

Town of Brandon Trust of Public Funds

Shirley Farr Funding Request Form

This application is used for the purpose of making funding requests from the
Trustees of Public Funds.

Please return all completed forms or submit any questions by email to Faith Daya
faithdaya55@gmail.com

Applicant Information

Applicant Name Town of Brandon		Date 22 September 2025
Organization Town of Brandon	Address 49 Center St, Brandon, VT 05733	
Email Address manager@brandonvermont.gov	Phone (802) 247-3635 x210	

Town of Brandon—Shirley Farr Fund: “In her last will and testament, duly proved and allowed by the Probate Court for the District of Rutland, the late Shirley Farr made the following bequest to the Town of Brandon, viz: “Article Twelfth: (f): Two-twentieths (2/20ths) thereof to the said Town of Brandon, Vermont, to be used by it primarily for proper sewage disposal, drainage of swamps and other sanitary improvements and any amounts not needed and expended for such purposes shall be used for spraying trees or in the general improvement of the village in ways not sufficiently provided for by taxation.” —Hanford G. Davis, 9 February 1960.

The 2020 Trustees of Public Funds have updated and interpreted these wishes as they translate to today's standards and have outlined the following criteria upon which all award decisions will be made. All funding requests for the Town of Brandon will be awarded for projects and improvements as they relate to:

- ☐ **Sanitary Improvements**
- ☐ **Wetland and water management**
- ☐ **Improvement of the village in ways not sufficiently provided by taxation**

Have you or someone within your organization requested funding from the Trustees of Public Funds before?
☐ NO ☒ YES If yes, please describe:

The Town of Brandon, as the named beneficiary of the Trust, has in the past received funding for wastewater management, insect control, and other purposes.

Has your organization reached out to other funding sources or conducted fundraising for this project?
☐ NO ☒ YES If yes, please describe:

The working group advancing the Brandon Workbook project has applied earlier in 2025 for funding from the South Lake Champlain Fund of the Vermont Community Foundation, and from the Walter Cert Fund, but both applications were unsuccessful.
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Total Funding Request:

Based on the criteria outlined above, please describe how this request meets the funding parameters:

This project will improve the village (and other parts of the town) in ways not sufficiently provided for by taxation. This project will update the Brandon Workbook that is a companion document to Brandon's Town Plan. The goals of the workbook are to strengthen the strong awareness of the town's importance as an historic and economic resource, and to preserve the charm and character of the unique architectural environment. This project will expand the scope of the document to include areas outside the downtown area of Brandon. It will identify improvements that were made during the Segment 6 project that upgraded the Route 7 infrastructure. The building restoration and maintenance guidelines will be reviewed to ensure the most current information is presented. The Brandon Historic Preservation Commission is coordinating with the Chamber of Commerce, Brandon Museum and the Downtown Business Association to provide a more comprehensive document. The document will incorporate elements of the recently completed Preservation Survey that provided recommendations for identifying and expanding the importance of Brandon's historic assets. Brandon is a study in early American architecture and Vermont history. Brandon is designated as a Vermont certified local government that requires a special commitment to historic preservation through public policy with an historic preservation ordinance. The town has a Historic Preservation Commission that is taking the lead for this project. The original Brandon Workbook was produced in 1986. It was updated in 2002 taking into account the now completedd Segment 6 project that was designed to upgrade the Route 7 corridor through Brandon.

Please describe the intended use of the funds, including accounting details, formal estimates to substantiate the request: (include copies of documents)

PROJECT: PRODUCE PROFESSIONAL-QUALITY BRANDON WORKBOOK (250 copies) INCORPORATING DOWNTOWN RECONSTRUCTION TO INFORM BUILDING DESIGN AND HISTORIC PRESERVATION OF DOWNTOWN AND OTHER PARTS OF BRANDON		
1. Graphic design	120 hours @ \$30	= \$3,600
2. Photography	50 photos @ \$20	= \$1,000
3. Printing	250 books @ \$8	= \$2,000
4. Research	480 hours (in kind)	= \$0
5. Architect	80 hours @ \$35	= \$2,800
6. Research	120 hours @ \$20	= \$2,400
7. Task coordination	25 hours @ \$15	= \$375
8. Contingency		= \$200
TOTAL		\$12,375

2020 Trustees of Public Funds: Faith Daya, Devon Fuller, Tracy Wyman

Last Edit: 00/00/2025

**Town of Brandon Trust of Public Funds
For TOPF Use Only**

Date Submitted:
Date Reviewed:

Approved:

☐ NO

☐ YES Amount Approved _____

Check Payable to: _____

Check #: _____ Date: _____

Attach all relevant documents for project

TOPF	Approved	Denied
Faith Daya		
Devon Fuller		
Tracey Wyman		