

Brandon Sewer Commissioners Meeting Agenda
Monday, May 26, 2025 @ 7PM
Brandon Town Hall, 1 Conant Square, Brandon, Vermont

Zoom Meeting ID	253 279 4161
Zoom Link	https://zoom.us/j/2532794161
Telephone Option	Dial (929) 205-6099. Enter Meeting ID 253 279 4161 # then # again

- 1 Call to Order & Agenda Adoption
- 2 Recurring Matters
 - a Sewer Commissioners minutes — April 14, 2025
- 3 Consider Auto Sampler Purchase Order
- 4 Public Comment and Participation
- 5 Adjourn

**Brandon Board of Sewer Commissioners Meeting
April 14, 2025**

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

Board Members In Attendance: Doug Bailey, Brian Coolidge, Ralph Ethier, Cecil Reniche-Smith, Jeff Haylon

Others In Attendance: Seth Hopkins, Bill Moore, Shirley Markland, Bernie Carr, Gerad Lowell, Barry Varian, Dennis Reisenweaver, Brent Buehler, Steve Bissette, Karen Rhodes, Billy Bullock, Jack Schneider, Vicki Disorda, Claire Astone, Arturo Mendiola

Others by Zoom: Adam Murach, Greg Smela, Tricia Welch, Neil Silins, George Wetmore, Jan Coolidge

1. Call to Order

The meeting was called to order at 7:03PM by Doug Bailey – Board Chair.

a. Agenda Adoption

Motion by Brian Coolidge/Cecil Reniche-Smith to approve the agenda as presented. **The motion passed unanimously.**

2. Approval of Minutes

a) Approve Minutes of Board of Sewer Commissioners Meeting – October 28, 2024

Motion by Jeff Haylon/Ralph Ethier to approve the minutes of the October 28, 2024 meeting. **The motion passed unanimously.**

3. Consider Purchase Order 12101 to RootX for Root Killer - \$12,600

Seth Hopkins advised RootX is the sole source for the product and is the only EPA product that is used for the sewer lines without damaging the trees.

Motion by Brian Coolidge/Cecil Reniche-Smith to approve P. O. 12101 to RootX in the amount of \$12,600. **The motion passed unanimously.**

4. Public Comment and Participation

Seth Hopkins reported there has been a repair of the north clarifier at the wastewater treatment plant and it is operational. The new south clarifier was not damaged. Mr. Hopkins met with Mr. Moore, the wastewater treatment staff, and engineers. The engineers will work to determine what caused the failure of the center clarifier. Brent Buehler asked if this work would qualify for funding through the Brandon Trust. Mr. Hopkins advised he made application to the Trustees of Public Funds for a piece of equipment for the wastewater plant and suggested this could also be considered by the Trustees.

5. Adjournment

Motion by Brian Coolidge/Jeff Haylon to adjourn the Board of Sewer Commissioners meeting at 7:05PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant
Recording Secretary

49 CENTER STREET
BRANDON, VERMONT 05733
(802)247-3635
FAX: (802)247-5481

Nº 12403

TO: RUSSELL RESOURCES INC
P O BOX 3276
BREWER ME 04412

SHIP TO: TOWN OF BRANDON
500 UNION ST
BRANDON VT 05733

158-1

Advanced Wastewater Sampling Made Easy

Made in the U.S.A

Standard Features:

- Programmable sample size (20-500 mL, 1 mL increments)
- 7" color touchscreen
- High impact, acrylic/ABS enclosure
- Heavy duty, piston vacuum pump
- Line velocity >3.75 FPS @ 20'
- Modular refrigeration w/ 1/3 HP compressor
- Time / Flow
- Random Time Sampling
- Constant sampling interval (1 – 9999 min.)
- Start / Stop programming
- Delay start (1 – 9999 min.)
- Scheduled Programming
- Auto shut-off
- Pre-sample / post-sample purge (0 – 140 sec.)
- Inputs – Pulses / 4-20mA
- Alarm output option
- Data logging
- Pass code protection on programming
- 2.5 gal, & 5.0 gal sample container options
- 115 operation
- App enabled *coming soon*



U.S. Patent Pending

Wastewater Vacuum Sampler

Details & Specifications

The WAVE™ by Emerald Coast Manufacturing is an electronically controlled, heavy duty vacuum wastewater sampler. This refrigerated sampler allows for composite sampling with a high level of accuracy. The WAVE™ features a high impact and weatherable acrylic/ABS body, making this all-climate unit perfect for even the harshest of outdoor and indoor environments.

The integrated touchscreen controls give you the ability to specify the sample size and program times or flow intervals to collect samples. Controls also allow you to digitally control temperature within the sample compartment.

The WAVE™'s powerful vacuum system generates stronger purges that remove contamination and can draw samples from greater distances, up to 200 Feet. The WAVE™ can pull samples with vertical lifts of nearly 30 feet and provide consistent accurate sampling with no need to worry about replacing costly internal tubes. With that, the WAVE™'s vacuum system exceeds EPA transport velocity.

The Wave's modular refrigeration unit is supplied with a 1/3 HP compressor. This strong module will handle all climates up to 125 degrees without any problems. It has the ability to cool down to 4 degrees Celsius very quickly on initial start-up.



Specifications

Size:	51.5" H x 28.25" W x 27" D
Weight (Dry):	220 lbs. approximate
Refrigeration Body:	Fully insulated cabinet
Intake Tubing:	PVC 3/8" ID x 5/8" OD Length: 3 - 200'
Containers:	2.5 gal., 5.0 gal.
Operational Temperatures:	-20°F to 125°F
Power Required:	115 VAC, 60 Hz
Maximum Lift:	Vertical lift 29', Horizontal 200'
Sample Transport Velocity:	Greater than 3.75 FPS @ 20' with 3/8" tubing
Repeatability:	+/- 1%
Accuracy:	+/- 3%
Programmable Functions:	Pre/Post-purge, Sample size, Auto shut-off, Delay start, Flow inputs, Sampling interval, Weekly programming
Sampling Modes:	Constant Time/Constant Volume; Random Time/ Constant Volume; Flow/Constant Volume
Controller:	Microprocessor control
Controller Protection:	Nema 4X, IP65
Warranty:	Two years from shipment

*Specifications subject to change.

Our Location

4121 Warehouse Lane
Pensacola, FL 32505

Contact Us

Phone: (850) 469-1142
Fax: (850) 469-1188
info@emeraldcoastmfg.com

Represented By

15



RUSSELL RESOURCES, INC.

P.O. BOX 3276

BREWER, ME 04412

PH. 207-989-0591

OFFICE1@R-R-INC.COM

Quote

Date	Quote #
4/3/2025	251570

Name / Address
Town of Brandon, VT Tim Kingston

Unless otherwise noted, shipping is not shown and will be added to the invoice. Terms are prepaid and add.

FOB

FACTORY

Item	Description	Qty	Cost	Total
WAVE-AS	WAVE VACUUM SAMPLER -ALL. SEASON, • 120 VAC • 29 FT SUCTION LIFT @ > 2 FT/SEC • ACRYLIC/ABS/FIBERGLASS ENCLOSURE, SUITABLE FOR CORROSIVE ENVIRONMENTS AND SEVERE OUTDOOR CONDITIONS W/ HEATER OPTION (EXTRA) • THE WAVE USES PATENT PENDING TECHNOLOGY THAT WILL ALLOW THE USER TO PRE-SELECT THEIR SAMPLE SIZE USING A KEYPAD WITH HIGHLY ACCURATE REPEATABILITY. • 7" LCD COLOR TOUCH SCREEN • 4-20 MA INPUT • PULSE INPUT • RANDOM TIME BASED, CONSTANT SIZE SAMPLING PROGRAMING • TIME OR FLOW-BASED SAMPLING PROGRAMMING • DATA LOGGING * 6' CABLE W/6 PIN CONNECTOR (mA, PULSE & ALARM	1	9,345.00	9,345.00T
HEATER	HEATER FOR WAVE-AS SAMPLER	1	313.00	313.00T
38 TUBE -25	25' -3/8" ID X 5/8" OD HEAVY WALL SAMPLE INTAKE TUBING	1	55.00	55.00T
AC6006	STRAINER 3/4" PVC, 3/8" OPENINGS WITH SS CAP AND TUBING CONNECTOR	1	69.00	69.00T
SHIP -WAVE	FREIGHT	1	475.00	475.00T
	Sales Tax		5.50%	564.14
Total			\$10,821.14	

Kats Pump Service Inc.
77 Kelly Rd.
Northbridge, MA 01534
5082340061
amoesker@katspump.com

ADDRESS

Town of Brandon, VT

Estimate 1634

DATE 04/04/2025

DESCRIPTION	QTY	RATE	AMOUNT
WAVE VACUUM SAMPLER -ALL SEASON, • 120 VAC • 29 FT SUCTION LIFT @ > 2 FT/SEC • ACRYLIC/ABS/FIBERGLASS ENCLOSURE, SUITABLE FOR CORROSIVE ENVIRONMENTS AND SEVERE OUTDOOR CONDITIONS W/ HEATER OPTION (EXTRA) • THE WAVE USES PATENT PENDING TECHNOLOGY THAT WILL ALLOW THE USER TO PRE-SELECT THEIR SAMPLE SIZE USING A KEYPAD WITH HIGHLY ACCURATE REPEATABILITY. • 7" LCD COLOR TOUCH SCREEN • 4-20 MA INPUT • PULSE INPUT • RANDOM TIME BASED, CONSTANT SIZE SAMPLING PROGRAMING • TIME OR FLOW-BASED SAMPLING PROGRAMMING • DATA LOGGING * 6' CABLE W/6 PIN CONNECTOR (mA, PULSE)& ALARM	1	9,599.00	9,599.00
HEATER FOR WAVE-AS SAMPLER	1	350.00	350.00
FREIGHT		500.00	500.00

The above pricing is firm for 30 days, excluding any changes in price
due to tariffs. We will notify customer if that occurs. If you have any
questions please contact Allison Moesker.
Office 508-234-0061
amoesker@katspump.com

SUBTOTAL	10,449.00
TAX	0.00
TOTAL	\$10,449.00

Thank you for your business!
If you have any quesions please email us at: amoesker@katspump.com or call at: 508-234-0061.
A 1.5% fee will be added to past due invoices



April 03, 2025

To: Town of Brandon, VT

Reference: Wave™ Vacuum Sampler

Prices Effective 04/01/2025

Emerald Coast Manufacturing, LLC. is pleased to offer the following proposal per your request:

Qty 1 Wave™ All Season Refrigerated Vacuum Sampler, No Heater

- 115 VAC
- 29 ft Suction Lift
- Acrylic/ABS/Fiberglass Enclosure, suitable for corrosive environments and severe outdoor conditions
- The Wave™ uses patent pending technology that will allow the user to program their sample size using a keypad with high accuracy and repeatability.
- 7" LCD Color Touchscreen
- 6 Pin connector w/ 6' cable - 4-20 mA input, pulse input, alarm relay
- Random time based, constant size sampling programming
- Time or flow-based sampling programming
- Data-logging
- Operation manual

List: \$9,525.00

Shipping Cost \$525.00

Customer Notification Fee: \$25.00

Liftgate Fee: \$80.00

Lead time: 5-6 Weeks ARO

Warranty: Two Years

OPTIONS: Shipped with unit if ordered

Heater	Heater in the refrigeration Module	List: \$328.00
AC6001	25' 3/8" ID X 5/8" OD Tubing.....	List: \$60.00
AC6002	Stainless Steel Strainer	List: \$123.00
AC6004	2.5-Gallon Nalgene Bottle with Lid.....	List: \$173.00
AC6005	5-Gallon Nalgene Bottle with Lid.....	List: \$208.00
AC6006	PVC Strainer	List: \$72.00
Cable 6	Extra Length of cable on the 6 pin (standard) connector, foot	List: \$3.00
Cable 12	Extra Length of cable on the 12 pin (optional) Connector, foot.....	List: \$4.00
FBS	Full bottle shut-off switch, included 2.5-gallon Nalgene Bottle	List: \$353.00

4121 Warehouse Lane, Pensacola, FL 32505 USA

(850) 469-1142 | ron@emeraldcoastmfg.com

www.emeraldcoastmfg.com

Trust of Public Funds

Town of Brandon—Shirley Farr Funding Request Form

This application is used for the purpose of all funding requests from the Trustees of Public Funds.

Please return all completed forms or submit any questions by email to Tanner Romano at tromano@naylorbreen.com. Please feel free to include any additional details regarding your fund request with separate attachments.

Applicant Information

Applicant Name	Date	Telephone Number
Town of Brandon	14 April 2025	(802) 247-3635
Organization	Address	
Town of Brandon, 49 Center Street, Brandon, VT 05733		
Email Address		
manager@brandonvermont.gov (Seth M Hopkins, Town Manager [802] 247-3300 mobile/text)		

Please Briefly Describe Intended Use of the Funds:

The Town of Brandon requests funding to purchase a pair of newly-necessary items: an influent-stationed and an effluent-stationed Wastewater Vacuum Sampler to allow the Town to meet new EPA requirements. The Town's current practices of hand sampling requires staff overtime at the current EPA schedule, but with the increased-frequency regulation (see comments next page), this will no longer be suitable or cost-effective. (It was never convenient or entirely safe, as it requires hourly sampling for a 24-hour period.). The Town has obtained quotes and provides them for the Trustees' consideration. This equipment is a durable piece expected to provide up to a decade of service.

Total Amount of Funds Requested:

\$20,000 will fund most of the base unit costs for the pair. One will be stationed at the headworks (influent) and the other at the outfall (effluent). The Town's wastewater budget can be called upon for the accessories such as the 24-hour sampling kit that will be needed to comply with the new regulations.

Please see attached quotes for base units.

(Please include accounting details of the funds requested or a formal estimate to substantiate the request)

Have you or someone within your organization requested funding from the Trustees of Public Funds before?

☐ NO ☒ YES If yes, please describe:

The Town of Brandon is The original designated beneficiary of the Shirley Farr Trust and has in the past requested funding for mosquito abatement which sometimes the Trustees have approved and sometimes not, and recently for acquisition of land for a public downtown park, which the Trustees did not approve.

Town of Brandon—Shirley Farr Fund:

“In her last will and testament, duly proved and allowed by the Probate Court for the District of Rutland, the late Shirley Farr made the following bequest to the Town of Brandon, viz:

“Article Twelfth: (f): Two-twentieths (2/20ths) thereof to the said Town of Brandon, Vermont, to be used by it primarily for proper sewage disposal, drainage of swamps and other sanitary improvements and any amounts not needed and expended for such purposes shall be used for spraying trees or in the general improvement of the village in ways not sufficiently provided for by taxation.”

—Hanford G. Davis, 9 February 1960.

The 2020 Trustees of Public Funds have updated and interpreted these wishes as they translate to today's standards and have outlined the following criteria upon which all award decisions will be made. All funding requests for the Town of Brandon will be awarded for projects and improvements as they relate to;

- Sanitary Improvements
- Improvement of the village in ways not sufficiently provided by taxation
- Wetland and water management

Based on the criteria outlined above, please describe how this request meets funding parameters:
This Town of Brandon request meets the funding parameters as the equipment will solely benefit “Town of Brandon, Vermont, to be used by it primarily for proper sewage disposal” which is a verbatim statement leading off the direction of the bequest cited on the Trustee’s blank application form. The samplers’ purpose and use will be to facilitate proper sewage disposal by the Town by enabling it to comply with four-times-monthly 24-hour sampling periods (rather than the current once every two years schedule) by using an industry-standard and state-approved equipment not currently available to us with existing equipment. The Wastewater Enterprise Fund (sewer customer’s fees) are already high, and have just been made to service a bond for the required once-a-generation upgrade of our 1960 wastewater treatment facility. There is no capacity to raise rates or taxes for this purpose which represents 104 times the current frequency of sampling (from once every two years to once a week) . Thank you for your consideration of our application to direct funding toward the first and “primary” cause listed by Miss Farr in her bequest to the Town.

2020 Trustees of Public Funds:

Tanner Romano
Courtney Satz
Laura Miner

TRUSTEES OF PUBLIC FUNDS

Trustees of Public Funds Meeting
May 15, 2025 5:30pm
1 Conant Square, Brandon, VT 05733

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent meeting of the Trustees of Public Funds.

Trustees of Public Funds in Attendance: Courtney Satz, Laura Miner

Trustee of Public Funds Absent: None

Others in Attendance: Seth Hopkins, Bill Moore, Cecil Reniche-Smith, Jan Coolidge, Patricia Welch, Ralph Ethier, Karen Rhodes, Claire Astone, Lindsay Romano, Vicki Disorda, Stephen Jupiter, Brent Beuhler, Jack Schneider, Molly Kennedy, Keith Whitcomb Jr., Judy Bunde, Sandy Mayo, Brian Coolidge, Jim Leary. On Zoom: Faith Daya, MD, Tom Whittaker

1 Call to order

The meeting was called to order at 5:30pm by Laura Miner.

Adopt Agenda as Posted or as Amended

Motion by Laura Miner to adopt agenda as amended. Second by Courtney Satz. The motion carried with a vote of 2-0. Amendments made were: to add discussion of Tanner Romano's resignation/replacement, add topic of Trust management, **add discussion of applications previously on hold**, and omit executive session.

2 Approval of minutes of previous meeting

Motion by Laura Miner and second by Courtney Satz to modify the Trustees of Public Funds minutes of 05/01/25. The motion carried with a vote of 2-0. Modifications made were: to correct prior statement indicating Mr. Hopkins suggested accountability to the Attorney General, as this comment was made by a community member. Modification also included: adding Mr. Hopkins letter addressed to the Trust to the 5/01/25 minutes packet.

3 Trust Summary: Courtney Satz

Trust Summary which had been prepared by Courtney Satz was read aloud. Summary is posted on Trustees page on Town website. Laura Miner approved the summary and agreed with Courtney Satz's suggestion to remove Tanner Romano's name in the text. Updated summary will be sent to Mr. Hopkins for replacement.

4 Q&A from Previous Meeting

Trustees split the questions from public comment section of 5/1/2025 meeting and provided answers as shown here.

1. Where can information on the Trust of Public Funds be found?

Information regarding the Trust of Public Funds, including agendas, meeting minutes, and applications, can be found on the Town of Brandon website, <https://www.townofbrandon.com> under the "Town Committees" section. Additional information can be found on our public Facebook page: "Brandon VT Trust of Public Funds". All meeting agendas and

notice of public meetings are submitted to the Town Manager for posting at the town office bulletin board, the Town website, as well as on our Facebook page. Recently, notice of public meetings have also been posted on Front Porch Forum as well. Yearly Trust reports and disbursement summaries are submitted to the Town Manager and are included in the annual Town Report. Town Clerk (Sue Gage) also receives monthly bank statements and portfolio summary statements.

2. What constituted the VCC award as being valid under the guidelines of the trust?

The award to the Otter Valley Activities Association (not VCC) was approved by the Trustees because it fell under the guideline of text from the 1960 interpretation of Ms. Farr's will which stipulates that funds from the Trust may be applied "in the general improvement of the village in ways not sufficiently provided for by taxation." In review of prior disbursements over the last thirty years, *most* awards have fallen under this category of the Trust requirements.

3. Why was the award to the VCC "done secretly"?

To clarify, there was no award to the "VCC". The award was to the Otter Valley Activities Association for a feasibility study and was initially discussed at the public meeting that occurred on March 3, 2023. Meeting Agendas and Minutes can be found on the Town Website-- <https://www.townofbrandon.com> under the "Town Committees" section. Additional details regarding the 2023 OVAA disbursement can be found on page 37 of the 2023 Town Report.

4. Can copies of the invoices for the feasibility study be provided?

Jodie Keith (on behalf of the OVAA) provided the Trustees with an invoice the fall of 2023 indicating that they were moving forward and had begun to incur expenses. The Trustees released \$10,000 to OVAA on 10/4/2023. The invoice is from McLeod Architects for "Architectural Services".

5. Please clarify the amount distributed to VCC. Was it \$10k or \$20k?

\$20k was initially pledged to the Otter Valley Activities Association be dispersed incrementally over two years. Only the first \$10k has been dispersed since the project is in a holding pattern.

6. Why have funds not been awarded to sewer-related projects?

The Trustees review and vote on each application that is submitted. To date, as current Trustees, only one application was received related to sewer-related needs--It was received on April 14, 2025 from Seth Hopkins for the Town of Brandon.

7. How will monies not distributed to sewer/sanitation be repaid to the Trust?

There are several other categories of criteria for awards from the Trust, sewer/sanitation being just one. Each award during our tenure has fallen under a specific criteria for the Trust and is/was valid for the intended purpose.

8. Should the operational procedures of the TOPF be reviewed by the Attorney General or an Attorney who specializes in trusts in the state of Vermont?

Based on initial review, The Attorney General does not provide legal opinions except to the State or its agencies. The Trust of Public Funds has implemented many additional measures to improve transparency based on feedback received regarding operational procedures.

9. Why doesn't the TOPF notify and hold meetings in a public place and at a time more convenient to the entire public?

The Trustees have agreed to hold all future meetings in the Town Hall location. "Convenient" time of day is subjective. The nature of The Trust of Public Funds historically has not required regular

meetings, and meetings were scheduled around receiving new applications. There is no regular schedule for which we receive applications. Meetings have always had a Zoom or Teams option for anyone to join.

10. Other than cemetery storm damage, can you explain how the other awards fall in line with the trust?

The Trustees award for cemetery storm damage was approved because it fell under the guideline of text from the 1960 interpretation of Ms. Farr's will which stipulates that funds from the Trust may be applied "in the general improvement of the village in ways not sufficiently provided for by taxation." In review of awards from the past thirty years, *most* awards have fallen under this category of the Trust requirements.

5 Tanner Romano's Resignation and Replacement

Trustees announced the resignation of Tanner Romano from the TOPF. His resignation letter had been printed in The Reporter as well as quoted in the Rutland Herald. Mr. Hopkins has posted a FPF request for applications of interest to fill the vacancy. Trustees inquired if they would have any involvement in the interviews and respectfully requested involvement in the process. Mr. Hopkins clarified that it is restricted to Select Board only. There was discussion as to whether it had ever been done like this before as the Trustees were always involved in appointment of new members. Mr. Hopkins clarified it has likely been mismanaged in the past.

6 Trust Management

Laura Miner discussed the proposal from Mr. Hopkins at the 5/01/25 meeting. She referenced materials stating that Trusts of Public Funds are to be managed by three elected trustees as per state guidance. Courtney Satz was in agreement that the TOPF should proceed as it has been functioning since establishment in 1958. Trustees rejected Mr. Hopkins assertion the Town manage applications and allow only Town of Brandon applications to be approved. The board determined it was unnecessary to seek additional legal review, as the last legal review indicated the board was in alignment with how the original Will was written.

Laura Miner also read a document from a 1975 Select board meeting where Town officials were requesting to use funds to offset the expenses of the Brandon Sewer Project and the current Trust of Public Funds did not turn over the entire Trust for that purpose.

7 Applications Previously on Hold

Trustees brought back the two applications that were tabled at the 5/1/25 meeting. The first application was from Seth Hopkins from the Town of Brandon for Wastewater Vacuum Sampling equipment. Trustees agreed this falls within stipulations of the fund and agreed to pledge \$20,000 as requested. Since funding for FY 24-25 is at maximum, pledge could be paid out July 1, 2025 to Town of Brandon. Motion by Laura Miner to approve request and second by Courtney Satz in favor.

The second application was from Jeff Cathcart of Brandon United Methodist Church for restoration of the bell tower which has become unusable and unstable. The church is on the State Historical Buildings Record and requests \$10,750 from the Trust. Open discussion raised concerns from community members that this was a Church vs. State decision that should not be supported. Community member stated that the church offered community-building events including food shelf. Courtney Satz was in favor of supporting the request from a viewpoint of town historical restoration. Laura Miner made a motion to pledge \$5,000 towards this request in FY 25-26, available July 1, 2025. Motion second by Courtney Satz and approved 2-0.

3 Public Comment and Participation

Judy Bunde suggested asking applicants for financial statements when applying for funds. Tricia Welch suggested inquiring what applicants are doing for their own fundraising. Jan Coolidge asked how to get more people on Trustees board. Cecil Reniche-Smith confirmed State statute designates 3 Trustees on the board, no more, no less. Vicki Disorda recommended a specific period to accept requests, rather than accept them all year. This would allow the Trustees to look through everything together and decide where funds fit best according to the stipulations, as well as a way to not use up all funding at the beginning of the FY. Trustees agreed this could be a good idea moving forward. Seth Hopkins challenged the Trustees to ask if they would be in favor of all "proceeds" of the Trust being given to sewage items annually. Laura Miner replied she would consider. Courtney Satz asked if there would ever be a year where the full amount would not be requested, which was answered no. Claire Astone questioned the funding distributed in FY 23-24, which was clarified to include "pledged" monies that were not yet distributed. Brent Beuhler challenged the Trustees again on the OVAA award and requesting the funding back based on an invoice from architects that he felt did not fall under expenses for a "feasibility study". Past funding for the Brandon Free Public Library was questioned given they request an appropriation from the Town and also have a Farr Trust. Molly Kennedy clarified that the Farr Trust for BFPL is restricted for books only and that past funding received from Trustees of Public Funds was for the Renovation project, which was completed with private donations/grants and no tax dollars.

5 Next meeting

No next meeting has been scheduled.

7 Adjourn

Motion by Laura Miner and second by Courtney Satz to adjourn. The motion carried with a vote of 2-0.

Meeting adjourned 6:52pm.

Respectfully submitted,
Courtney Satz