280	03/10/25	BRANDON LUMBER & MILLWORK connector, outlet, plugs 82606/3	10-5-22-43080 Highway Bldg Maint	19.76	2798	03/24/25
100280	03/10/25	BRANDON LUMBER & MILLWORK keys, lock draw 82621/3	10-5-22-43160 Parks Maint.	15.76	2798	03/24/25
100280	03/11/25	BRANDON LUMBER & MILLWORK handles for sledge 82793/3	10-5-15-41110 New Equipment-Misc. Tools	60.98	2798	03/24/25
100280	03/11/25	BRANDON LUMBER & MILLWORK screws 82805/3	10-5-22-43080 Highway Bldg Maint	6.79	2798	03/24/25
100280	03/12/25	BRANDON LUMBER & MILLWORK rivets, tool bag 82870/3	10-5-22-43100 Town Office	25.58	2798	03/24/25
100280	03/12/25	BRANDON LUMBER & MILLWORK clamps, adhesive 82943/3	10-5-18-20600 Equipment /Supplies	51.16	2798	03/24/25
100280	03/13/25	BRANDON LUMBER & MILLWORK weather stripping tape 83042/3	10-5-18-20600 Equipment /Supplies	13.98	2798	03/24/25
100280	03/14/25	BRANDON LUMBER & MILLWORK fasteners 83166/3	10-5-22-43080 Highway Bldg Maint	4.14	2798	03/24/25
310449	03/10/25	BSN SPORTS LLC 5-pad girdles 929102280	10-5-18-40010 Middle School Football	149.96	2799	03/24/25
100198	03/10/25	CARGILL INCORPORATED salt 2910757288	10-5-15-47110 Road Salt	2839.12	2800	03/24/25
100198	03/11/25	CARGILL INCORPORATED salt 2910762486	10-5-15-47110 Road Salt	2928.98	2800	03/24/25
100462	03/01/25	CASELLA WASTE MANAGEMENT Feb trucking of sludge 3118463	20-5-55-50170 Trucking	2257.50	2801	03/24/25
301503	03/14/25	CHAMPLAIN VALLEY FUELS heating fuel @ HWY 31425	10-5-22-42110 Heating Fuel	345.34	2802	03/24/25
301503	03/05/25	CHAMPLAIN VALLEY FUELS diesel fuel 564363	10-5-15-41130 Fuel - Vehicles HW	955.03	2802	03/24/25
301503	03/14/25	CHAMPLAIN VALLEY FUELS heating fuel @ hwy 564381	10-5-22-42110 Heating Fuel	390.29	2802	03/24/25
301503	03/12/25	CHAMPLAIN VALLEY FUELS diesel fuel 564984	10-5-15-41130 Fuel - Vehicles HW	473.76	2802	03/24/25

03/20/25  
03:09 pm

TOWN OF BRANDON Accounts Payable  
Check Warrant Report # 63839 Current Prior Next FY Invoices  
All Invoices For Check Acct 01(10 General Fund) 03/24/25 To 03/24/25

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Jacolyn

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
310703	CITY HALL SYSTEMS INC	03/10/25 Feb credit card charges	10-5-18-30070	34.01	2803	03/24/25
		21020	Little League Expenses			
310801	COLOMB MARK	03/18/25 officiating	10-5-18-40050	240.00	2804	03/24/25
		03/18/25	Youth Basketball			
310097	COMCAST	03/02/25 service: Mar 9 to Apr 08	10-5-18-42100	160.64	2805	03/24/25
		EST 03/02/25	Recreation Telephone			
310097	COMCAST	02/27/25 service: Mar 4 to Apr 03	10-5-14-42100	452.34	2806	03/24/25
		PD 02/27/25	PD Telephone Service			
310097	COMCAST	03/09/25 service: Mar 16 to Apr 15	10-5-10-42100	100.20	2807	03/24/25
		TH 03/09/25	Telephone Exp. Admin.			
310037	CONSOLIDATED COMMUNICATIO	03/06/25 service: Feb 6 to Mar 5	10-5-15-42100	132.67	2808	03/24/25
		HWY 03/06/25	HW Telephone			
310037	CONSOLIDATED COMMUNICATIO	03/06/25 service: Feb 6 to Mar 5	10-5-14-42100	55.50	2808	03/24/25
		PD 03/06/25	PD Telephone Service			
301523	COOK ASHLEY	03/18/25 officiating	10-5-18-40050	120.00	2809	03/24/25
		03/18/25	Youth Basketball			
310821	COOK THOMAS R	03/18/25 officiating	10-5-18-40050	180.00	2810	03/24/25
		03/18/25	Youth Basketball			
300357	DEAN RAY	03/18/25 officiating	10-5-18-40050	180.00	2811	03/24/25
		03/18/25	Youth Basketball			
311165	DEWEY RANDALL	03/18/25 officiating	10-5-18-40050	180.00	2812	03/24/25
		03/18/25	Youth Basketball			
301157	DRAPER GREG	03/18/25 officiating	10-5-18-40050	60.00	2813	03/24/25
		03/18/25	Youth Basketball			
100456	DUBOIS & KING INC	02/28/25 scoping study inv #4	56-5-18-20120	2175.92	2814	03/24/25
		225225	Engineer-TAP Forest Dale			
300466	DUNDON PLUMBING & HEATING	03/17/25 portable toilet fee	10-5-18-60100	130.00	2815	03/24/25
		97611	Seminary Hill			
300466	DUNDON PLUMBING & HEATING	03/17/25 portable toilet fee	10-5-18-43130	130.00	2815	03/24/25
		97611	Estabrook			
100494	ENDYNE INC	03/13/25 testing	20-5-55-22120	250.00	2816	03/24/25
		524518	Testing			
301114	GABORIAULT DYLAN	03/18/25 officiating	10-5-18-40050	250.00	2817	03/24/25
		03/18/25	Youth Basketball			
311156	GREEN MOUNTAIN DOOR	03/20/25 replacment set of springs	10-5-22-43080	640.00	2818	03/24/25
		MARCH 2025	Highway Bldg Maint			
311128	GREEN MOUNTAIN GARAGE	03/12/25 lift supports, studs	10-5-15-41160	95.96	2819	03/24/25
		225824	HW Maint. Supplies-Vehicl			
311128	GREEN MOUNTAIN GARAGE	03/12/25 dead blow hammer set	20-5-55-41110	39.99	2819	03/24/25
		225828	New Equipment-Misc Tools			
300600	HOLLAND COMPANY INC	03/18/25 sodium bisulfite	20-5-55-50140	2552.01	2820	03/24/25
		PI-32109	Sodium Bisulfite			
100792	HULBERT SUPPLY CO INC	03/11/25 bushing	10-5-22-43080	4.16	2821	03/24/25
		X025576	Highway Bldg Maint			
301522	KELLY JOHN	03/18/25 officiating	10-5-18-40050	60.00	2822	03/24/25
		03/18/25	Youth Basketball			
310577	KINGSTON, TIMOTHY	03/20/25 reissue ck#1536, 5/13/24	20-5-55-10320	90.00	2823	03/24/25
		05/07/24	Clothing Allowance			
		Boot reimbursement.				
101156	KONICA MINOLTA PREMIER FI	03/20/25 copier contract	10-5-10-30130	284.42	2824	03/24/25
		551641806	Service Contracts			

TOWN OF BRANDON Accounts Payable  
Check Warrant Report # 63839 Current Prior Next FY Invoices  
All Invoices For Check Acct 01(10 General Fund) 03/24/25 To 03/24/25

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
311176	LILY WHITE CLEANING SERVI 03/12/25	cleaning, mop heads, soap 031225	10-5-22-10120 PD Custodian	87.50	2825	03/24/25
311176	LILY WHITE CLEANING SERVI 03/12/25	cleaning, mop heads, soap 031225	10-5-22-10130 Admin Custodian	220.16	2825	03/24/25
310630	MASTERCARD 02/10/25	velcro for uniforms 12348	10-5-14-10320 Clothing Allowance	20.00	2826	03/24/25
310630	MASTERCARD 02/18/25	part for motorcycle 12349	10-5-14-41180 PD Vehicle Maintenance	450.00	2826	03/24/25
310630	MASTERCARD 02/28/25	shelving, hose, vac pump 45045	20-5-55-41110 New Equipment-Misc Tools	269.24	2826	03/24/25
310630	MASTERCARD 02/28/25	shelving, hose, vac pump 45045	20-5-55-43160 Maint. Supplies - General	199.99	2826	03/24/25
310630	MASTERCARD 02/28/25	shelving, hose, vac pump 45045	20-5-55-42140 Maint. Supplies - Bldgs	181.94	2826	03/24/25
310630	MASTERCARD 02/28/25	badges/parts/lock/binders 45046	10-5-15-41110 New Equipment-Misc. Tools	13.99	2826	03/24/25
310630	MASTERCARD 02/28/25	badges/parts/lock/binders 45046	10-5-10-30110 Office Supplies	28.42	2826	03/24/25
310630	MASTERCARD 02/28/25	badges/parts/lock/binders 45046	10-5-22-43150 Town Hall Repair/Maint.	125.13	2826	03/24/25
310630	MASTERCARD 02/28/25	badges/parts/lock/binders 45046	10-5-15-41130 Fuel - Vehicles HW	35.89	2826	03/24/25
310630	MASTERCARD 02/28/25	badges/parts/lock/binders 45046	10-5-13-30300 Grant Expenses	75.27	2826	03/24/25
310630	MASTERCARD 02/28/25	toner 45050	10-5-14-30110 Office Supplies	259.94	2826	03/24/25
310062	MCCULLOUGH BROS., INC. 01/12/25	tree removal JAN 2025	10-5-15-44130 Tree Removal/Planting	12000.00	2827	03/24/25
310721	MORRISSETTE JOE 03/18/25	officiating 03/18/25	10-5-18-40050 Youth Basketball	600.00	2828	03/24/25
301083	MVP SELECT CARE INC 03/10/25	FSA / HRA CINV008682	20-5-55-10218 HRA WW	7.00	2829	03/24/25
301083	MVP SELECT CARE INC 03/10/25	FSA / HRA CINV008682	10-5-18-10218 HRA	3.50	2829	03/24/25
301083	MVP SELECT CARE INC 03/10/25	FSA / HRA CINV008682	10-5-15-10218 HRA HW	3.50	2829	03/24/25
301083	MVP SELECT CARE INC 03/10/25	FSA / HRA CINV008682	10-5-13-10218 HRA	7.00	2829	03/24/25
301083	MVP SELECT CARE INC 03/10/25	FSA / HRA CINV008682	10-5-10-10218 HRA Admin	7.00	2829	03/24/25
311231	NASH, DONNA J 03/20/25	Reissue ck#1937 8/12/24 0089-2617	10-2-00-02120 Anticipated Tax Credits	26.65	2830	03/24/25
Overpayment on State payment-Taxes.						
100156	NAYLOR & BREEN BUILDERS, 12/18/24	WWTF PR#21 WWTF PR#21	40-5-20-50500 Contractor	76660.95	2831	03/24/25
301159	POCKETTE EVAN 03/18/25	officiating 03/18/25	10-5-18-40050 Youth Basketball	120.00	2832	03/24/25
310736	POCKETTE PEST CONTROL LLC 03/19/25	pest control: storage 41643	10-5-18-20500 Storage Unit Supply/Maint	50.00	2833	03/24/25
310736	POCKETTE PEST CONTROL LLC 03/19/25	pest control: Town Hall 41644	10-5-22-43150 Town Hall Repair/Maint.	40.00	2833	03/24/25

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
310736	POCKETTE PEST CONTROL LLC	03/19/25 pest control: Town Office	10-5-22-43150	70.00	2833	03/24/25
		41645	Town Hall Repair/Maint.			
310736	POCKETTE PEST CONTROL LLC	03/19/25 pest control: Police Dept	10-5-22-43090	65.00	2833	03/24/25
		41647	PD Bldg Maint.			
301161	REED SYSTEMS LTD	03/04/25 mag pump	10-5-15-46150	886.90	2834	03/24/25
		19030A	Chloride			
310842	RHR SMITH & COMPANY	03/10/25 field work	10-5-10-22110	1000.00	2835	03/24/25
		2025-0836	Auditors			
100478	ROYAL GROUP INC	02/28/25 monitoring 2/1/25-4/30/25	10-5-22-43100	74.76	2836	03/24/25
		720205	Town Office			
300375	RUTLAND CITY	03/17/25 Feb sludge processing	20-5-55-50160	7200.00	2837	03/24/25
		37391 SLUDG	Sludge Disposal			
310418	SILLOWAY NETWORKS INC	03/03/25 computer setup	10-5-14-30210	1012.50	2838	03/24/25
		29753849	Office Equipment			
310418	SILLOWAY NETWORKS INC	03/17/25 converter	10-5-14-30210	14.00	2838	03/24/25
		29754252	Office Equipment			
310418	SILLOWAY NETWORKS INC	03/17/25 HP ProBook	10-5-18-30110	1094.13	2838	03/24/25
		29754253	Office/Equip. Supplies			
300592	SUBURBAN PROPANE LP	03/08/25 propane @ Town Hall	10-5-22-42100	369.01	2839	03/24/25
		548996	Heating - Propane			
300592	SUBURBAN PROPANE LP	03/06/25 propane @ WW lab bldg	20-5-55-42110	522.82	2839	03/24/25
		548998	LP Gas - Bldgs			
300592	SUBURBAN PROPANE LP	03/06/25 propane @ WW chem bldg	20-5-55-42110	137.23	2839	03/24/25
		548999	LP Gas - Bldgs			
300592	SUBURBAN PROPANE LP	03/06/25 propane @ WW gen bldg	20-5-55-42110	505.78	2839	03/24/25
		549000	LP Gas - Bldgs			
301160	THE REPORTER	02/28/25 DRB notice	10-5-12-30310	63.38	2840	03/24/25
		156733	Legal Advertising			
301160	THE REPORTER	02/28/25 property tax notices	10-5-10-30310	87.76	2840	03/24/25
		156734	Legal Advertising			
301160	THE REPORTER	02/28/25 Rec Asst job posting	10-5-10-30310	117.00	2840	03/24/25
		156735	Legal Advertising			
301160	THE REPORTER	02/28/25 Town Meeting warning	10-5-10-30310	390.00	2840	03/24/25
		156736	Legal Advertising			
200277	THUNDER TOWING AND AUTO R	02/13/25 tire change over	10-5-14-41180	100.00	2841	03/24/25
		7918	PD Vehicle Maintenance			
200277	THUNDER TOWING AND AUTO R	02/20/25 removed radio/radar unit	10-5-14-41180	212.50	2841	03/24/25
		7925	PD Vehicle Maintenance			
310534	TRAYNOR NATHAN J	03/18/25 officiating	10-5-18-40050	540.00	2842	03/24/25
		03/18/25	Youth Basketball			
311217	VALSOFT CORP INC DBA COTT	03/19/25 march 2024 host fee	10-5-13-30123	295.00	2843	03/24/25
		179579	Records Preservation			
311217	VALSOFT CORP INC DBA COTT	03/19/25 FEB HOST FEE	10-5-13-30123	295.00	2844	03/24/25
		350557	Records Preservation			
311217	VALSOFT CORP INC DBA COTT	03/19/25 MARCH HOST FEE	10-5-13-30123	295.00	2845	03/24/25
		364514	Records Preservation			
300382	VLCT EMPLOYMENT RESOURCE	03/07/25 2025-Q1 Unemployment Ins	10-5-17-61150	1054.50	2846	03/24/25
		REN040884-Q2	Unemployment Insurance			
300382	VLCT EMPLOYMENT RESOURCE	03/07/25 2025-Q1 Unemployment Ins	20-5-55-61150	85.50	2846	03/24/25
		REN040884-Q2	WW Unemployment			

TOWN OF BRANDON Accounts Payable  
 Check Warrant Report # 63839 Current Prior Next FY Invoices  
 All Invoices For Check Acct 01(10 General Fund) 03/24/25 To 03/24/25

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
100146	03/08/25	2025 Q2 W/C,P&C Ins pymt	20-5-55-61160	1391.51	2847	03/24/25
		10500	WW Workers Comp.			
100146	03/08/25	2025 Q2 W/C,P&C Ins pymt	10-5-17-61110	-2592.96	2847	03/24/25
		10500	VLCT Insurance			
100146	03/08/25	2025 Q2 W/C,P&C Ins pymt	20-5-55-61110	-278.54	2847	03/24/25
		10500	Insurance Expenses			
100146	03/08/25	2025 Q2 W/C,P&C Ins pymt	20-5-55-61110	2577.06	2847	03/24/25
		10500	Insurance Expenses			
100146	03/08/25	2025 Q2 W/C,P&C Ins pymt	10-5-17-61110	14455.15	2847	03/24/25
		10500	Worker's Comp Insurance			
100146	03/08/25	2025 Q2 W/C,P&C Ins pymt	10-5-17-61110	24881.54	2847	03/24/25
		10500	VLCT Insurance			
101096	02/12/25	mileage reimbursement	10-5-14-10310	21.70	2848	03/24/25
	02/12/25		Travel & Expenses			
310046	03/07/25	clasp envelopes	10-5-14-30110	20.79	2849	03/24/25
		252825683	Office Supplies			
310046	03/11/25	paper, pencils	10-5-10-30110	140.65	2849	03/24/25
		252887810	Office Supplies			
100577	03/10/25	cold patch	10-5-15-46120	450.95	2850	03/24/25
		W24-392	Cold Patching			
330427	03/03/25	Selectboard name plates	10-5-10-30110	37.90	2851	03/24/25
		22054	Office Supplies			
310186	03/11/25	adjustable trailer hitch	10-5-15-41160	300.00	2852	03/24/25
		INV1032	HW Maint. Supplies-Vehicl			
Report Total				174281.28		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ \*\*\*174,281.28  
 Let this be your order for the payments of these amounts.

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Revision 24 March 2025: Add Cara Boudreau, operator-in-training at Wastewater Treatment; retention/merit raise for Winston Forbes (CDL, HWY); retention/merit raise for Kyle Leedom (CDL, HWY); retention/merit/contract raise for Ethan Kelleher (police officer)

SELECTBOARD

**BLANKET PAYROLL AUTHORIZATION  
FOR FISCAL YEAR ENDING 30 JUNE 2025**

Pursuant to 24 VSA §1623 (a) (2), the Selectboard of the Town of Brandon authorizes the Treasurer of the Town of Brandon to make payroll payments to the following individuals at the rates approved and set forth below. This authorization is effective through the close of the current fiscal year on 30 June 2025 unless earlier modified or revoked by vote of the Selectboard.

**SALARIED STAFF: Annual salary to be paid in 26 installments**

Gage, Susan	\$81,600	Kachajian, David	\$96,535
Hopkins, Seth	\$78,000	Moore, William III	\$72,800

**REGULAR HOURLY STAFF: Regular hourly wage for permanent full- and part-time employees**

Boudreau, Cara	\$20.00	Graziano, Linda	\$26.46	Merkert, Luanne	\$26.61
Buckley, Ian	\$25.00	Kelleher, Ethan	\$34.68	Savela, Jacolyn	\$27.30
Disorda, Jeremy	\$34.32	Kilpeck, Brian	\$28.35	Smith, Elaine	\$27.16
Douglas, Robin	\$25.00	Kingston, Timothy	\$34.07	Stevens, Lawrence	\$26.00
Forbes, Winston	\$29.00	Leedom, Kyle	\$26.00		

**OCCASIONAL STAFF: Non-contracted; elected/appointed/seasonal**

Board of Civil Authority (12)	\$14.01 per hour	Summer camp staff (8)	\$15 per hour
Disorda, Jason (CDL snow)	\$30 per hour	Kilpeck, Thomas (E-911)	\$25 per hour
Stevens, Jakob (snow)	\$25 per hour	Jonathan Wyman (snow)	\$25 per hour
Knapp, Hillary	\$110 per hearing/\$50 per decision	Bryant, Charlene	\$150 per mtg
Selectboard members (5)	\$1,200 each per year in 3 payments of \$400 each in March, July, and November		

###

The Town of Brandon Personnel Policy and the Collective Bargaining Agreements with the New England Police Benevolent Association terms apply; the American Federation of State, County and Municipal Employees is currently without members in this bargaining unit and has advised they will commence the process of withdrawing representation from Brandon.

ADOPTED this 24th day of March 2025.

SIGNATURES of SELECTBOARD:

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There are two vacancies on the Brandon Restorative Action for Victims and Offenders (BRAVO) Advisory Board. BRAVO Advisory Board members are responsible for staffing restorative justice panels when cases are referred by the Brandon Police Chief. The board ensures that a group of qualified volunteers is available with proper training and clearances. BRAVO also supplies qualified volunteers to county-wide restorative justice programs and works to stay educated on developments and best practices in the area. The board meets on the first Monday of most months. BRAVO is also seeking additional volunteers (training and a background check are required) who do not necessarily need to sit on the advisory board. To be considered, please submit a letter of interest and appointment cover sheet to the town manager.

On behalf of the Town, I applied for, and the Town was awarded, a grant of \$15,600 to produce a Townwide Road Erosion Inventory as part of the VTrans Better Roads program. To create this, our Town Highway Department will build upon work they've already accomplished as part of the Municipal Roads General Permit "segments" improvements. This is an 80% grant with 20% Town match, and the Town's match will be an in-kind contribution (staff time) within the general fund highway budget.

Springtime road weight restrictions have been posted.

I assisted the Historic Preservation Commission in applying for a grant from the Vermont Community Foundation in their project to update and reissue the 2002 Brandon Workbook. This grant does not require a match but may not supply the full budget necessary for the project, which is still in its conceptual stages. The Workbook informs appropriate preservation of the historic character of Brandon while fostering responsible development and growth.

I worked with Brandon Fire District No. 1 on a memorandum of understanding assigning a portion of the Town's solar credits from the existing Green Lantern array to the Fire District. On March 13, I attended the Fire District prudential committee meeting at which they voted 5-0 to enter into this agreement. We executed it that night, and the Town Clerk has recorded it in the Town records. Appreciation to Joyous Emerson and the energy committee for all their efforts and data analysis.

I worked with the Rutland County Solid Waste District on updating our recertification for the transfer station. I worked with Arthur Brown from the State's Attorney's office in Rutland on one of the three Sanderson Bridge incidents which resulted in criminal charges. The Town is attempting to recover funds from the driver's insurance company in relation to this case.

The external auditors from RHR Smith & Company report that all testing is complete for the single audit, and the financial audit is complete. They assure submission by the Town's reporting deadline to the State (March 31st).

We have had conversations with the regional transit services to see about incorporating our Park & Ride at 7 Conant Square into their routes. Our Park & Ride was 50% State of Vermont grant-funded (50% Town match came from ARPA award) and includes a bus shelter in addition to electric car chargers (4 parking spaces), a bike rack, and handicapped parking (1 space) and additional parking (12 spaces). Each of the bus operators is pleased to work with us to best



serve the riding public. Next steps are for them to evaluate their existing stops and the logistics of incorporating the shelter stop given vehicle turning radius, traffic, etc.

The work we have done with the NEPBA has been a successful collaboration with the goal of restaffing our police department. This required a significant commitment of time and goodwill. The board will have an opportunity to ratify the agreement at this meeting.

The 2018 K9 cruiser auction was published on March 5th in The Reporter, on Front Porch Forum, and on the Town website; it was sold via Municibid on Tuesday the 18th for \$5,000. Proceeds will go to the capital replacement fund.

Following up on my verbal report of the failure of the Royalite curtain in the middle clarifier at Wastewater: we held a meeting with several engineers, the installers, the equipment supplier, and our wastewater treatment staff late last week. Further work is being done, and the State being kept apprised of progress toward a solution.

Town Treasurer Sue Gage did a tremendous job balancing and analyzing the mosaic of funding involved in our WWTF upgrade. This was the largest project the Town has undertaken since Segment 6. The project cost of \$6,720,092.94 was facilitated through a voter-approved bond via USDA, a grant from USDA, a pollution control grant from the State of Vermont, a loan through the State of Vermont clean water revolving fund, and contributions from the wastewater ratepayers. In the end, the local responsibility on our wastewater enterprise fund will be less than 60% of the total project. This project spanned three town managers, two wastewater treatment system chief operators, and called upon the expertise of a team of engineers at Aldrich + Elliott and State of Vermont officials. The contractor was Brandon-based Naylor & Breen. Brandon is investing to ensure our wastewater treatment is in compliance with all State and Federal environmental regulations for the protection of both public health and the waterways of Vermont.

After interviews with a series of candidates, the Town has hired a Brandon resident, Cara Boudreau, to be operator-in-training in our wastewater treatment system. Cara will start with the Town the first week of April. We look forward to her contributions as a member of the team.

Respectfully submitted,



FINANCIAL SNAPSHOT	
Unrestricted / Unassigned Fund Balance	\$482,043
1% (Local Option) Tax Fund Available / Undesignated	\$336,376
Known Grant Matches Not Yet Designated	UNION STREET
Delinquent property taxes (prior years)	\$493,642 (was \$496,596)
Delinquent wastewater (prior years ['over 120 days'])	\$216,680 (was \$219,248)

Account	Budget	Actual	% of Budget
10-4-09 Tax Revenues	3,185,442.00	3,244,446.32	101.85%
10-4-10 Town Administration Reven	1,750.00	15,801.65	902.95%
10-4-11 Assessor Revenues	2,000.00	2,013.00	100.65%
10-4-12 Code Enforcement Revenues	15,500.00	6,753.00	43.57%
10-4-13 Clerk/Treasurer Revenues	181,170.00	147,276.73	81.29%
10-4-14 Police Dept. Revenues	9,500.00	22,286.91	234.60%
10-4-15 Highway Dept Revenues	181,450.00	370,016.33	203.92%
10-4-17 Intergovernmental Revenue	0.00	7,718.00	100.00%
10-4-18 Recreation Revenues	76,500.00	84,632.40	110.63%
10-4-22 Bldg. & Grounds	11,800.00	33,611.72	284.85%
<b>Total Revenues</b>	<b>3,665,112.00</b>	<b>3,934,556.06</b>	<b>107.35%</b>
10-5-09 Tax Expenditures	5,000.00	0.00	0.00%
10-5-10 Town Administration 10	415,005.00	311,513.90	75.06%
10-5-11 Assessor	41,190.00	23,406.68	56.83%
10-5-12 Code Enforcement 12	52,565.00	35,925.58	68.35%
10-5-13 Town Clerk 13	226,580.00	161,224.07	71.16%
10-5-14 Police Dept 14	856,400.00	686,918.02	80.21%
10-5-15 Highway 15	755,155.00	701,071.81	92.84%
10-5-17 Intergovernmental 17	255,235.00	215,331.30	84.37%
10-5-18 Recreation	186,088.20	160,481.63	86.24%
10-5-19 Debt Service 19	231,350.00	207,614.21	89.74%
10-5-21 Economic Develop. 21	50,341.00	29,119.67	57.84%
10-5-22 Bldgs. & Grounds	253,972.00	165,033.02	64.98%
<b>Total Expenditures</b>	<b>3,328,881.20</b>	<b>2,697,639.89</b>	<b>81.04%</b>
<b>Total 10 General Fund</b>	<b>336,230.80</b>	<b>1,236,916.17</b>	
<b>Total All Funds</b>	<b>336,230.80</b>	<b>1,236,916.17</b>	

18/24 = 75%



March 24, 2025

**Robin Douglas** started as rec assistant. She will be working to support all recreational programs.

Basketball has ended. Special Thanks to all volunteer coaches.

**March 26<sup>th</sup>** is the deadline for baseball/softball registration for grades 3 – 6. Grades Pre-k – 2 deadlines are **April 10<sup>th</sup>**.

**March 30<sup>th</sup>** there will be a spring equipment swap being held in collaboration with Otter Valley and the Pittsford Rec. 9:30 – 11:00 in the gym lobby at the high school.

**March 30<sup>th</sup>** will also mark the first of 4 baseball/softball clinics for youth in grades 3 – 6. A great way to work with OV Varsity athletes to prepare for the upcoming seasons.

Kids Idol registration has only 4 spots left for the **April 4<sup>th</sup>** concert. The winner will perform at the Brandon Idol finale **on May 16<sup>th</sup>**

Brandon Idol “Classic Rock” concert is to be held on **April 11<sup>th</sup>**. Doors open at 6:30, show at 7:00.

Swimming Lesson Registration will open up on **April 1<sup>st</sup>** (No fooling) Three 1-week sessions starting in June to be held at the Brandon Inn.

Vendor Application Registration is open for the **July 5<sup>th</sup>** Brandon Independence Day Celebration. Spots will fill fast.

Respectfully submitted,

Bill Moore