

Zoom Meeting ID	253 279 4161	Zoom Link	<a href="https://zoom.us/j/2532794161">https://zoom.us/j/2532794161</a>
Telephone Option	Dial (929) 205-6099. Enter Meeting ID 253 279 4161 # then # again		

**A G E N D A — S E L E C T B O A R D**

**Monday, January 12, 2026 @ 7PM, Brandon Town Hall, 1 Conant Square, Brandon, Vermont**

- 1 Call to Order & Agenda Adoption
- 2 Selectboard Members' Remarks
- 3 Introduce and Welcome New Town of Brandon Staff
  - a Lieutenant Paul Samataro, police department
- 4 Possible Consent Agenda for Recurring Matters
  - a Minutes of December 22, 2025 (regular meeting)
  - b FY26 Check Warrant / Orders on the Treasurer
  - c Approve liquor license renewal  
#68146: 2nd Class Liquor: Union Street VT Ltd, Union Street Grocery, 30 Union Street
  - d Approve tobacco and tobacco substitute license renewal  
#68147 & #68148 Union Street VT Ltd, Union Street Grocery, 30 Union Street
  - e Approve special event liquor permit issued by Town Clerk  
Common Ground Restaurant & Pub: January 9, 2026, 6PM - 9PM, Brandon Idol  
Brandon Town Hall, 1 Conant Square
- 5 Reports to the Selectboard
  - a Town Manager
  - b Community Development
- 6 Consider whether to place a capital / paving appropriation article on the Town Meeting ballot
- 7 Public Comment and Participation
- 8 Executive session per 1 VSA §313(a)(3): the appointment or employment or evaluation of a public officer or employee, to include the town manager
- 9 Adjourn

---

Next regular selectboard meeting: Monday, January 26, 2026 @ 7PM

---

---

**MINUTES OF DECEMBER 22, 2025**

**SELECTBOARD**

Selectboard Members Present: Doug Bailey, Cecil Reniche-Smith, Ralph Ethier, Brian Coolidge, Jeff Haylon

Others Present: Seth Hopkins, Bill Moore, Jan Coolidge, Barry Varian, Brent Buehler, Gerad Lowell, Wayne Rausenberger, Jeff Schumann, Jeff Whiting, David Kachajian (chief of police), Samantha Sumner. By Zoom: Bruce Jenson, Keith Whitcomb.

- 1 Chair Doug Bailey called the meeting to order at 7PM. All selectboard members were seated. Motion by Reniche-Smith/Haylon to adopt the posted agenda. Voted 5-0.
- 2 Bailey offered brief remarks to foster a smooth and courteous meeting. He then reiterated the Town's gratitude to Nifty Thrifty for their recent gift of \$50,000 to the Town for solar energy production. This has recently been highlighted in several news outlets, showing Brandon in a positive light.
- 3 Chief Kachajian introduced Samantha Sumner as the new administrative professional at the police station and highlighted her Vermont State Police training and employment. The chair and board welcomed Ms Sumner to the Town of Brandon professional staff with words of welcome and a round of applause. Our new police lieutenant Paul Samataro expects to be introduced to the community at a later meeting.
- 4 Jeff Schumann and Jeff Whiting of the Otter Creek Watershed Insect Control District gave an interesting and informative presentation on the District's organization and operation. Please see app-generated notes appearing below for topics covered. No votes were required.
- 5 Motion by Reniche-Smith/Haylon to consider items 5a through 5d as a consent agenda. Voted 5-0. Motion by Reniche-Smith/Haylon to approve the consent agenda. Voted 5-0.
- 6 Reports to the selectboard were provided by the town management team. Please see app-generated notes appearing below for topics discussed. No votes were required.
- 7 Public comment on other items was called for; the only query was about which property has had its tax arrearage cleared and so been removed from the tax sale. The property at 225 Furnace Road is removed from the tax sale.
- 8 Motion to adjourn by Coolidge/Haylon. Not debatable. Voted 5-0. 7:24PM.

Respectfully submitted,



Note: The recording is online at the Town's YouTube channel for those who require detail at the level of every word spoken. Below are notes taken by the Minutes AI app.

Notes on Selectboard Meeting Created on December 22, 2025 at 7:00 PM by Minutes AI

- 1 Meeting called to order.

Agenda

- Motion to adopt the agenda as warned.
- Seconded.
- Agenda approved.

2 Select Board Remarks

- The Select Board aims to treat everyone with respect and dignity.
- Nifty Thrifty donated money to the town for solar energy.
- The donation will help lower the town's costs.

- The money is designated for solar panels at the police station, town garage, and electric charging stations.
- The town anticipates saving roughly \$10,000 a year.

### 3 New Staff Introduction

- A new administrative assistant, Samantha Sumner, has been hired.
- Sumner previously worked with the Vermont State Police and the Middlebury Police Department.
- She will help alleviate the administrative workload for officers.
- The Select Board supports the police department.
- A new lieutenant, Paul, is sick and will be introduced in a couple of weeks.

### 4 Otter Creek Watershed Insect Control District (Jeff Schumann, Jeff Whiting)

#### Introductions and Thanks

- Jeff Schumann, chair of the board, thanks everyone for their support.
- Jeff Whiting, vice chair, is from Goshen.
- Wayne Rothnauer is a member of the select board.
- Seth has been a huge help, especially with keeping the meetings operating in line with Vermont statute.

#### This Year

- Started the year with the idea of hiring a whole new staff.
- Had to get everybody trained and licensed.
- Mosquitoes got ahead of them.
- 92 spray missions over the course of the summer.
- The drought hit, which helped a lot.
- Budget wise, things were looking bleak, but the drought helped stop the bleeding.
- Finished the year in pretty good shape.

#### Improvements

- Upgraded old trucks from the 1990s to early 2011 and 2012 models.
- Replaced three of the oldest trucks.
- Trying to build a fleet of Toyota Tacomas.
- Upgraded the lab with the help of the year's ending larvicide grant.
- New light traps, microscopes, and lab equipment.
- Hired two interns from Middlebury College and UVM.
- They ran the lab and did all the testing and field sampling.

#### Youth Employment

- Kerry White managed the youth, but they eventually did their own thing.
- Youth worked independently from 9:00 AM until Kerry's arrival.
- The organization replaced two old laptops with new ones, with the state helping to pay for them.

#### Larvicide Application with Drones

- The Lemon Fair district received a \$75,000 grant to explore larvicide applications with a drone.
- After attending a demonstration, they realized they didn't want to own a drone and preferred to hire someone for drone work.
- Lemon Fair will share the grant money with the OCW district and pay for half of any larvae sighting next year.
- OCW has chemicals ready, but the problem is finding the larva, which they believe are either deep in the swamps or up in the woods.
- Sampling indicates species that breed in vernal ponds or pools up in the woods, which are difficult to larvicide.

#### Facility Needs

- The facility lacks running water and a shower facility, relying on borrowed water and porta potties.
- They have obtained the necessary permits for water and a septic system but are approximately \$20,000 short of the estimated \$50,000 cost.
- They hope to fund the project with surplus from the bonds if they have a dry year.

#### Leadership Challenge

- The speaker, Jeff, and the treasurer are each putting in 25 to 30 hours a month, which is unsustainable.

- They need to find someone to run the organization, handling permits, treasury, and state-related tasks.
- The challenge is that it's a part-time seasonal job with no benefits, making it difficult to find a suitable candidate.
  - "We need someone for this to be their part time thing that they can give us."
- They are looking for a unique individual, possibly retired, who can fit the mold and run the organization to prevent burnout.

#### Part-Time Seasonal Position Details

- The position would start part-time in March, become solid in mid-April, and continue through September, with some work in October.
- They are willing to keep the person on retainer for about five hours a month during the off-season (October to February).
- Jeff Whiting starts the permitting process right after New Year, so they want the person around for that.
- During the summer months, the position requires 40 hours a week, with potential for overtime.

#### Permit Writing

- Jeff Whiting wants to turn over permit writing to someone with a science background due to limited time and age.

#### Water Line Extension

- An extension of the water line from Old Fox was discussed six years ago, but it is now a "dead end".
- They are looking at wells and have switched from a septic tank permit to a holding tank permit, which they believe will be cheaper in the short term.

#### 5 Consent Agenda

- A motion was made to adopt a consent agenda for:
  - Minutes from the regular meeting on December 8th.
  - Minutes from the budget workshop on December 9th.
  - The warrant.
  - The single special event liquor permit.
- The motion was seconded and approved.
- The consent agenda was then approved.

#### 6 Reports to the Selectboard

##### Town Manager's Report (Seth Hopkins)

- The Winter Village was successful, with positive feedback from residents, visitors, and merchants.
- The town received a \$26,000 payment to pull a property out of tax sale, covering principal, interest, and legal fees.
- The tax sale for other properties is still scheduled for February 26th.
- The 2016 cruiser sale fell through and will be relisted, with the auction running longer than two weeks due to the holidays.
  - The auction company said that it is extremely rare for auction winners to not complete the transaction.

##### Financial Report Update (Doug Bailey)

- The updated financial report shows the town is under budget on almost everything.
- Items exceeding 50% usage were expected, such as debt services.

##### Mr. Moore's Report (December 22nd)

- Celtics bus trip canceled due to low pre-registration; refunds issued. Tickets will be sold on StubHub to recoup costs.
  - The town will receive around \$90,000 from the Penny Estabrook estate for Estabrook Park.
  - Funds will be used for the multi-use court paving project in the spring.
- Brandon Idol registration remains open through December 31st with only three spots left.
- Diane Riberty donated a modern refrigerator for the town hall, installed upstairs with ice and water.
- A restored plaque honoring local graduates who died in WWII is installed downstairs near the ramp.
  - The Brandon High School alumni committee funded the restoration.
  - Dr. Kevin Thornton will present the historical context of each person listed on the plaque in June 2026 during the Brandon alumni weekend.

Questions for Mr. Moore

- Brett Bueller asked if the \$4,400 in the warrant for the basketball game was for tickets to be refunded.
  - Mr. Moore confirmed that it was.
- Brett Bueller inquired about the availability and affordability of fireworks for the upcoming Fourth of July.
  - The Brandon Independence Day committee found a solution through the Brandon Fire District's ability to purchase fireworks wholesale.
  - The fire department will set off the fireworks, resulting in significant savings compared to hiring a company.
  - North Star Fireworks was purchased by a larger company, increasing the minimum cost to around \$20,000.
  - Chief Kilpeck and the fire department are committed to making this happen.

7        Public Comment and Participation

- Open for items not on the agenda, to be answered later.
- Question about a removed property: Will it be listed in the minutes?
  - Answer: The Gerow property at 225 Furnace Road is no longer part of the tax sale.

8        Motion to adjourn, seconded, all in favor. Meeting adjourned.

01/08/26  
05:53 pm

TOWN OF BRANDON Accounts Payable  
Check Warrant Report # 63929 Current Prior Next FY Invoices  
All Invoices For Check Acct 01(10 General Fund) 01/12/26 To 01/12/26

Page 1 of 6  
JackieSavela

Vendor	Invoice Date	Invoice Number	Account	Amount	Check	Check
				Paid	Number	Date
100406 ADDISON INDEPENDENT	12/31/25	Notice of Tax Sale 164009	10-5-09-77000 Tax Sale Expenses	1512.00	3831	01/12/26
310590 AMERICAN WINDOW CLEANING	01/05/26	Dec windows 9361	10-5-10-42140 Maint. Supplies - Bldgs	65.00	3832	01/12/26
311126 AWESOME GRAPHICS INC	12/24/25	graphics-new cruiser 22116	10-5-14-41110 New Equipment - Vehicles	989.00	3833	01/12/26
311015 BEN'S UNIFORMS INC	12/24/25	pants 222525	10-5-14-10320 Clothing Allowance	276.90	3834	01/12/26
311015 BEN'S UNIFORMS INC	12/29/25	shirts 222570	10-5-14-10320 Clothing Allowance	105.00	3834	01/12/26
300338 BERIAU, SCOTT	12/22/25	refund for cancelled trip 826752	10-4-18-60010 Bus Trips	182.00	3835	01/12/26
300338 BERIAU, SCOTT	12/22/25	refund for cancelled trip 826753	10-4-18-60010 Bus Trips	182.00	3835	01/12/26
301528 BLUE SEAL RETAIL LLC	12/18/25	raincoat for RM 12/18/25	20-5-55-10320 Clothing Allowance	118.99	3836	01/12/26
100255 BRANDON FIRE DISTRICT #1	01/02/26	Dec water payments 12/31/25	90-5-15-90600 Paid To BFD No 1	118259.45	3837	01/12/26
100275 BRANDON FREE PUBLIC LIBRA	01/05/26	appropriation JAN 2026	10-5-25-70470 Brandon Library	7666.67	3838	01/12/26
100280 BRANDON LUMBER & MILLWORK	12/18/25	generator cord 129016/3	20-5-55-41110 New Equipment-Misc Tools	129.99	3839	01/12/26
100280 BRANDON LUMBER & MILLWORK	12/18/25	30A plug 129045/3	56-5-06-20200 Newton Rd Flood-Legal	24.99	3830	01/12/26
100280 BRANDON LUMBER & MILLWORK	12/22/25	heating oil tank-shop 129526/3	10-5-15-43190 HW Bldg Maintenance	46.72	3839	01/12/26
100280 BRANDON LUMBER & MILLWORK	12/30/25	grease cleaner 130365/3	10-5-15-43190 HW Bldg Maintenance	29.98	3839	01/12/26
100280 BRANDON LUMBER & MILLWORK	12/30/25	foam tape 130382/3	10-5-15-41160 HW Maint. Supplies-Vehiclw	11.99	3839	01/12/26
100280 BRANDON LUMBER & MILLWORK	12/30/25	ice melt, soap 130492/3	10-5-14-30110 Office Supplies	32.62	3839	01/12/26
100280 BRANDON LUMBER & MILLWORK	01/02/26	rope 130746/3	20-5-55-43160 Maint. Supplies - General	23.99	3839	01/12/26
100280 BRANDON LUMBER & MILLWORK	12/18/25	CREDIT - snow pusher B29072/3	10-5-18-21050 Bldg Maint- Town Hall	-2.00	3839	01/12/26
100310 BRANDON SENIOR CITIZENS C	01/05/26	appropriation JAN 2026	10-5-25-70480 Senior Citizen Center	1291.67	3840	01/12/26
310449 BSN SPORTS LLC	12/30/25	whistle,cord & adaptor 312014531	10-5-18-40050 Youth Basketball	44.99	3841	01/12/26
311271 CARD SERVICE CENTER	12/04/25	refund- holster 12486-1	10-5-14-30120 Professional Supplies	-107.00	C	12601 01/08/26
311271 CARD SERVICE CENTER	11/19/25	boots 12488	10-5-14-10320 Clothing Allowance	145.47	C	12602 01/08/26
311271 CARD SERVICE CENTER	12/08/25	duty belts, hat, gloves 12489	10-5-14-10320 Clothing Allowance	161.52	C	12603 01/08/26
311271 CARD SERVICE CENTER	12/08/25	holster 12490	10-5-14-30120 Professional Supplies	138.90	C	12604 01/08/26
311271 CARD SERVICE CENTER	12/08/25	laptop,basketball,easels 12517	10-5-18-21050 Bldg Maint- Town Hall	29.99	C	12605 01/08/26

01/08/26  
05:53 pm

TOWN OF BRANDON Accounts Payable  
Check Warrant Report # 63929 Current Prior Next FY Invoices  
All Invoices For Check Acct 01(10 General Fund) 01/12/26 To 01/12/26

Page 2 of 6  
Jackie Savela

Vendor	Invoice Date	Invoice Number	Account	Amount	Check Paid	Check Number	Check Date
311271	12/08/25	laptop, basketball, easels 12517	10-5-13-30210 Office Equipment	1758.00	C	12605	01/08/26
311271	12/08/25	laptop, basketball, easels 12517	10-5-18-40050 Youth Basketball	79.94	C	12605	01/08/26
311271	12/08/25	laptop, basketball, easels 12517	10-5-18-40040 After School Activity	107.91	C	12605	01/08/26
311271	12/08/25	laptop, basketball, easels 12517	10-5-11-30210 Office Equipment	9.99	C	12605	01/08/26
100198	12/11/25	salt 2911805512	10-5-15-47110 Road Salt	2251.50		3842	01/12/26
100198	12/15/25	salt 2911818431	10-5-15-47110 Road Salt	4462.52		3842	01/12/26
100198	12/16/25	salt 2911824183	10-5-15-47110 Road Salt	2165.59		3842	01/12/26
100198	12/16/25	salt 2911824184	10-5-15-47110 Road Salt	2276.19		3842	01/12/26
100198	12/23/25	salt 2911853472	10-5-15-47110 Road Salt	6719.95		3842	01/12/26
100198	12/30/25	salt 2911870708	10-5-15-47110 Road Salt	3264.68		3842	01/12/26
301503	12/22/25	diesel fuel 592332	10-5-15-41130 Fuel - Vehicles HW	473.66		3843	01/12/26
301503	12/29/25	diesel fuel 592914	10-5-15-41130 Fuel - Vehicles HW	2645.71		3843	01/12/26
301503	12/23/25	diesel fuel 593524	10-5-15-41130 Fuel - Vehicles HW	379.08		3843	01/12/26
301503	12/30/25	heating fuel @ HWY 594259	10-5-15-42110 Heating Fuel - Bldg	556.41		3843	01/12/26
301043	12/18/25	hydraulic cable 4548250	10-5-15-41160 HW Maint. Supplies-Vehiclw	105.00		3844	01/12/26
301043	12/19/25	carbide blade 4548303	10-5-15-41110 New Equipment-Misc. Tools	2150.00		3844	01/12/26
311300	08/31/25	Outreach Services-Aug 25 1 REV	56-5-05-60000 Energy Audit-EECBG	750.00		3845	01/12/26
311300	07/31/25	Outreach Services-Jul 25 2 REV	56-5-05-60000 Energy Audit-EECBG	1025.00		3846	01/12/26
311300	09/30/25	Outreach Services-Sep 25 3 REV	56-5-05-60000 Energy Audit-EECBG	700.00		3847	01/12/26
311300	10/31/25	Outreach Services-Oct 25 4 REV	56-5-05-60000 Energy Audit-EECBG	1983.33		3848	01/12/26
311300	11/30/25	Outreach Services-Nov 25 5	56-5-05-60000 Energy Audit-EECBG	1806.43		3849	01/12/26
310097	12/27/25	Jan 4 to Feb 03 PD 12/27/25	10-5-14-42100 PD Telephone Service	533.87		3850	01/12/26
310097	12/09/25	Dec 16 - Jan 15 TH 12/09/25	10-5-10-42100 Telephone Exp. Admin.	103.26		3851	01/12/26
310097	12/27/25	Jan 4 to Feb 3 TO 12/27/25	10-5-10-42100 Telephone Exp. Admin.	735.45		3852	01/12/26
310097	12/21/25	Dec 28 - Jan 27 WW 12/21/25	20-5-55-42100 Wastewater Telephone	212.52		3853	01/12/26

01/08/26  
05:53 pm

TOWN OF BRANDON Accounts Payable  
Check Warrant Report # 63929 Current Prior Next FY Invoices  
All Invoices For Check Acct 01(10 General Fund) 01/12/26 To 01/12/26

Page 3 of 6  
Jackie Savela

Vendor	Invoice Date	Invoice Number	Account	Amount	Check	Check
				Paid	Number	Date
310037	12/18/25	Nov 18 to Dec 17 TH 12/18/25	10-5-18-21050 Bldg Maint- Town Hall	83.40	3854	01/12/26
300466	11/04/25	portable toilets 104484	10-5-18-43130 Estabrook	130.00	3855	01/12/26
300466	11/04/25	portable toilets 104484	10-5-18-60100 Seminary Hill	130.00	3855	01/12/26
300466	12/23/25	Seminary / Estabrook 105695	10-5-18-60100 Seminary Hill	130.00	3855	01/12/26
300466	12/23/25	Seminary / Estabrook 105695	10-5-18-43130 Estabrook	130.00	3855	01/12/26
100494	12/23/25	testing 561158	20-5-55-22120 Testing	270.00	3856	01/12/26
100494	12/30/25	testing 561335	20-5-55-22120 Testing	75.00	3856	01/12/26
100756	12/23/25	heating oil tank 94025813	10-5-15-43190 HW Bldg Maintenance	625.83	3857	01/12/26
300974	11/26/25	shirts 5130	10-5-18-10330 Advertising/Recruitment	300.00	3858	01/12/26
300974	01/06/26	jersey's 5144	10-5-18-40050 Youth Basketball	2165.00	3858	01/12/26
311156	12/29/25	door repairs 12 29 25	10-5-15-43190 HW Bldg Maintenance	569.00	3859	01/12/26
311128	12/17/25	parts for trk #4 plow 237386	10-5-15-41160 HW Maint. Supplies-Vehicl	71.15	3860	01/12/26
311128	12/23/25	hydraulic oil 237580	10-5-15-41160 HW Maint. Supplies-Vehicl	445.99	3860	01/12/26
311128	12/30/25	JB Weld, fuel tank repair 237797	10-5-15-41160 HW Maint. Supplies-Vehicl	25.98	3860	01/12/26
311128	12/30/25	wipers 237805	10-5-15-41160 HW Maint. Supplies-Vehicl	87.96	3860	01/12/26
311128	12/31/25	filters, oil, connector 237831	10-5-15-41160 HW Maint. Supplies-Vehicl	401.67	3860	01/12/26
311128	12/31/25	cap screws, parts cleaner 237835	10-5-15-41160 HW Maint. Supplies-Vehicl	108.74	3860	01/12/26
310233	01/02/26	7 Conant Sq - lighting 01/26 047828	10-5-21-22500 Electric EV Car Stations	48.30	3861	01/12/26
310233	01/06/26	WWTF 480 volt service 01/26 079168	20-5-55-42130 Electric	4327.82	3861	01/12/26
310233	01/05/26	Newton pump station 01/26 089202	20-5-55-42130 Electric	887.99	3861	01/12/26
310233	01/07/26	Central Pk/traffic lights 01/26 170028	10-5-15-42125 Electric-Parks/Lights	604.05	3861	01/12/26
310233	01/05/26	Estabrook Park 01/26 240302	10-5-18-21110 Electric- Estabrook	65.89	3861	01/12/26
310233	01/05/26	Carver pump station 01/26 290502	20-5-55-42130 Electric	56.62	3861	01/12/26
310233	01/05/26	Green Park 01/26 317702	10-5-15-42125 Electric-Parks/Lights	37.65	3861	01/12/26
310233	01/07/26	Highway Garage 01/26 337202	10-5-15-42130 Electric -Highway Garage	361.64	3861	01/12/26

01/08/26  
05:53 pm

TOWN OF BRANDON Accounts Payable  
Check Warrant Report # 63929 Current Prior Next FY Invoices  
All Invoices For Check Acct 01(10 General Fund) 01/12/26 To 01/12/26

Page 4 of 6  
JackieSavela

Vendor	Invoice Date	Invoice Number	Account	Amount	Check Paid	Check Number
				Date	Amount	Check Number
310233 GREEN MOUNTAIN POWER	01/05/26	Country Club pump station 01/26 338602	20-5-55-42130 Electric	34.28	3861	01/12/26
310233 GREEN MOUNTAIN POWER	01/02/26	7 Conant Sq car chargers 01/26 339840	10-5-21-22500 Electric EV Car Stations	515.21	3861	01/12/26
310233 GREEN MOUNTAIN POWER	01/07/26	Town Hall 01/26 451302	10-5-18-21100 Electric- Town Hall	1051.54	3861	01/12/26
310233 GREEN MOUNTAIN POWER	01/05/26	Brookdale pump station 01/26 467702	20-5-55-42130 Electric	44.89	3861	01/12/26
310233 GREEN MOUNTAIN POWER	01/02/26	Crescent Park 01/26 737937	10-5-15-42125 Electric-Parks/Lights	138.80	3861	01/12/26
310233 GREEN MOUNTAIN POWER	01/07/26	Police Station 01/26 822212	10-5-14-42130 PD Electric charges	329.48	3861	01/12/26
310233 GREEN MOUNTAIN POWER	01/05/26	street lights 01/26 851302	10-5-15-42120 Electric-Street Lights	3664.63	3861	01/12/26
310233 GREEN MOUNTAIN POWER	01/05/26	WWTF security light 01/26 860302	20-5-55-42130 Electric	32.61	3861	01/12/26
310233 GREEN MOUNTAIN POWER	01/07/26	Champlain pump station 01/26 867202	20-5-55-42130 Electric	473.14	3861	01/12/26
310233 GREEN MOUNTAIN POWER	01/07/26	Town Offices 01/26 941302	10-5-10-42130 Electric Admin	843.78	3861	01/12/26
100792 HULBERT SUPPLY-BRANDON	12/22/25	parts-new oil tank X028606	10-5-15-43190 HW Bldg Maintenance	90.33	3863	01/12/26
100792 HULBERT SUPPLY-BRANDON	01/02/26	sump pump-ice in clarifie X028705	20-5-55-41110 New Equipment-Misc Tools	509.80	3863	01/12/26
101156 KONICA MINOLTA PREMIER FI	12/20/25	copier contract 571552751	10-5-10-30130 Service Contracts	293.93	3828	01/07/26
311301 LAPORTE, ROBERT	01/07/26	clothing/boot reimb 1/7/26	10-5-15-10320 Clothing Allowance	568.84	3864	01/12/26
311176 LILY WHITE CLEANING SERVI	01/08/26	cleaning 010826	10-5-14-20220 PD-Custodian	70.00	3865	01/12/26
311176 LILY WHITE CLEANING SERVI	01/08/26	cleaning 010826	10-5-18-21000 Custodian- Town Hall	35.00	3865	01/12/26
311176 LILY WHITE CLEANING SERVI	01/08/26	cleaning 010826	10-5-10-21000 Custodian- Town Office	87.50	3865	01/12/26
311176 LILY WHITE CLEANING SERVI	12/03/25	cleaning 120325	10-5-14-20220 PD-Custodian	87.50	3865	01/12/26
311176 LILY WHITE CLEANING SERVI	12/03/25	cleaning 120325	10-5-18-21000 Custodian- Town Hall	70.00	3865	01/12/26
311176 LILY WHITE CLEANING SERVI	12/03/25	cleaning 120325	10-5-10-21000 Custodian- Town Office	105.00	3865	01/12/26
311176 LILY WHITE CLEANING SERVI	12/23/25	cleaning 122325	10-5-10-21000 Custodian- Town Office	87.50	3865	01/12/26
311176 LILY WHITE CLEANING SERVI	12/23/25	cleaning 122325	10-5-14-20220 PD-Custodian	87.50	3865	01/12/26
311176 LILY WHITE CLEANING SERVI	12/23/25	cleaning 122325	10-5-18-21000 Custodian- Town Hall	87.50	3865	01/12/26
311176 LILY WHITE CLEANING SERVI	12/31/25	cleaning 123125	10-5-18-21000 Custodian- Town Hall	35.00	3865	01/12/26
311176 LILY WHITE CLEANING SERVI	12/31/25	cleaning 123125	10-5-14-20220 PD-Custodian	35.00	3865	01/12/26

01/08/26  
05:53 pm

TOWN OF BRANDON Accounts Payable  
Check Warrant Report # 63929 Current Prior Next FY Invoices  
All Invoices For Check Acct 01(10 General Fund) 01/12/26 To 01/12/26

Page 5 of 6  
Jackie Savela

Vendor	Invoice Date	Invoice Number	Account	Amount	Check	Check
				Paid	Number	Date
311176	12/31/25	cleaning 123125	10-5-10-21000 Custodian- Town Office	140.00	3865	01/12/26
330377	12/15/25	VT Stats 47880309	10-5-14-10330 Dues & Subscriptions	676.46	3866	01/12/26
311194	12/20/25	repairs to TH entry doors 4738	10-5-18-21050 Bldg Maint- Town Hall	425.00	3867	01/12/26
310679	12/02/25	annual software fee 03218333S	10-5-18-20210 Registration Software	3445.00	3868	01/12/26
100788	12/20/25	2025 Tax forms 58366	10-5-10-30110 Office Supplies	146.95	3869	01/12/26
100788	12/29/25	Marshall Swift- tables 58427	10-5-11-22140 Property Assessor	846.12	3869	01/12/26
100788	12/31/25	PR/AP seminar-Castleton 58707	10-5-13-10340 Professional Development	175.00	3869	01/12/26
100788	12/31/25	PR/AP seminar-Castleton 58707	10-5-10-10340 Professional Development	175.00	3869	01/12/26
310842	01/06/26	field work 2025-3854	10-5-10-22110 Auditors	1095.00	3870	01/12/26
100427	12/31/25	contract- traffic 18119	10-5-14-40430 Community Police	2676.63	3871	01/12/26
100493	12/31/25	reimburse: subscription 6318	10-5-21-75000 Economic Development	725.00	3872	01/12/26
310418	01/01/26	software as a service 29757735	10-5-10-30134 Technical Support	802.71	3873	01/12/26
310921	12/31/25	consulting fee- Dec PR 1320	10-5-10-30130 Service Contracts	540.00	3874	01/12/26
300592	12/11/25	propane @ Police 516712	10-5-14-42110 PD Heating Fuel	418.92	3875	01/12/26
300592	12/11/25	propane @ Town Hall 516716	10-5-18-21150 Heat-Propane-Town Hall	616.17	3875	01/12/26
300592	12/18/25	propane @ Town Hall 542793	10-5-18-21150 Heat-Propane-Town Hall	283.81	3875	01/12/26
300592	12/18/25	propane @ Town Office 542794	10-5-10-42110 Heating Fuel	348.29	3875	01/12/26
300592	12/18/25	propane WW Chem bldg 542795	20-5-55-42110 LP Gas - Bldgs	215.39	3875	01/12/26
300592	12/18/25	propane WW lab bldg 542796	20-5-55-42110 LP Gas - Bldgs	894.43	3875	01/12/26
300592	12/26/25	propane @ Town Hall 542938	10-5-18-21150 Heat-Propane-Town Hall	448.63	3875	01/12/26
300592	12/26/25	propane WW main garage 542942	20-5-55-42110 LP Gas - Bldgs	60.79	3875	01/12/26
300592	12/26/25	propane WW supply garage 542943	20-5-55-42110 LP Gas - Bldgs	282.19	3875	01/12/26
300592	12/26/25	propane WW lab bldg 542944	20-5-55-42110 LP Gas - Bldgs	337.94	3875	01/12/26
300592	12/26/25	propane WW gen bldg 542945	20-5-55-42110 LP Gas - Bldgs	539.16	3875	01/12/26
100729	01/05/26	marriages oct-dec JAN 2026	10-2-00-02113 Marriage Lic. Fees to Sta	325.00	3876	01/12/26

01/08/26  
05:53 pm

TOWN OF BRANDON Accounts Payable  
Check Warrant Report # 63929 Current Prior Next FY Invoices  
All Invoices For Check Acct 01(10 General Fund) 01/12/26 To 01/12/26

Page 6 of 6  
JackieSavela

Vendor	Invoice Date	Invoice Number	Account	Amount	Check	Check
				Paid	Number	Date
100630	U.S. POSTAL SERVICE 12/20/25	Permit renewal 12/20/25	10-5-10-30132 Postage Expenses	370.00	3877	01/12/26
311217	VALSOFT CORP INC DBA COTT 01/07/26	Dec host fee 522221	10-5-13-30123 Records Preservation	295.00	3878	01/12/26
311217	VALSOFT CORP INC DBA COTT 01/07/26	Jan host fee 537268	10-5-13-30123 Records Preservation	295.00	3878	01/12/26
330348	VERIZON WIRELESS 12/13/25	Nov 14 - Dec 13 6130990674	10-5-18-21250 Rec telephone	18.73	3879	01/12/26
330348	VERIZON WIRELESS 12/13/25	Nov 14 - Dec 13 6130990674	10-5-14-42100 PD Telephone Service	37.45	3879	01/12/26
330348	VERIZON WIRELESS 12/13/25	Nov 14 - Dec 13 6130990674	10-5-21-10310 Travel & Expenses	18.72	3879	01/12/26
330348	VERIZON WIRELESS 12/13/25	Nov 14 - Dec 13 6130990674	20-5-55-42100 Wastewater Telephone	37.45	3879	01/12/26
330348	VERIZON WIRELESS 12/13/25	Nov 14 - Dec 13 6130990674	10-5-15-42100 HW Telephone	37.45	3879	01/12/26
330348	VERIZON WIRELESS 12/23/25	Nov 24 - Dec 23 6131741362	10-5-14-20233 MDT/Aircards	200.17	3879	01/12/26
100676	VERMONT DEPT OF MOTOR VEH 12/31/25	PD 2023 Charger-registrat DEC 25	10-5-14-41110 New Equipment - Vehicles	65.00	3827	12/31/25
100317	VERMONT STATE TREASURER-D 01/05/26	dogs sept-dec JAN 2026	10-2-00-02112 Dog Lic. Fees to State	7.00	3880	01/12/26
311070	WEX BANK 12/31/25	fuel card- Dec 109707058	20-5-55-41130 Fuel - Vehicles	78.31	3881	01/12/26
311070	WEX BANK 12/31/25	fuel card- Dec 109707058	10-5-14-41130 Fuel - Vehicles	101.46	3881	01/12/26
<hr/>				<hr/>	<hr/>	<hr/>
Report Total				208336.59		
<hr/>				<hr/>	<hr/>	<hr/>

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify  
that there is due to the several persons whose names are  
listed hereon the sum against each name and that there  
are good and sufficient vouchers supporting the payments  
aggregating \$ \*\*\*208,336.59  
Let this be your order for the payments of these amounts.

## FOR COMMUNITY AWARENESS

- The selectboard will be hosting a “Pre-Town Meeting” for Brandon voters and interested residents on Saturday, January 31st at 11AM at the Town Hall. The purpose will be to present the FY27 budget proposal to the community before the start of early voting.

## PUBLIC WORKS MISSION

- The Mack was again out of service for a couple of days, this time with an electrical issue due to corrosion. The Town's trucks are especially susceptible to corrosion because they're spinning salt so often during the winter to keep our roads safe.
- The shop that was to repair the small plow truck was not able to fit the job in a reasonable amount of time given the demands of our winter operations. Our outstanding highway division chief and crew have ordered and will be installing a new rear end on this truck in-house. This will give us the fastest return to service and will cost far less than the outside mechanic.
- In like manner, our extraordinary wastewater treatment chief and operators are working to rebuild an aging pump motor which was not part of the upgrade but is integral to the aerator phase of the treatment operation.
- Thank you to David Martin of the Brandon Energy Committee for evaluation and preparing a solution for the drafty west windows on the first floor of the town office. These are not deficient enough to warrant replacing as we did the south windows, but they have still been a site of cold air infiltration and heat loss.
- The selectboard and the Town should be gratified that we have good people doing good work for the community across all the departments to make most efficient use of tax dollars.

## PUBLIC SAFETY MISSION

- The re-listing of the 2016 cruiser on Municibid resulted in a winning bid of \$5,200 and we expect to complete that transaction successfully during the week of the 12th. The winning bidder has been a good communicator.

## ADMINISTRATION & FINANCE MISSION

- The content of this year's town report book is with the graphic designer for layout. Thanks to all officers, boards, and professional staff who have contributed their reports.
- Three properties have been removed from tax sale by clearing all arrearages, penalties, and legal fees: 89 Furnace Road - 225 Furnace Road - 16 Carver Street
- After our inquiry to them some time ago, the Town did receive a \$1,500 clean-up payment from the State for local approval of cannabis licenses. As you know, the State has placed a moratorium on further retail licensing so this may be the end of the active days of our local cannabis control commission.

## COMMUNITY DEVELOPMENT MISSION

- Our first progress meeting with the firm creating the new Town website offering subscription services for agendas/minutes/etc was successful. They will be bringing over vast amounts of archival information into the new site for taxpayers/voters/residents to continue to access.

## FOLLOW-UP

- Our press release celebrating the Nifty Thrifty Fifty garnered Brandon a “good news” story on Channel 5 and Channel 3 around the holidays.

- I had meetings with residents, town officials, staff, journalists, and filled a number of requests for information.

#### FINANCIAL SNAPSHOT

- Delinquent tax: was \$502,577 now \$460,797 / Wastewater: was \$212,045 now \$199,314
- 9 properties remain on deck for tax sale (February 26, 2026)
- Unrestricted fund balance \$725,066
- Local option tax (1%) unobligated fund balance \$421,930
  - Heads-up: Union Street match next summer; Wheeler Road next summer?
- Capital fund balance \$70,497 (plus \$5,200 when 2016 cruiser is picked up)

Respectfully submitted,

*Seth M. Hopkins*



January 12, 2026

The Brandon Town Hall is getting very busy this winter. Thanks to our friends at Mountainside Flooring for the 2<sup>nd</sup> of their three years of floor refinishing post installation that they wrapped into the bid. It looks great!

Next Stop Comedy and Foley Brothers are partnering to bring us a night of comedy on January 17<sup>th</sup>. Tickets are available on the Next Stop Comedy website.

Green Mountain & Finger Lakes National Forest is hosting a public meeting on Wednesday, January 21<sup>st</sup>.

The Vaccine Dilemma is a moderated discussion being hosted upstairs on January 22<sup>nd</sup>. with a panel of medical professionals in the upper level of the Brandon Town Hall on JANUARY 22nd at 7 pm. A group of concerned citizens has organized this FREE event with the intent of offering medical information about vaccines and diseases from three local doctors and one professional nurse practitioner. A question and answer session will follow the presentations. This event will be moderated by Bernie Carr and filmed by PEG TV.

Dance with Miss Micheala Starts back up on January 27<sup>th</sup>. From littles to adult, there will be offerings 3 days per week until the May show.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Bill Moore".

Bill Moore