

Zoom Meeting ID	253 279 4161	Zoom Link	https://zoom.us/j/2532794161
Telephone Option	Dial (929) 205-6099. Enter Meeting ID 253 279 4161 # then # again		

AGENDA — SELECTBOARD

Monday, January 12, 2026 @ 7PM, Brandon Town Hall, 1 Conant Square, Brandon, Vermont

- 1 Call to Order & Agenda Adoption
- 2 Selectboard Members' Remarks
- 3 Introduce and Welcome New Town of Brandon Staff
 - a Lieutenant Paul Samataro, police department
- 4 Possible Consent Agenda for Recurring Matters
 - a Minutes of December 22, 2025 (regular meeting)
 - b FY26 Check Warrant / Orders on the Treasurer
 - c Approve liquor license renewal
#68146: 2nd Class Liquor: Union Street VT Ltd, Union Street Grocery, 30 Union Street
 - d Approve tobacco and tobacco substitute license renewal
#68147 & #68148 Union Street VT Ltd, Union Street Grocery, 30 Union Street
 - e Approve special event liquor permit issued by Town Clerk
Common Ground Restaurant & Pub: January 9, 2026, 6PM - 9PM, Brandon Idol
Brandon Town Hall, 1 Conant Square
- 5 Reports to the Selectboard
 - a Town Manager
 - b Community Development
- 6 Consider whether to place a capital / paving appropriation article on the Town Meeting ballot
- 7 Public Comment and Participation
- 8 Executive session per 1 VSA §313(a)(3): the appointment or employment or evaluation of a public officer or employee, to include the town manager
- 9 Adjourn

Next regular selectboard meeting: Monday, January 26, 2026 @ 7PM

MINUTES OF DECEMBER 22, 2025

SELECTBOARD

Selectboard Members Present: Doug Bailey, Cecil Reniche-Smith, Ralph Ethier, Brian Coolidge, Jeff Haylon

Others Present: Seth Hopkins, Bill Moore, Jan Coolidge, Barry Varian, Brent Buehler, Gerad Lowell, Wayne Rausenberger, Jeff Schumann, Jeff Whiting, David Kachajian (chief of police), Samantha Sumner. By Zoom: Bruce Jensen, Keith Whitcomb.

- 1 Chair Doug Bailey called the meeting to order at 7PM. All selectboard members were seated. Motion by Reniche-Smith/Haylon to adopt the posted agenda. Voted 5-0.
- 2 Bailey offered brief remarks to foster a smooth and courteous meeting. He then reiterated the Town's gratitude to Nifty Thrifty for their recent gift of \$50,000 to the Town for solar energy production. This has recently been highlighted in several news outlets, showing Brandon in a positive light.
- 3 Chief Kachajian introduced Samantha Sumner as the new administrative professional at the police station and highlighted her Vermont State Police training and employment. The chair and board welcomed Ms Sumner to the Town of Brandon professional staff with words of welcome and a round of applause. Our new police lieutenant Paul Samataro expects to be introduced to the community at a later meeting.
- 4 Jeff Schumann and Jeff Whiting of the Otter Creek Watershed Insect Control District gave an interesting and informative presentation on the District's organization and operation. Please see app-generated notes appearing below for topics covered. No votes were required.
- 5 Motion by Reniche-Smith/Haylon to consider items 5a through 5d as a consent agenda. Voted 5-0. Motion by Reniche-Smith/Haylon to approve the consent agenda. Voted 5-0.
- 6 Reports to the selectboard were provided by the town management team. Please see app-generated notes appearing below for topics discussed. No votes were required.
- 7 Public comment on other items was called for; the only query was about which property has had its tax arrearage cleared and so been removed from the tax sale. The property at 225 Furnace Road is removed from the tax sale.
- 8 Motion to adjourn by Coolidge/Haylon. Not debatable. Voted 5-0. 7:24PM.

Respectfully submitted,



Note: The recording is online at the Town's YouTube channel for those who require detail at the level of every word spoken. Below are notes taken by the Minutes AI app.

Notes on Selectboard Meeting Created on December 22, 2025 at 7:00 PM by Minutes AI

- 1 Meeting called to order.
Agenda
 - Motion to adopt the agenda as warned.
 - Seconded.
 - Agenda approved.
- 2 Select Board Remarks
 - The Select Board aims to treat everyone with respect and dignity.
 - Nifty Thrifty donated money to the town for solar energy.
 - The donation will help lower the town's costs.

- The money is designated for solar panels at the police station, town garage, and electric charging stations.
- The town anticipates saving roughly \$10,000 a year.

3 New Staff Introduction

- A new administrative assistant, Samantha Sumner, has been hired.
 - Sumner previously worked with the Vermont State Police and the Middlebury Police Department.
 - She will help alleviate the administrative workload for officers.
- The Select Board supports the police department.
- A new lieutenant, Paul, is sick and will be introduced in a couple of weeks.

4 Otter Creek Watershed Insect Control District (Jeff Schumann, Jeff Whiting)

Introductions and Thanks

- Jeff Schumann, chair of the board, thanks everyone for their support.
- Jeff Whiting, vice chair, is from Goshen.
- Wayne Rothnauer is a member of the select board.
- Seth has been a huge help, especially with keeping the meetings operating in line with Vermont statute.

This Year

- Started the year with the idea of hiring a whole new staff.
 - Had to get everybody trained and licensed.
 - Mosquitoes got ahead of them.
 - 92 spray missions over the course of the summer.
- The drought hit, which helped a lot.
 - Budget wise, things were looking bleak, but the drought helped stop the bleeding.
 - Finished the year in pretty good shape.

Improvements

- Upgraded old trucks from the 1990s to early 2011 and 2012 models.
 - Replaced three of the oldest trucks.
 - Trying to build a fleet of Toyota Tacomas.
- Upgraded the lab with the help of the year's ending larvicide grant.
 - New light traps, microscopes, and lab equipment.
- Hired two interns from Middlebury College and UVM.
 - They ran the lab and did all the testing and field sampling.

Youth Employment

- Kerry White managed the youth, but they eventually did their own thing.
- Youth worked independently from 9:00 AM until Kerry's arrival.
- The organization replaced two old laptops with new ones, with the state helping to pay for them.

Larvicide Application with Drones

- The Lemon Fair district received a \$75,000 grant to explore larvicide applications with a drone.
- After attending a demonstration, they realized they didn't want to own a drone and preferred to hire someone for drone work.
- Lemon Fair will share the grant money with the OCW district and pay for half of any larvae sighting next year.
- OCW has chemicals ready, but the problem is finding the larva, which they believe are either deep in the swamps or up in the woods.
 - Sampling indicates species that breed in vernal ponds or pools up in the woods, which are difficult to larvicide.

Facility Needs

- The facility lacks running water and a shower facility, relying on borrowed water and porta potties.
- They have obtained the necessary permits for water and a septic system but are approximately \$20,000 short of the estimated \$50,000 cost.
- They hope to fund the project with surplus from the bonds if they have a dry year.

Leadership Challenge

- The speaker, Jeff, and the treasurer are each putting in 25 to 30 hours a month, which is unsustainable.

- They need to find someone to run the organization, handling permits, treasury, and state-related tasks.
- The challenge is that it's a part-time seasonal job with no benefits, making it difficult to find a suitable candidate.
 - "We need someone for this to be their part time thing that they can give us."
- They are looking for a unique individual, possibly retired, who can fit the mold and run the organization to prevent burnout.

Part-Time Seasonal Position Details

- The position would start part-time in March, become solid in mid-April, and continue through September, with some work in October.
- They are willing to keep the person on retainer for about five hours a month during the off-season (October to February).
- Jeff Whiting starts the permitting process right after New Year, so they want the person around for that.
- During the summer months, the position requires 40 hours a week, with potential for overtime.

Permit Writing

- Jeff Whiting wants to turn over permit writing to someone with a science background due to limited time and age.

Water Line Extension

- An extension of the water line from Old Fox was discussed six years ago, but it is now a "dead end".
- They are looking at wells and have switched from a septic tank permit to a holding tank permit, which they believe will be cheaper in the short term.

5 Consent Agenda

- A motion was made to adopt a consent agenda for:
 - Minutes from the regular meeting on December 8th.
 - Minutes from the budget workshop on December 9th.
 - The warrant.
 - The single special event liquor permit.
- The motion was seconded and approved.
- The consent agenda was then approved.

6 Reports to the Selectboard

Town Manager's Report (Seth Hopkins)

- The Winter Village was successful, with positive feedback from residents, visitors, and merchants.
- The town received a \$26,000 payment to pull a property out of tax sale, covering principal, interest, and legal fees.
- The tax sale for other properties is still scheduled for February 26th.
- The 2016 cruiser sale fell through and will be relisted, with the auction running longer than two weeks due to the holidays.
 - The auction company said that it is extremely rare for auction winners to not complete the transaction.

Financial Report Update (Doug Bailey)

- The updated financial report shows the town is under budget on almost everything.
- Items exceeding 50% usage were expected, such as debt services.

Mr. Moore's Report (December 22nd)

- Celtics bus trip canceled due to low pre-registration; refunds issued. Tickets will be sold on StubHub to recoup costs.
- The town will receive around \$90,000 from the Penny Estabrook estate for Estabrook Park.
 - Funds will be used for the multi-use court paving project in the spring.
- Brandon Idol registration remains open through December 31st with only three spots left.
- Diane Riberty donated a modern refrigerator for the town hall, installed upstairs with ice and water.
- A restored plaque honoring local graduates who died in WWII is installed downstairs near the ramp.
 - The Brandon High School alumni committee funded the restoration.
 - Dr. Kevin Thornton will present the historical context of each person listed on the plaque in June 2026 during the Brandon alumni weekend.

Questions for Mr. Moore

- Brett Bueller asked if the \$4,400 in the warrant for the basketball game was for tickets to be refunded.
 - Mr. Moore confirmed that it was.
- Brett Bueller inquired about the availability and affordability of fireworks for the upcoming Fourth of July.
 - The Brandon Independence Day committee found a solution through the Brandon Fire District's ability to purchase fireworks wholesale.
 - The fire department will set off the fireworks, resulting in significant savings compared to hiring a company.
 - North Star Fireworks was purchased by a larger company, increasing the minimum cost to around \$20,000.
 - Chief Kilpeck and the fire department are committed to making this happen.

7 Public Comment and Participation

- Open for items not on the agenda, to be answered later.
- Question about a removed property: Will it be listed in the minutes?
 - Answer: The Gerow property at 225 Furnace Road is no longer part of the tax sale.

8 Motion to adjourn, seconded, all in favor. Meeting adjourned.

01/08/26

TOWN OF BRANDON Accounts Payable

Page 1 of 6

05:53 pm

Check Warrant Report # 63929 Current Prior Next FY Invoices

JackieSavela

All Invoices For Check Acct 01(10 General Fund) 01/12/26 To 01/12/26

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
100406	ADDISON INDEPENDENT	12/31/25 Notice of Tax Sale 164009	10-5-09-77000 Tax Sale Expenses	1512.00	3831	01/12/26
310590	AMERICAN WINDOW CLEANING	01/05/26 Dec windows 9361	10-5-10-42140 Maint. Supplies - Bldgs	65.00	3832	01/12/26
311126	AWESOME GRAPHICS INC	12/24/25 graphics-new cruiser 22116	10-5-14-41110 New Equipment - Vehicles	989.00	3833	01/12/26
311015	BEN'S UNIFORMS INC	12/24/25 pants 222525	10-5-14-10320 Clothing Allowance	276.90	3834	01/12/26
311015	BEN'S UNIFORMS INC	12/29/25 shirts 222570	10-5-14-10320 Clothing Allowance	105.00	3834	01/12/26
300338	BERIAU, SCOTT	12/22/25 refund for cancelled trip 826752	10-4-18-60010 Bus Trips	182.00	3835	01/12/26
300338	BERIAU, SCOTT	12/22/25 refund for cancelled trip 826753	10-4-18-60010 Bus Trips	182.00	3835	01/12/26
301528	BLUE SEAL RETAIL LLC	12/18/25 raincoat for RM 12/18/25	20-5-55-10320 Clothing Allowance	118.99	3836	01/12/26
100255	BRANDON FIRE DISTRICT #1	01/02/26 Dec water payments 12/31/25	90-5-15-90600 Paid To BFD No 1	118259.45	3837	01/12/26
100275	BRANDON FREE PUBLIC LIBRA	01/05/26 appropriation JAN 2026	10-5-25-70470 Brandon Library	7666.67	3838	01/12/26
100280	BRANDON LUMBER & MILLWORK	12/18/25 generator cord 129016/3	20-5-55-41110 New Equipment-Misc Tools	129.99	3839	01/12/26
100280	BRANDON LUMBER & MILLWORK	12/18/25 30A plug 129045/3	56-5-06-20200 Newton Rd Flood-Legal	24.99	3830	01/12/26
100280	BRANDON LUMBER & MILLWORK	12/22/25 heating oil tank-shop 129526/3	10-5-15-43190 HW Bldg Maintenance	46.72	3839	01/12/26
100280	BRANDON LUMBER & MILLWORK	12/30/25 grease cleaner 130365/3	10-5-15-43190 HW Bldg Maintenance	29.98	3839	01/12/26
100280	BRANDON LUMBER & MILLWORK	12/30/25 foam tape 130382/3	10-5-15-41160 HW Maint. Supplies-Vehicl	11.99	3839	01/12/26
100280	BRANDON LUMBER & MILLWORK	12/30/25 ice melt, soap 130492/3	10-5-14-30110 Office Supplies	32.62	3839	01/12/26
100280	BRANDON LUMBER & MILLWORK	01/02/26 rope 130746/3	20-5-55-43160 Maint. Supplies - General	23.99	3839	01/12/26
100280	BRANDON LUMBER & MILLWORK	12/18/25 CREDIT - snow pusher B29072/3	10-5-18-21050 Bldg Maint- Town Hall	-2.00	3839	01/12/26
100310	BRANDON SENIOR CITIZENS C	01/05/26 appropriation JAN 2026	10-5-25-70480 Senior Citizen Center	1291.67	3840	01/12/26
310449	BSN SPORTS LLC	12/30/25 whistle,cord & adaptor 312014531	10-5-18-40050 Youth Basketball	44.99	3841	01/12/26
311271	CARD SERVICE CENTER	12/04/25 refund- holster 12486-1	10-5-14-30120 Professional Supplies	-107.00	C 12601	01/08/26
311271	CARD SERVICE CENTER	11/19/25 boots 12488	10-5-14-10320 Clothing Allowance	145.47	C 12602	01/08/26
311271	CARD SERVICE CENTER	12/08/25 duty belts, hat, gloves 12489	10-5-14-10320 Clothing Allowance	161.52	C 12603	01/08/26
311271	CARD SERVICE CENTER	12/08/25 holster 12490	10-5-14-30120 Professional Supplies	138.90	C 12604	01/08/26
311271	CARD SERVICE CENTER	12/08/25 laptop,basketball,easels 12517	10-5-18-21050 Bldg Maint- Town Hall	29.99	C 12605	01/08/26

01/08/26

TOWN OF BRANDON Accounts Payable

Page 2 of 6

05:53 pm

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Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
311271	CARD SERVICE CENTER	12/08/25	laptop,basketball,easels 12517	10-5-13-30210 Office Equipment	1758.00	C 12605	01/08/26
311271	CARD SERVICE CENTER	12/08/25	laptop,basketball,easels 12517	10-5-18-40050 Youth Basketball	79.94	C 12605	01/08/26
311271	CARD SERVICE CENTER	12/08/25	laptop,basketball,easels 12517	10-5-18-40040 After School Activity	107.91	C 12605	01/08/26
311271	CARD SERVICE CENTER	12/08/25	laptop,basketball,easels 12517	10-5-11-30210 Office Equipment	9.99	C 12605	01/08/26
100198	CARGILL INCORPORATED	12/11/25	salt 2911805512	10-5-15-47110 Road Salt	2251.50	3842	01/12/26
100198	CARGILL INCORPORATED	12/15/25	salt 2911818431	10-5-15-47110 Road Salt	4462.52	3842	01/12/26
100198	CARGILL INCORPORATED	12/16/25	salt 2911824183	10-5-15-47110 Road Salt	2165.59	3842	01/12/26
100198	CARGILL INCORPORATED	12/16/25	salt 2911824184	10-5-15-47110 Road Salt	2276.19	3842	01/12/26
100198	CARGILL INCORPORATED	12/23/25	salt 2911853472	10-5-15-47110 Road Salt	6719.95	3842	01/12/26
100198	CARGILL INCORPORATED	12/30/25	salt 2911870708	10-5-15-47110 Road Salt	3264.68	3842	01/12/26
301503	CHAMPLAIN VALLEY FUELS	12/22/25	diesel fuel 592332	10-5-15-41130 Fuel - Vehicles HW	473.66	3843	01/12/26
301503	CHAMPLAIN VALLEY FUELS	12/29/25	diesel fuel 592914	10-5-15-41130 Fuel - Vehicles HW	2645.71	3843	01/12/26
301503	CHAMPLAIN VALLEY FUELS	12/23/25	diesel fuel 593524	10-5-15-41130 Fuel - Vehicles HW	379.08	3843	01/12/26
301503	CHAMPLAIN VALLEY FUELS	12/30/25	heating fuel @ HWY 594259	10-5-15-42110 Heating Fuel - Bldg	556.41	3843	01/12/26
301043	CIVES CORPORATION	12/18/25	hydraulic cable 4548250	10-5-15-41160 HW Maint. Supplies-Vehicl	105.00	3844	01/12/26
301043	CIVES CORPORATION	12/19/25	carbide blade 4548303	10-5-15-41110 New Equipment-Misc. Tools	2150.00	3844	01/12/26
311300	CLIMATE ECONOMY ACTION CE	08/31/25	Outreach Services-Aug 25 1 REV	56-5-05-60000 Energy Audit-EECBG	750.00	3845	01/12/26
311300	CLIMATE ECONOMY ACTION CE	07/31/25	Outreach Services-Jul 25 2 REV	56-5-05-60000 Energy Audit-EECBG	1025.00	3846	01/12/26
311300	CLIMATE ECONOMY ACTION CE	09/30/25	Outreach Services-Sep 25 3 REV	56-5-05-60000 Energy Audit-EECBG	700.00	3847	01/12/26
311300	CLIMATE ECONOMY ACTION CE	10/31/25	Outreach Services-Oct 25 4 REV	56-5-05-60000 Energy Audit-EECBG	1983.33	3848	01/12/26
311300	CLIMATE ECONOMY ACTION CE	11/30/25	Outreach Services-Nov 25 5	56-5-05-60000 Energy Audit-EECBG	1806.43	3849	01/12/26
310097	COMCAST	12/27/25	Jan 4 to Feb 03 PD 12/27/25	10-5-14-42100 PD Telephone Service	533.87	3850	01/12/26
310097	COMCAST	12/09/25	Dec 16 - Jan 15 TH 12/09/25	10-5-10-42100 Telephone Exp. Admin.	103.26	3851	01/12/26
310097	COMCAST	12/27/25	Jan 4 to Feb 3 TO 12/27/25	10-5-10-42100 Telephone Exp. Admin.	735.45	3852	01/12/26
310097	COMCAST	12/21/25	Dec 28 - Jan 27 WW 12/21/25	20-5-55-42100 Wastewater Telephone	212.52	3853	01/12/26

01/08/26

TOWN OF BRANDON Accounts Payable

Page 3 of 6

05:53 pm

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All Invoices For Check Acct 01(10 General Fund) 01/12/26 To 01/12/26

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
310037	CONSOLIDATED COMMUNICATIO	12/18/25	Nov 18 to Dec 17 TH 12/18/25	10-5-18-21050 Bldg Maint- Town Hall	83.40	3854	01/12/26
300466	DUNDON PLUMBING & HEATING	11/04/25	portable toilets 104484	10-5-18-43130 Estabrook	130.00	3855	01/12/26
300466	DUNDON PLUMBING & HEATING	11/04/25	portable toilets 104484	10-5-18-60100 Seminary Hill	130.00	3855	01/12/26
300466	DUNDON PLUMBING & HEATING	12/23/25	Seminary / Estabrook 105695	10-5-18-60100 Seminary Hill	130.00	3855	01/12/26
300466	DUNDON PLUMBING & HEATING	12/23/25	Seminary / Estabrook 105695	10-5-18-43130 Estabrook	130.00	3855	01/12/26
100494	ENDYNE INC	12/23/25	testing 561158	20-5-55-22120 Testing	270.00	3856	01/12/26
100494	ENDYNE INC	12/30/25	testing 561335	20-5-55-22120 Testing	75.00	3856	01/12/26
100756	F.W. WEBB COMPANY	12/23/25	heating oil tank 94025813	10-5-15-43190 HW Bldg Maintenance	625.83	3857	01/12/26
300974	GRAPH-X INC	11/26/25	shirts 5130	10-5-18-10330 Advertising/Recruitment	300.00	3858	01/12/26
300974	GRAPH-X INC	01/06/26	jersey's 5144	10-5-18-40050 Youth Basketball	2165.00	3858	01/12/26
311156	GREEN MOUNTAIN DOOR	12/29/25	door repairs 12 29 25	10-5-15-43190 HW Bldg Maintenance	569.00	3859	01/12/26
311128	GREEN MOUNTAIN GARAGE	12/17/25	parts for trk #4 plow 237386	10-5-15-41160 HW Maint. Supplies-Vehicl	71.15	3860	01/12/26
311128	GREEN MOUNTAIN GARAGE	12/23/25	hydraulic oil 237580	10-5-15-41160 HW Maint. Supplies-Vehicl	445.99	3860	01/12/26
311128	GREEN MOUNTAIN GARAGE	12/30/25	JB Weld, fuel tank repair 237797	10-5-15-41160 HW Maint. Supplies-Vehicl	25.98	3860	01/12/26
311128	GREEN MOUNTAIN GARAGE	12/30/25	wipers 237805	10-5-15-41160 HW Maint. Supplies-Vehicl	87.96	3860	01/12/26
311128	GREEN MOUNTAIN GARAGE	12/31/25	filters, oil, connector 237831	10-5-15-41160 HW Maint. Supplies-Vehicl	401.67	3860	01/12/26
311128	GREEN MOUNTAIN GARAGE	12/31/25	cap screws, parts cleaner 237835	10-5-15-41160 HW Maint. Supplies-Vehicl	108.74	3860	01/12/26
310233	GREEN MOUNTAIN POWER	01/02/26	7 Conant Sq - lighting 01/26 047828	10-5-21-22500 Electric EV Car Stations	48.30	3861	01/12/26
310233	GREEN MOUNTAIN POWER	01/06/26	WWTF 480 volt service 01/26 079168	20-5-55-42130 Electric	4327.82	3861	01/12/26
310233	GREEN MOUNTAIN POWER	01/05/26	Newton pump station 01/26 089202	20-5-55-42130 Electric	887.99	3861	01/12/26
310233	GREEN MOUNTAIN POWER	01/07/26	Central Pk/traffic lights 01/26 170028	10-5-15-42125 Electric-Parks/Lights	604.05	3861	01/12/26
310233	GREEN MOUNTAIN POWER	01/05/26	Estabrook Park 01/26 240302	10-5-18-21110 Electric- Estabrook	65.89	3861	01/12/26
310233	GREEN MOUNTAIN POWER	01/05/26	Carver pump station 01/26 290502	20-5-55-42130 Electric	56.62	3861	01/12/26
310233	GREEN MOUNTAIN POWER	01/05/26	Green Park 01/26 317702	10-5-15-42125 Electric-Parks/Lights	37.65	3861	01/12/26
310233	GREEN MOUNTAIN POWER	01/07/26	Highway Garage 01/26 337202	10-5-15-42130 Electric -Highway Garage	361.64	3861	01/12/26

01/08/26

TOWN OF BRANDON Accounts Payable

Page 4 of 6

05:53 pm

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All Invoices For Check Acct 01(10 General Fund) 01/12/26 To 01/12/26

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
310233	GREEN MOUNTAIN POWER	01/05/26	Country Club pump station	20-5-55-42130	34.28	3861	01/12/26
			01/26 338602	Electric			
310233	GREEN MOUNTAIN POWER	01/02/26	7 Conant Sq car chargers	10-5-21-22500	515.21	3861	01/12/26
			01/26 339840	Electric EV Car Stations			
310233	GREEN MOUNTAIN POWER	01/07/26	Town Hall	10-5-18-21100	1051.54	3861	01/12/26
			01/26 451302	Electric- Town Hall			
310233	GREEN MOUNTAIN POWER	01/05/26	Brookdale pump station	20-5-55-42130	44.89	3861	01/12/26
			01/26 467702	Electric			
310233	GREEN MOUNTAIN POWER	01/02/26	Crescent Park	10-5-15-42125	138.80	3861	01/12/26
			01/26 737937	Electric-Parks/Lights			
310233	GREEN MOUNTAIN POWER	01/07/26	Police Station	10-5-14-42130	329.48	3861	01/12/26
			01/26 822212	PD Electric charges			
310233	GREEN MOUNTAIN POWER	01/05/26	street lights	10-5-15-42120	3664.63	3861	01/12/26
			01/26 851302	Electric-Street Lights			
310233	GREEN MOUNTAIN POWER	01/05/26	WWTF security light	20-5-55-42130	32.61	3861	01/12/26
			01/26 860302	Electric			
310233	GREEN MOUNTAIN POWER	01/07/26	Champlain pump station	20-5-55-42130	473.14	3861	01/12/26
			01/26 867202	Electric			
310233	GREEN MOUNTAIN POWER	01/07/26	Town Offices	10-5-10-42130	843.78	3861	01/12/26
			01/26 941302	Electric Admin			
100792	HULBERT SUPPLY-BRANDON	12/22/25	parts-new oil tank	10-5-15-43190	90.33	3863	01/12/26
			X028606	HW Bldg Maintenance			
100792	HULBERT SUPPLY-BRANDON	01/02/26	sump pump-ice in clarifie	20-5-55-41110	509.80	3863	01/12/26
			X028705	New Equipment-Misc Tools			
101156	KONICA MINOLTA PREMIER FI	12/20/25	copier contract	10-5-10-30130	293.93	3828	01/07/26
			571552751	Service Contracts			
311301	LAPORTE, ROBERT	01/07/26	clothing/boot reimb	10-5-15-10320	568.84	3864	01/12/26
			1/7/26	Clothing Allowance			
311176	LILY WHITE CLEANING SERVI	01/08/26	cleaning	10-5-14-20220	70.00	3865	01/12/26
			010826	PD-Custodian			
311176	LILY WHITE CLEANING SERVI	01/08/26	cleaning	10-5-18-21000	35.00	3865	01/12/26
			010826	Custodian- Town Hall			
311176	LILY WHITE CLEANING SERVI	01/08/26	cleaning	10-5-10-21000	87.50	3865	01/12/26
			010826	Custodian- Town Office			
311176	LILY WHITE CLEANING SERVI	12/03/25	cleaning	10-5-14-20220	87.50	3865	01/12/26
			120325	PD-Custodian			
311176	LILY WHITE CLEANING SERVI	12/03/25	cleaning	10-5-18-21000	70.00	3865	01/12/26
			120325	Custodian- Town Hall			
311176	LILY WHITE CLEANING SERVI	12/03/25	cleaning	10-5-10-21000	105.00	3865	01/12/26
			120325	Custodian- Town Office			
311176	LILY WHITE CLEANING SERVI	12/23/25	cleaning	10-5-10-21000	87.50	3865	01/12/26
			122325	Custodian- Town Office			
311176	LILY WHITE CLEANING SERVI	12/23/25	cleaning	10-5-14-20220	87.50	3865	01/12/26
			122325	PD-Custodian			
311176	LILY WHITE CLEANING SERVI	12/23/25	cleaning	10-5-18-21000	87.50	3865	01/12/26
			122325	Custodian- Town Hall			
311176	LILY WHITE CLEANING SERVI	12/31/25	cleaning	10-5-18-21000	35.00	3865	01/12/26
			123125	Custodian- Town Hall			
311176	LILY WHITE CLEANING SERVI	12/31/25	cleaning	10-5-14-20220	35.00	3865	01/12/26
			123125	PD-Custodian			

01/08/26

TOWN OF BRANDON Accounts Payable

Page 5 of 6

05:53 pm

Check Warrant Report # 63929 Current Prior Next FY Invoices

JackieSavela

All Invoices For Check Acct 01(10 General Fund) 01/12/26 To 01/12/26

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
311176	LILY WHITE CLEANING SERVI	12/31/25 cleaning	10-5-10-21000	140.00	3865	01/12/26
		123125	Custodian- Town Office			
330377	MATTHEW BENDER & COMPANY	12/15/25 VT Stats	10-5-14-10330	676.46	3866	01/12/26
		47880309	Dues & Subscriptions			
311194	MIDDLEBURY LOCK LLC	12/20/25 repairs to TH entry doors	10-5-18-21050	425.00	3867	01/12/26
		4738	Bldg Maint- Town Hall			
310679	MYREC.COM INC	12/02/25 annual software fee	10-5-18-20210	3445.00	3868	01/12/26
		03218333S	Registration Software			
100788	NEW ENGLAND MUNICIPAL RES	12/20/25 2025 Tax forms	10-5-10-30110	146.95	3869	01/12/26
		58366	Office Supplies			
100788	NEW ENGLAND MUNICIPAL RES	12/29/25 Marshall Swift- tables	10-5-11-22140	846.12	3869	01/12/26
		58427	Property Assessor			
100788	NEW ENGLAND MUNICIPAL RES	12/31/25 PR/AP seminar-Castleton	10-5-13-10340	175.00	3869	01/12/26
		58707	Professional Development			
100788	NEW ENGLAND MUNICIPAL RES	12/31/25 PR/AP seminar-Castleton	10-5-10-10340	175.00	3869	01/12/26
		58707	Professional Development			
310842	RHR SMITH & COMPANY	01/06/26 field work	10-5-10-22110	1095.00	3870	01/12/26
		2025-3854	Auditors			
100427	RUTLAND COUNTY SHERIFFS D	12/31/25 contract- traffic	10-5-14-40430	2676.63	3871	01/12/26
		18119	Community Police			
100493	RUTLAND REGIONAL PLANNING	12/31/25 reimburse: subscription	10-5-21-75000	725.00	3872	01/12/26
		6318	Economic Development			
310418	SILLOWAY NETWORKS INC	01/01/26 software as a service	10-5-10-30134	802.71	3873	01/12/26
		29757735	Technical Support			
310921	STEARNS SERVICES LLC	12/31/25 consulting fee- Dec PR	10-5-10-30130	540.00	3874	01/12/26
		1320	Service Contracts			
300592	SUBURBAN PROPANE LP	12/11/25 propane @ Police	10-5-14-42110	418.92	3875	01/12/26
		516712	PD Heating Fuel			
300592	SUBURBAN PROPANE LP	12/11/25 propane @ Town Hall	10-5-18-21150	616.17	3875	01/12/26
		516716	Heat-Propane-Town Hall			
300592	SUBURBAN PROPANE LP	12/18/25 propane @ Town Hall	10-5-18-21150	283.81	3875	01/12/26
		542793	Heat-Propane-Town Hall			
300592	SUBURBAN PROPANE LP	12/18/25 propane @ Town Office	10-5-10-42110	348.29	3875	01/12/26
		542794	Heating Fuel			
300592	SUBURBAN PROPANE LP	12/18/25 propane WW Chem bldg	20-5-55-42110	215.39	3875	01/12/26
		542795	LP Gas - Bldgs			
300592	SUBURBAN PROPANE LP	12/18/25 propane WW lab bldg	20-5-55-42110	894.43	3875	01/12/26
		542796	LP Gas - Bldgs			
300592	SUBURBAN PROPANE LP	12/26/25 propane @ Town Hall	10-5-18-21150	448.63	3875	01/12/26
		542938	Heat-Propane-Town Hall			
300592	SUBURBAN PROPANE LP	12/26/25 propane WW main garage	20-5-55-42110	60.79	3875	01/12/26
		542942	LP Gas - Bldgs			
300592	SUBURBAN PROPANE LP	12/26/25 propane WW supply garage	20-5-55-42110	282.19	3875	01/12/26
		542943	LP Gas - Bldgs			
300592	SUBURBAN PROPANE LP	12/26/25 propane WW lab bldg	20-5-55-42110	337.94	3875	01/12/26
		542944	LP Gas - Bldgs			
300592	SUBURBAN PROPANE LP	12/26/25 propane WW gen bldg	20-5-55-42110	539.16	3875	01/12/26
		542945	LP Gas - Bldgs			
100729	TREASURY OPERATIONS DIVIS	01/05/26 marriages oct-dec	10-2-00-02113	325.00	3876	01/12/26
		JAN 2026	Marriage Lic. Fees to Sta			

01/08/26

TOWN OF BRANDON Accounts Payable

Page 6 of 6

05:53 pm

Check Warrant Report # 63929 Current Prior Next FY Invoices

JackieSavela

All Invoices For Check Acct 01(10 General Fund) 01/12/26 To 01/12/26

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
100630	12/20/25	U.S. POSTAL SERVICE Permit renewal	10-5-10-30132	370.00	3877	01/12/26
	12/20/25		Postage Expenses			
311217	01/07/26	VALSOFT CORP INC DBA COTT Dec host fee	10-5-13-30123	295.00	3878	01/12/26
	522221		Records Preservation			
311217	01/07/26	VALSOFT CORP INC DBA COTT Jan host fee	10-5-13-30123	295.00	3878	01/12/26
	537268		Records Preservation			
330348	12/13/25	VERIZON WIRELESS Nov 14 - Dec 13	10-5-18-21250	18.73	3879	01/12/26
	6130990674		Rec telephone			
330348	12/13/25	VERIZON WIRELESS Nov 14 - Dec 13	10-5-14-42100	37.45	3879	01/12/26
	6130990674		PD Telephone Service			
330348	12/13/25	VERIZON WIRELESS Nov 14 - Dec 13	10-5-21-10310	18.72	3879	01/12/26
	6130990674		Travel & Expenses			
330348	12/13/25	VERIZON WIRELESS Nov 14 - Dec 13	20-5-55-42100	37.45	3879	01/12/26
	6130990674		Wastewater Telephone			
330348	12/13/25	VERIZON WIRELESS Nov 14 - Dec 13	10-5-15-42100	37.45	3879	01/12/26
	6130990674		HW Telephone			
330348	12/23/25	VERIZON WIRELESS Nov 24 - Dec 23	10-5-14-20233	200.17	3879	01/12/26
	6131741362		MDT/Aircards			
100676	12/31/25	VERMONT DEPT OF MOTOR VEH PD 2023 Charger-registrat	10-5-14-41110	65.00	3827	12/31/25
	DEC 25		New Equipment - Vehicles			
100317	01/05/26	VERMONT STATE TREASURER-D dogs sept-dec	10-2-00-02112	7.00	3880	01/12/26
	JAN 2026		Dog Lic. Fees to State			
311070	12/31/25	WEX BANK fuel card- Dec	20-5-55-41130	78.31	3881	01/12/26
	109707058		Fuel - Vehicles			
311070	12/31/25	WEX BANK fuel card- Dec	10-5-14-41130	101.46	3881	01/12/26
	109707058		Fuel - Vehicles			
Report Total				208336.59		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ***208,336.59

Let this be your order for the payments of these amounts.

FOR COMMUNITY AWARENESS

- The selectboard will be hosting a “Pre-Town Meeting” for Brandon voters and interested residents on Saturday, January 31st at 11AM at the Town Hall. The purpose will be to present the FY27 budget proposal to the community before the start of early voting.

PUBLIC WORKS MISSION

- The Mack was again out of service for a couple of days, this time with an electrical issue due to corrosion. The Town's trucks are especially susceptible to corrosion because they're spinning salt so often during the winter to keep our roads safe.
- The shop that was to repair the small plow truck was not able to fit the job in a reasonable amount of time given the demands of our winter operations. Our outstanding highway division chief and crew have ordered and will be installing a new rear end on this truck in-house. This will give us the fastest return to service and will cost far less than the outside mechanic.
- In like manner, our extraordinary wastewater treatment chief and operators are working to rebuild an aging pump motor which was not part of the upgrade but is integral to the aerator phase of the treatment operation.
- Thank you to David Martin of the Brandon Energy Committee for evaluation and preparing a solution for the drafty west windows on the first floor of the town office. These are not deficient enough to warrant replacing as we did the south windows, but they have still been a site of cold air infiltration and heat loss.
- The selectboard and the Town should be gratified that we have good people doing good work for the community across all the departments to make most efficient use of tax dollars.

PUBLIC SAFETY MISSION

- The re-listing of the 2016 cruiser on Municibid resulted in a winning bid of \$5,200 and we expect to complete that transaction successfully during the week of the 12th. The winning bidder has been a good communicator.

ADMINISTRATION & FINANCE MISSION

- The content of this year's town report book is with the graphic designer for layout. Thanks to all officers, boards, and professional staff who have contributed their reports.
- Three properties have been removed from tax sale by clearing all arrearages, penalties, and legal fees: 89 Furnace Road - 225 Furnace Road - 16 Carver Street
- After our inquiry to them some time ago, the Town did receive a \$1,500 clean-up payment from the State for local approval of cannabis licenses. As you know, the State has placed a moratorium on further retail licensing so this may be the end of the active days of our local cannabis control commission.

COMMUNITY DEVELOPMENT MISSION

- Our first progress meeting with the firm creating the new Town website offering subscription services for agendas/minutes/etc was successful. They will be bringing over vast amounts of archival information into the new site for taxpayers/voters/residents to continue to access.

FOLLOW-UP

- Our press release celebrating the Nifty Thrifty Fifty garnered Brandon a “good news” story on Channel 5 and Channel 3 around the holidays.

- I had meetings with residents, town officials, staff, journalists, and filled a number of requests for information.

FINANCIAL SNAPSHOT

- Delinquent tax: was \$502,577 now \$460,797 / Wastewater: was \$212,045 now \$199,314
- 9 properties remain on deck for tax sale (February 26, 2026)
- Unrestricted fund balance \$725,066
- Local option tax (1%) unobligated fund balance \$421,930
 - Heads-up: Union Street match next summer; Wheeler Road next summer?
- Capital fund balance \$70,497 (plus \$5,200 when 2016 cruiser is picked up)

Respectfully submitted,

Seth M. Hopkins



January 12, 2026

The Brandon Town Hall is getting very busy this winter. Thanks to our friends at Mountainside Flooring for the 2nd of their three years of floor refinishing post installation that they wrapped into the bid. It looks great!

Next Stop Comedy and Foley Brothers are partnering to bring us a night of comedy on January 17th. Tickets are available on the Next Stop Comedy website.

Green Mountain & Finger Lakes National Forest is hosting a public meeting on Wednesday, January 21st.

The Vaccine Dilemma is a moderated discussion being hosted upstairs on January 22nd. with a panel of medical professionals in the upper level of the Brandon Town Hall on JANUARY 22nd at 7 pm. A group of concerned citizens has organized this FREE event with the intent of offering medical information about vaccines and diseases from three local doctors and one professional nurse practitioner. A question and answer session will follow the presentations. This event will be moderated by Bernie Carr and filmed by PEG TV.

Dance with Miss Micheala Starts back up on January 27th. From littles to adult, there will be offerings 3 days per week until the May show.

Respectfully Submitted,

Bill Moore