

**Brandon Sewer Commissioners Meeting Agenda**  
**Monday, July 14, 2025 @ 7PM**  
**Brandon Town Hall, 1 Conant Square, Brandon, Vermont**

|                  |   |
|------------------|---|
| Zoom Meeting ID  | 253 279 4161  |
| Zoom Link        | <a href="https://zoom.us/j/2532794161">https://zoom.us/j/2532794161</a> |
| Telephone Option | Dial (929) 205-6099. Enter Meeting ID 253 279 4161 # then # again       |

- 1 Call to Order & Agenda Adoption
- 2 Recurring Matters
  - a Sewer Commissioners minutes — June 23, 2025
- 3 Consider purchase orders
  - a P.O. 12405 to RootX for **root killer** — \$12,600
- 4 Public Comment and Participation
- 5 Adjourn

**MINUTES OF JUNE 23, 2025**

Commissioners Present: Doug Bailey, Cecil Reniche-Smith, Ralph Ethier, Brian Coolidge, Jeff Haylon

Others Present: Seth Hopkins, Bill Moore, Tim Kingston, Ian Buckley, Steven Jupiter, Brent Buehler, Gerard Lowell, Karen Rhodes. By Zoom: Vicki Disorda, Bruce Jenson, Neil Silins,

- 1 Chair Doug Bailey called the meeting to order at 7:05 PM.  
Motion by Haylon/Reniche-Smith to adopt the agenda as posted. Voted 5-0.
- 2 Motion by Reniche-Smith/Coolidge to approve the minutes of May 26, 2025. Voted 5-0.
- 3 Consider FY26 purchase orders  
#12446 to City of Rutland for disposal of sludge — \$86,400  
#12379 to Holland Company, Inc for sodium aluminate — \$43,920  
#12380 to Holland Company, Inc for sodium bisulfite — \$29,555  
#12447 to Allen Engineering for sodium hypochlorite — \$45,000  
#12449 to Endyne, Inc for laboratory testing — \$16,664

Town manager Seth Hopkins introduced Chief Wastewater Treatment System Operator Tim Kingston and Assistant Chief Operator Ian Buckley who were available for questions. Purchase orders were completed in the manner to which the board is accustomed, with brief explanation of the process function served by the purchase and some pricing history for trend awareness. These are attractive quotes that will fit within a stable operating budget for the wastewater enterprise fund.

Motion by Coolidge/Reniche-Smith to approve all five purchase orders. Voted 5-0.

- 4 Public comment: Brent Buehler spoke to the board highlighting their obligation as the sewer commissioners rather than as the selectboard to advocate for financial support for the sewer operations from the Shirley Farr bequest to the Town. Her bequest for sewer and sanitation could be put to good use, if not in the operating budget than for portapotties at town events such as Independence Day; Estabrook Park affairs; a revolving loan fund for Brandon residents with failing septic systems; broken sewer line repairs; etc. He stated honoring Miss Farr's wishes is the right moral, ethical, and legal thing to do. The board took these comments under advisement.

- 5 Motion by Bailey/Haylon to approve the proposed FY26 wastewater fund budget. No increase in rates is required. Hopkins discussed this budget working more like a familiar business budget, with items like depreciation that recognize a loss in value but do not affect cash flow, and stated balancing the budget perfectly would lead to excess cash flow and higher sewer rates. The Town's practice has been to fund large sewer improvements through bonding rather than by accumulating sinking funds from the ratepayers in advance. Questions about the short-lived asset account purpose and the fund balance were answered. The FY26 wastewater budget was ready for consideration. Voted 5-0.

- 6 Motion by Coolidge/Reniche-Smith to adjourn. Not debatable. Voted 5-0.

7:14PM.

Respectfully submitted,



Seth M Hopkins, Town Manager

# TOWN OF BRANDON

49 CENTER STREET  
BRANDON, VERMONT 05733  
(802)247-3635  
FAX: (802)247-5481

PURCHASE ORDER NO.

**№ 12405**

THIS NUMBER MUST APPEAR  
ON ALL INVOICES, PACKING  
LISTS AND ANY OTHER  
CORRESPONDENCE RELATED  
TO THIS ORDER.

TO: ROOT-X  
P O BOX 7626  
SALEM OR 97303

SHIP TO: TOWN OF BRANDON  
500 UNION ST  
BRANDON VT 05733

| DATE   |                    | DATE REQUIRED |       | SPECIAL INSTRUCTIONS |                              | VENDOR NUMBER |  |
|--|--------------------|---------------|-------|----------------------|------------------------------|---------------|--|
| 7/10/25  |                    | ASAP          |       |                      |                              | 200179        |  |
| QUANTITY   | DESCRIPTION        | ACCOUNT NO.   |       | UNIT PRICE           | AMOUNT                       |               |  |
|  |                    | ORG.          | OBJ.  |                      |                              |               |  |
| 25   | 40 LB BOXES ROOT-X | 20555         | 50130 | \$480                | \$12,000                     |               |  |
|  | SHIPPING           |               |       |                      | 600                          |               |  |
|  | (FY26 BUDGET)      |               |       |                      |                              |               |  |
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| <div style="display: flex; justify-content: space-between;"> <div> <p><b>NOTE:</b> THE TOWN OF BRANDON IS EXEMPT FROM STATE &amp; LOCAL TAXES. TAX EXEMPT #26863. PLEASE NOTIFY IMMEDIATELY IF ANY PORTION OF THIS ORDER CANNOT BE SATISFIED BY THE DATE REQUIRED.</p> </div> <div> <p>REQUESTED BY: <u>[Signature]</u></p> <p>APPROVED BY: <u>[Signature]</u></p> </div> </div> |                    |               |       |                      | <p><b>TOTAL</b> \$12,600</p> |               |  |

SELECT BOARD SIGNATURES



# Quotation

Monday, July 07, 2025

**Attn:** Ian Buckley  
Town of Brandon, VT  
49 Center St.  
Brandon, VT 05733  
Fax: (802)247-5481

FY26  
20555-50130  
Steve M Hopkins

**Re:** Request for Quotation, Sole Source Letter

As the patent owner and manufacturer, RootX Root Control Corporation is the sole source for the RootX & Grease-X products\$

We welcome the opportunity to provide you with a quote for the following products:

| Quantity  | Item Description | Unit Price | Extended  |
|-----------|------------------|------------|-----------|
| 25        | 40lb box         | \$480      | \$12,000  |
| Shipping: |                  |            | \$600     |
| * Total   |                  |            | \$12,6000 |

\* Shipping quotes are valid for 14 days from date of issue. Product pricing valid for 30 days from date of issue.

If you have further questions, or if you would like to place an order, please feel free to call (800)844-4974.

Thank you for your interest in the RootX family of products.

Sincerely,

Mitchell Alley  
Sales Manager

S, Do we want to order early?  
so price is same as past

✓

**RootX**

PO Box 7626 Salem, OR 97303  
Voice: (800) 844-4974 Fax: (503)485-5229  
[www.rootx.com](http://www.rootx.com)